



United States Department of State

Washington, D.C. 20520

January 19, 2024

Case No. FL-2019-02061

Ralph L. Casale
Federation for American Immigration Reform
25 Massachusetts Ave., NW, Suite 330
Washington, DC 20001

Dear Mr. Casale:

As we noted in our letter dated December 19, 2023, we are processing your request for material under the Freedom of Information Act (“FOIA”), 5 U.S.C. § 552. The Department of State (“Department”) has identified five additional responsive records subject to the FOIA. We have determined that all five records may be released in part.

An enclosure explains the FOIA exemptions and other grounds for withholding material. Where we have made redactions, the applicable FOIA exemptions are marked on each record. Where applicable, the Department has considered the foreseeable harm standard when reviewing these records and applying FOIA exemptions. All non-exempt material that is reasonably segregable from the exempt material has been released and is enclosed.

The review of records potentially responsive to your request remains ongoing. Some of the remaining records contain information from third parties (“submitters”) that may be considered privileged or confidential under FOIA Exemption 4, 5 U.S.C. § 552(b)(4). In accordance with Executive Order 12600 and 22 C.F.R. § 171.12, the Department will provide these submitters an opportunity to review the information and object to its release under the FOIA before making a final release determination.

If you have any questions, your attorney may contact Assistant United States Attorney Bradley Silverman at bradley.silverman@usdoj.gov or (202) 252-2575. Please refer to the case number, FL-2019-02061, and the civil action number, 19-cv-01743, in all correspondence about this case.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Hickson".

Diamonece Hickson
Chief, Litigation and Appeals Branch
Office of Information Programs and Services

Enclosures: As stated.

The Freedom of Information Act (5 USC 552)

FOIA Exemptions

(b)(1) Information specifically authorized by an executive order to be kept secret in the interest of national defense or foreign policy. Executive Order 13526 includes the following classification categories:

- 1.4(a) Military plans, systems, or operations
- 1.4(b) Foreign government information
- 1.4(c) Intelligence activities, sources or methods, or cryptology
- 1.4(d) Foreign relations or foreign activities of the US, including confidential sources
- 1.4(e) Scientific, technological, or economic matters relating to national security, including defense against transnational terrorism
- 1.4(f) U.S. Government programs for safeguarding nuclear materials or facilities
- 1.4(g) Vulnerabilities or capabilities of systems, installations, infrastructures, projects, plans, or protection services relating to US national security, including defense against transnational terrorism
- 1.4(h) Weapons of mass destruction

(b)(2) Related solely to the internal personnel rules and practices of an agency

(b)(3) Specifically exempted from disclosure by statute (other than 5 USC 552), for example:

ARMSEXP	Arms Export Control Act, 50a USC 2411(c)
CIA PERS/ORG	Central Intelligence Agency Act of 1949, 50 USC 403(g)
EXPORT CONTROL	Export Administration Act of 1979, 50 USC App. Sec. 2411(c)
FS ACT	Foreign Service Act of 1980, 22 USC 4004
INA	Immigration and Nationality Act, 8 USC 1202(f), Sec. 222(f)
IRAN	Iran Claims Settlement Act, Public Law 99-99, Sec. 505

(b)(4) Trade secrets and confidential commercial or financial information

(b)(5) Interagency or intra-agency communications forming part of the deliberative process, attorney-client privilege, or attorney work product

(b)(6) Personal privacy information

(b)(7) Law enforcement information whose disclosure would:

- (A) interfere with enforcement proceedings
- (B) deprive a person of a fair trial
- (C) constitute an unwarranted invasion of personal privacy
- (D) disclose confidential sources
- (E) disclose investigation techniques
- (F) endanger life or physical safety of an individual

(b)(8) Prepared by or for a government agency regulating or supervising financial institutions

(b)(9) Geological and geophysical information and data, including maps, concerning wells

Other Grounds for Withholding

NR Material not responsive to a FOIA request excised with the agreement of the requester



FL-2019-02061

A-00000517202

"UNCLASSIFIED"

1/17/2024 Page 1 of 18

U.S. Department of State
FEDERAL ASSISTANCE AWARD

1. Recipient Name ETHIOPIAN COMMUNITY DEVELOPMENT COUNCIL, INC		2. Assistance Type: <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Fixed Amount Award <input type="checkbox"/> Grant <input type="checkbox"/> Property Grant <input type="checkbox"/> Voluntary Contribution	
3. Address 901 S HIGHLAND ST ARLINGTON, VA 22204-2419 UNITED STATES			
4. Recipient POC: ETHIOPIAN COMMUNITY DEVELOPMENT COUNCIL, INC Phone Number (b)(6) Email .			
5. Type of Entity U.S. Non-Profit Organization (501(c) (3))	6. Unique Entity Identifier 114398852		7. EIN/ TIN *****
8. CFDA Number 19.510	9. Statutory Authority for Assistance Migration/Refugee Act		10. Award Number SPRMCO18CA0005
11. Period of Performance Start Date 13-Oct-2017		End Date 31-Dec-2018	
13. Accounting and Appropriation Data 1900-2018-19 X11430009-1037-PRM-2512-SPRMCO18CA0005-4122--031000--- -2018FDSTRM1439-SPRMCO18CA0005			14. Funds Certified By (b)(6) Rachel A Bennett
Funding Distribution			
15.	Total Prior Costs	New Costs	Total Cost
U.S. Share of Costs	\$7,488,670.00 USD	\$993,652.00 USD	\$8,482,322.00 USD
Recipient Share of Costs (b)(4)			
Total Costs			
16. Purpose of the Federal Award Activity 90 Day Cost Extension			
17. Specific Award Conditions <input type="checkbox"/> Attached			
Agreement			
The recipient agrees to execute the work in accordance with the Notice of Award, the approved application incorporated herein by reference or as attached, and 2 CFR Parts 200 and 600 including any subsequent revisions.			
18a. Recipient Name Allene Wright		19a. Grants Officer Name Joseph Kouba	
18b. Recipient Signature Allene Wright (electronically signed)		19b. Grants Officer Signature (b)(6)	
18c. Title Senior Vice President	18d. Date (dd-mmm-yyyy) 20-Sep-2018	19c. Bureau/Office/Post BUREAU OF POPULATION, REFUGEES AND MIGRATION (PRM)	19d. Date (dd-mmm-yyyy) 19-Sep-2018
By signing this Federal award, the recipient acknowledges that it will comply with Federal regulations, the Terms and Conditions, and any Special Award Conditions associated with this award. Receipt of the recipient's signature and return of the Federal Award Coversheet is required within ten (10) business days of the Grants Officer's signature. Please return to the Grants Officer address indicated here: KOUBAJG@STATE.GOV			



U.S. Department of State Award Provisions

The above numbered cooperative agreement is hereby amended as follows:

- 1. U.S. DEPARTMENT OF STATE AWARD SPECIFICS PROVISION 1, Subparagraph b, Purpose/Scope of Award,** has been revised as follows:

1. Purpose/Scope of Award:

b. The Recipient shall carry out the Agreement in accordance with its revised proposal dated July 28, 2017 (Attachment A), its budget modification dated September 8, 2017 (Attachment A001), its budget modification dated January 12, 2018 hereto (Attachment A002), it's budget modification dated August 2, 2018 (Attachment A003), **it's budget modification dated September 7, 2018 (Attachment A004)** and any revisions to which both parties agree to in writing. The above-mentioned proposal is hereby incorporated by reference (Attachment A, Attachment A001, Attachment A002, Attachment A003 and **Attachment A004**) and made an integral part of the Agreement. The period of this agreement shall be from October 1, 2017 through **December 31, 2018**.

- 2. U.S. DEPARTMENT OF STATE AWARD SPECIFICS PROVISION 5, Authorized Budget Summary,** has been revised as follows:

5. Authorized Budget Summary:

All expenditures paid with funds provided by this Agreement must be incurred for authorized activities, which take place during this period, unless otherwise stipulated.

Payment of funds under this Agreement will not be disbursed until the DOS has been assured that the Recipient's financial management system will provide effective control over and accountability for all Federal funds in accordance with 2 CFR 200.300 – 200.303.

Budget Categories	Amount
1. Personnel	(b)(4)
2. Fringe Benefits	
3. Travel	
4. Equipment	
5. Supplies	
6. Professional Fees	
7. Space/Utilities	
8. Other Direct Costs	
a. Refugee Per Capita (b)(4)* \$1,125	
b. Affiliate Per Capita (b)(4)* \$1,000	
c. Other	
9. Total Direct Costs (lines 1-8)	\$7,545,999
10. Indirect Costs:(b)(4) (b)(4)	(b)(4)
11. Total Costs (lines 9-10)	
12. Recipient Share	

- a. Any anticipated purchase of non-expendable equipment, such as computers or vehicles with an acquisition cost of \$5,000 or more per unit and were not part of the approved budget (Attachment A to this agreement), requires the prior written approval of the Bureau.
- b. If any part of the costs of goods and services charged under this agreement are collected from or reimbursed by the refugees or other sources, such collections shall be paid promptly to the Department or off-set against charges to the agreement; thereby, ensuring that no charges to this agreement results in duplicated reimbursement to the Recipient.
- c. Local Offices/Affiliates and Services to Refugees Per Capita Grant

- 1) The Bureau shall provide the Recipient a fixed per capita grant of \$(b)(4) per refugee admitted under Section 207 of the INA who is assigned to the Recipient pursuant to this agreement for a total of up to (b)(4) refugees who are expected to arrive in the United States during the period October 1, 2017 through **December 31, 2018**. It is the intent of the Bureau that the per capita grants shall be spent in their entirety on expenses related to meeting the material needs of refugees and providing services to them, within the parameters of this subsection 5.c.
- 2) Of the \$(b)(4) fixed per capita grant:
 - a) At least \$1,125.00 (refugee per capita) is to be provided in its entirety to the affiliate to which the refugee is assigned and is to be used to cover payments made by the affiliate to or on behalf of individual refugees for cash disbursement and/or purchases on behalf of the refugee for the purpose of meeting material needs according to the requirements of the program;

