

HOLLAND COLLEGE

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For example to search for code of ethics, type "code of ethics" after

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(Eg. site:https://sam.hollandcollege.com "code of ethics")

QUALITY FORMS LIST

Access to the form is through the links in the column to the left. Forms may be available in pdf, MsWord and/or on-line format.

Recent revisions have the revision number shown in **red**.

Some forms are only available from the office responsible and some are web-based (eg. exit form for post-secondary – QF007)

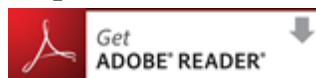
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[175](#), [200](#), [225](#), [250](#)

[Administrative Forms](#), [HR Forms](#), [Miscellaneous Documents](#)

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ID #	TITLE	REVISION (Issue Date)
001.pdf	Corrective Action Request	THREE (Jun 12/00)
002	Audit Report	TWO (Feb 25/05)
003.pdf (003.docx)	Complaint Form	ONE (Jan 29/07)
004.pdf (004.docx)	Harassment/Discrimination Complaints Form	FIVE (Jan 23/17)
005.pdf	Holland College Concession Request	TWO (Feb 28/03)




006.pdf (006.docx) 📎	Technology Enhanced Learning Readiness Checklist	NEW (Aug 23/16)
007 (sample)	Post-Secondary Student Change of Status (On-line form)	Thirteen (Jan/17)
008.pdf (008.docx)	Employee Orientation Checklist	FOUR (Jul 13/11)
009.pdf (009.docx)	Contract Instructor Evaluation	TWO (May 28/04)
010A.pdf	Short Course Student Evaluation Form	TWO (Sep 14/00)
010B.pdf 📎	Short Course Student Evaluation Summary	SIX (Oct 16/12)
011.docx	Document Location List	TWO (Aug 1/03)
012.pdf	Student Misconduct Notice	SEVEN (Aug 15/13)
013.pdf (013.docx)	Student Request for Appeal	SEVEN (Nov 1/13)
014.pdf	Student Progress Concern Notice	SEVEN (Aug 15/13)
015.pdf	Request for Out-of-Province Travel Approval	TWO (May 28/04)
016.pdf (016.docx)	Sexual Violence Report Form	NEW (Jan 23/17)
017.pdf	Course/Program Withdraw Form	NEW (Aug 13/15)
018		
019A.pdf	Required Student Textbook Bookstore Order Form	SEVEN (Mar 23/16)
019B.pdf	Required Student Materials Bookstore Order Form	FIVE (Feb 21/13)
019C.pdf	Block Release Required Student Textbook Bookstore Order Form	NEW (Oct 19/16)
020.pdf (020.docx)	Holland College Study Tour Application (Out-of-Province Travel)	FOUR (Aug 4/10)
021.pdf (021.docx)	Informed Consent Release Form	THREE (Aug 5/10)




022.pdf (022.docx)	Student Orientation Checklist - (Diploma/Certificate Programs/Courses)	SEVEN (Jul 31/13)
023.pdf (023.docx)	Holland College Accident & Incident Report	EIGHT (Jan 15/16)
024.pdf	Program Planning & Review Meeting Record	FIVE (May 29/15)
025 🔗	Student Code of Conduct Agreement Form As of October 16, 2012, this form is now exclusively on-line in SAM under the Community Group: Student Consent Forms [year]. If there is a reason why you cannot use the online format, please contact the Quality Coordinator. Use of printed copies without a concession is NOT permitted.	TWO (Jul 17/13)
026.pdf (026.docx)	Student Orientation Checklist (Courses Other than Diploma/Certificate Programs/Courses)	SIX (Jul 31/13)
027.pdf (027.docx)	Human Resource Requisition	TWO (Sep 13/06)
028.pdf	Application For Funding From the Educational Development Assistance Fund	SIX (Nov 23/07)
029.pdf (029.docx)	Employee Exit Interview Questionnaire	NEW (Dec 8/05)
029B.pdf (029B.doc)	Employee Exit Interview Summary Report	NEW (Dec 8/05)
030.docx (030.pdf)	Holland College Language Instruction Student Orientation Checklist	NEW (Apr 3/15)
031	Corrective Action Log Sheet	FOUR (Jun 4/07)
032	Amendment Notice	ONE (Mar 7/03)
033.pdf	Student Transcript Request	SIX (Apr 29/14)
034.pdf (034.docx)	Multiple Program Graduation Checklist	SEVEN (Dec 1/16)
035.pdf (035.docx)	Employment Ending Checklist	ONE (Jan 16/13)
036	Holland College Program Evaluation	SIX (Dec 4/09)
037	Holland College Instructor Evaluation	SEVEN (Jun 8/10)


