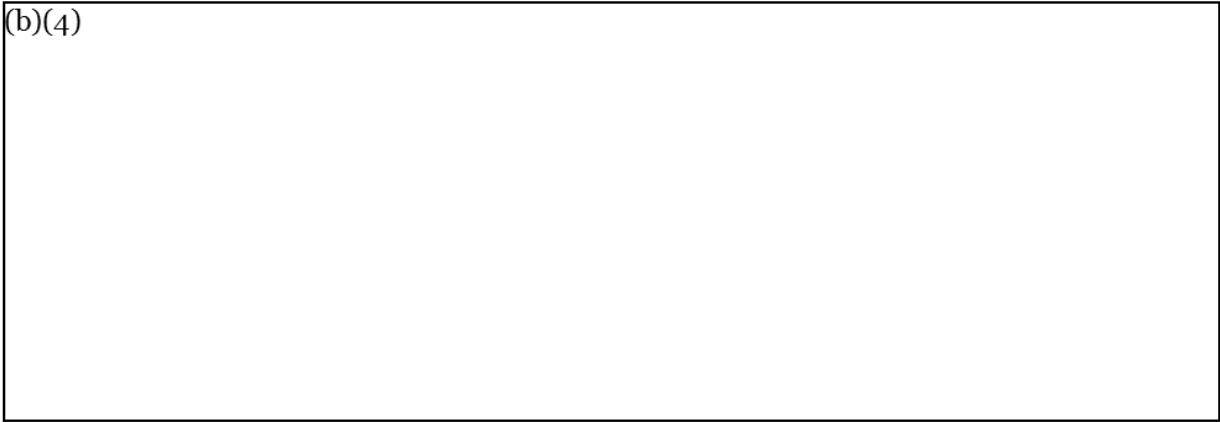
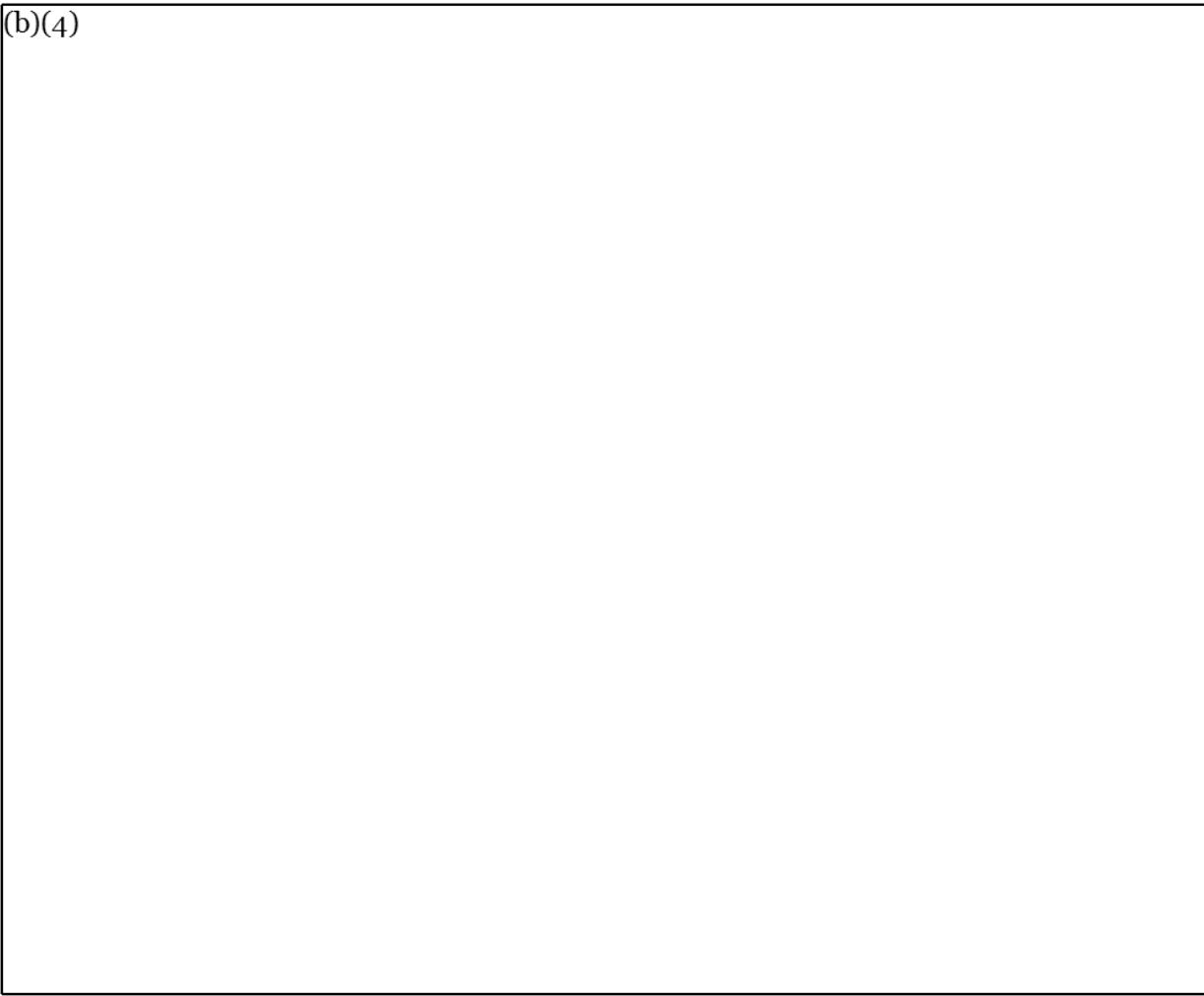


(b)(4)



6. Network Training

(b)(4)



(b)(4)



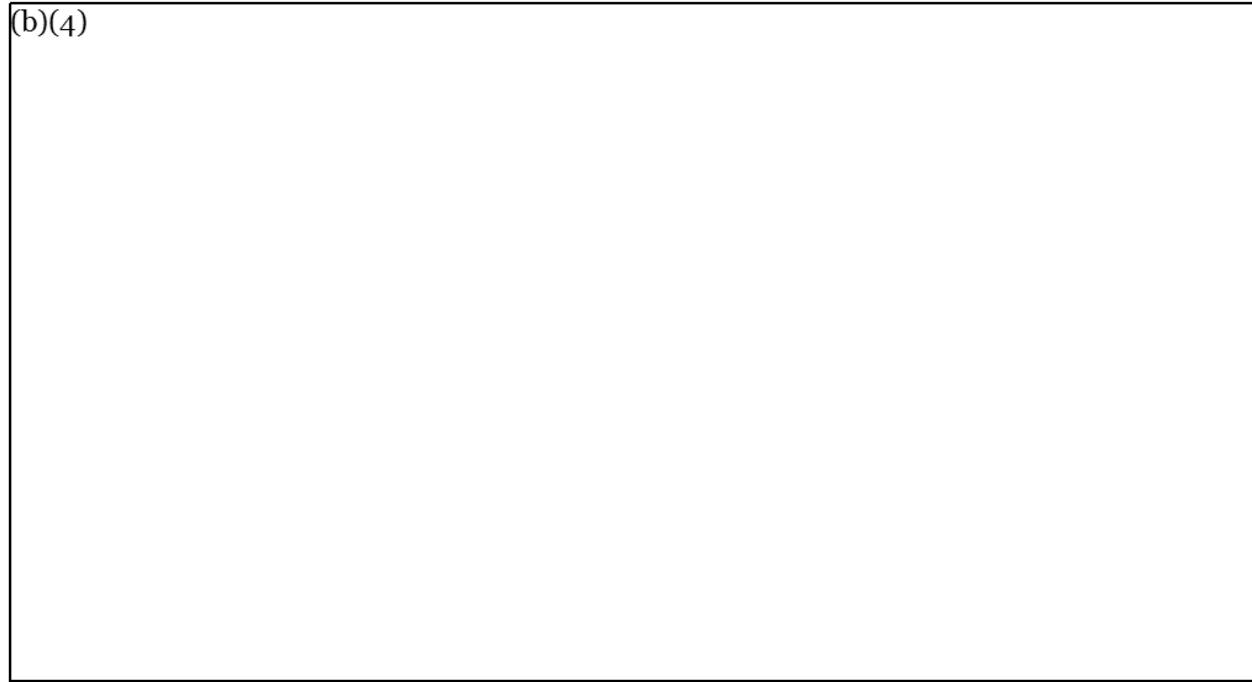
(b)(4)

7. IOM Travel Loan Program

(b)(4)