- i. No less than \$925.00 of this \$1,125.00 must be spent on behalf of the refugee by the affiliate to which the refugee is assigned during that refugee's R&P service delivery period;
 - ii. Up to \$200.00 of this \$1,125.00 may be spent on behalf of other vulnerable refugees assigned to the same affiliate who have unmet needs during their R&P period;
 - b) No more than \$1,000.00 (affiliate per capita) may be used to partially cover the actual expenses of the affiliates to which refugees are assigned in providing reception and placement services, including expenses that will lower the client-to-staff ratio, support positions that will coordinate volunteers or develop resources for the R&P program, deliver cultural orientation to refugees, and/or otherwise improve the quality of the R&P services received by refugees.
 - c) The Recipient will demonstrate through the reporting required under this agreement that the amounts funded for the per capita grants were provided by the Recipient in their entirety to affiliates based on the total number of refugees assigned to the Recipient during the period of October 1, 2017 through **December 31, 2018**.
 - 3) Payment of the amounts specified in subsection 5.c.2(a) shall be made only for the number of assigned refugees who actually arrive in the United States during the period October 1, 2017 through **December 31, 2018**, but in no case shall the total payment of refugee per capita funds exceed \$(b)(4) during this period.
 - 4) Payment of the amounts specified in subsection 5.c.2(b) may be made in advance of actual refugee arrivals and shall be for the actual expenses of affiliates up to \$(b)(4) OR shall be made only for the number of assigned refugees who actually arrive in the United States during the period October 1, 2017 through **December 31, 2018**, whichever is higher. In no case shall the total payment of affiliate per capita funds exceed \$(b)(4) during this period.
 - 5) This agreement may be amended to reflect the actual number of refugee arrivals during the period October 1, 2017 through **December 31, 2018** and to adjust the amount of funds accordingly.
- d. The funds awarded under this agreement may be used only for the performance of the Recipient's responsibilities authorized herein for the provision of reception and placement services and may not be used to cover expenses of other activities or services that may be provided to refugees during their resettlement. For example, funding provided under this agreement shall not be used to cover any expenses of collecting the IOM Promissory Note.
- e. The affiliate per capita funds earned under this agreement must be used in their entirety to cover affiliates' expenses and shall not be used to cover national management expenses, as specified in subsection 5.c.2.
- f. The refugee per capita funds earned under this agreement must be used in their entirety by the Recipient's affiliate to which the refugee is assigned to cover cash disbursements to refugees and/or purchases on behalf of the refugee for the purpose of meeting his/her material needs according to the requirements of this program and shall not be used to cover national management expenses, as specified in subsection 5.c.2.

g. In the event that the Recipient's activities related to the performance of its responsibilities under this agreement are also eligible for funding under other federal government grants or agreements, the Bureau and the Recipient shall consult each other and any other federal agency concerned to prevent attribution of the same expenditures to two (2) separate federal funding agreements.

h. National Management. Any unexpended funds available to the Recipient for national management expenses at the end of the validity period of this agreement must be returned to the Bureau and may not be used to cover affiliate expenses or for payments to or on behalf of refugees.

i. Per Capita Funds

- 1) Any unexpended per capita funds designated for affiliates' expenses may be used to continue authorized material needs support and core services beyond the R&P period for refugees assigned under this agreement, excluding payments to or on behalf of refugees which must be expended by the end of the R&P period.
- 2) Per capita funds designated for payment to or on behalf of each refugee may be used only to cover direct payments to or on behalf of each refugee and must be expended by the end of their R&P period. A minimum of \$925 per capita must be spent on each refugee.
- 3) Up to \$200 per capita of funds designated for payment to or on behalf of refugees may be used only to cover direct payments to or on behalf of any refugee placed at the affiliate that received the per capita.
- 4) All per capita funds earned under this agreement, however, must be expended no later than three (3) months following December 31, 2018 from which funded and reported as part of the final or interim final financial report for the period October 1, 2017 through December 31, 2018. Funds remaining at the end of the above-specified period shall be returned to the Bureau.
- 5) Any interest accrued on per capita funds made available under this agreement may be expended only (1) for the Recipient's responsibilities under this agreement; and (2) within the same time period specified in subparagraph 4) above. Interest remaining at the end of such period shall be returned to the Bureau.
- 6) With the written approval of the Bureau, the Recipient may enter into funding arrangements with other voluntary organizations participating in the Bureau's initial reception and placement program that will ensure that each organization is reimbursed for the actual number of refugees to whom it has provided services required by this agreement.

j. Transportation. Funds awarded under this agreement may not be used for travel outside the fifty (50) United States without the prior written approval of the Bureau. All approved international travel to be paid with funds awarded under this agreement shall be performed on U.S. flag carriers to the extent such service is available in accordance with the provisions of the "Federal Travel Regulations."

k. Grants and Grantee Requirements for Breach Response: When a grant recipient uses or operates a Federal information system or creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of PII within the scope of a Federal award, the agency shall ensure that the grant recipient has procedures in place to respond to a breach and include terms and conditions requiring the recipient to notify the Federal awarding agency in the event of a breach. The procedures should promote cooperation and the free exchange of information with Federal awarding agency officials, as needed, to properly escalate, refer, and respond to a breach.

3. U.S. DEPARTMENT OF STATE AWARD SPECIFICS PROVISION 7, Reporting and Monitoring, has been revised as follows:

Program Progress Report Schedule and Requirements:

Quarter Start Date	Quarter End Date	Report Due Date
October 1, 2017	December 31, 2017	January 31, 2018
January 1, 2018	March 31, 2018	April 30, 2018
April 1, 2018	June 30, 2018	July 31, 2018
July 1, 2018	September 30, 2018	October 31, 2018
October 1, 2018	December 31, 2018	March 31, 2019

Federal Financial Report Schedule and Requirements

Financial reports shall be submitted within thirty (30) days following the end of each calendar year quarter (January 30th, April 30th, July 30th, October 30th, and January 31st.) during the validity period. A preliminary final financial report covering the entire period of the agreement shall be submitted within ninety (90) days after the expiration date of this agreement and then updated and submitted on **June 30, 2019**. This preliminary final report shall include the total charges for each budget category reflected in Section 5 including charges for post-performance activities such as audits and evaluations. Should the Recipient have awarded \$15,000 or more to a sub-recipient for the implementation of a portion of this project, the reports shall identify the name and amount of funds given to each sub-recipient organization.

Should the funds provided under this cooperative agreement reimburse the Recipient for only a portion of the total costs of this project with additional costs being covered from other Federal or private resources, the financial reports required by the Bureau must reflect the costs to be charged to the Bureau's cooperative agreement and those costs to be charged to other financial resources for the total cost of the project.

Reports reflecting expenditures for the Recipient's overseas and United States offices shall be completed in two parts: 1) in accordance with the Federal Financial Report (FFR SF-425) and submitted electronically in the Department of Health and Human Services' Payment Management System; and 2) in accordance with the items of expenditure categories set forth under Section 5 reflecting separately the costs being charged to this agreement and those charged

to other sources. The quarterly Federal Financial Report (FFR SF-425) and line item expenditure reports must be transmitted as a Post Award Task through <https://mygrants.service-now.com>.

Expenses to be charged against this agreement must be for actual costs incurred for authorized activities that are adequately documented and that can be confirmed through an audit. Expenses based on an average or prorated share of costs that do not represent individually identified costs or those that cannot be specifically confirmed through an audit shall not be charged to or reported under this agreement.

Should the Recipient receive refunds or rebates after the reporting period, these must be returned with a revised preliminary final financial report within thirty (30) days of the receipt of such refunds or rebates.

For the Recipient that has an approved USG indirect cost rate: A final financial report, including any allowable post performance charges for an audit and/or an evaluation, shall be submitted within sixty (60) days from the date the Recipient countersigns an indirect cost rate agreement with its cognizant government agency that establishes final rates applicable to the validity period of this agreement. This final financial report shall have the authorized charges detailed by the time period covered by each different indirect cost rate in effect during the validity period of this agreement.

Reconciliation of Claimed Refugee Sponsorships

The Recipient shall reconcile with the RPC within sixty (60) days its claimed arrivals each month. A final summary of the Recipient's claimed arrivals for the period October 1, 2017 through **December 31, 2018** must be reconciled with the RPC no later than **March 31, 2019**.

Quarterly Status Report

The Recipient shall submit calendar quarterly status reports, in the formats attached hereto as Attachment C. The Attachment C reports shall be submitted within thirty (30) days following the end of each calendar year quarter (January 30th) during the validity period and transmitted as a Post Award Task through <https://mygrants.service-now.com>. Proposed revisions or adjustments to the report may only be made within the subsequent sixty (60) days following the report deadline for each calendar quarter or ninety (90) days from the end of the calendar quarter. Adjustments to direct costs proposed subsequently to this ninety (90) day period will not be considered for reimbursement under this agreement, except for possible charges for post-performance activities such as audits, evaluations and adjustments for indirect costs.

In recognition of the delay in determining final per capita earnings based on final reconciliation of arrivals, the Recipient may adjust the allocation of expenses between per capita and private resources, but may not increase expenses, during the one hundred twenty (120) day period for submission of the final expenditure report.

A final Attachment C report for expenditures together with a summary report of the previously reported quarterly expenditures shall be due **June 30, 2019**. This report is to include any proposed revisions or adjustments to direct costs and to include earned income based on the reconciliation of arrivals with the Refugee Processing Center. After this date, no revisions or adjustments of direct expenditures or adjustments of direct costs charges or earned per capita income will be recognized for consideration under this agreement.

For National Management expenses: In addition to the SF-425 required above, a listing of total expenditures by the Items of Expenditure Categories set forth in Attachment C of this agreement reflecting separately the costs being charged to this agreement and those charged to other sources. The quarterly line item expenditure reports must be transmitted as a Post Award Task through <https://mygrants.service-now.com>.

For Local Office/Affiliate and Payments to or on Behalf of Refugees expenses: In addition to the SF-425 required above, a reporting of expenditures shall be completed as set forth in Attachment C of this agreement that indicate per capita income earned during the reporting period, expenditures incurred chargeable to per capita funds, and the total amount of non-Federal funds used to augment the per capita funds. This information is to be provided by affiliate noting the affiliate RPC code and city, number of refugees arrived, affiliate expenses per capita expenditure, and per capita expenditures to or on behalf of refugees during the quarter as set forth in Attachment C. The quarterly expenditure reports must be transmitted as a Post Award Task through <https://mygrants.service-now.com>.

Availability of Per Capita Funds

A written statement must be submitted on or before **March 31, 2019** as a Post Award Task through <https://mygrants.service-now.com> reporting the amount of per capita funds and accrued interest unexpended and available as of **January 1, 2019**. This statement must confirm the amount of those funds that were expended and reported as a part of the quarterly financial reports for the period October 1, 2017 through **December 31, 2018**.

Should the Recipient have any unexpended per capita funds as of the financial report due on **June 30, 2019**, such funds must be returned to the Bureau no later than **July 31, 2019**.

4. All other terms and conditions of Award Provisions remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates indicated on page one.