038	Holland College Course/Instructor Evaluation	THIRTEEN (Jun 8/10)
039.pdf (039.docx)	Statement of Understanding & Release for Practicum Teaching Placement Participants in Holland College Programs	NEW (Dec 9/15)
040 📄	Contract/Customized Training Checklist/Information Form	ONE (May 28/04)
041	Holland College New Student Survey	ELEVEN
042.pdf (042.docx)	Application for University/College Courses	SIX (Nov 23/07)
043 📄	Student Authorization Pertaining to the Release of Information by Program Staff to Potential Employers <i>As of October 16, 2012, this form is now exclusively on-line in SAM under the Community Group: Student Consent Forms [year]. If there is a reason why you cannot use the online format, please contact the Quality Coordinator. Use of printed copies without a concession is NOT permitted.</i>	TWO (Jul 29/10)
044.pdf (044.docx)	Request to Use an Alternate Means of Transportation	ONE (Aug 5/10)
045.pdf (045.docx)	Request to Hold a Wet Event	NEW (Jun 30/16)
046.pdf (046.docx)	Holland College Student On-the-Job Training Liability Statement for Employers Within the Province of PEI	SEVEN (Dec 12/07)
046-A.pdf (046-A.docx)	Holland College Student On-the-Job Training Liability Statement for Employers Within the Province of PEI (For Adult & Community Education Students)	ONE (Aug 30/11)
046-B.pdf (046-B.docx)	Holland College Student On-the-Job Training Liability Statement for Employers Within the Province of PEI with <u>NO</u> WCB Coverage	ONE (Aug 30/11)
046-C.pdf (046-C.docx)	Holland College Student On-the-Job Training Liability Statement for Employers Within the Province of PEI (For Computer Information Systems (CIS) Distance Students)	ONE (Nov 28/12)
047.pdf	Request for Replacement Diploma/Certificate	TWO (Apr 29/14)
048.pdf (048.docx)	Request for a Review of Supplier Status	TWO (Sep 30/02)


049	Complaints Log	
050.pdf (050.docx) 	Holland College Program Graduation Checklist— for Three or Less Programs	ELEVEN (Nov 22/16)
051.pdf (051.docx)	Advisory Committee Meeting Checklist	FIVE (Jul 14/06)
052.pdf (052.docx)	Departmental Review Meeting Checklist	FIVE (Jul 14/06)
053.pdf (053.docx)	Employee Achievement and Success Report - Faculty, Administrative & Support Staff	TWO (May 24/12)
054	Continuing Education Student Exit Form	
055.pdf (055.docx)	Medical Form for Wind Turbine Technician Program	ONE (Mar 16/10)
056	Concession Log	
057.pdf (057.docx)	Holland College Health Programs Medical Form	THREE (Jun 30/16)
058.pdf (058.docx)	Adult Education Student Orientation Checklist	SEVEN (Jul 31/13)
059 	Rescinded May 24, 2012	
060.oft	Adult Education Student Exit Form (This form is a Microsoft Outlook Template.)	EIGHTEEN (Aug 26/16)
061	Adult Education Student Academic Advisor Evaluation (On-line survey)	NEW (Oct 19/16)
062	Adult Education Course Record This form is now customized for each course and is available on the Adult Education shared drive.	TWELVE (Oct 20/14)
063.pdf (063.docx)	Instructional Services Supplier Review Form	TWO (May 28/04)
064.pdf (064.docx)	Consent & Release for Participants in Cadet-For- A-Day Program	TWO (Aug 5/10)
065	C.A.E./B.Ed.(HRD) Program Evaluation	ONE (Dec 1/09)
066.pdf (066.docx)	Professional Development Information	ONE (Sep 8/04)
067	C.A.E./B.Ed.(HRD) Course/Instructor Evaluation	THREE (Dec 1/09)
068	RESCINDED Sep 09	