(b)(4)

(b)(4)



RECEPTION & PLACEMENT PROGRAM
FY 2018 National Management Budget Summary

Agency:	Episcopal Migration Ministries
Date:	10/11/17

Estimated Number of Refugees to be Resettled in FY 2017	(b)(4)
Proposed Number of Refugees to Resettle in FY 2018	22

Number of R&P affiliates and sub-offices in FY 2017	31
Number of R&P affiliates and sub-offices proposed in FY 2018	22

FY 2018 R&P National Management Budget SUMMARY															
October - December 2017			January - March 2018			April - June 2018			July - September 2018			FY 2018 TOTAL	FY 2017 Estimated TOTAL		
Federal Funds	Non-Federal Funds	TOTAL	Federal Funds	Non-Federal Funds	TOTAL	Federal Funds	Non-Federal Funds	TOTAL	Federal Funds	Non-Federal Funds	TOTAL	Federal Funds (PRM)	Non-Federal Funds (PRM)	TOTAL	
PERSONNEL	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	
FRINGE BENEFITS	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	(b)(4)	
TRAVEL															
EQUIPMENT															
OFFICE SUPPLIES															
PROFESSIONAL FEES															
SPACE/UTILITIES															
OTHER															
TOTAL DIRECT COSTS															
OVERHEAD															
TOTAL PROGRAM BUDGET	291,501.79			295,233.88			291,501.79			291,501.79			291,501.79		

NON-FEDERAL RESOURCES
<i>Please provide a breakdown of source for private IOM Loans</i>
Episcopal Church (in-kind)
Episcopal Church (Cash)
TOTAL

provided in-kind for information only

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FY: 2018

Agency: Episcopal Migration Ministries

Date: 10/11/2017

Proposed FY 2018 National Management Budget										FY 2017 Estimated Total				
Category	October - December 2017			January - March 2018			April - June 2018			July - September 2018			FY 2018 Total	Comments
	Federal Funding	Non-Federal Funding	Total	Federal Funding	Non-Federal Funding	Total	Federal Funding	Non-Federal Funding	Total	Federal Funding	Non-Federal Funding	Total		
PERSONNEL													(b)(4)	
1	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
2	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
3	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
(b)(6)			(b)(4)										(b)(4)	
(b)(6)			(b)(4)										(b)(4)	
4	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
5	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
6	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
7	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
8	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
(b)(6)			(b)(4)										(b)(4)	
10	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
11	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
12	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
13	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓		
(b)(6)														
(b)(6)														
TRAVEL														
(b)(4)														
13	✓✓✓✓		✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		✓✓✓✓	✓✓✓✓		
EQUIPMENT/FURNITURE														
(b)(6)														
✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓		
✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓		
✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓	✓✓✓✓		
-	-	-	-	-	-	-	-	-	-	-	-	-		

RECEPTION & PLACEMENT PROGRAM
FY 2018 National Management Budget Detail

0

0
EI-2019-02061 A-00000517200
FY: 2018
Agency: Episcopal Migration Ministries
Date: 10/11/2017

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Proposed FY 2018 National Management Budget																		
October - December 2017			January - March 2018			April - June 2018			July - September 2018			FY 2018 Total			FY 2017 Estimated Total			
	Federal Funding	Non-Federal Funding		Federal Funding	Non-Federal Funding		Federal Funding	Non-Federal Funding		Federal Funding	Non-Federal Funding		Federal Funding	Non-Federal Funding		Federal Funding	Non-Federal Funding	
	(PRM)	(PRM)		(PRM)	(PRM)		(PRM)	(PRM)		(PRM)	(PRM)		(PRM)	(PRM)		(PRM)	(PRM)	
OFFICE SUPPLIES	(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)	
PROFESSIONAL FEES	(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)	
SPACE/UTILITIES	(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)	
OTHER (requires detail)	(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)		(b)(4)	(b)(4)	
TOTAL DIRECT COST																		
OVERHEAD %																		
GRAND TOTAL	291,501.79			291,501.79			291,501.79			291,501.79			1,169,739.34			1,189,862.00		

ADDITIONAL COMMENTS:

Introduction to the Budget

(b)(4)

A. Personnel and Fringe Benefits

(b)(4)

Table 1: Personnel and Fringe benefits

#	HQ Staffing	Position	Salary	Benefits	Total	PRM	Salary	Benefits	PRM	PRM	FTE Distribution 2017	Variance FTE 2018 v. 2017
	PERSONNEL											
1	(b)(6)	(b)(4)										
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13	Vacant											
	Total											

(b)(4)

(b)(4)

(b)(4)

B. Travel

(b)(4)

(b)(4)

Table 2: Travel Budget**RECEPTION & PLACEMENT PROGRAM****Proposed FY 2018 National Management Travel Requirements**

R&P Agency: Episcopal Migration Ministries

Travel Category 1: Monitoring Visits											
#	Departure City	Arrival City	Duration (days)	# Travelers	Total Airfare/travel (unit cost * travelers)	Total lodging (unit cost * duration * traveler)	Total M&IE/per diem (unit cost * duration * traveler)	Other (car rental, ground transport) (unit cost * duration * traveler)	TOTAL COST	Total Cost Funded by PRM	% of Total Cost Funded by PRM
1	New York City	Los Angeles	(b)(4)								
2	New York City	Troy									
3	New York City	Chattanooga									
4	New York City	Seattle									
5	New York City	Syracuse									
6	New York City	Boise									
7	New York City	Tucson									
8	New York City	Louisville									
9	New York City	Grand Rapids									
Overall Total											
Travel Category 2: Bureau Meetings											
#	Departure City	Arrival City	Duration	# Travelers	Total Airfare/travel (unit cost * travelers)	Total lodging (unit cost * duration * traveler)	Total M&IE/per diem (unit cost * duration * traveler)	Other (car rental, ground transport) (unit cost * duration * traveler)	TOTAL COST	Total Cost Funded by PRM	% of Total Cost Funded by PRM
1	New York City	Washington DC	(b)(4)								
2	New York City	Washington DC									
Overall Total											
Travel Category 3: Outreach and Consultations											
#	Departure City	Arrival City	Duration	# Travelers	Total Airfare/travel (unit cost * travelers)	Total lodging (unit cost * duration * traveler)	Total M&IE/per diem (unit cost * duration * traveler)	Other (car rental, ground transport) (unit cost * duration * traveler)	TOTAL COST	Total Cost Funded by PRM	% of Total Cost Funded by PRM
1	Lexington	TBD	(b)(4)								
2	Richmond	TBD									
3	New York City	TBD									
Overall Total											
Travel Category 4: Other											
#	Departure City	Arrival City	Duration	# Travelers	Total Airfare/travel (unit cost * travelers)	Total lodging (unit cost * duration * traveler)	Total M&IE/per diem (unit cost * duration * traveler)	Other (car rental, ground transport) (unit cost * duration * traveler)	TOTAL COST	Total Cost Funded by PRM	% of Total Cost Funded by PRM
1	New York City	TBD	(b)(4)								
2	TBD	TBD									
Overall Total											
Grand Total											

C. Equipment/Furniture

(b)(4)

D. Office Supplies

(b)(4)

(b)(4)

E. Professional Fees

(b)(4)

F. Space/Utilities

(b)(4)

(b)(4)

G. Other

(b)(4)

- (b) Newsletter: This budget line item is for the upkeep to distribute a weekly electronic newsletter to affiliates.

(b)(4)

H. Overhead

(b)(4)

I. Summary

(b)(4)

Table 7: Summary R&P Federal Resources

Description	FTE FY 2018	FY 2018	FTE FY 2017	FY 2017	Variance
PERSONNEL	(b)(4)	(b)(4)			
FRINGE BENEFITS					
TRAVEL					
(b)(4)					
EQUIPMENT					
OFFICE SUPPLIES	(b)(4)				
PROFESSIONAL FEES	(b)(4)				
SPACE/UTILITIES	(b)(4)				
OTHER	(b)(4)				
TOTAL		1,169,739.25		1,189,862.00	-1.7%

The overall budget represents a 1.7 decrease from the previous fiscal year,

The variances are:

(b)(4)

ANNEX

DFMS In-Kind Contributions

(b)(4)

(b)(4)

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RECEPTION & PLACEMENT PROGRAM
Proposed FY 2018 National Headquarters Management Staff (Sample Format)
R&P Agency:
Episcopal Migration Ministries

Name	Title	% FTE working on R&P	Description of R&P Duties (Brief summary of major tasks)
(b)(6)	(b)(4)		

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RECEPTION & PLACEMENT PROGRAM
Proposed FY 2018 National Headquarters Management Staff (Sample Format)
R&P Agency:
Episcopal Migration Ministries

Name	Title	% FTE working on R&P	Description of R&P Duties (Brief summary of major tasks)
Vacant	(b)(4)		

Total FTEs FY 2018:	(b)(4)
Change in Total FTEs from FY 2017:	(b)(4)

Please explain any change in Total FTEs from FY 2017 to FY 2018:
(b)(4)

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EMM Organizational Chart FY 2018
October 1, 2017

(b)(4)

Director
The Rev'd Canon E.



