

# Kyler Robertson

250-420-1838 | KRobertson587@hotmail.com  
<https://kyler587.github.io/Portfolio/>  
[www.linkedin.com/in/kyler-robertson-5689725a/](http://www.linkedin.com/in/kyler-robertson-5689725a/)

## Qualifications & Certificates

- Advanced Excel, SQL, PowerBI, Tableau, Python, R, Lodestar, DNA, Prolender, Springboard

### **Google Data Analytics Certificate – Coursea**

**2022**

- SQL, R, Tableau, Big Query, Data Cleaning, Data Ethics
- Capstone project cleaning and analyzing over 3 million data points

### **Data Analysts Toolbox – Udemey**

**2022**

- Advanced Excel (Pivot Tables, Power Query, Power Pivot, and DAX), Power BI, Python

## Work History

### **Financial Service Representative    East Kootenay Community Credit Union**

**Feb 2020 – Current**

- Produced several million in mortgage and loan growth each year
- Cleaned and filtered Excel member list for targeted marketing campaign
- Processed personal lending applications according to underwriting policies
- Dealt with various lending types (Conventional and construction mortgages; vehicle, RRSP and unsecured loans)
- Experienced in account opening, investments, registered plans, teller work, cash handling, and estates
- Assisted members in choosing financial products to suit their unique needs

### **Financial Service Representative    EasyFinancial Services Ltd**

**May 2018 – Current**

- Qualified customers for unsecured personal loans and explained loan contracts in detail for them to sign.
- Developed marketing strategies and implemented them through calls, email, texts, and dropping off flyers.
- Was ranked #1 in Jan & Sept for my position Canada wide (#6 February & top ten in several other months).

### **Falcon Force Ecommerce**

**Self Employed**

**Sept 2016 – May 2018**

### **Maintenance Assistant**

**Canadian Forest Products Ltd**

**Dec 2010 – Sept 2016**

## Education – All done through the College of the Rockies

### **Bachelor of Business Administration in Sustainable Business Practices**

**2016**

- Courses included Business Management, Business Ethics, Business Law, Economics, Statistics, Marketing, and Sales.
- Studied abroad in Santo Domingo, Dominican Republic, winter of 2015.

### **Diploma in Marketing and General Management**

**2015/2014**

## Awards and Other Experiences

- Governor General's Academic Bronze Medal - Highest overall average upon graduation (9.1 GPA).
- 2nd Place at the 2014 Western Canadian Business Competition at Okanagan College, Kelowna.