



United States Department of State

*Washington, D.C. 20520*

February 27, 2024

Case: F-2024-02171

Mr. Jason Hopkins  
25 Massachusetts Ave, NW  
Suite 335  
Washington, DC 20001

Dear Mr. Hopkins:

This email responds to your November 30, 2023, Freedom of Information Act (FOIA) (5 U.S.C. § 552) request for "all records of communication, including email, between State Department employees and any university or college employee..., from and including October 7, 2023, up to and including November 30, 2023." The Department of State, Office of Information Programs and Services received your request on the same day and assigned it case number F-2023-13192 for tracking purposes.

This Office denies your request, as currently written, because it does not reasonably describe the records sought. A request must reasonably describe the Department records that are sought to enable Department personnel to begin a search for responsive records. Such details may include the subject, timeframe, names of any individuals involved, a contract number (if applicable), and reasons why the requester believes the Department may have records regarding the subject of the request. See 22 CFR 171.4(b).

If you have any questions regarding your request, please contact our FOIA Requester Service Center or our FOIA Public Liaison by email at [FOIAstatus@state.gov](mailto:FOIAstatus@state.gov) or telephone at 202-261-8484.

If you are not satisfied with this determination, you may administratively appeal by writing to: Appeals Officer, Office of Information Programs and Services (A/GIS/IPS), Room B-266, U.S. Department of State, 2201 C Street, NW, Washington, D.C. 20520; by fax to (202) 485-1718; or by email

to [FOIAAppeals@state.gov](mailto:FOIAAppeals@state.gov). Your appeal must be postmarked or electronically transmitted within 90 days of the date of this email. Please include a copy of this correspondence with your written appeal and clearly state why you disagree with the determinations set forth in this response.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, email at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at 202-741-5770; toll free at 1-877-684-6448; or fax at 202-741-5769.

Sincerely,

James A. Rosenbaum  
Branch Chief  
Statutory Compliance and Research Division  
Office of Information Programs and Services