(In this chart staff members report to the individual in the block above establishing clear lines of responsibility and authority.)

FY 2018 Reception and Placement Program Objectives and Indicators

Resettlement Agency: Episcopal Migration Ministries

*Note: Indicators based on data from monitoring reports and R&P Period Reports should include information/data submitted or received during the reporting period, regardless of the date of the monitoring visit or arrival of the case(s) referenced.

Objective #1: Resettlement Agency management ensures sound and timely operations to appropriately prepare and plan for refugee arrivals to the United States.

Indicator	Target	Baseline	How measured/ documented/collected	Progress				Cumulative YTD
				Q1	Q2	Q3	Q4	
Percentage of non-expedited assurances that are submitted on or before the deadline.	(b)(4)							
Percentage of refugees who do not out-migrate from their location of initial placement.								

Objective #2: Resettlement Agency management provides sound oversight and support to maintain a flexible, well-equipped, and knowledgeable affiliate network.

Indicator	Target	Baseline	How measured/ documented/collected	Progress				Cumulative YTD
				Q1	Q2	Q3	Q4	
Number and percentage of recommendations related to training made by PRM during affiliate monitoring which are resolved within three months of release of the final monitoring report.	(b)(4)							
Percentage of affiliates that have been monitored at least once in the previous three fiscal years.								

Percentage of affiliates that have a fully compliant monitoring rating, according to either PRM or EMM monitor determinations.

Objective #3: Resettlement Affiliates deliver timely and individualized services that promote refugee well-being and self-sufficiency.

Indicator	Target	Baseline	How measured/ documented/collected	Progress				Cumulative YTD
				Q1	Q2	Q3	Q4	
Number and percentage of recommendations related to the provision of core services and material needs support made by PRM during affiliate monitoring which are resolved within three months of release of the final monitoring report.	(b)(4)							
Number of complaints received by PRM related to the provision of core services and material needs support that PRM or EMM determines to be valid.								
Percentage of refugees whose material needs and core services are met without delay.								

Objective #4: Resettlement Affiliates regularly engage, inform, and consult resettlement partners, stakeholders, and communities.

Indicator	Target	Baseline	How measured/ documented/collected	Progress				Cumulative YTD
				Q1	Q2	Q3	Q4	
Percentage of affiliates that hold a quarterly consultation.	(b)(4)							
Percentage of required invitees who attend quarterly consultations								

Average number of community engagement events / presentations conducted per affiliate per quarter.

Objective #5: Resettlement Affiliates ensure refugees are connected to services and oriented to their new communities.

Indicator	Target	Baseline	How measured/ documented/collected	Progress				Cumulative YTD
				Q1	Q2	Q3	Q4	
Percentage of refugee adults who receive cultural orientation in accordance with the Cooperative Agreement.	(b)(4)							
Number and percentage of recommendations related to refugee understanding of orientation made by PRM or EMM during affiliate monitoring which are resolved within three months of release of the final monitoring report.								
Percentage of refugees connected to ongoing services.								

FY 2018 Proposed Consolidated Placement Plan (Sample Format)

FL-2019-02061 FY 2018 A-00000517200 Reception and Placement Program"UNCLASSIFIED"
Proposed Consolidated Placement Plan

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R&P Agency: Domestic and Foreign Missionary Society/Episcopal Migration Ministries

State	Affiliate Information	FY 2018 - Refugee U.S. Tie						FY 2018 - Refugee No U.S. Tie						FY 2018 - SIV		FY 2018 Client/FTE	
		AF	EA	ECA	LAC	NE/SA	Total	AF	EA	ECA	LAC	NE/SA	Total	Total	Total	Ratio	
Arizona	Tucson	AZDFMS01	(b)(4)														
California	Los Angeles	CADFMS02															
Colorado	Denver	CDFMS02															
Connecticut	New Haven	CTDFMS01															
Georgia	Atlanta	GADMFS01															
Idaho	Boise	IDDFMS01															
Indiana	Indianapolis	INDFMS01															
Kansas	Wichita	KSDFMS04															
Kentucky	Lexington	KYDFMS02															
Kentucky	Louisville	KYDFMS01															
Michigan	Grand Rapids	MIDFMS03															
Michigan	Troy	MIDFMS02															
Minnesota	Minneapolis	MNDFMS01															
New York	Buffalo	NYDFMS07															
New York	Syracuse	NYDFMS01															
North Carolina	New Bern	NCDFMS01															
Ohio	Columbus	OHDFMS02															
Tennessee	Chattanooga	TNDFMS02															
Tennessee	Knoxville	TNDFMS03															
Texas	Austin	TXDFMS02															
Texas	Houston	TXDFMS01															
Washington	Seattle	WADFMS01															
TOTAL																	

Episcopal Migration Ministries
Accountability to Affected Populations Framework

Overview

(b)(4)

Leadership & Governance

(b)(4)

(b)(4)

Transparency

(b)(4)

Feedback and Complaints

(b)(4)

(b)(4)

Participation

(b)(4)

Design, Monitoring & Evaluation

(b)(4)

Partnerships and Stakeholders

(b)(4)

(b)(4)

Conclusion

(b)(4)

FY18 Reception and Placement Risk Analysis
National Agency: Episcopal Migration Ministries/Domestic and Foreign Missionary Society

Note: See EMM's Objectives and Indicators chart in Appendix A for cross-references to the first set of risks.

<i>Risks Affecting Realization of Program Objectives and Indicators</i>				
<i>Assumptions</i>	<i>Description of Risk</i>	<i>Likelihood of Risk</i>	<i>Potential Impact of Risk</i>	<i>Risk Mitigation Plans/Actions</i>
<i>Objectives 1-5 and corresponding indicators</i>	(b)(4)			
<i>Objectives 1-5 and corresponding indicators</i>	Congress appropriates sufficient funds so that PRM can continue refugee arrivals; USCIS continues to conduct circuit rides; Congress appropriates robust funds so that ORR can to grant appropriate funds to states, RAs, and local sites for refugee			

<i>Objective 1</i> and corresponding indicators	Refugees disclose U.S. ties during application process.			(b)(4)
<i>Objective 3</i> and corresponding indicators	I-94 cards are accurate and are not delayed.			
<i>Objective 4</i> and staffing levels to host	Affiliates continue to operate at the necessary staffing levels to host	employment and self- sufficiency.	High	Local communities will be unprepared for refugee arrivals should they resume.
				As long as the affiliate's office doors are open, staff will make every

<i>corresponding indicators</i>	quarterly consultation meetings (i.e. continue to receive arrivals and funding).	(b)(4)
<i>Risks Affecting Recipient Organizations (Fraud and/or Misrepresentation)</i>		
Assumptions	Description of Risk	Likelihood of Risk
Refugee's personal information and family connections are accurate.	In an effort to secure a better life for him/herself, refugees may claim family connections in the U.S. that are later proven false or more secondary than noted on their application.	(b)(4)
Affiliates have strong governance, tight internal controls, and appropriate staff training in fraud recognition and prevention.	Affiliates' governance is weak as well as their internal controls against fraud and corruption.	

Assumptions	Description of Risk	Likelihood of Risk	Potential Impact of Risk	Risk Mitigation Plans/Actions	<i>Risks Affecting Safety and Security</i>
	(b)(4)				(b)(4)
Refugee clients are referred to appropriate mental health services as necessary and they receive the right care to address their needs and improve their health.	EMM headquarters and affiliate partners have strong security measures to protect against threats of violence and harassment – to staff and clients.				

