



## United States Department of Education

Office of the Secretary

FOIA Service Center

December 1, 2023

Jason Hopkins  
Immigration Reform Law Institute  
25 Mass. Ave NW, Suite 335  
Washington, DC 20001

RE: FOIA Request No. 24-00508-F

Fee Waiver Requested: Yes

Expedited Processing Requested: No

Dear Jason Hopkins:

This is an acknowledgment of your request for information pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. § 552, dated November 30, 2023, and received in the Department of Education's (Department) FOIA Service Center (FSC) on November 30, 2023. You requested the following:

"1. All records of communication, including email, between Department of Education employees and any university or college employee, from and including October 7, 2023 up to and including November 30, 2023. These emails can be limited to messages that include the words "Israel", "Palestine", "Gaza", or "Hammas". (Date Range for Record Search: From 10/07/2023 To 11/30/2023)"

Please review the Additional Information section below to learn if we need additional clarification and/or documentation in order to continue processing your request. **If no additional information is needed, nothing more is required from you at this time.** If we do require supplemental information, you have ten business days to respond. If you do not respond within this time frame, we will administratively close your case. An administrative closure is not a denial of your request and does not preclude you from making requests in the future.

Please be advised that the current average request processing time is 185 business days. If you have any questions, please contact the FSC at 202-401-8365 or [EDFOIAManager@ed.gov](mailto:EDFOIAManager@ed.gov). You may also check the status of your request at <https://foiaexpress.pal.ed.gov/app/CheckStatus.aspx>.

Additional Information

Your request did not reasonably describe the records sought. Requests are reasonably described when an agency employee is able to locate the records with a reasonable amount of effort. Please provide additional details describing the exact records you are seeking. Please specify which office to search for records, you can find the Department's organization chart at <https://www2.ed.gov/about/offices/or/index.html>. Please also specify the colleges and universities you would like to include in the search.

### Fees and Expedited Processing

There are currently no fees associated with this request. If we determine that a fee assessment is necessary, we will provide you with a fee estimate and the status of your requester category. If you requested a fee waiver and we determine a fee assessment is necessary, we will include our determination along with the fee estimate.

### Additional Assistance

You have the right to seek assistance and/or dispute resolution services from the Department's FOIA Public Liaison or the Office of Government Information Services (OGIS). The FOIA Public Liaison is responsible, among other duties, for assisting in the resolution of FOIA disputes. OGIS, which is outside the Department, offers ombuds services, including dispute resolution, to assist FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. Please note, OGIS's assistance does not replace the administrative appeal process described below. You may contact the FOIA Public Liaison or OGIS at:

FOIA Public Liaison  
Office of the Secretary  
U.S. Department of Education  
400 Maryland Ave., SW, LBJ 7W104  
Washington, DC 20202-4500  
Email: [robert.wehausen@ed.gov](mailto:robert.wehausen@ed.gov)  
Phone: 202-205-0733  
Fax: 202-401-0920

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road, OGIS  
College Park, MD 20740-6001  
Email: [OGIS@nara.gov](mailto:OGIS@nara.gov)  
Phone: 202-741-5770 or 1-877-684-6448

If expedited processing and/or a fee waiver was requested and denied, you have the right to appeal the Department's decision by submitting an appeal to the address below, no later than 90 calendar days from the date of this letter. Using the FOIA Public Liaison or OGIS

services described above does not affect your right or the deadline to file an appeal. Your appeal must be in writing and must include a detailed statement of all legal and factual bases for the appeal. It should be accompanied by this letter, a copy of your initial letter of request, and any documentation that supports the argument you wish the Department to consider in making an administrative determination on your appeal. You may submit your appeal by:

Mail: Appeals Office  
Office of the Secretary  
U.S. Department of Education  
400 Maryland Avenue, SW, LBJ 7W104  
Washington, DC 20202-4536

Online Form: [www.ed.gov/policy/gen/leg/foia/foia-appeal-form.pdf](http://www.ed.gov/policy/gen/leg/foia/foia-appeal-form.pdf)

E-mail: [EDFOIAappeals@ed.gov](mailto:EDFOIAappeals@ed.gov)

Fax: 202-401-0920

Sincerely,  
ED FOIA Service Center  
Office of the Secretary