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Ethiopian Community Development Council, Inc.
901 S. Highland St. • Arlington, Virginia 22204 • Tel. (703) 685-0510 • Fax (703) 685-0529
Empowering refugees and immigrants since 1983

September 7, 2018

Irving Jones
Program Officer for Domestic Resettlement
Refugee Admissions
Bureau of Population, Refugees, and Migration
U.S. Department of State
2025 E Street, NW, SA-9, 8th Floor
Washington, D.C. 20522

Dear Mr. Jones,

Per your request, please find ECDC's [b](4)
[b](4)

Please do not hesitate to contact me if you have any questions.

Sincerely,

[b](6)

Allene F. Wright
Senior Vice President and Director,
Refugee Resettlement

Attachments
Budget Worksheet
Budget Narrative

RECEPTION & PLACEMENT PROGRAM
FY 2018 National Management Budget Summary

Agency:	ECDC	Resettlement Capacity in FY 2018	(b)(4)	Number of R&P affiliates and sub-offices proposed in FY 2018	16
Date:	09/07/18				

	FY 2018 R&P National Management Budget SUMMARY																	
	October - December 2017			January - March 2018			April - June 2018			July - September 2018			October - December 2018			FY 2018 TOTAL		
	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL
PERSONNEL	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	
FRINGE BENEFITS																		
TRAVEL																		
EQUIPMENT																		
OFFICE SUPPLIES																		
PROFESSIONAL FEES																		
SPACE/UTILITIES																		
OTHER																		
TOTAL DIRECT COSTS																		
OVERHEAD																		
TOTAL PROGRAM BUDGET	560,314			524,936			611,960			430,085			443,277			2,570,572		

NON-FEDERAL RESOURCES	
<i>Please provide a breakdown of sources for</i>	
IOM Loans	(b)(4)
Outside Grants (specify)	
Private Donor Contributions	
TOTAL	

RECEPTION & PLACEMENT PROGRAM FY 2018 National Management Budget Detail

FY:	2018
Agency:	ECDC
Date:	9/7/2018

revised

Proposed FY 2018 National Management Budget

Ethiopian Community Development Council, Inc.**Reception and Placement Program**

(b)(4)

September 7, 2018

(b)(4)

1. Personnel/Benefits

(b)(4)

(b)(4)

(b)(4)

(b)(4)

2. (b)(4)

(b)(4)

(b)(4)

(b)(4)

3. Equipment/Furniture (b)(4)

4. Office Supplies - (b)(4)

(b)(4)

5. Professional Fees - (b)(4)

(b)(4)

6. Space/Utilities (b)(4)

(b)(4)

7. Other - (b)(4)

(b)(4)

8. Total Personnel and Non-Personnel Costs - (b)(4)

(b)(4)

9. Indirect Costs - (b)(4)

(b)(4)

(b)(4)

10. Total Headquarters Budget(b)(4)

(b)(4)

(b)(4)



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1/17/2024 Page 1 of 18

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13. Accounting and Appropriation Data 1900-2018-19 X11430009-1037-PRM-2512-SPRMCO18CA0005-4122--031000--- --2018FDSTRRM1439-SPRMCO18CA0005		14. Funds Certified By <input type="text"/> (b)(6) Hurist Morgan	
Funding Distribution			
15.	Total Prior Costs	New Costs	Total Cost
U.S. Share of Costs	\$5,919,585.00 USD	\$1,569,085.00 USD	\$7,488,670.00 USD
Recipient Share of Costs	<input type="text"/> (b)(4)		
Total Costs			
16. Purpose of the Federal Award Activity Modification			
17. Specific Award Conditions <input checked="" type="checkbox"/> Attached			
Agreement			
The recipient agrees to execute the work in accordance with the Notice of Award, the approved application incorporated herein by reference or as attached, and 2 CFR Parts 200 and 600 including any subsequent revisions.			
18a. Recipient Name Allene Wright		19a. Grants Officer Name Joseph Kouba	
18b. Recipient Signature Allene Wright (electronically signed)		19b. Grants Officer Signature <input type="text"/> (b)(6)	
18c. Title Senior Vice President	18d. Date (dd-mmm-yyyy) 06-Sep-2018	19c. Bureau/Office/Post BUREAU OF POPULATION, REFUGEES AND MIGRATION (PRM)	19d. Date (dd-mmm-yyyy) 04-Sep-2018
By signing this Federal award, the recipient acknowledges that it will comply with Federal regulations, the Terms and Conditions, and any Special Award Conditions associated with this award. Receipt of the recipient's signature and return of the Federal Award Coversheet is required within ten (10) business days of the Grants Officer's signature. Please return to the Grants Officer address indicated here: KOUBAJG@STATE.GOV			



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- 2. U.S. DEPARTMENT OF STATE AWARD SPECIFICS PROVISION 2, Grants Officer Contact Information,** has been revised as follows:

2. Grants Officer Contact Information:

Joseph Kouba
Grants Officer
Office of the Comptroller
Bureau of Population, Refugees, and Migration
United States Department of State
2201 C Street, NW, 8th Floor, SA-9
Washington, DC 20520

Email: (b)(6)

Phone: (b)(6)

Fax: (b)(6)

- 3. U.S. DEPARTMENT OF STATE AWARD SPECIFICS PROVISION 5, Authorized Budget Summary,** has been revised as follows:

5. Authorized Budget Summary:

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4. Equipment	
5. Supplies	
6. Professional Fees	
7. Space/Utilities	
8. Other Direct Costs	
a. Refugee Per Capita (b)(4) * \$1,125	
b. Affiliate Per Capita (b)(4) * \$1,000	
c. Other	
9. Total Direct Costs (lines 1-8)	\$6,681,059
10. Indirect Costs: (b)(4) (b)(4)	(b)(4)
11. Total Costs (lines 9-10)	
12. Recipient Share	

- a. Any anticipated purchase of non-expendable equipment, such as computers or vehicles with an acquisition cost of \$5,000 or more per unit and were not part of the approved budget (Attachment A to this agreement), requires the prior written approval of the Bureau.
- b. If any part of the costs of goods and services charged under this agreement are collected from or reimbursed by the refugees or other sources, such collections shall be paid promptly to the Department or off-set against charges to the agreement; thereby, ensuring that no charges to this agreement results in duplicated reimbursement to the Recipient.
- c. Local Offices/Affiliates and Services to Refugees Per Capita Grant
 - 1) The Bureau shall provide the Recipient a fixed per capita grant of \$(b)(4) per refugee admitted under Section 207 of the INA who is assigned to the Recipient pursuant to this agreement for a total of up to (b)(4) refugees who are expected to arrive in the United States during the period October 1, 2017 through September 30, 2018. It is the intent of the Bureau that the per capita grants shall be spent in their entirety on expenses related to meeting the material needs of refugees and providing services to them, within the parameters of this subsection 5.c.
 - 2) Of the \$(b)(4) fixed per capita grant:
 - a) At least \$1,125.00 (refugee per capita) is to be provided in its entirety to the affiliate to which the refugee is assigned and is to be used to cover payments made by the affiliate to or on behalf of individual refugees for cash disbursement

and/or purchases on behalf of the refugee for the purpose of meeting material needs according to the requirements of the program;

- i. No less than \$925.00 of this \$1,125.00 must be spent on behalf of the refugee by the affiliate to which the refugee is assigned during that refugee's R&P service delivery period;
 - ii. Up to \$200.00 of this \$1,125.00 may be spent on behalf of other vulnerable refugees assigned to the same affiliate who have unmet needs during their R&P period;
 - b) No more than \$1,000.00 (affiliate per capita) may be used to partially cover the actual expenses of the affiliates to which refugees are assigned in providing reception and placement services, including expenses that will lower the client-to-staff ratio, support positions that will coordinate volunteers or develop resources for the R&P program, deliver cultural orientation to refugees, and/or otherwise improve the quality of the R&P services received by refugees.
 - c) The Recipient will demonstrate through the reporting required under this agreement that the amounts funded for the per capita grants were provided by the Recipient in their entirety to affiliates based on the total number of refugees assigned to the Recipient during the period of October 1, 2017 through September 30, 2018.
 - 3) Payment of the amounts specified in subsection 5.c.2(a) shall be made only for the number of assigned refugees who actually arrive in the United States during the period October 1, 2017 through September 30, 2018, but in no case shall the total payment of refugee per capita funds exceed §(b)(4) during this period.
 - 4) Payment of the amounts specified in subsection 5.c.2(b) may be made in advance of actual refugee arrivals and shall be for the actual expenses of affiliates up to §(b)(4) OR shall be made only for the number of assigned refugees who actually arrive in the United States during the period October 1, 2017 through September 30, 2018, whichever is higher. In no case shall the total payment of affiliate per capita funds exceed §(b)(4) during this period.
 - 5) This agreement may be amended to reflect the actual number of refugee arrivals during the period October 1, 2017 through September 30, 2018 and to adjust the amount of funds accordingly.
- d. The funds awarded under this agreement may be used only for the performance of the Recipient's responsibilities authorized herein for the provision of reception and placement services and may not be used to cover expenses of other activities or services that may be provided to refugees during their resettlement. For example, funding provided under this agreement shall not be used to cover any expenses of collecting the IOM Promissory Note.
- e. The affiliate per capita funds earned under this agreement must be used in their entirety to cover affiliates' expenses and shall not be used to cover national management expenses, as specified in subsection 5.c.2.
- f. The refugee per capita funds earned under this agreement must be used in their entirety by the Recipient's affiliate to which the refugee is assigned to cover cash disbursements to refugees and/or purchases on behalf of the refugee for the purpose of meeting his/her material needs

according to the requirements of this program and shall not be used to cover national management expenses, as specified in subsection 5.c.2.

g. In the event that the Recipient's activities related to the performance of its responsibilities under this agreement are also eligible for funding under other federal government grants or agreements, the Bureau and the Recipient shall consult each other and any other federal agency concerned to prevent attribution of the same expenditures to two (2) separate federal funding agreements.

h. National Management. Any unexpended funds available to the Recipient for national management expenses at the end of the validity period of this agreement must be returned to the Bureau and may not be used to cover affiliate expenses or for payments to or on behalf of refugees.

i. Per Capita Funds

- 1) Any unexpended per capita funds designated for affiliates' expenses may be used to continue authorized material needs support and core services beyond the R&P period for refugees assigned under this agreement, excluding payments to or on behalf of refugees which must be expended by the end of the R&P period.
- 2) Per capita funds designated for payment to or on behalf of each refugee may be used only to cover direct payments to or on behalf of each refugee and must be expended by the end of their R&P period. A minimum of \$925 per capita must be spent on each refugee.
- 3) Up to \$200 per capita of funds designated for payment to or on behalf of refugees may be used only to cover direct payments to or on behalf of any refugee placed at the affiliate that received the per capita.
- 4) All per capita funds earned under this agreement, however, must be expended no later than three (3) months following September 30, 2018 from which funded and reported as part of the final or interim final financial report for the period October 1, 2017 through September 30, 2018. Funds remaining at the end of the above-specified period shall be returned to the Bureau.
- 5) Any interest accrued on per capita funds made available under this agreement may be expended only (1) for the Recipient's responsibilities under this agreement; and (2) within the same time period specified in subparagraph 4) above. Interest remaining at the end of such period shall be returned to the Bureau.
- 6) With the written approval of the Bureau, the Recipient may enter into funding arrangements with other voluntary organizations participating in the Bureau's initial reception and placement program that will ensure that each organization is reimbursed for the actual number of refugees to whom it has provided services required by this agreement.

j. Transportation. Funds awarded under this agreement may not be used for travel outside the fifty (50) United States without the prior written approval of the Bureau. All approved international travel to be paid with funds awarded under this agreement shall be performed on U.S. flag carriers to the extent such service is available in accordance with the provisions of the "Federal Travel Regulations."

k. Grants and Grantee Requirements for Breach Response: When a grant recipient uses or operates a Federal information system or creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of PII within the scope of a Federal award, the agency shall ensure that the grant recipient has procedures in place to respond to a breach and include terms and conditions requiring the recipient to notify the Federal awarding agency in the event of a breach. The procedures should promote cooperation and the free exchange of information with Federal awarding agency officials, as needed, to properly escalate, refer, and respond to a breach.

