

Kyler Robertson

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Qualifications and Certificates

- Advanced Excel, SQL, PowerBI, Tableau, Python, R, Lodestar, DNA, Prolender, Springboard

Google Data Analytics Certificate – Coursea

2022

- SQL, R, Tableau, Big Query, Data Cleaning, Data Ethics
- Capstone project cleaning and analyzing over 3 million data points

Data Analysts Toolbox – Udemey

2022

- Advanced Excel (Pivot Tables, Power Query, Power Pivot, and DAX), Power BI, Python

Work History

Financial Service Representative East Kootenay Community Credit Union

Feb 2020 – Current

- Produced several million in mortgage and loan growth each year
- Cleaned and filtered Excel member list for targeted marketing campaign
- Processed personal lending applications according to underwriting policies
- Dealt with various lending types (Conventional and construction mortgages; vehicle, RRSP and unsecured loans)
- Experienced in account opening, investments, registered plans, teller work, cash handling, and estates
- Assisted members in choosing financial products to suit their unique needs

Financial Service Representative EasyFinancial Services Ltd

May 2018 – Feb 2020

- Qualified customers for unsecured personal loans and explained loan contracts in detail for them to sign
- Developed marketing strategies and implemented them through calls, email, texts, and dropping off flyers
- Was ranked #1 in Jan and Sept for my position Canada wide (#6 February and top ten in several other months)

Falcon Force Ecommerce

Self Employed

Sept 2016 – May 2018

- Experienced in office and design software – Microsoft Excel, Word, PowerPoint, Photoshop

Maintenance Assistant

Canadian Forest Products Ltd

Dec 2010 – Sept 2016

Education – College of the Rockies

Bachelor of Business Administration in Sustainable Business Practices

2016

- Courses included Business Management, Business Ethics, Business Law, Economics, Statistics, Marketing, and Sales
- Studied abroad in Santo Domingo, Dominican Republic, winter of 2015

Diploma in Marketing and General Management

2015/2014

Awards and Other Experiences

- Governor General's Academic Bronze Medal - Highest overall average upon graduation (9.1 GPA)
- 2nd Place at the 2014 Western Canadian Business Competition at Okanagan College, Kelowna