



KYLE VINCENT Z. PASUQUIN

Seeking a challenging position in a dynamic work environment that allows me to enhance my abilities, gain confidence, and utilize my knowledge and skills to their fullest potential. Aspiring to become a reliable and trustworthy professional, I am committed to contributing my expertise and sharing knowledge to achieve both personal and organizational success.

WORK EXPERIENCE

**SALES ASSOCIATE AND CUSTOMER SERVICE REPRESENTATIVE
LAZADA - BAGONG SILANG, CALOOCAN CITY, PHILIPPINES
Jun 2021 - Apr 2022**

Duties & Responsibilities:

- Help increase sales of every Lazada stores.
- Answer customers inquiries and provide excellent customer service.
- Resolved customer complaints and issues in timely and efficient manners.

EDUCATION

**BACHELOR OF SCIENCE IN COMPUTER SCIENCE 2020 - Present
ST. CLARE COLLEGE OF CALOOCAN
ZABARTE ROAD, CALOOCAN CITY, PHILIPPINES**

**SENIOR HIGH SCHOOL 2018 – 2020
MYSTICAL ROSE SCHOOL OF CALOOCAN, INC.
ALMAR SUBD, CAMARIN, CALOOCAN CITY, PHILIPPINES**

**JUNIOR HIGH SCHOOL 2014 – 2019
BENIGNO AQUINO, JR. HIGH SCHOOL
BAGONG SILANG, CALOOCAN CITY, PHILIPPINES**

SEMINARS & TRAININGS

**STO. NIÑO PARISH KNIGHTS OF COLUMBUS COUNCIL 9786
BAGONG SILANG, CALOOCAN CITY, PHILIPPINES
2020 - Present**

- RETENTION OFFICER 2022 – PRESENT

**ST. PAUL OF THE CROSS PARISH MINISTRY OF ALTAR SERVER
BAGONG SILANG, CALOOCAN CITY, PHILIPPINES
2014 - Present**

- PRESIDENT 2022 - PRESENT
- GROUP LEADER 2016 – 2021

**AMA COMPUTER LEARNING CENTER NOVALICHES CAMPUS
NOVALICHES, ST. QUIRINO HIGHWAY, PHILIPPINES
2017 - 2017**

- BASIC MS OFFICE APPLICATIONS
- TROUBLE SHOOTING
- PHOTOSHOP
- ANIMATION
- MOVIE MAKING

PERSONAL

Address

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Email

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SKILLS

Visual Edits | Design
Microsoft Office
Leadership
Critical Thinking
Analytic Analysis

REFERENCES

Janine A. Placer | Teacher
Manuel Luis Quezon High School
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Ritchie Van B. Oblianda | Teacher
Mystical Rose School of Caloocan Inc.
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