4. All other terms and conditions of Award Provisions remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the dates indicated on page one.



FL-2019-0261

Ethiopian Community Development Council, Inc.

901 S. Highland St. • Arlington, Virginia 22204 • Tel. (703) 685-0510 • Fax (703) 685-0529

Empowering refugees and immigrants since 1983

August 2, 2018

Irving Jones
Program Officer for Domestic Resettlement
Refugee Admissions
Bureau of Population, Refugees, and Migration
U.S. Department of State
2025 E Street, NW, SA-9, 8th Floor
Washington, D.C. 20522

Dear Irving,

I am writing in response to your July 31, 2018, email, requesting that we update our indirect costs based on (b)(4)

(b)(4) Please find ECDC's updated budget narrative and PRM worksheet reflecting the following changes that you requested:

- (b)(4)
-
-
-
-

Please do not hesitate to contact me if you have any questions.

Sincerely,

(b)(6)

Allene F. Wright
Senior Vice President

Attachments

cc: (b)(6)

RECEPTION & PLACEMENT PROGRAM

FY 2018 National Management Budget Summary

Agency:	ECDC
Date:	08/02/18

Estimated Number of Refugees to be Resettled in FY 2017	(b)(4)
Proposed Number of Refugees to Resettle in FY 2018	

Number of R&P affiliates and sub-offices in FY 2017	18
Number of R&P affiliates and sub-offices proposed in FY 2018	16

	FY 2018 R&P National Management Budget SUMMARY														
	FY 2017 Actual Expenses			October 2017 - March 2018 Previously Approved Budget			April - June 2018			July - September 2018			FY 2018 TOTAL		
	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL
PERSONNEL	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)
FRINGE BENEFITS															
TRAVEL															
EQUIPMENT															
OFFICE SUPPLIES															
PROFESSIONAL FEES															
SPACE/UTILITIES															
OTHER															
TOTAL DIRECT COSTS															
OVERHEAD															
TOTAL PROGRAM BUDGET	2,129,187				1,085,250				611,960				430,085		2,127,295

**RECEPTION & PLACEMENT PROGRAM
FY 2018 National Management Budget Detail**

FY:	2018
Agency:	ECDC
Date:	8/2/18 revised

Proposed FY 2018 National Management Budget															
	FY 2017 Actual Expenses			October 2017 - March 2018 Prev Approved			April - June 2018			July - September 2018			FY 2018 Total		
	Federal Funding (PRM)	Non-Federal Funding	TOTAL	Federal Funding (PRM)	Non-Federal Funding	TOTAL	Federal Funding (PRM)	Non-Federal Funding	TOTAL	Federal Funding (PRM)	Non-Federal Funding	TOTAL	Federal Funding (PRM)	Non-Federal Funding	TOTAL
PERSONNEL															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
FRINGE BENEFITS															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
TRAVEL															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
EQUIPMENT/FURNITURE															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
OFFICE SUPPLIES															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
PROFESSIONAL FEES															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
SPACE/UTILITIES															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
OTHER (requires detail)															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
TOTAL DIRECT COST															
(b)(4)	(b)(4)	(b)(4)	(b)(4)												
GRAND TOTAL	2,129,181	(b)(4)	#####	(b)(4)	611,960.00	(b)(4)	430,085.00	(b)(4)	2,127,295.00	(b)(4)					

R&P Agency: Ethiopian Community Development Council, Inc.

Travel Category 3: Outreach and Consultations												
#	Departure City	Arrival City	Duration	# Travelers	Total Airfare/travel (unit cost * travelers)	Total lodging (unit cost * duration * traveler)	Total M&IE/per diem (unit cost * duration * traveler)	Other (car rental, ground transport) (unit cost * duration * traveler)	TOTAL COST	Total Cost Funded by PRM	% of Total Cost Funded by PRM	Meeting/Event

Ethiopian Community Development Council, Inc.**Reception and Placement Program
FY 2018 National Management Budget Narrative****January 12, 2018**

Sections highlighted in yellow reflect changes since the last FY 2018 Budget Narrative that ECDC submitted.

1. Personnel/Benefits

(b)(4)

(b)(4)

(b)(4)

(b)(4)

2. **Travel** (b)(4)

(b)(4)

(b)(4)

(b)(4)

(b)(4)

3. Equipment/Furniture (b)(4)

(b)(4)

4. Office Supplies – (b)(4)

(b)(4)

5. Professional Fees (b)(4)

(b)(4)

6. Space/Utilities – (b)(4)

(b)(4)

7. Other (b)(4)

(b)(4)

(b)(4)

8. Total Personnel and Non-Personnel Costs – (b)(4)

(b)(4)

9. Indirect Costs (b)(4)

(b)(4)

(b)(4)

10. Total Headquarters Budget(b)(4)

(b)(4)

*Non-Federal private resources/share are for information purposes only.



EL-2019-02061

A-00000517205

"UNCLASSIFIED"

1/17/2024 Page 1 of 82

U.S. Department of State
FEDERAL ASSISTANCE AWARD

1. Recipient Name ETHIOPIAN COMMUNITY DEVELOPMENT COUNCIL, INC		2. Assistance Type: <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Fixed Amount Award <input type="checkbox"/> Grant <input type="checkbox"/> Property Grant <input type="checkbox"/> Voluntary Contribution	
3. Address 901 S HIGHLAND ST ARLINGTON, VA 22204-2419 UNITED STATES			
4. Recipient POC: ETHIOPIAN COMMUNITY DEVELOPMENT COUNCIL, INC Phone Number (b)(6) Email .			
5. Type of Entity U.S. Non-Profit Organization (501(c) (3))	6. Unique Entity Identifier 114398852	7. EIN/ TIN *****	
8. CFDA Number 19.510	9. Statutory Authority for Assistance Migration/Refugee Act	10. Award Number SPRMCO18CA0005	
11. Period of Performance Start Date 13-Oct-2017 End Date 30-Sep-2018		12. Amendment Number M002	
13. Accounting and Appropriation Data 1900-2018-19 X11430009-1037-PRM-2512-SPRMCO18CA0005-4122--031000--- --2018FDSTRRM1439-SPRMCO18CA0005		14. Funds Certified By (b)(6) Rachel A Bennett	
Funding Distribution			
15.	Total Prior Costs \$4,160,125.00 USD	New Costs \$1,759,460.00 USD	Total Cost \$5,919,585.00 USD
U.S. Share of Costs			
Recipient Share of Costs (b)(4)			
Total Costs			
16. Purpose of the Federal Award Activity To provide third quarter funding for the R&P program.			
17. Specific Award Conditions <input checked="" type="checkbox"/> Attached			
Agreement			
The recipient agrees to execute the work in accordance with the Notice of Award, the approved application incorporated herein by reference or as attached, and 2 CFR Parts 200 and 600 including any subsequent revisions.			
18a. Recipient Name Allene Wright		19a. Grants Officer Name James Jeffries	
18b. Recipient Signature Allene Wright (electronically signed)		19b. Grants Officer Signature (b)(6)	
18c. Title Senior Vice President	18d. Date (dd-mmm-yyyy) 08-May-2018	19c. Bureau/Office/Post BUREAU OF POPULATION, REFUGEES AND MIGRATION (PRM)	19d. Date (dd-mmm-yyyy) 07-May-2018
By signing this Federal award, the recipient acknowledges that it will comply with Federal regulations, the Terms and Conditions, and any Special Award Conditions associated with this award. Receipt of the recipient's signature and return of the Federal Award Coversheet is required within ten (10) business days of the Grants Officer's signature. Please return to the Grants Officer address indicated here: JEFFRIESJE2@state.gov			



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Ethiopian Community Development Council, Inc.
901 S. Highland St. • Arlington, Virginia 22204 • Tel. (703) 685-0510 • Fax (703) 685-0529
Empowering refugees and immigrants since 1983

January 12, 2018

Kiera Berdinner
Program Officer for Domestic Resettlement, Refugee Admissions
Bureau of Population, Refugees, and Migration
U.S. Department of State
2025 E Street, NW, SA-9, 8th Floor
Washington, D.C. 20522

Dear Ms. Berdinner,

Please find attached ECDC's revised Consolidated Placement Plan (CPP) and a narrative describing the strategy used in making revisions to our CPP; revised abstracts for every affected affiliate and/or sub-office; revised budget and budget narrative; revised monitoring plan and headquarters staffing summary; and ECDC's most recent Negotiated Indirect Cost Rate Agreement.

We made the following changes from our originally-approved proposal:

(b)(4)

Please do not hesitate to contact me if you have any questions.

Sincerely,

(b)(6)

Allene F. Wright
Senior Vice President

Enclosures

FY 2018 Proposed Consolidated Placement Plan
Reception and Placement Program

R&P Agency: Ethiopian Community Development Council, Inc.

