

Sprint Planning

Know the end from the beginning

- When the sprint ends
 - October 15th
- How many hours do you have to work on this project this sprint
 - 18-20 hours
- Who is going to be here on what days (vacation / other class priorities)
 - Everyone will be here.
- Pick a metric to evaluate each other on during the retrospective
- For sprints 2 & 3: List 1 item from your retrospective that you said you were going to do better at and that you are going to focus on this sprint.
- Assign a ScrumMaster for this sprint
 - List all team members on this document (indicate who was not here
 - Andrew Wilkinson - Scrum Master
 - Kyle McMullin
 - Abbey Allen
 - Hamilton Hardy

Fill out details for each story

- Make sure all previous stories in the “Done” column are archived in your GitHub project
- Each story that you bring in has a description with:
 - Size estimate by the team
 - Small (< 1 day)
 - Medium (1 day)
 - Large (2 days)
 - Any larger than this should be broken down into smaller tasks
 - Description of what is in scope, what’s out of scope
 - Acceptance criteria in the description stating what it will look like when it’s done
 - Tasks that will be accomplished to complete the story
 - These tasks can be created in the GitHub project as notes (but then convert them to issues so that you can assign a person)
 - Assign a size estimate to each task (S, M, L)
- Stories and tasks should not be assigned to a specific person (unless carrying over from a previous sprint)

Artifacts

- Stories / tasks are created and on the sprint backlog
- Create a spreadsheet graph for burndown by totaling up the size estimates and setting that as your amount of work left to do. (commit and push to /docs/planning/SprintXBurndown.xlsx)
- Sprint planning document (with the top section information to /docs/planning/SprintX.docx)
 - Attach a screenshot of your Sprint Backlog after planning

The screenshot displays a Jira Sprint Backlog interface. At the top, there are tabs for 'Backlog', 'By priority', 'By size', and '+ New view'. Below these is a search bar labeled 'Filter by keyword or by field'. The main area is divided into five columns: 'Ready' (30 items), 'In progress' (2 items), 'In review' (0 items), 'Done' (15 items), and 'Re-Evaluate' (0 items). Each column contains a list of tasks with details such as priority, size, and type.

Column	Count	Task ID	Task Name	Priority	Size	Type		
Ready	30	CS3450-Group7 #91	Unit Tests for Pull Requests	High	Medium	documentation		
		CS3450-Group7 #95	Menu UI	Urgent	X-Large	enhancement		
		CS3450-Group7 #98	Documentation	Small	documentation	planning		
		CS3450-Group7 #110	Updated README.md	Tiny	documentation			
		CS3450-Group7 #99	Sprint Planning 1	Small	documentation	planning		
In progress	2	CS3450-Group7 #120	create cart screen	Large	enhancement			
		CS3450-Group7 #131	Sprint planning report		documentation			
Done	15	CS3450-Group7 #123	create menu and ingredient lists	Small	documentation			
		CS3450-Group7 #122	create manage menu screen	Large	#150	enhancement		
		CS3450-Group7 #112	Create loader component for use with Firebase	Medium	Medium	#138	enhancement	
		CS3450-Group7 #146	Make Register here button themed	Low	Tiny	#149	bug	enhancement