Three-Year Affiliate Monitoring Plan
Reception and Placement Program
FY2016 - FY2018

R&P Agency: The Domestic and Foreign Missionary Society (DFMS)

State	City	Affiliate Information		Monitoring Plan		
		PRM/RPC Affiliate Code	If joint site, list collaborating agency	FY2016 Month Actual	FY2017 Month Planned	FY2017 Month Actual
Arizona	Tucson	AZDFMS01	DFMS/LIRS	ND - Dec-15 (DFMS)		ND - Mar-18 (DFMS/LIRS)
California	Los Angeles	CADFMS02	DFMS/LIRS/CWS			X - Feb-18 (DFMS/CWS/LIRS)
Colorado	Denver	CODFMS02	DFMS/LIRS	New Site - Mar-16 (DFMS)	X Feb-17 (DFMS)	
Connecticut	New Haven	CTDFMS01	DFMS/CWS		X/ND Nov-16 (DFMS)	X/ND - Jun-17 (DFMS)
Florida	Jacksonville	FLDFMS03	DFMS/LIRS			
Florida	Miami	FLDFMS02	N/A			
Georgia	Atlanta	GADFMS01	DFMS/CWS	Oct-15 (CWS)		
Idaho	Boise	IDDFMS01	N/A	Jul-16		ND - Dec-17 (DFMS)
Illinois	Chicago	ILDFMS01	DFMS/LIRS/CWS	Nov-15 (DFMS/CWS)		
Indiana	Indianapolis	INDFMS01	DFMS/CWS		ND Dec-16 (CWS)	ND Apr-17 (CWS)
Kansas	Wichita	KSDFMS04	N/A	ND - Feb-16		
Kentucky	Louisville	KYDFMS01	DFMS/CWS			X - Sept-18 (DFMS/CWS)
Kentucky	Lexington	KYDFMS02	DFMS/CWS		ND Mar-17 (CWS)	ND Dec-16 (CWS)
Massachusetts	Westfield	MADFMS02	DFMS/LIRS			
Michigan	Grand Rapids	MIDFMS03	DFMS/LIRS			X - Aug-18 (DFMS/LIRS)
Michigan	Troy	MIDFMS02	DFMS/LIRS			X - Jun-18 (DFMS/LIRS)
Minnesota	Minneapolis	MNDFMS01	DFMS/CWS		*SC/ND Nov-16 (DFMS)	*SC/ND Feb-17 (DFMS)
New Hampshire	Concord	NHDFMS01	DFMS/LIRS/CWS	*SC/X Mar-17 (DFMS/LIRS)	*SC/X Mar-17 (LIRS)	
New York	Buffalo	NYDFMS07	DFMS/CWS	Mar-16 (DFMS)		
New York	Syracuse	NYDFMS01	DFMS/CWS	Mar-16 (DFMS)	ND Nov-16 (CWS)	ND - Nov-17 (DFMS/CWS)
North Carolina	New Bern	NCDFMS01	N/A		X Feb-17	Apr-17
North Carolina	Wilmington	NCDFMS02	N/A		X Apr-17	Apr-17
North Dakota	Fargo	NDDFMS01	DFMS/LIRS		ND Oct-16 (LIRS)	ND Oct-16 (LIRS)
North Dakota	Grand Forks	NDDFMS03	DFMS/LIRS		ND Oct-16 (DFMS)	ND Oct-16 (DFMS)
Ohio	Columbus	OHDFFMS02	DFMS/CWS		X Dec-16 (DFMS)	X - Aug-17 (DFMS)
Tennessee	Knoxville	TNDFMS03	DFMS/CWS		*SC/ND-Oct-16 (DFMS)	*SC/ND Oct-16 (DFMS)
Tennessee	Chattanooga	TNDFMS02	N/A			X - Apr-17 (DFMS)
Texas	Austin	TXDFMS02	DFMS/CWS		X Jan-17 (CWS)	X Jul-17 (CWS)
Texas	Houston	TXDFMS01	DFMS/CWS		X Apr-17 (CWS)	X Aug 17 - (CWS)
Washington	Seattle	WADFMS01	N/A			X - Oct-17 (DFMS)

Agency conducting monitoring is noted in parentheses for joint sites.

(b)(4)

Instructions:

1. Only official, on-site monitoring visits should appear on this three-year plan.
2. List the month in which the visit is planned.
3. Do not list technical assistance, training, or other visits.
4. Briefly describe below the reasons any FY2016 proposed sites were not monitored.
5. PRM Affiliate code is the code assigned by PRM/RPC, e.g. AZ (agency acronym)01.
6. For joint site affiliates, identify the collaborating agency and identify the agency making the visit

Key

X = Scheduled Monitoring Visit

ND = New Director Monitoring Visit

IA = Insufficient Arrivals (Fewer than 25 arrivals; site is not part of FY2016 on-site monitoring plan)

SC = Special Circumstances Monitoring Visit - briefly describe

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	AZDFMS01
Office State	Arizona	Office City	Tucson
Office Name	Refugee Focus		
Office Address	120 N. Stone Avenue #220R, Tucson, AZ 85701		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	LIRS	Sub-office	N/A
		Administering affiliate	Phoenix, AZ
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)			R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided					R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	March 2015	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	December 2015	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burundi, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Rwanda, Somalia, Sudan, Syria
Proposed nationalities FY 2018	Afghanistan, Burundi, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Rwanda, Somalia, South Sudan, Sudan, Syria
Languages available on staff to support the proposed caseload	Amharic, Arabic, Dari, Farsi, French, Kinyarwanda, Kinyamwuryeo, Kiramirange, Kirundi, Lingala, Maay Maay, Pashto, Somali, Swahili, Tigrinya, Turkish

Languages available from within the community of resettlement to support the proposed caseload	Assyrian, Arabic, Chaldean, Dinka, Farsi, French, Kibembe, Oromo, Swahili, Turkish
Other language resources used	Refugee Focus utilizes on-call interpreters from the Phoenix area office when clients request phone interpretation for confidentiality purposes or for outlying languages when limited local resources are available. These sources are used infrequently.

SITE RATIONALE	
Number of other affiliates present	Two
Local overall unemployment rate	5.0% March 2017, Bureau of Labor Statistics
Available jobs for refugees	Service Industry, Hospitality, Health Care, Manufacturing
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	<p>1-Bedroom: \$500 Available: Always 2-Bedroom: \$700 Available: Always 3-Bedroom: \$900 Available: Always</p>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	CADFMS02
Office State	California	Office City	Los Angeles
Office Name	Interfaith Refugee and Immigration Service		
Office Address	3621 Brunswick Avenue, Los Angeles, California 90039		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS and LIRS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016	(b)(4)				
R&P Period Employment	(b)(4)		R&P Period Out-Migration	(b)(4)	
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	November 2013	Compliance Rating	February 2015
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	Compliant	Compliance Rating	Compliant

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, El Salvador, Honduras, Iran, Iraq, Syria
Proposed nationalities FY 2018	Afghanistan, El Salvador, Guatemala, Honduras, Iran, Iraq, Syria
Languages available on staff to support the proposed caseload	Arabic, Assyrian, Farsi, Kurdish, Spanish

Languages available from within the community of resettlement to support the proposed caseload	Arabic, Armenian, Assyrian, Dari, Farsi, Kurdish, Pashto, Spanish
Other language resources used	Telephonic Language Line, and/or in person paid interpreters are used very rarely when no staff or volunteers are available

SITE RATIONALE	
Number of other affiliates present	Six
Local overall unemployment rate	4.3% March 2017, Bureau of Labor Statistics
Available jobs for refugees	Administrative, Cashier, Construction (electrician, mechanic, plumber, welding), Cosmetology, Drivers, Hospitality, In home care, Retail, Sales
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$1,100 Available: Always 2-Bedroom: \$1,400 Available: Always 3-Bedroom: \$1,750 Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: TSE Program						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	CODFMS02
Office State	Colorado	Office City	Denver
Office Name	Lutheran Family Services Rocky Mountains		
Office Address	1600 Downing Street, Suite 600 Denver, CO 80218		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	LIRS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016	(b)(4)				
R&P Period Employment	(b)(4)		R&P Period Out-Migration		(b)(4)
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	June 2014	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	March 2016	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Belarus, Bhutan, Burma, Cameroon, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Gambia, Iraq, Iran, Moldova, Pakistan, Russia, Ukraine, Somalia, Syria
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma (Chin, Rohingya), Central African Republic, China, Democratic Republic of Congo, Eritrea, Ethiopia, Guatemala, Iran, Iraq, North Korea, Pakistan, Russia, El Salvador, Somalia, Syria, Ukraine

Languages available on staff to support the proposed caseload	Amharic, Arabic, Burmese, French, Jingpaw, Kirundi, Kurdish, Lisu, Nepali, Rohingya, Russian, Somali, Spanish, Swahili, Tigrinya, Urdu
Languages available from within the community of resettlement to support the proposed caseload	Chin, Chinese, Dari, Farsi, Karen, Karenni, Korean, Pashtun, Sango, Ukrainian
Other language resources used	Trained volunteer interpreters and contracted interpreters are used only if a language is not available on staff. Telephonic Language Line is rarely used.