069.pdf (069.docx)	Student Request to Release Information to a Third Party	FIVE (Oct 14/10)
070.pdf (070.docx)	Request for Release of Student Information	ONE (May 28/04)
071.pdf (071.docx)	Driver Agreement and Release Form	SIX (Oct 8/10)
072.pdf	Student Release for Off-campus Activities	FOUR (Jul 29/10)
073.docx 	Holland College China Programs - Information for the Preparation of Graduation Programs and Credentials	FIVE (May 4/16)
074.pdf	Adult Education Employee Orientation Checklist	TWO (Sep 23/09)
075.pdf 	Adult Education Application Form	TWENTY-ONE (Aug 18/16)
076	Rescinded March 20, 2012	
077	Rescinded September 2014	
078	Rescinded June 2012	
079	Adult and Community Education New Student Survey	SEVEN
080 	Adult and Community Education Program Evaluation	TWO
081	Adult and Community Education Instructor Evaluation	TWO
082	APA Program Evaluation	SIX (Dec 1/09)
083	APA Instructor Evaluation	SEVEN (Jun 8/10)
084	Holland College Related Services / Core Instructor Evaluation	FIVE (Jan /11)
085	Holland College Lab Assistant Evaluation	FIVE (Jun /10)
086	Holland College CIS Distance Learning Program Evaluation	ONE
087.pdf (087.docx)	Atlantic Police Academy - Police Science – Application Checklist & Assessment Summary Form	EIGHT (Mar 3/16)



088.pdf (088.docx)	Agency Release for Child Documentation by ECCE Student	NEW (Nov 7/16)
089	Quality Office Program File Record Sheet	NEW
090.pdf 	Request for Confirmation of Program Start & End Dates	ONE (May 28/04)
091.pdf (091.docx)	Photographs and Video-Recording During ECCE Program Activities	NEW (Nov 7/16)
092.pdf (092.docx)	Parent Release for Child Documentation by ECCE Student	NEW (Oct 31/16)
093.pdf (093.docx)	Educational Development Assistance Reimbursement Form	NEW (Oct 5/06)
094.pdf (094.doc)	International Student Homestay – Host Family Application Form	NEW (Aug 12/08)
095.pdf	Application for Marine Centre Programs/Courses	Thirteen (Feb 15/17)
096.pdf	Submission for Program Development	FOUR (Sep 13/05)
097.docx	Consent & Release for Participants in Program Shadowing Activities	ONE (Aug 6/10)
098.pdf 	Program Marketing Information Submission	SEVEN (Nov 22/16)
099.pdf (099.docx)	Atlantic Police Academy Student Authorization to Release Information to Employers Seeking Information Relating to an Application for Employment	ONE (Jul 29/10)
100 	Computer & Network Acceptable Use Policy - Student Acceptance Form As of October 16, 2012, this form is now exclusively on-line in SAM under the Community Group: Student Consent Forms [year]. If there is a reason why you cannot use the online format, please contact the Quality Coordinator . Use of printed copies without a concession is NOT permitted.	FOUR (Jun 2/10)
101.pdf	Language Instruction Progress / Exit Report	THREE (Aug 13/15)
102.pdf	LINC Attendance Report	NEW (Aug 19/15)
103.pdf (103.docx)	Adult Education Document Location List	FOUR (Jul 5/05)