Affiliate Information			FY 2018 - Refugee U.S. Tie						FY 2018 - Refugee Non-U.S. Tie						FY 2018 SIVs	FY 2018 Total	Client/ FTE Ratio
State	City	Affil Code	AF	EA	ECA	LAC	NE/SA	Total	AF	EA	ECA	LAC	NE/SA	Total	Total		
Arizona	Phoenix	AZECDC01	(b)(4)														
California	San Diego	CAECDC02															
Colorado	Denver	COECDC01															
Florida	Clearwater	FLECDC01															
Florida	Tampa*	FLECDC02															
Illinois	Chicago	ILECDC01															
Maryland	Silver Spring	MDECDC02															
Massachusetts	Roxbury**	MAECDC01															
Massachusetts	Worcester***	MAECDC02															
Missouri	Kansas City	MOECDC02															
Nebraska	Omaha	NEECDC01															
Nevada	Las Vegas	NVECDC01															
North Carolina	Greensboro	NCECDC01															
Pennsylvania	Pittsburgh	PAECDC01															
Tennessee	Nashville	TNECDC01															
Texas	Houston	TXECDC01															
Virginia	Arlington	VAECDC02															
TOTAL																	

(b)(4)

Ethiopian Community Development Council, Inc.**Consolidated Placement Plan Revision Strategy
January 2018**

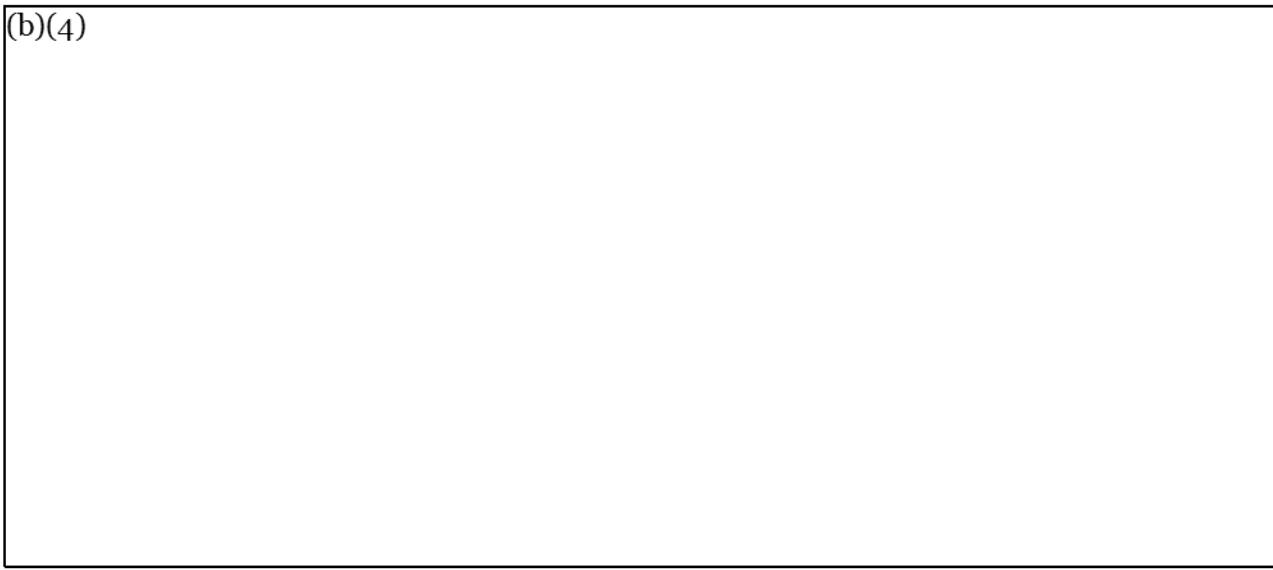
(b)(4)

Refugee Placement

(b)(4)

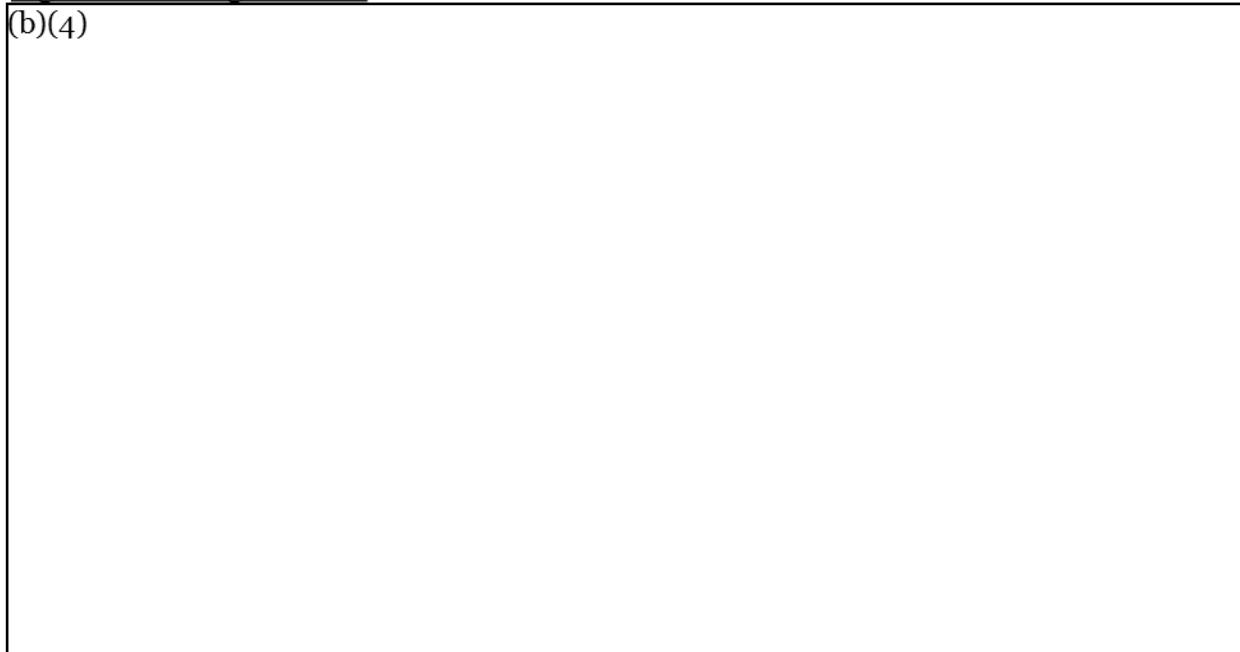
SIV Placement

(b)(4)



Significant Changes in CPP

(b)(4)



National Agency	ECDC	Affiliate Code	AZECDC01
Office State	Arizona	Office City	Phoenix
Office Name	Arizona Immigrant and Refugee Service (AIRS)		
Office Address	10240 N 31 st Ave, Suite 112, Phoenix, AZ 85051		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)			R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided					R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	March 2015	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	March 2015	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Burundian, Central African, Congolese, Eritrean, Ethiopian, Iranian, Iraqi, Jordanian, North Korean, Pakistani, Somali, South Sudanese, Sudanese, and Syrian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Burundian, Central African Republic, Congolese, Cuban, Eritrean, Ethiopian, Iranian, Iraqi,

	North Korean, Rwandan, Somali, South Sudanese, Sudanese and Syrian.
Languages available on staff to support the proposed caseload	Arabic, Assyrian, Bembe, Burmese, Dari, Farsi, French, Hindi, Kikongo, Kinyarwanda, Kurdi, Lingala, Luganda, Malay, Mashi, Rohingya, Somali, Spanish, and Swahili.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Amharic, central African Republic languages, Chin, Fur, Karen, Karen, Kinyamulenge, Kordofanian dialects, Massalit, Nepali, Nuba, Sango, and Tigrinya.
Other language resources used	Several mutual assistance associations (MAAs) provide interpretation by telephone or in person for all of the languages spoken by the nationalities above and others. Three commercial companies located in Phoenix provide telephonic and in-person interpretation in more than 150 languages. In addition, many service providers employ interpreters who speak refugees' languages. AIRS rarely uses outside language resources, as staff or in-house volunteers speak the languages of almost all the refugees served.

SITE RATIONALE		
Number of other affiliates present	3	
Local overall unemployment rate	The Phoenix metropolitan area has an unemployment rate of 5.0%, with the rate in highly populated urban areas averaging 4.7%.	
Available jobs for refugees	Hotel and restaurant services, cleaning services, food handlers, security, drivers, manufacturing, health care, store clerks, sales, packing, shipping, recycling, agriculture and self-employment.	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$650 2-Bedroom: \$790 3-Bedroom: \$1,000	Available: <u>Always</u> Available: <u>Always</u> Available: <u>Always</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY		
Indicate whether you have a grievance policy.	(b)(4)	
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.		

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	CAECD02
Office State	California	Office City	San Diego
Office Name	Alliance For African Assistance (AAA)		
Office Address	5952 El Cajon Blvd., San Diego, CA 92115		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES			
Total R&P Period Reports Submitted for FY 2016		(b)(4)	
R&P Period Employment	(b)(4)	R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	June 2016	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	September 2015	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Burmese, Burundian, Cambodian, Central African, Congolese, Eritrean, Ethiopian, Indonesian, Iranian, Iraqi Pakistani, Palestinian, Rwandan, Somali, Sudanese, Syrian, and Vietnamese.
Proposed nationalities FY 2018	Afghan, Burmese, Burundian, Cambodian, Central African, Colombian, Congolese, Cuban, Ethiopian, Eritrean, Iranian, Iraqi

	Pakistani, Palestinian, Rwandan, Somali, Sudanese, Syrian, and Vietnamese.
Languages available on staff to support the proposed caseload	Acholi, Amharic, Arabic, Burmese, Chaldean, Farsi, French, Kiswahili, Kurdi, Lingala, Luganda, and Tigrinya.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Dari, Khmer, Kinyarwanda, Kirundi, Pashto, Somali, Spanish, and Vietnamese.
Other language resources used	AAA offers approximately 104 languages in-person, and an additional 90 languages are available over the phone. These languages are provided through Global Village Language, which is an in-house interpreting service.

SITE RATIONALE	
Number of other affiliates present	3
Local overall unemployment rate	4.6%
Available jobs for refugees	Hotel, restaurant, retail and construction.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: <u>\$760-950</u> Available: <u>Always</u> 2-Bedroom: <u>\$995-1250</u> Available: <u>Frequently</u> 3-Bedroom: <u>\$1250-1400</u> Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	COECDC01
Office State	Colorado	Office City	Denver
Office Name	ECDC African Community Center of Denver (ACC-Den)		
Office Address	5250 Leetsdale Drive, Suite 200, Denver, CO 80246		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)	R&P Period Out-Migration		(b)(4)
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses		

*Basic Needs and Core Services were completed late due to circumstances beyond ACC-Denver's control.