SITE RATIONALE	
Number of other affiliates present	Two
Local overall unemployment rate	3.2% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Manufacturing and production, grounds cleaning and building maintenance, food preparation and packaging, hospitality, warehouse, construction, transportation.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$1150 Available: Always 2-Bedroom: \$1400 Available: Frequently 3-Bedroom: \$1600 Available: Sometimes

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	CTDFMS01
Office State	Connecticut	Office City	New Haven
Office Name	Integrated Refugee and Immigrant Services (IRIS)		
Office Address	235 Nicoll Street, 2nd Floor, New Haven, CT 06511		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					(b)(4)	
	FY 2017 Acknowledged Capacity						
	FY 2017 Anticipated Arrivals						
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total	
U.S. Tie Capacity	(b)(4)						
No U.S. Tie Capacity							
SIV Capacity							
Total Capacity							

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)	R&P Period Out-Migration			(b)(4)
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses			

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	July 2014	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	February 2014	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Angola, Colombia, Cuba, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Rwanda, Sudan, Syria
Proposed nationalities FY 2018	Afghanistan, Colombia, Cuba, Democratic Republic of Congo, Eritrea, Ethiopia, Iran, Iraq, Rwanda, Sudan, Syria
Languages available on staff to support the proposed caseload	Arabic, Dari, Farsi, French, Pashto, Tigrinya, Turkish, Urdu

Languages available from within the community of resettlement to support the proposed caseload	Amharic, Arabic, Dari, Farsi, French, Kinyambwisha, Kinyamulenge, Kinyarwanda, Kiswahili, Kurdish, Kurmanji, Lingala, Massalit, Pashto, Spanish, Turkish, Urdu
Other language resources used	All language needs are available on staff or within the community.

SITE RATIONALE	
Number of other affiliates present	Zero
Local overall unemployment rate	5.4% February 2017, Bureau of Labor Statistics
Available jobs for refugees	(b)(4)
Average starting wage for refugees	The average starting wage in FY 2016-FY 2017 was \$11.90 per/hour. 59% were employed in full-time jobs; 41% were employed in part-time jobs while 90% were offered benefits by their employers.
Average monthly rent and availability	1-Bedroom: \$850 Available: Always 2-Bedroom: \$1,000 Available: Always 3-Bedroom: \$1,200 Available: Always

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>RSIG,</i> <i>ORR Health, Tag</i> <i>D, Tag F</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	GADFMS01
Office State	Georgia	Office City	Atlanta
Office Name	New American Pathways		
Office Address	2300 Henderson Mill Road, Ste. 200, Atlanta, GA 30310		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)		R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided				R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	November 2015	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	October 2015	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Guatemala, Iran, Iraq, Somalia, Sudan, Syria, Ukraine
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma-Chin, Burma -Karen, Burma -Karenni, Burma -Rohingya, Cuba, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Guatemala, Honduras, Iraq, Somalia, Sudan, Syria

Languages available on staff to support the proposed caseload	Arabic, Chin, Karen, Karenni, Dari, Farsi, French, Kinyarwanda, Kirundi, Lingala, Nepali, Pashto, Somali, Spanish, Swahili
Languages available from within the community of resettlement to support the proposed caseload	Amharic, Burmese-Rohingya, Fur, Kurdish, Oromo, Tigrinya
Other language resources used	ALTA, whose translators receive medical and legal translation, is used for sensitive or complex medical cases. On average, these services occur once or twice every two months via phone and in person as needed.

SITE RATIONALE	
Number of other affiliates present	Four
Local overall unemployment rate	4.9% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Poultry processing, retail warehouse, security, manufacturing, food processing, food service, hospitality, and food preparation
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$700 Available: Sometimes 2-Bedroom: \$850 Available: Always 3-Bedroom: \$1030 Available: Sometimes

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	IDDFMS01
Office State	Idaho	Office City	Boise
Office Name	Agency for New Americans		
Office Address	1614 W. Jefferson St., Boise, ID 83702		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)		R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided				R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	November 2014	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	July 2016	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Burundi, Democratic Republic of Congo, Iraq, Somalia, Syria
Proposed nationalities FY 2018	Afghanistan, Bhutan, , Burundi, Democratic Republic of Congo, Ethiopia, Iraq, Somalia, Syria, Uganda
Languages available on staff to support the proposed caseload	Arabic, Chiluba, Dari, Farsi, French, Kinyarwanda, Lingala, Nyanja, Pashto, Swahili, Urdu.

Languages available from within the community of resettlement to support the proposed caseload	Arabic, Burmese, Chiluba, Dari, Farsi, French, Burmese-Karen, Kinyarwanda, Kiswahili, Lingala, Nepali, Nyanja, Pashto, Somali, Swahili, Tigrinya, Urdu.
Other language resources used	ANA uses the Language Line if an in person interpreter is not available.

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	3.9% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Housekeeping, light manufacturing, service/hospitality, agriculture, food processing and packaging, construction, medical, retail and janitorial.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	<p>1-Bedroom: \$ 793 Available: Sometimes 2-Bedroom: \$ 950 Available: Frequently 3-Bedroom: \$ 1150 Available: Sometimes</p>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	INDFMS01
Office State	Indiana	Office City	Indianapolis
Office Name	Exodus Refugee Immigration Inc.		
Office Address	2457 E. Washington Street, Suite A, Indianapolis, IN 46201		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)		R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided				(b)(4)	
				R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	December 2015	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	April 2015	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Burundi, Central African Republic, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Honduras, Iraq, Somalia, Sudan, Syria, Ukraine
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma, Burundi, Central African Republic, Cuba, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Guatemala, Honduras, Iran, Iraq, Rwanda, Somalia, Sudan, Syria,

Languages available on staff to support the proposed caseload	Arabic, Burmese, Chin (Falam, Hakha, Mizo, Siyin, Tedim, Zotung), French, Fulani-Pulaar, Karen, Kinyarwanda, Kirundi, Lingala, Luganda, Spanish, Swahili, Thai, Tshiluba
Languages available from within the community of resettlement to support the proposed caseload	Anyuak, Amharic, Arabic, Chin (Lautu, Malayu, Matu, Thantlang, Zo, Zomi, Zophei), Dari, Farsi, Hausa, Kachin, Karen, Kibembe, Kikongo, Kikuyu, Kinyanulenge, Kurdish, Kurmanji, Lisu, Pashto, Ringala, Ruganda, Sango, Somali, Tigrinya, Tshiluba, Turkish, Urdu
Other language resources used	In person contracted interpreters and staff are used to provide interpretation. Over the phone interpretation through a local partner is available, but utilized very rarely, usually for simple clarifications over the phone or in emergency situations.

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	4.2% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Industries: Warehousing (assembly, distribution, and manufacturing), Hospitality/Service (hotels, corporate cleaning, restaurants, window cleaning), Food preparation, Greenhouses, Landscaping, Corporate Cleaning, and Recycling.
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$554 Available: Frequently 2-Bedroom: \$694 Available: Frequently 3-Bedroom: \$896 Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	KSDFMS04
Office State	Kansas	Office City	Wichita
Office Name	Episcopal Migration Ministries - Wichita		
Office Address	401 N. Emporia Street, Wichita, Kansas 67202		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)
	FY 2017 Acknowledged Capacity						
	FY 2017 Anticipated Arrivals						
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total	
U.S. Tie Capacity	(b)(4)						
No U.S. Tie Capacity							
SIV Capacity							
Total Capacity							

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)		R&P Period Out-Migration		(b)(4)
R&P Period Basic Needs and Core Services Provided				R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES						
Date of most recent PRM monitoring visit:	November 2013		Compliance Rating	(b)(4)		
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	February 2016		Compliance Rating			

RECENT AND PROPOSED CASELOAD						
Nationalities served FY 2016–FY 2017	Afghanistan, Burma, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Uganda					
Proposed nationalities FY 2018	Afghanistan, Burma (Chin, Karen), Democratic Republic of Congo, Eritrea, Iraq					
Languages available on staff to support the proposed caseload	Amharic, Arabic, French, Kinyarwanda, Lingala, Swahili, Tigrinya					

Languages available from within the community of resettlement to support the proposed caseload	Amharic, Arabic, Burmese, Chin, Dari, Farsi, French, Karen, Kinyarwanda, Pashtu, Swahili, Tigrinya
Other language resources used	EMM-Wichita has a contract with a company that provides phone interpretation. This service is utilized for languages not otherwise available, at times when in-person interpretation cannot be secured or when it is deemed in the best interest of the client to utilize an interpreter not otherwise connected to the local Wichita community.