104.pdf (104.docx)	Adult Education Student File Checklist	EIGHTEEN (Aug 18/16)
105.pdf (105.docx)	LINC Programs Policy on Attendance	SEVEN (Aug 19/15)
106.docx	Student Information for Finance Office (For Use by the Registrar's Office Only)	TWO (Nov 7/11)
106-APA.dotx	APA Student Information for Finance Office (for use by the Registrar's Office Only)	NEW (Nov 6/12)
107.docx 	Short Course Registration Form (Form must be obtained from the Registrar's Office)	FOUR (Jul 27/05)
107B	CIS Distance Registration Form	
108.pdf (108.docx)	Release for Publication	TWO (Sep 9/15)
108-A.pdf 108-A.docx	Release for Publication for Models Under the Age of 18	ONE (Sep 9/15)
109.pdf (109.docx)	Pre-Admission Consent to Release of Information Form	TWO (Feb 26/10)
110.pdf (110.docx)	Community Education Student File Checklist for LINC Students	EIGHT (Sep 3/13)
111.pdf (111.docx)	Intra Oral Dental Assisting – Statement of Understanding, Agreement & Release Form	TWO (Aug 5/10)
112.pdf (112.docx)	Adult Education Funding Information Form	FIVE (Jul 18/12)
115.pdf (115.docx) 	Atlantic Police Academy Candidate Feedback Form	TWO (May 2/07)
116A.pdf (116A.docx)	Assessment Services - Release & Consent to Aptitude Testing for Police Science Application	SEVEN (Sep 15/14)
116B.pdf (116B.docx)	Assessment Services - Release & Consent to Psychological Testing for Police Science Application	SIX (Sep 15/14)
116C.pdf (116C.docx)	Assessment Services - Release & Consent to Psychological Testing for Conservation Enforcement Application	FIVE (Sep 15/14)
116D.pdf (116D.docx)	Assessment Services - Release & Consent to Psychological Testing for Sheriff and Public Safety Officer Application	ONE (Sep 15/14)




116E.docx	Assessment Services - Release and Consent to Psychological Testing	FIVE (Sep 15/14)
116F.pdf (116F.docx)	Assessment Services - Release & Consent to Psychological Testing for N.B. Power	ONE (Sep 15/14)
116G.pdf (116G.docx)	Assessment Services - Release & Consent to Clinical Interview for Police Science Application	FIVE (Sep 15/14)
116H.pdf (116H.docx)	Assessment Services - Release & Consent to Clinical Interview for Conservation Enforcement Program Application	NEW (Sep 15/14)
116I.pdf (116I.docx)	Assessment Services - Release & Consent to Clinical Interview for Sheriff & Public Safety Officer Program Application	NEW (Sep 15/14)
116J.docx	Assessment Services - Release & Consent to Clinical Interview	FOUR (Sep 15/14)
116K.docx	Assessment Services - Release & Consent to Clinical Interview	TWO (Sep 15/14)
116L.docx	Assessment Services - Release & Consent to Aptitude/Achievement Testing	FOUR (Sep 15/14)
116M.pdf (116M.docx)	Assessment Services - Release & Consent to Testing for Admission to Holland College Programs	FIVE (Sep 15/14)
116N.docx 	Assessment Services - Release and Consent to Aptitude Testing	FOUR (Sep 15/14)
116O.pdf (116O.docx)	Assessment Services - Release & Consent to Aptitude Testing for NB Power Security Guard Program	TWO (Sep 15/14)
116P.docx	Assessment Services - Release and Consent to Psychological Testing (employer)	NEW (Jan 20/16)
116Q.docx	Assessment Services - Release & Consent to Clinical Interview (employer)	NEW (Jan 20/16)
117A.pdf (117A.docx)	Assessment Services - External Referral for Assessment Services	FIVE (Sep 15/14)
117B.pdf (117B.docx)	Assessment Services - Internal Referral for Assessment Services	FOUR (Sep 15/14)
117C.pdf (117C.docx)	Assessment Services - Consent Regarding Internal Referral For Career Assessment Inventory	THREE (Sep 15/14)

