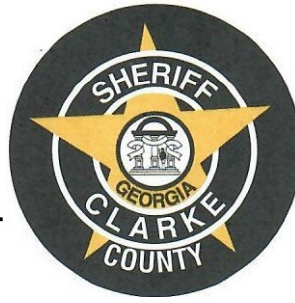


John Q. Williams
Sheriff

"Serving with Dignity and Respect"



Clarke County Sheriff's Office

325 East Washington Street

Room 100

Athens, GA 30601

Phone: 706-613-3270

Fax: 706-613-3458

March 1, 2024

Mr. Jason Hopkins
Immigration Reform Law Institute
25 Massachusetts Avenue NW
Suite 335
Washington, DC 20001
Phone: (202) 792-1081
E-mail: jhopkins@irli.org

Dear Mr. Jason Hopkins,

Re: Your Open Records Request was received on February 27, 2024.

You are requesting for:

1. All email communications from Clarke County Sheriff's Office employees that mention the phrases "Immigration and Customs Enforcement", "ICE", or "sanctuary", from and including July 1, 2023 up to and including February 27, 2024.
2. All email communications from Clarke County Sheriff's Office employees that mention "Dignidad Inmigrante en Athens" or the "Athens Immigrant Rights Coalition", from and including July 1, 2023 up to and including February 27, 2024.

The following information will be exempt from release pursuant to the following described provisions of the Open Records Act: O.C.G.A. § 50-18-72 (a) and other state law requirements [with a summary of the type of exception]:

I have not gone through the e-mails to know what information will be redacted.

The records that I will be reviewing, processing and completing for you that will be searched for, retrieved, reviewed for redaction, and processed, which may take me about 873 hours estimation to complete for the allowed administrative costs in fulfilling your request for an estimated total cost of **\$21,861.48**. If you would like for the information to be placed on a CD and mailed for an additional charge of \$1.00. If you would like for these reports to be printed out for an additional cost of .10 cents per page. Please let me know and I will include the additional fees to the payment fee letter. The price could change once, I have completed the process to finalization of completion.

John Q. Williams
Sheriff

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To provide clarity, I have broken down our estimate of costs in the chart below.

<u>Dept. / Gov't Body</u>	<u>Hourly Rate</u>	<u>Anticipated Length of Time</u>	<u>Cost Estimate:</u>	<u>Notes / Explanation:</u>
CCSO Open Records	\$24.75	873 hours	\$21,755.25	Searched, Reviewed, Printed, & Redacted
ACC Information Technology	\$42.49	2.5 hours	\$106.23	Searched by keywords
Pages	10 cents per page		\$	Printed and Redacted
TOTAL:			\$21,861.48	

Pursuant to O.C.G.A § 50-18-71(d), an agency seeking costs in excess of **\$25.00 or more/less** shall notify the requester within a reasonable amount of time not to exceed three business days and inform the requester of the estimate of the costs, and the agency may defer search and retrieval of the records unless the requester has stated in his or her request a willingness to pay an amount that exceeds the search and retrieval costs.

The requester is not charged for the first fifteen minutes of time. Charges for time are not to exceed the salary of the lowest paid full-time employee who, in the discretion of the custodian of the records, has the necessary skill and training to perform the request. The records will be made available for you by **May 3, 2024**. As soon as we receive your agreement in writing to pay the allowed estimated sub-total costs of **\$21,861.48**, I will process your requests. If you agree to the payment for services. I will send you another payment fee letter requesting half the amount of the estimate.

Forms of payment accepted:

CASH, CHECK, MONEY ORDER, & CREDIT CARDS w/ (5% credit card charge)

- 1. You can make payment in person at the Clarke County Sheriff's Office**
(Located at the Courthouse) Address: 325 E. Washington St. Suite 100 Athens, GA 30601
Make Checks or Money Order out to: Unified Government of Athens Clarke County
- 2. Mailing Payment:**
Clarke County Sheriff's Office
Open Records Payment - **Attention: Latasha Edwards**
Address: 325 E. Washington St. Suite 100 Athens, GA 30601
- 3. Pick-up Open Record Requests from the Clarke County Sheriff's Office Jail – ONLY!**
Address: 3015 Lexington Rd Athens, GA 30605

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Room 100

Athens, GA 30601

Phone: 706-613-3270

Fax: 706-613-3458

If you have any questions, please do not hesitate to sending me an e-mail or giving me a call.

Sincerely,

Melanie Burton

Melanie Burton

Open Records Clerk

P: (762) 400-8013

E: Melanie.Burton@accgov.com

****Send NEW Open Records Request to: SHERIFF_ORR@ACCGOV.COM ****