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	4.4% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Factory (manufacturing, meatpacking, textiles, warehouse); Service Industry (hotels, cleaning service, computer repair); Food Service/Restaurants; Agriculture
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$393 Available: Frequently 2-Bedroom: \$500 Available: Always 3-Bedroom: \$657 Available: Always

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	Domestic and Foreign Missionary Society		Affiliate Code	KYDFMS02
Office State	Kentucky		Office City	Lexington
Office Name	Kentucky Refugee Ministries			
Office Address	1206 North Limestone, Lexington, KY 40505			
JOINT SITE		SUB-OFFICE		
If joint site, with which agency or agencies?	CWS	Sub-office	Lexington, KY	
		Administering affiliate	Louisville, KY	
R&P PROGRAM AFFILIATE STAFFING				
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio	
FY 2017	(b)(4)			
FY 2018				

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					(b)(4)
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)		R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided					

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	October 2011	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	December 2016	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Burundi, Democratic Republic of Congo, Iraq, Rwanda, Syria, Ukraine
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burundi, Democratic Republic of Congo, Iraq, Rwanda, Syria, Ukraine
Languages available on staff to support the proposed caseload	Arabic, French, Kiswahili, Lingala, Russian

Languages available from within the community of resettlement to support the proposed caseload	Arabic, Dari, French, Kinyarwanda, Kirundi, Kiswahili, Lingala, Nepali, Pashto, Russian, Ukrainian, and Urdu
Other language resources used	None currently. Other languages are available on staff and in the community should they be needed for additional caseloads.

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	4% February 2017, Bureau of Labor Statistics
Available jobs for refugees	University and restaurant food service, hotel and hospital housekeeping, factory labor, gardening/nursery work, warehouse labor, security services, daycare, construction
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$647 Available: Always 2-Bedroom: \$687 Available: Always 3-Bedroom: \$928 Available: Always

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	KYDFMS01
Office State	Kentucky	Office City	Louisville
Office Name	Kentucky Refugee Ministries		
Office Address	969b Cherokee Road, Louisville, KY 40204		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	Lexington, KY
		Administering affiliate	Louisville, KY
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES			
Total R&P Period Reports Submitted for FY 2016			(b)(4)
R&P Period Employment	(b)(4)	R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	September 2015	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	November 2012	Compliance Rating

RECENT AND PROPOSED CASELOAD		
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Burundi, Central African Republic, Cuba, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Somalia, Sudan, Syria	
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma, Burundi, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, North Korea, Pakistan, Somalia, Sudan, Syria	

Languages available on staff to support the proposed caseload	Arabic, French, Hindi, Nepali, Kinyarwanda, Kirundi, Lingala, Pashto, Swahili, Urdu
Languages available from within the community of resettlement to support the proposed caseload	Amharic, Arabic, Bilen, Burmese, Chin (Zomi, Falam, Mizo/Hahka, Tedim), Dinka, Dzongkha, Farsi (Dari), French, Hindi, Karen (Pwo, Sgaw), Kikongo, Kinyarwanda, Kirundi, Kiswahili, Korean, Kurdish, Lingala, Mai Mai, Malay, Nepali, Oromo, Pashto, Saho, Shona, Somali, Swahili, Tamil, Thai, Tigre, Tigrinya, Turkish, Urdu
Other language resources used	KRM utilizes 266 contract interpreters for in-person and over-the-phone interpretation. In-person interpreters speaking Arabic, Burmese, Chin, Somali, Kiswahili, Kirundi, Kinyarwanda and French are available at the reception desk to assist with walk-in consultations on a regular weekly schedule. These interpreters are utilized on a daily basis.

SITE RATIONALE		
Number of other affiliates present	One	
Local overall unemployment rate	4.6% February 2017, Bureau of Labor Statistics	
Available jobs for refugees	Logistics/warehouse, manufacturing, food processing, healthcare hotel/restaurant, customer services/retail, administrative	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability	1-Bedroom: \$575 2-Bedroom: \$675 3-Bedroom: \$800	Available: Always Available: Always Available: Always

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>Metro Louisville: housing & youth services</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	MIDFMS03
Office State	Michigan	Office City	Grand Rapids
Office Name	Samaritas		
Office Address	207 E. Fulton Street, Grand Rapids, MI 49503		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	LIRS	Sub-office	Grand Rapids
		Administering affiliate	Troy
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					(b)(4)				
	FY 2017 Acknowledged Capacity									
	FY 2017 Anticipated Arrivals									
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total				
U.S. Tie Capacity	(b)(4)									
No U.S. Tie Capacity										
SIV Capacity										
Total Capacity										

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)	R&P Period Out-Migration		(b)(4)
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES					
Date of most recent PRM monitoring visit:	August 2013	Compliance Rating	(b)(4)		
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	September 2015	Compliance Rating			

RECENT AND PROPOSED CASELOAD					
Nationalities served FY 2016–FY 2017		Afghanistan, Bhutan, Burma, Burundi, Democratic Republic of Congo, Iraq, Rwanda, Somalia, Syria			
Proposed nationalities FY 2018		Afghanistan, Bhutan, Burma (Chin, Karen, Rohingya), Democratic Republic of Congo, Eritrea, Ethiopia, Iran, Iraq, Somalia, South Sudan, Sudan, Syria			
Languages available on staff to support the proposed caseload		Arabic, Burmese (Chin), French, Kinyarwanda, Lingala, Nepali, Somali, Swahili			

Languages available from within the community of resettlement to support the proposed caseload	Amharic, Arabic, Burmese (Chin, Karen, Rohingya), Dari, Farsi, Kirundi, Nepali, Oromo, Somali, Swahili, Tigrinya
Other language resources used	Samaritas subcontracts for professional, in-person interpretation used one to two times per month for rare languages; also contracts for telephonic interpretation to meet unanticipated/unique language needs, and is used infrequently (two to three times per week for short, information calls to clients, i.e. to inform them of upcoming appointments)

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	3.7% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Food Production (agricultural and industrial), healthcare, hospitality (restaurant and hotel), manufacturing, retail
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$725 Available: Always 2-Bedroom: \$850 Available: Always 3-Bedroom: \$1050 Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. **Financial Resources:**

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: State of Michigan						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	MIDFMS02
Office State	Michigan	Office City	Troy
Office Name	Samaritas		
Office Address	2170 E. Big Beaver Rd. Suite C, Troy, MI 48083		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	LIRS	Sub-office	Grand Rapids
		Administering affiliate	Troy
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016	(b)(4)				
R&P Period Employment	(b)(4)		R&P Period Out-Migration		(b)(4)
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	October 2012	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	September 2015	Compliance Rating	

RECENT AND PROPOSED CASELOAD			
Nationalities served FY 2016–FY 2017	Afghanistan, Finland, Iraq, Syria		
Proposed nationalities FY 2018	Afghanistan, El Salvador, Iran, Iraq, Syria, Ukraine		
Languages available on staff to support the proposed caseload	Arabic, Armenian, Assyrian, Chaldean, Farsi, Kurdish, Russian, Spanish		

Languages available from within the community of resettlement to support the proposed caseload	Arabic, Armenian, Assyrian, Chaldean, Farsi, Kurdish, Russian, Spanish, Turkish,
Other language resources used	When new or unanticipated populations with unique language requirements are resettled, Samaritas contracts with Certified Languages International, a telephonic interpretation service provider. Samaritas is partnering to develop a phone application which will allow for more cost-effective and brief communication in the refugees' native language. For the delivery of core services, community interpreters will be utilized on a contract basis for in-person interpretation.

