

Sprint Planning

Know the end from the beginning

- When the sprint ends
 - Oct. 29
- How many hours do you have to work on this project this sprint
 - 20-25
- Who is going to be here on what days (vacation / other class priorities)
 - Everyone gone during fall break
- Pick a metric to evaluate each other on during the retrospective
- For sprints 2 & 3: List 1 item from your retrospective that you said you were going to do better at and that you are going to focus on this sprint.
 - More specific times for meetings
- Assign a ScrumMaster for this sprint
 - List all team members on this document (indicate who was not here)
 - Andrew Wilkinson - Scrum Master
 - Abbey Allen
 - Kyle McMullin
 - Hamilton Hardy

Fill out details for each story

- Make sure all previous stories in the “Done” column are archived in your GitHub project
- Each story that you bring in has a description with:
 - Size estimate by the team
 - Small (< 1 day)
 - Medium (1 day)
 - Large (2 days)
 - Any larger than this should be broken down into smaller tasks
 - Description of what is in scope, what’s out of scope
 - Acceptance criteria in the description stating what it will look like when it’s done
 - Tasks that will be accomplished to complete the story
 - These tasks can be created in the GitHub project as notes (but then convert them to issues so that you can assign a person)
 - Assign a size estimate to each task (S, M, L)

- Stories and tasks should not be assigned to a specific person (unless carrying over from a previous sprint)

Artifacts

- Stories / tasks are created and on the sprint backlog
- Create a spreadsheet graph for burndown by totaling up the size estimates and setting that as your amount of work left to do. (commit and push to /docs/planning/SprintXBurndown.xlsx)
- Sprint planning document (with the top section information to /docs/planning/SprintX.docx)
 - Attach a screenshot of your Sprint Backlog after planning

The screenshot displays a Jira Sprint Backlog with the following columns and tasks:

- Ready (30)**
 - CS3450-Group7 #91: Unit Tests for Pull Requests (High, Medium, documentation)
 - CS3450-Group7 #95: Menu UI (Urgent, X-Large, enhancement)
 - CS3450-Group7 #98: Documentation (Small, documentation, planning)
 - CS3450-Group7 #110: Updated README.md (Tiny, documentation)
 - CS3450-Group7 #99: Sprint Planning 1 (Small, documentation, planning)
- In progress (2)**
 - CS3450-Group7 #120: create cart screen (Large, enhancement)
 - CS3450-Group7 #131: Sprint planning report (documentation)
- In review (0)**
- Done (15)**
 - CS3450-Group7 #123: create menu and ingredient lists (Small, documentation)
 - CS3450-Group7 #122: create manage menu screen (Large, #150, enhancement)
 - CS3450-Group7 #112: Create loader component for use with Firebase (Medium, Medium, #138, enhancement)
 - CS3450-Group7 #146: Make Register here button themed (Low, Tiny, #149, bug, enhancement)
- Re-Evaluate (0)**