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	June 2014	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	June 2016	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Belarusian, Bhutanese, Burmese, Central African, Colombian, Congolese, Eritrean, Ethiopian, Indian, Iranian, Iraqi, Kuwaiti, Nepalese, Pakistani, Russian, Rwandan, Senegalese, Somali, South Sudanese, Sudanese, Syrian, and Ukrainian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Central African Republican, Congolese, Cuban, Eritrean, Ethiopian, Iranian, Iraqi, Pakistani,

	Russian, Rwandan, Senegalese, Somali, Sudanese, Syrian, and Ukrainian.
Languages available on staff to support the proposed caseload	Amharic, Arabic, Burmese, Chin, English, Farsi, French, Hindi, Karen, Kinyarwanda, Kirundi, Mindat, Nepali, Oromo, Swahili, Spanish, Thai, and Tigrinya.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Dari, Kachin, Murende, Pashto, Rohingya, Russian, and Urdu.
Other language resources used	ACC maintains a robust list of contracted interpreters to provide both in-person and telephonic interpretation in languages spoken by the caseload. Additionally, ACC plans to incorporate telephonic and video interpretation from the WEYI service in the third quarter of FY 2017.

SITE RATIONALE		
Number of other affiliates present	3 (Please note that Lutheran Family services covers LIRS and EMM cases.)	
Local overall unemployment rate	3.1%	
Available jobs for refugees	Manufacturing, food production, meat packaging, hospitality, restaurant, and security services jobs are the most commonly available jobs for refugees. IT and banking jobs are available for highly skilled refugees.	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$950 2-Bedroom: \$1,250 3-Bedroom: \$1,400	Available: <u>Always</u> Available: <u>Sometimes</u> Available: <u>Sometimes</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY		
Indicate whether you have a grievance policy.		(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.		

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC Florida	Affiliate Code	FLECDC01
Office State	Florida	Office City	Clearwater
Office Name	Coptic Orthodox Charities, Inc. (COC Clearwater)		
Office Address	2312 Gulf To Bay Blvd., Clearwater, Florida		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	COC Tampa
		Administering affiliate	COC Clearwater
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES ECDC will provide info		
Total R&P Period Reports Submitted for FY 2016	(b)(4)	
R&P Period Employment	(b)(4)	R&P Period Out-Migration (b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	January 2016	Compliance Rating (b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	August 2015	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Burmese, Colombian, Cuban, Eritrean, Iraqi, Sudanese, and Syrian.
Proposed nationalities FY 2018	Afghan, Burmese, Central African, Colombian, Congolese, Cuban, Eritrean, Iraqi, Sudanese, and Syrian.
Languages available on staff to support the proposed caseload	Arabic, French, Kiswahili, and Spanish.

Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Amharic, Burmese, Chin, Dari, Karen, Karenni, Pashtu, Somali, Tigrinya, and others upon request.
Other language resources used	We have access to interpreters through the State Refugee Services, Telephonic Service "Language Line" that is available 24/7, although we never needed to use it in the past. We have volunteers that help us from the community. Additionally, we have access to the Voices Program where we can request an in-person interpreter. We might use the "Language Line" if we have a language that is not available between the staff and the community volunteers.

SITE RATIONALE		
Number of other affiliates present	3	
Local overall unemployment rate	4.3%	
Available jobs for refugees	Hospitality, gas station, construction, car wash, restaurant, factories jobs, cab service, and airport jobs.	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$750 2-Bedroom: \$950 3-Bedroom: \$1,300	Available: <u>Always</u> Available: <u>Always</u> Available: <u>Always</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY		
Indicate whether you have a grievance policy.	(b)(4)	
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.		

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
1) Radiant Hands						
2) LDS						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>Florida Dept. of Children & Families Refugee Services</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	FLECDC02
Office State	Florida	Office City	Tampa
Office Name	Coptic Orthodox Charities, Inc. (COC Tampa)		
Office Address	9215 N. Florida Ave., Tampa, Florida 33612		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	COC Tampa
		Administering affiliate	COC Clearwater
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

*We are zeroing out the Tampa site.

FY 2016 R&P PERIOD REPORT OUTCOMES ECDC will provide info		
Total R&P Period Reports Submitted for FY 2016	(b)(4)	
R&P Period Employment	(b)(4)	R&P Period Out-Migration (b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	January 2016	Compliance Rating (b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	August 2015	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Burmese, Colombian, Congolese, Cuban, Eritrean, Iraqi, Sudanese, and Syrians.
Proposed nationalities FY 2018	Afghan, Burmese, Central African, Colombian, Congolese, Cuban, Eritrean, Iraqi, Sudanese, and Syrians.
Languages available on staff to support the proposed caseload	Arabic, French, and Spanish.

Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Amharic, Burmese, Chin, Dari, Karen, Karenni, Kiswahili, Pashtu, Somali, Tigrinya, and others upon request.
Other language resources used	COC has access to interpreters through the State Refugee Services, Telephonic Service "Language Line" that is available 24/7, although we never needed to use it in the past. COC has access to the Voices Program where we can request an in-person interpreter as well. COC will utilize telephonic services if a client speaks a language that is not available between the staff and the community volunteers.

SITE RATIONALE	
Number of other affiliates present	3
Local overall unemployment rate	4.3%
Available jobs for refugees	Hospitality, gas station, construction, car wash, restaurant, manufacturing, cab service, and airport jobs.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: <u>\$600</u> Available: <u>Always</u> 2-Bedroom: <u>\$750</u> Available: <u>Always</u> 3-Bedroom: <u>\$930</u> Available: <u>Always</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>Florida Dept. of Children & Families Refugee Services</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	ILECDC01
Office State	Illinois	Office City	Chicago
Office Name	Ethiopian Community Association of Chicago (ECAC)		
Office Address	1730 West Greenleaf Avenue, Chicago, IL 60626		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)			R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided					R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	February 2011	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	March 2016	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Congolese, Eritrean, Ethiopian, Iraqi, Jordanian, Pakistani, Rwandan, Somali, Swedish, and Syrian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Colombian, Congolese, Eritrean, Ethiopian, Iraqi, Pakistani, Russian, Somali, South Sudanese, Sudanese, and Syrian.

Languages available on staff to support the proposed caseload	Amharic, Arabic, Bhutanese, French, Hindi, Nepali, Oromo, Russian, Swahili, and Urdu.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Burmese, Karen, Rohingya, Dinka, Nuer Spanish, and Tigrinya.
Other language resources used	ECAC uses telephonic interpreters once or twice a week for Afghan, Burmese, and Pakistani caseloads. For intakes and orientations, ECAC uses in-person interpreters.

SITE RATIONALE		
Number of other affiliates present	4	
Local overall unemployment rate	5.4% as of February 2017	
Available jobs for refugees	Hospitality (hotels and restaurants), janitorial, manufacturing, cleaning, airport, department stores, and nursing home.	
	(b)(4)	
Average starting wage for refugees		
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$1,100 – \$1,200 2-Bedroom: \$1,250 – \$1,350 3-Bedroom: \$1,400 – \$1,500	Available: Frequently Available: Frequently Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY		
Indicate whether you have a grievance policy.	(b)(4)	
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.		

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program					
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash
Foundations/ Corporations	(b)(4)				
Faith-based/ Community-based Organizations					
Fees for Service					
Individuals					
Volunteer Hours/Miles					
State/County/Local Government: <i>[SOURCE]</i>					
Headquarters					
Affiliate/Sub-office					
Other:					
TOTALS					
TOTALS PER CAPITA					

National Agency	ECDC	Affiliate Code	MDECDC02
Office State	Maryland	Office City	Silver Spring
Office Name	ECDC African Community Center DC Metro (ACC DC – Silver Spring)		
Office Address	8121 Georgia Avenue, Suite 800, Silver Spring, MD 20910		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	ACC DC – Arlington
		Administering affiliate	ACC DC – Silver Spring
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)			R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided					R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	June 2012	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	December 2016	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, British, Burmese, Burundian, Central African, Chinese, Colombian, Congolese, Cuban, Eritrean, Ethiopian, Honduran, Iranian, Iraqi, Ivorian, Pakistani, Palestinian, Russian, Salvadoran, Somali, South Sudanese, Sri Lankan, Sudanese, Syrian, and Ukrainian.
Proposed nationalities FY 2018	Afghan, Congolese, Eritrean, Ethiopian, Honduran, Iraqi, Pakistani, Salvadoran, Somali, Sri Lankan, Sudanese, and Syrian.

Languages available on staff to support the proposed caseload	Amharic, Arabic, Farsi, French, Spanish, and Tigrinya.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Dari, Fur, Kinyarwanda, Massalit, Pashto, Somali, Swahili, Pakistani languages and Tamil.
Other language resources used	When there is no staff capacity, ACC DC – Silver Spring uses U.S. tie or volunteer interpretation for planned, short meetings, with frequency depending on availability. ACC DC – Silver Spring uses paid in-person interpretation for airport pick-ups, cultural orientation, assessments, and intensive appointments, averaging two times per week, with frequency based on arrivals. ACC DC – Silver Spring uses a phone Language Line for short, unplanned client visits, averaging one to two times per week.

SITE RATIONALE	
Number of other affiliates present	2
Local overall unemployment rate	4.5%
Available jobs for refugees	Restaurants, hotels, security, lifeguards, nursing assistants, food packaging, warehouse assistants, cashiers, drivers, and IT support.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: <u>\$835-995</u> Available: <u>Always</u> 2-Bedroom: <u>\$1,160-1,300</u> Available: <u>Always</u> 3-Bedroom: <u>\$1,400-1,600</u> Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Type of Donor	Projected Contributions to the R&P Program					
	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community- based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Lo cal Government:						
Headquarters						
Affiliate/Sub- office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	MAECD01
Office State	Massachusetts	Office City	Roxbury (office moved from Worcester, address updated in WRAPS2)
Office Name	Refugee and Immigrant Assistance Center (RIAC-Roxbury)		
Office Address	253 Roxbury Street, Roxbury, MA 02119		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	RIAC-Worcester
		Administering affiliate	RIAC-Roxbury
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2015 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)		R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided				(b)(4)	
				R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	April 2013	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	June 2014	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Burundian, Congolese, Ethiopian, Eritrean, Iraqi, and Somali.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Congolese, Ethiopian, Eritrean, Iraqi, Pakistani, Rwandese, Somali, and Syrian.

Languages available on staff to support the proposed caseload	Arabic, Farsi, Kiswahili, and Somali.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Amharic, French, Hindi, Kinyarwanda, Nepali, and Tigrinya.
Other language resources used	RIAC utilizes volunteers from within the refugee community to assist in person or by phone occasionally. In rare situations when staff or community capacity is unavailable, RIAC uses Pacific Interpreters.