SITE RATIONALE	
Number of other affiliates present	Three
Local overall unemployment rate	5.1% March 2017, Bureau of Labor Statistics
Available jobs for refugees	Automotive manufacturing, landscaping, food service, mechanic shops, hospitality (housekeeping), plumbing, cleaning services, retail, driving, carpentry and laundry
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$ 650 Available: Frequently 2-Bedroom: \$ 800 Available: Frequently 3-Bedroom: \$ 1,000 Available: Always

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: State of Michigan						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	MNDFMS01
Office State	Minnesota	Office City	Minneapolis
Office Name	Minnesota Council of Churches, Refugee Services Program		
Office Address	122 W. Franklin Ave, Suite 100, Minneapolis, MN 55404		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals (b)(4)						
	FY 2017 Acknowledged Capacity						
	FY 2017 Anticipated Arrivals						
PROPOSED FY 2018		AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)						
No U.S. Tie Capacity							
SIV Capacity							
Total Capacity							

FY 2016 R&P PERIOD REPORT OUTCOMES			
Total R&P Period Reports Submitted for FY 2016		(b)(4)	
R&P Period Employment	(b)(4)	R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	November 2014	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	January 2017	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Belarus, Bhutan, Burma, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Somalia, Sudan
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Somalia, Sudan, Syria
Languages available on staff to support the proposed caseload	Arabic, Bhutanese, Burmese, Nepali, Somali, Thai

Languages available from within the community of resettlement to support the proposed caseload	Amharic, Anuak, Arabic, Burmese, Dari, Farsi, French, Karen (Pwo and Sgaw), Karenni, Kayah, Kinyarwanda, Lingala, Nepali, Nuer, Oromo, Pashto, Somali, Swahili, Thai, Tigrinya
Other language resources used	Independent contract interpreters provide in-person and phone interpretation for orientation classes and client meetings. Agency interpreters are used when individuals are not available. Language line resources may be used in emergency situations.

SITE RATIONALE	
Number of other affiliates present	Four
Local overall unemployment rate	4.2% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Food packaging, shipping and receiving, production, assembly, personal care assistant, hospitality, meat processing, certified nurse aide, janitorial, and car wash
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$ 775 Available: Frequently 2-Bedroom: \$ 925 Available: Sometimes 3-Bedroom: \$ 1200 Available: Sometimes

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: MNsure Navigator						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	NYDFMS07
Office State	New York	Office City	Buffalo
Office Name	Journey's End Refugee Services, Inc.		
Office Address	2495 Main Street, Suite 317, Buffalo, NY 14214		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016	(b)(4)					
R&P Period Employment	(b)(4)			R&P Period Out-Migration		(b)(4)
R&P Period Basic Needs and Core Services Provided				R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	June 2015	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	March 2016	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Rwanda, Somalia, Sudan, Syria
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma, Democratic Republic of Congo, Eritrea, Ethiopia, Iran, Iraq, Palestine, Somalia, Sudan, Syria
Languages available on staff to support the proposed caseload	Amharic, Arabic, Burmese, Chin, Karen, Dari, Farsi, French, Hindi, Kiswahili, Kinyarwanda, Kurdish, Lingala, Nepali, Somali, Spanish, Tigrinya,

Languages available from within the community of resettlement to support the proposed caseload	Afar, Amharic, Arabic, Bilen, Burmese, Chin, Dari, Farsi, French, Fur, Hindi, Karen, Kiswahili, Kinyarwanda, Kunama, Kurdish, Lingala, Nepali, Oromifa, Somali, Tigre, Tigrinya
Other language resources used	All language needs are available on staff or in the community.

SITE RATIONALE	
Number of other affiliates present	Three
Local overall unemployment rate	5.9% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Manufacturing, Hotel, Restaurant, Farm
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$400 Available: Sometimes 2-Bedroom: \$575 Available: Always 3-Bedroom: \$700 Available: Always

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: <i>[SOURCE]</i>						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	NYDFMS01
Office State	New York	Office City	Syracuse
Office Name	Interfaith Works of Central New York		
Office Address	1010 James Street, Syracuse, NY 13203		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	N/A
		Administering affiliate	N/A

R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES			
Total R&P Period Reports Submitted for FY 2016	(b)(4)		
R&P Period Employment	(b)(4)	R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	July 2016	Compliance Rating	Mostly Compliant
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	March 2016	Compliance Rating	Mostly Compliant

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Burundi, Central African Republic, Cuba, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Somalia, Sudan, Syria
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma, Burundi, Central African Republic, Cuba, Democratic Republic of Congo, Eritrea, Ethiopia, Iraq, Somalia, Sudan, Syria

Languages available on staff to support the proposed caseload	Arabic, Dari, Farsi, French, Hindi, Kinyarwanda, Nepali, Pashto, Setswana, Somali, Spanish, Swahili and Urdu.
Languages available from within the community of resettlement to support the proposed caseload	Languages above and Amharic, Burmese, Chin, Dingka, Fur, Karen, Karenni, Kurdish, Oromo, Sango, Tigrinya, Turkish, Ukrainian, Urdu
Other language resources used	Catholic Charities Resettlement Program has interpreters in additional languages that are utilized approximately once a year.

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	5.7% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Housekeeping; Cleaning; Factory/production; Warehouse/logistics; Assembly; Staffing agencies; Restaurant and food service; Farming; Landscaping; Healthcare; Construction; Pharmaceutical; Security
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$550 Available: Sometimes 2-Bedroom: \$650 Available: Frequently 3-Bedroom: \$750 Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: NY State						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

The Domestic and Foreign Missionary Society
FY 2018 Affiliate/Sub-office Abstract

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National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	NCDFMS01	
Office State	North Carolina	Office City	New Bern	
Office Name	Diocese of East Carolina Interfaith Refugee Ministry			
Office Address	1913 Trent Blvd., New Bern, NC 28560			
JOINT SITE		SUB-OFFICE		
If joint site, with which agency or agencies?	N/A	Sub-office	N/A	
		Administering affiliate	N/A	
R&P PROGRAM AFFILIATE STAFFING				
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio	
FY 2017	(b)(4)			
FY 2018				

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)			R&P Period Out-Migration	
R&P Period Basic Needs and Core Services Provided					R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES		
Date of most recent PRM monitoring visit:	December 2013	Compliance Rating
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	April 2017	Compliance Rating

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Afghanistan, Burma, Colombia, Democratic Republic of Congo, Iraq, Jordan, Syria
Proposed nationalities FY 2018	Burma (Chin, Kachin, Karen, Rohingya), Colombia, Cuba, Democratic Republic of Congo, Iraq, Syria
Languages available on staff to support the proposed caseload	Burmese, Burmese-Chin, Burmese-Kachin, Chichewa, French, Kiswahili, Lingala, Spanish, Swahili

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Languages available from within the community of resettlement to support the proposed caseload	Arabic, Burmese, Burmese-Chin, Burmese-Kachin, Burmese-Karen, Burmese-Karenni, Burmese-Rohingya, Chichiwa, French, Kiswahili, Lingala, Spanish, Swahili	
Other language resources used	Language line will be used when there is no alternative and other interpreters are not available. This could be in case of emergency or other extreme needs. This occurs as infrequently as once a year.	

SITE RATIONALE	
Number of other affiliates present	Zero
Local overall unemployment rate	5.1% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Manufacturing; Poultry processors; hospitality; restaurants
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	<p>1-Bedroom: \$500 Available: Always 2-Bedroom: \$650 Available: Always 3-Bedroom: \$800 Available: Always</p>

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

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3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	OHDFMS02
Office State	Ohio	Office City	Columbus
Office Name	Community Refugee and Immigration Services		
Office Address	1925 E. Dublin-Granville Rd, Suite 102, Columbus, OH 43229		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	N/A
		Administering affiliate	N/A
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					(b)(4)				
	FY 2017 Acknowledged Capacity									
	FY 2017 Anticipated Arrivals									
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total				
U.S. Tie Capacity	(b)(4)									
No U.S. Tie Capacity										
SIV Capacity										
Total Capacity										

FY 2016 R&P PERIOD REPORT OUTCOMES					
Total R&P Period Reports Submitted for FY 2016		(b)(4)			
R&P Period Employment		(b)(4)		R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided				R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES					
Date of most recent PRM monitoring visit:	March 2015	Compliance Rating	(b)(4)		
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	May 2014	Compliance Rating			

RECENT AND PROPOSED CASELOAD					
Nationalities served FY 2016–FY 2017	Afghanistan, Bhutan, Burma, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Iran, Iraq, Pakistan, Somalia, Syria, Uganda				
Proposed nationalities FY 2018	Afghanistan, Bhutan, Burma (Chin), Colombia, Cuba, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Guatemala, Honduras, Iran, Iraq, Pakistan, Somalia, Sudan, Syria, Uganda				

Languages available on staff to support the proposed caseload	Amharic, Arabic, French, Hindi, Kinyarwanda, Luganda, Mai Mai, Nepali, Somali, Spanish, Swahili, Tigrinya
Languages available from within the community of resettlement to support the proposed caseload	Bantu, Burmese, Chin (Lai, Falam, Hakha) Dari, Dinka, Farsi, Kikongo Kimbala, Kinyamulenge, Kirundi, Kurdish, Lai, Lingala, Malay, Massalit, Mizo, Pashto, Siyin, Tedim, Urdu
Other language resources used	CRIS utilizes community interpretation/translation contract services both in person and by phone when needed.