118A.pdf (118A.docx)	Assessment Services - Parent/Guardian Statement of Understanding Agreement & Release Form	FOUR (Sep 15/14)
118B.pdf (118B.docx)	Assessment Services - Statement of Understanding Agreement & Release Form	SEVEN (Sep 15/14)
119A.pdf (119A.docx)	Assessment Services - Authorization to Obtain & Discuss Confidential Information	FOUR (Sep 15/14)
119B.pdf (119B.docx)	Assessment Services - Authorization to Release & Discuss Confidential Information	FOUR (Sep 15/14)
119C.pdf (119C.docx)	Assessment Services – Parent/Guardian Authorization to Obtain & Discuss Confidential Information	FOUR (Sep 15/14)
119D.pdf (119D.docx)	Assessment Services – Parent/Guardian Authorization to Release & Discuss Confidential Information	FOUR (Sep 15/14)
124.pdf (124.docx)	Consent to Receiving Student Support Services	THREE (Aug 6/10)
125.pdf (125.docx) 	Adult Education Program/Staff Review Meeting Checklist	FOUR (Jul 14/06)
126.pdf (126.docx)	Adult Education Community Advisory Committee Checklist	THREE (Jul 5/05)
127.pdf (127.docx)	Student Fundraising Activity Request for Approval	ONE (Feb 5/10)
132.docx	Holland College Course Outline	TWO (Feb 15/13)
133.pdf (133.docx)	High School Transition Program - Parent/Guardian Permission & Release for Student Participation in Off-Campus Activities/Events (under 18)	ONE (Aug 6/10)
134.pdf (134.docx)	High School Transition Program - Student Agreement & Release for Participation in Off-Campus Activities/Events (18 and over)	ONE (Jan 31/03)
135.pdf (135.docx)	Atlantic Police Academy Course Registration Form	FIVE (Feb 5/13)
140.pdf 140-P.pdf (140.docx)	Application for Student Accommodations	ELEVEN (Aug 20/13)


141.pdf (141.docx)	Student Accommodations Agreement	SIX (Apr 14/16)
142	Rescinded	
143.pdf (143.docx)	Out of Province Travel Application, Consent and Assumption of Risks/Responsibilities and Release Form (Non- Student Participant)	ONE (Aug 6/10)
143A.pdf (143A.docx)	Out of Province Travel Application, Consent and Assumption of Risks/Responsibilities and Release Form (Non-College Employee Participant)	NEW (Mar 10/11)
143B.pdf (143B.docx)	Out of Province Travel Application, Consent and Assumption of Risks/Responsibilities and Release Form (Non-College Employee Participant Under the Age of 18 Years)	NEW (Mar 10/11)
144.docx	Adult Education Student Attendance Policy	FOUR (Oct 17/14)
145.docx (let size)	Holland College Student File Checklist for Programs	THREE (July 31/13)
146.docx (146.pdf) 	Holland Hurricanes Athletics Program Under 18 Student Consent and Assumption of Risks/Responsibilities and Release Form	NEW (Sep 30/04)
147.pdf (147.docx)	Holland Hurricanes Athletics Program Student Consent and Assumption of Risks/Responsibilities and Release Form	TWO (Jun 11/13)
147-B.pdf (147-B.docx)	Holland Hurricanes Athletics Program Non-Student Consent and Assumption of Risks/Responsibilities and Release Form	TWO (Jun 11/13)
148	Rescinded Feb 27, 2015 – replaced by QF262 & QF263	
149.pdf (149.docx)	Annual Program Review Checklist	NEW (Jul 13/06)
150.docx 	Polygraph Examination - Suitability & Security Booklet Review Form	THREE (Feb 9/07)
151.pdf (151.docx)	Referral for Student Support Services	THREE (Sep 26/08)
154.pdf (154.docx)	Student OJT Agreement & Authorization Pertaining to the Exchange of Information Between Program Staff and OJT Sites	FOUR (Sep 23/13)
154-A.pdf (154-A.docx)	Student OJT Agreement & Authorization Pertaining to the Exchange of Information Between Program Staff and OJT Sites with NO WCB Coverage	TWO (Sep 23/13)