SITE RATIONALE		
Number of other affiliates present	4	
Local overall unemployment rate	3.4% as of March 2017.	
Available jobs for refugees	Retail, manufacturing, health care, airport, garden centers, factories, hospitals, department stores, hospitality and service industries.	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$1,000-\$1,100 2-Bedroom: \$1,300-\$1,500 3-Bedroom: \$1,500-\$2,000	Available: Frequently Available: Frequently Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: Mass Health						
Headquarters						
Affiliate/Sub-office						
Other: Community support services, Social adjustment program						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	MAECDC02
Office State	Massachusetts	Office City	Worcester
Office Name	Refugee and Immigrant Assistance Center (RIAC-Worcester)		
Office Address	340 Main St. #802, Worcester, MA 01608		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	RIAC-Worcester
		Administering affiliate	RIAC-Roxbury
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

*The site will resettle 3 SIVs, but we are holding them at 3.

FY 2016 R&P PERIOD REPORT OUTCOMES		
Total R&P Period Reports Submitted for FY 2016	(b)(4)	
R&P Period Employment	(b)(4)	R&P Period Out-Migration (b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	October 2013	Compliance Rating (b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	June 2014	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Congolese, Eritrean, Iraqi, Somali, and Syrian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Central African Republic, Congolese, Ethiopian, Eritrean, Iraqi, Somali, and Syrian.
Languages available on staff to support the proposed caseload	Arabic, French, Hindi, Nepali, and Somali.

Languages available from within the community of resettlement to support the proposed caseload	Those listed above including Amharic, Kiswahili and Tigrinya.
Other language resources used	Volunteers from the refugee community provide in-person and/or phone interpretation on an occasional basis.

SITE RATIONALE		
Number of other affiliates present	2	
Local overall unemployment rate	4.1% as of February 2017	
Available jobs for refugees		Hotels, colleges, garden centers, retail stores, restaurants, housekeeping, shipping/receiving, laundry attendants, cashiers, and manufacturing industries.
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$600-\$650 2-Bedroom: \$700-\$800 3-Bedroom: \$850-\$1,000	Available: <u>Frequently</u> Available: <u>Always</u> Available: <u>Always</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY		
Indicate whether you have a grievance policy.	(b)(4)	
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.		

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: Mass Health						
Headquarters						
Affiliate/Sub-office						
Other: Community support services, Social Adjustment program						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	MOECDC02
Office State	Missouri	Office City	Kansas City
Office Name	Della Lamb Community Services		
Office Address	500 Woodland Avenue, Kansas City, MO 64106-9908		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)		R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided				(b)(4)	
				R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	February 2017	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	September 2014	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Congolese, Eritrean, Ethiopian, Indian, Iraqi, Russian, Somali, South Sudanese, Sudanese, and Syrian.
Proposed nationalities FY 2018	Afghan, Burmese, Burundi, Central African, Congolese, Cuban, Eritrean, Ethiopian, Rwanda, Somali, South Sudanese, Sudanese, and Syrian.

Languages available on staff to support the proposed caseload	French, Maimai, Somali, Spanish, and Swahili.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Amharic, Anuak, Arabic, Assyrian, Bari, Bembe, Dari, Dinka, Fur, Kinyarwanda, Massalit, Nuba, Nuer, Oromo, South Sudanese, Sudanese, Sudanese, and Tigrinya.
Other language resources used	DLCS does not utilize commercial language resources. If an emergency arises and we must secure telephonic translation support, we utilize volunteer interpreters within the community.

SITE RATIONALE	
Number of other affiliates present	1 other affiliate in Kansas City, MO
Local overall unemployment rate	4.4% in February 2017
Available jobs for refugees	Hotel housekeeping, restaurants, meat packing, new auto part production, other assembly lines.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: <u>\$ 425 - \$550</u> Available: <u>Always</u> 2-Bedroom: <u>\$ 500 - \$650</u> Available: <u>Always</u> 3-Bedroom: <u>\$ 650 - \$900</u> Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations / Corporations	(b)(4)					
Faith-based / Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/ Local Govt: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	NECDC01
Office State	Nebraska	Office City	Omaha
Office Name	Refugee Empowerment Center (REC)		
Office Address	3610 Dodge St. Suite 100, Omaha, NE 68131		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	FCA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)	R&P Period Out-Migration		(b)(4)
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	November 2016	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	August 2015	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Congolese, Ethiopian, Indian, Iraqi, Nepalese, Somali, South Sudanese, Sudanese, and Syrian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Congolese, Ethiopian, Indian, Iraqi, Nepalese, Somali, South Sudanese, Sudanese, and Syrian.
Languages available on staff to support the proposed caseload	Acholi, Arabic, Burmese, Chin, Hindi, Karen, and Nepali.

Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Dari, Dinka, French, Kiswahili, Kurdi, Maimai, Nuer, Pashto, and Somali.
Other language resources used	REC utilizes contracted interpreters to provide additional language services.

SITE RATIONALE		
Number of other affiliates present	1	
Local overall unemployment rate	3.2% as of March 2017	
Available jobs for refugees	Production, manufacturing, meatpacking, assembly line, housekeeping, and service industry.	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$525 2-Bedroom: \$650 3-Bedroom: \$900	Available: <u>Always</u> Available: <u>Always</u> Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY		
Indicate whether you have a grievance policy.	(b)(4)	
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	NVECDC01
Office State	Nevada	Office City	Las Vegas
Office Name	ECDC African Community Center – Las Vegas (ACC-LV)		
Office Address	4534 West Hacienda Avenue, Suite A, Las Vegas, NV 89118		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office Administering affiliate	N/A N/A

R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES			
Total R&P Period Reports Submitted for FY 2016	(b)(4)		
R&P Period Employment	(b)(4)	R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	April 2016	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	January 2017	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Angolan, Bhutanese, Burmese, Burundian, Central African, Colombian, Congolese, Cuban, Eritrean, Ethiopian, Iranian, Iraqi, Ivorian, Pakistani, Rwandan, Salvadoran, Senegalese, Somali, Sudanese, and Syrian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Burundian, Central African, Colombian, Congolese, Cuban, Eritrean, Ethiopian, Iranian, Iraqi,

	Ivorian, Pakistani, Rwandan, Salvadoran, Senegalese, Somali, Sudanese, and Syrian.
Languages available on staff to support the proposed caseload	Amharic, Arabic, Chiluba, Farsi, French, Kikongo, Lingala, Pashto, Spanish, Tigrinya and Urdu.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Kiswahili, Kunama, and Nepali.
Other language resources used	ACC-LV engages telephonic services on rare occasions when in-person resources are not available.

SITE RATIONALE	
Number of other affiliates present	1
Local overall unemployment rate	5% as of January 2017
Available jobs for refugees	Hotel/casino and related hospitality jobs to include housekeepers, guest room attendants, porters, kitchen workers, food and beverage servers, bus persons, bakery workers and taxi/limo drivers.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	<p>1-Bedroom: \$580 Available: <u>Always</u> 2-Bedroom: \$680 Available: <u>Always</u> 3-Bedroom: \$750 Available: <u>Always</u></p>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/ Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA	\$22.06	\$343.76	\$62.88	\$484.95	\$130.43	\$804.34

National Agency	ECDC	Affiliate Code	NCECDC01
Office State	North Carolina	Office City	Greensboro
Office Name	North Carolina African Services Coalition, Inc. (NCASC)		
Office Address	122 North Elm Street, Suite 1010, Greensboro, NC 27401		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)	R&P Period Out-Migration			(b)(4)
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses			

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	December 2014	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	August 2016	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Burundian, Congolese, Eritrean, Ethiopian, Iraqi, Ivorian, Pakistani, Rwandan, South Sudanese, Sudanese, Syrian, and Zimbabwean.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Burundian, Central African, Colombian, Congolese, Cuban, Eritrean, Ethiopian, Iranian, Iraqi, Ivorian, Liberian, Rwandan, Somali, South Sudanese, Sudanese, Syrian, Togolese, Vietnamese, Ugandan, and Zimbabwean.

Languages available on staff to support the proposed caseload	Amharic, Arabic, Burmese, French, Kinyarwanda, Kinyamulenge, Kiswahili, Lingala, Nepali, Oromo, Swahili, and Tigrinya.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Chin, Dari, Farsi, Kachin, Malay, Pashto, Sgaw Karen, and Somali.
Other language resources used	NCASC utilizes the Center for New North Carolinians language bank and Language Resources of Greensboro for in-person and telephonic interpretation, and as needed for translation of legal documents.

SITE RATIONALE	
Number of other affiliates present	1
Local overall unemployment rate	5.6% as of January 2017
Available jobs for refugees	Hospitality, food services, textile, packaging, poultry processing, furniture industries, mattresses company, and services.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: <u>\$395-\$440</u> Available: <u>Always</u> 2-Bedroom: <u>\$455-\$575</u> Available: <u>Always</u> 3-Bedroom: <u>\$710-\$850</u> Available: <u>Always</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	PAECD01
Office State	Pennsylvania	Office City	Pittsburgh
Office Name	Acculturation for Justice, Access and Peace Outreach (AJAPO)		
Office Address	2900 Bedford Avenue, Pittsburgh, PA 15219		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)			R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided					R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	June 2015	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	February 2017	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Congolese, Eritrean, Ethiopian, Indian, Iraqi, Ivorian, Nepalese, Rwandan, Somali, Sudanese, Syrian, and Thai.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Central African, Congolese, Iraqi, Nepali, Somali, South Sudanese, Sudanese, and Syrian.
Languages available on staff to support the proposed caseload	Arabic and French.

Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Burmese, Chin, Farsi, Kinyarwanda, Kiswahili, Lingala, Nepali, Pashto, and Somali.
Other language resources used	Language phone services are available but the costs are prohibitive, so these are rarely used.

SITE RATIONALE		
Number of other affiliates present	2	
Local overall unemployment rate	4.7%	
Available jobs for refugees		Hotel housekeeping, laundry attendant, grocery stocking, dishwashing, prep cook, certified nursing assistant, factory work at various facilities, machinist, machine technicians.
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$650 2-Bedroom: \$850 3-Bedroom: \$950	Available: <u>Frequently</u> Available: <u>Frequently</u> Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY		
Indicate whether you have a grievance policy.		(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.		