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	4.5% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Manufacturing, trade, logistics industries
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$ 555 Available: Always 2-Bedroom: \$ 680 Available: Frequently 3-Bedroom: \$ 875 Available: Sometimes

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Projected Contributions to the R&P Program						
Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	TNDFMS02
Office State	Tennessee	Office City	Chattanooga
Office Name	Bridge Refugee Services, Inc.		
Office Address	4791A Hal Drive, Chattanooga, TN 37416		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	N/A	Sub-office	Chattanooga
		Administering affiliate	Knoxville
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals						(b)(4)	
	FY 2017 Acknowledged Capacity							
	FY 2017 Anticipated Arrivals							
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total		
U.S. Tie Capacity	(b)(4)							
No U.S. Tie Capacity								
SIV Capacity								
Total Capacity								

FY 2016 R&P PERIOD REPORT OUTCOMES			
Total R&P Period Reports Submitted for FY 2016		(b)(4)	
R&P Period Employment	(b)(4)	R&P Period Out-Migration	(b)(4)
R&P Period Basic Needs and Core Services Provided		R&P Period Household Income Exceeds Expenses	

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	February 2016	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	September 2015	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Burundi, Colombia, Cuba, Iraq, Kazakhstan, Moldova, Russia, Somalia, Sudan, South Sudan, Syria, Ukraine
Proposed nationalities FY 2018	Iraq, Moldova, Russia, Sudan, Syria, Ukraine
Languages available on staff to support the proposed caseload	Arabic, Russian, Ukrainian

Languages available from within the community of resettlement to support the proposed caseload	Arabic, Dinka, Fur, Kirundi, Kiswahili, Russian, Swahili, Ukrainian
Other language resources used	All necessary interpretation and translation services are provided via staff language capacity or contract interpreters in the community.

SITE RATIONALE		
Number of other affiliates present	Zero	
Local overall unemployment rate	4.9% February 2017, Bureau of Labor Statistics	
Available jobs for refugees	Environmental services, food processing, food service, housekeeping, light manufacturing, sewing, warehousing	
Average starting wage for refugees	(b)(4)	
Average monthly rent and availability	1-Bedroom: \$ 540 2-Bedroom: \$ 650 3-Bedroom: \$ 760	Available: Frequently Available: Frequently Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)

(b)(4)

3. Financial Resources

Projected Contributions to the R&P Program						
various Type of Donor	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government:						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	TNDFMS03
Office State	Tennessee	Office City	Knoxville
Office Name	Bridge Refugee Services		
Office Address	38839 Buffat Mill Road, Knoxville, TN 37914		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	Chattanooga
		Administering affiliate	Knoxville
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016	(b)(4)					
R&P Period Employment	(b)(4)			R&P Period Out-Migration	(b)(4)	
R&P Period Basic Needs and Core Services Provided				R&P Period Household Income Exceeds Expenses		

RECENT R&P MONITORING OUTCOMES			
Date of most recent PRM monitoring visit:	February 2016	Compliance Rating	(b)(4)
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	October 2016	Compliance Rating	

RECENT AND PROPOSED CASELOAD	
Nationalities served FY 2016–FY 2017	Burma, Burundi, Democratic Republic of Congo, Iraq, Rwanda, Sudan, Ukraine,
Proposed nationalities FY 2018	Burma, Burundi, Democratic Republic of Congo, Iraq, Rwanda, Syria
Languages available on staff to support the proposed caseload	French, Kinyarwanda, Kirundi

Languages available from within the community of resettlement to support the proposed caseload	Arabic, Bembe, Burmese, French, Kinyarwanda, Kirundi, Kurdish, Swahili
Other language resources used	Independent interpreters provide in person interpretation about 4-5 times per month. Foreign Language Academy, a telephonic interpretation is used rarely.

SITE RATIONALE	
Number of other affiliates present	Zero
Local overall unemployment rate	4.7% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Agriculture, construction, light manufacturing, custodial/maintenance, food processing, housekeeping, warehousing, auto repair
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$550 Available: Always 2-Bedroom: \$650 Available: Always 3-Bedroom: \$700 Available: Frequently

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	

(b)(4)

(b)(4)

3. Financial Resources:

Type of Donor	Projected Contributions to the R&P Program					
	FY 2016 Actual Cash	FY 2016 Actual In-kind Value	FY 2017 Estimated Cash	FY 2017 Estimated In-kind Value	FY 2018 Projected Cash	FY 2018 Projected In-kind Value
Foundations/ Corporations	(b)(4)					
Faith-based/ Community-based Organizations						
Fees for Service						
Individuals						
Volunteer Hours/Miles						
State/County/Local Government: City of Knoxville						
Headquarters						
Affiliate/Sub-office						
Other:						
TOTALS						
TOTALS PER CAPITA						

National Agency	The Domestic and Foreign Missionary Society	Affiliate Code	TXDFMS02
Office State	Texas	Office City	Austin
Office Name	Refugee Services of Texas, Inc.		
Office Address	500 E St. John's Avenue, Suite 1280, Austin, TX 78752		
JOINT SITE		SUB-OFFICE	
If joint site, with which agency or agencies?	CWS	Sub-office	Austin
		Administering affiliate	Dallas
R&P PROGRAM AFFILIATE STAFFING			
	R&P FTE paid by R&P	R&P FTE paid by other (not including volunteers)	Total Client/FTE Ratio
FY 2017	(b)(4)		
FY 2018			

CASELOAD STATISTICS (number of individuals)	FY 2016 Actual Arrivals (b)(4)					
	FY 2017 Acknowledged Capacity					
	FY 2017 Anticipated Arrivals					
PROPOSED FY 2018	AF	EA	ECA	LAC	NE/SA	Total
U.S. Tie Capacity	(b)(4)					
No U.S. Tie Capacity						
SIV Capacity						
Total Capacity						

FY 2016 R&P PERIOD REPORT OUTCOMES						
Total R&P Period Reports Submitted for FY 2016		(b)(4)				
R&P Period Employment		(b)(4)	R&P Period Out-Migration		(b)(4)	
R&P Period Basic Needs and Core Services Provided			R&P Period Household Income Exceeds Expenses			

RECENT R&P MONITORING OUTCOMES						
Date of most recent PRM monitoring visit:	February 2015	Compliance Rating	(b)(4)			
Date of most recent Resettlement Agency headquarters monitoring visit (R&P):	December 2013	Compliance Rating				

RECENT AND PROPOSED CASELOAD						
Nationalities served FY 2016–FY 2017		Afghanistan, Bhutan, Cuba, Democratic Republic of Congo, Eritrea, Iran, Iraq, Iraq, South Sudan, Syria				
Proposed nationalities FY 2018		Afghanistan, Bhutan, Burundi, Cuba, Democratic Republic of Congo, El Salvador, Eritrea, Ethiopia, Guatemala, Honduras, Iran, Iraq (Yazidi), Somalia, Sudan, Syria				
Languages available on staff to support the proposed caseload		Arabic, French, Hindi, Kirundi, Kiswahili, Kurdish, Lingala, Maithili, Nepali, Spanish, Tshiluba				

Languages available from within the community of resettlement to support the proposed caseload	Amharic, Arabic, Dari, Farsi, French, Kinyarwanda, Kiswahili, Kurdish, Lingala, Nepali, Pashto, Somali, Spanish, Tigrinya, Urdu
Other language resources used	RST Austin uses professional interpretation and translation services through the Multicultural Refugee Coalition and Translation Interpretation Services (telephonic and in-person interpretation) for emergency uses when RST staff or community resources are unavailable.

SITE RATIONALE	
Number of other affiliates present	One
Local overall unemployment rate	3.7% February 2017, Bureau of Labor Statistics
Available jobs for refugees	Housekeeping, electronics assembly, food service, warehouse (packaging and assembly), security, and manufacturing
Average starting wage for refugees	(b)(4)
Average monthly rent and availability	1-Bedroom: \$850 Available: Always 2-Bedroom: \$1064 Available: Always 3-Bedroom: \$1500 Available: Sometimes

GRIEVANCE AND PROTECTION FROM SEXUAL EXPLOITATION AND ABUSE (PSEA) POLICY	
Indicate whether you have a grievance policy.	(b)(4)
Indicate whether you have incorporated the IASC's six core principles for PSEA in your organization's code of conduct for all staff and volunteers.	(b)(4)

(b)(4)