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program					
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash
Foundations/ Corporations	(b)(4)				
Faith-based/ Community-based Organizations					
Fees for Service					
Individuals					
Volunteer Hours/Miles					
State/County/Local Government: <i>[SOURCE]</i>					
Headquarters					
Affiliate/Sub-office					
Other:					
TOTALS					
TOTALS PER CAPITA					

National Agency	ECDC	Affiliate Code	TNECGC01
Office State	Tennessee	Office City	Nashville
Office Name	Nashville International Center for Empowerment (NICE)		
Office Address	417 Welshwood Drive, Suite 100, Nashville, TN 37211		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)			R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided		(b)(4)			R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	January 2017	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	September 2015	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Burundian, Congolese, Eritrean, Ethiopian, Iranian, Iraqi, Nepalese, Salvadoran, Somali, South Sudanese, Sudanese, and Syrian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Cuban, Congolese, Eritrean, Ethiopian, Iranian, Iraqi, Russian, Salvadoran, Somali, South Sudanese, Sudanese, and Syrian.

Languages available on staff to support the proposed caseload	Arabic, Burmese, Dinka, French, Hindi, Kinyarwanda, Kiswahili, Kurdi, Lingala, Malay, Nepali, Nuer, Sgaw Karen, Somali, and Spanish.
Languages available from within the community of resettlement to support the proposed caseload	Any other language or dialect as needed through volunteers.
Other language resources used	We will have access to WIYE services in the coming fiscal year to supplement our community resources.

SITE RATIONALE		
Number of other affiliates present	1 – World Relief Nashville closing Summer 2017	
Local overall unemployment rate	3.8% as of February 2017	
Available jobs for refugees	Manufacturing, housekeeping, food service, landscaping, social services, retail, restaurant, IT support, customer service, and warehousing.	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$780 2-Bedroom: \$950 3-Bedroom: \$1,100	Available: <u>Frequently</u> Available: <u>Frequently</u> Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	TXECDC01
Office State	Texas	Office City	Houston
Office Name	Alliance for Multicultural Community Services (AMCS)		
Office Address	6440 Hillcroft Ave, Suite 411, Houston, TX 77081		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES			
Total R&P Period Reports Submitted for FY 2016	(b)(4)		
R&P Period Employment	(b)(4)	R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	April 2013	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	January 2017	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghan, Bhutanese, Burmese, Burundian, Congolese, Cuban, Eritrean, Ethiopian, Honduran, Iranian, Iraqi, Nepalese, Pakistani, Rwandan, Somali, Sudanese, and Syrian.
Proposed nationalities FY 2018	Afghan, Bhutanese, Burmese, Burundian, Congolese, Cuban, Eritrean, Ethiopian, Guatemalan, Honduran, Iranian, Iraqi, Nepalese, Pakistani, Rwandan, Salvadoran, Somali, Sudanese, and Syrian.

Languages available on staff to support the proposed caseload	Amharic, Arabic, Burmese, Dari, Farsi, French, Kachin, Kayah, Kinyarwanda, Kinyamulenge, Kirundi, Kiswahili, Lingala, Nepali, Pashto, Somali, Spanish, and Tigrinya.
Languages available from within the community of resettlement to support the proposed caseload	Those listed above and Chin, Hindi, Karen, Kurdi, Maimai, Oromo, Rohingya, and Urdu.
Other language resources used	AMCS has an in-house interpreter program that can be used, either by telephone or in-person when other in-person interpretation services are not available.

SITE RATIONALE	
Number of other affiliates present	4
Local overall unemployment rate	4.8% (As of March 2017)
Available jobs for refugees	Assembly, clerical, construction, drivers, food processing, hospitality, restaurant, and valet parking.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: <u>\$650-\$795</u> Available: <u>Always</u> 2-Bedroom: <u>\$875-\$1,075</u> Available: <u>Always</u> 3-Bedroom: <u>\$1090-1,300</u> Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	ECDC	Affiliate Code	ACCVA02
Office State	Virginia	Office City	Arlington
Office Name	ECDC African Community Center DC Metro (ACC DC - Arlington)		
Office Address	901 S. Highland Street, Arlington, VA 22204		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	ACC DC – Arlington
		Administering affiliate	ACC DC – Silver Spring
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016			N/A		
R&P Period Employment		N/A	R&P Period Out-Migration		N/A
R&P Period Basic Needs and Core Services Provided		N/A	R&P Period Household Income Exceeds Expenses		N/A

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	N/A	Compliance Rating	N/A
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	N/A	Compliance Rating	N/A

RECENT AND PROPOSED CASELOAD			
Nationalities served FY 2016–FY 2017	Afghan and Iraqi.		
Proposed nationalities FY 2018	Afghan, Guatemalan, Honduran, Iran. Iraqi, and Salvadoran.		
Languages available on staff to support the proposed caseload	Arabic, Dari, Farsi, Pashto, and Spanish.		

Languages available from within the community of resettlement to support the proposed caseload	Those listed above.
Other language resources used	When there is no staff capacity, ACC DC - Arlington uses U.S. tie or volunteer interpretation for planned, short meetings. ACC DC – Arlington uses paid, in-person interpretation for airport pick-ups, cultural orientation, assessments, and intensive appointments, averaging two times per week. ACC DC – Arlington uses a phone Language Line for short, unplanned client visits, averaging one to two times per week.

SITE RATIONALE	
Number of other affiliates present	2
Local overall unemployment rate	3.0%
Available jobs for refugees	Restaurants, hotels, security, lifeguards for hotel pools, nursing assistants, retail, cashiers, and drivers.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability <i>(Note whether Always, Frequently, Sometimes, or Never Available)</i>	1-Bedroom: \$1,000-1,800 Available: <u>Always</u> 2-Bedroom: \$1,500-2,200 Available: <u>Always</u> 3-Bedroom: \$1,800-2,500 Available: <u>Frequently</u>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In- kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community- based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Lo cal Government: <i>Arlington and Fairfax Counties</i>						
Headquarters						
Affiliate/Sub- office						
Other:						
TOTALS						
TOTALS PER CAPITA						

Reception and Placement Program
FY 2016 - FY 2018

R&P Agency: Ethiopian Community Development Council, Inc.

Affiliate Information			Monitoring Plan			
State	City	PRM/RPC Affiliate Code	FY 2016 Month Actual	FY 2017 Month Planned	FY 2017 Month Actual	FY 2018 Planned
Arizona	Phoenix	AZECDC01				X and ND January
California	San Diego	CAECD02				X February
Colorado	Denver	COECD01	X June			
Florida	Clearwater	FLECDC01				X June
Florida	Tampa	FLECDC02				Zero out in FY 2018
Illinois	Chicago	ILECDC01	ND March			
Maryland	Silver Spring	MDECDC02		X November	X December	
Massachusetts	Jamaica Plain	MAECD01		X July	X August	
Massachusetts	Worcester	MAECD02		X July	X July- August	
Missouri	Kansas City	MOECD02		X August	X February	
North Carolina	Greensboro	NCECDC01	X August			
Nebraska	Omaha	NEECDC01			X September	
Nevada	Las Vegas	NVECDC01			SC January	
Pennsylvania	Pittsburgh	PAECD01		X February	X February	
Tennessee	Nashville	TNECDC01				X July
Texas	Houston	TXECD01		X January	X January	

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Virginia	Arlington	VAECD02				ND November (actual)
Wisconsin	Milwaukee	WIECDC01	X July			Closed in FY 2018

Instructions:

1. Only official, on-site monitoring visits should appear on this three-year plan.
2. **List the month in which the visit is planned.**
3. Do not list technical assistance, training, or other visits.
4. Briefly describe below the reasons any FY 2017 proposed sites were not monitored.
5. PRM Affiliate code is the code assigned by PRM/RPC, e.g. AZ (agency acronym)01.

Key

X = Scheduled Monitoring Visit

ND = New Director Monitoring Visit

IA = Insufficient Arrivals (Fewer than 50 arrivals; site is not part of FY 2018 on-site monitoring plan)

SC = Special Circumstances Monitoring Visit - briefly describe

(b)(4)

)

RECEPTION & PLACEMENT PROGRAM

FY 2018 National Management Budget Summary

Agency:	ECDC
Date:	01/12/18

Estimated Number of Refugees to be Resettled in FY 2017	(b)(4)
Proposed Number of Refugees to Resettle in FY 2018	

Number of R&P affiliates and sub-offices in FY 2017	18
Number of R&P affiliates and sub-offices proposed in FY 2018	16

	FY 2018 R&P National Management Budget SUMMARY														
	FY 2017 Actual Expenses			October 2017 - March 2018 Previously Approved Budget			April - June 2018			July - September 2018			FY 2018 TOTAL		
	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL	Federal Funds (PRM)	Non-Federal	TOTAL
PERSONNEL	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	
FRINGE BENEFITS															
TRAVEL															
EQUIPMENT															
OFFICE SUPPLIES															
PROFESSIONAL FEES															
SPACE/UTILITIES															
OTHER															
TOTAL DIRECT COSTS															
OVERHEAD															
TOTAL PROGRAM BUDGET	2,129,187			1,085,250			611,960			555,570			2,252,780		

NON-FEDERAL RESOURCES	
<i>Please provide a breakdown of sources for</i>	
IOM Loans	(b)(4)
Outside Grants (specify)	
Private Donor Contributions	
TOTAL	

RECEPTION & PLACEMENT PROGRAM FY 2018 National Management Budget Detail

FY:	2018
Agency:	ECDC
Date:	1/12/18

revised

OTHER (requires detail)	(b)(4)									
(b)(4)										
TOTAL DIRECT COST										
OVERHEAD @ (b)(4)										
GRAND TOTAL	2,129,187	(b)(4)	#####	(b)(4)	611,960.00	(b)(4)	555,570.00	(b)(4)	2,252,780.00	(b)(4)

ADDITIONAL COMMENTS:

RECEPTION & PLACEMENT PROGRAM
Proposed FY 2018 National Management Travel Requirements

R&P Agency: Ethiopian Community Development Council, Inc.

Ethiopian Community Development Council, Inc.**Reception and Placement Program
FY 2018 National Management Budget Narrative****January 12, 2018**

Sections highlighted in yellow reflect changes since the last FY 2018 Budget Narrative that ECDC submitted.

1. Personnel/Benefits

(b)(4)

(b)(4)

(b)(4)

(b)(4)

2. Travel (b)(4)

(b)(4)

(b)(4)

(b)(4)

3. Equipment/Furniture (b)(4)

(b)(4)

4. Office Supplies (b)(4)

(b)(4)

5. Professional Fees (b)(4)

(b)(4)

6. Space/Utilities (b)(4)

(b)(4)

7. Other (b)(4)

(b)(4)

8. Total Personnel and Non-Personnel Costs (b)(4)

(b)(4)

9. Indirect Costs (b)(4)

(b)(4)

(b)(4)

10. Total Headquarters Budget(b)(4)

(b)(4)