155.pdf	Application for Research Project	ONE (Aug 8/12)
156.pdf	Application For Research Involving Human Subjects	TWO (Aug 8/12)
157.pdf (157.docx)	Informed Consent Form For Research Participants	THREE (Apr 23/12)
158.pdf (158.docx)	Holland College Accident/Incident Investigation Report	NEW (Jul 25/08)
159.docx 	Individual Educational Accommodation Agreement	ONE (Jun 28/12)
160.pdf (160.docx)	Out-of-Canada Travel Approval for Student Mobility (Academic Exchange) Program	ONE (Aug 9/10)
161.docx	Student Mobility (Academic Exchange) Program	NEW (Jul 12/06)
162.pdf	REB – Research Project Annual Status/Completion Report	NEW (Jan 12/17)
163.pdf (163.docx)	Holland College Transition Program Mentor – Student Evaluation Form	NEW (Oct 27/06)
164	RESCINDED	
165.pdf	Application for Student Research Project	ONE (Apr 23/12)
166.pdf (166.docx)	Non-Disclosure Agreement (Research)	ONE (Jan 20/11)
167.pdf (167.docx) 	Non-Disclosure Agreement And Declaration Of Understanding For Students Participating In Research	NEW (Oct 25/07)
168.pdf (168.doc)	Student Exit Interview Questionnaire	ONE (Jan 9/07)
169.pdf (169.docx)	Release - Student On-The-Job Training (OJT) Outside The Province Of Prince Edward Island, NB & Alberta	TWO (Aug 29/13)
170.pdf (170.docx)	Student On-the-Job Training (OJT) Liability Statement for Sites Located Outside the Provinces of PEI, NB & Alberta	TWO (Aug 29/13)
170-A.pdf (170-A.docx)	Student On-the-Job Training (OJT) Liability Statement for Sites Located Outside the Provinces of PEI, NB & Alberta (For Students who are not covered by the Student Union Health Benefits Plan)	TWO (Aug 29/13)

170-B.pdf (170-B.docx)	Student On-the-Job Training (OJT) Liability Statement for Sites Located Outside the Provinces of PEI, NB & Alberta (For Computer Information Systems (CIS) Distance Students)	TWO (Aug 29/13)
171.pdf (171.docx)	Student On-the-Job Training (OJT) Liability Statement for OJT Providers Within the Province of Alberta	ONE (Dec 12/07)
171-A.pdf (171-A.docx)	Student On-the-Job Training (OJT) Liability Statement for OJT Providers Within the Province of Alberta (For Students who are not covered by the Student Union Health Benefits Plan)	ONE (Dec 12/07)
171-B.pdf (171-B.docx)	Student On-The-Job Training (OJT) Liability Statement for OJT Providers Within the Province of New Brunswick	NEW (Aug 29/13)
172.pdf (172.docx)	Research Project Workplan	NEW (Oct 25/07)
173.pdf	Holland College Program Evaluation: China Educational Joint Venture Programs	NEW
174.docx	Performance Appraisal Form – Facilities Employees	NEW (Mar 6/07)
175 	Rescinded	
176	Rescinded	
177.pdf 177.docx	PLAR - Program Readiness Checklist	NEW (Aug 28/09)
178	LINC/EAL Instructor Evaluation	NEW
179	LINC/EAL Program Evaluation	NEW
180.pdf (180.docx)	International Student—Admissions File Checklist	NEW (May 18/07)
181.pdf (181.docx)	Application to PLAR a Course	NEW (Aug 23/16)
182.pdf (182.docx)	Application for Course Repeat	NEW (Sep 20/07)
183.pdf 183.docx	Program-Based PLAR Application Form	ONE (Nov 26/14)
184.pdf (184.docx)	Violent Incident Report Form	ONE (Jan 23/17)


185.pdf 185.docx	PLAR Portfolio Assessment Submission Form	NEW (Aug 28/09)
186		
187		
188.pdf	Continuing Education/Contract Training Course Information	EIGHT (Jul 29/14)
189.pdf (189.docx)	Medical Form for Atlantic Police Academy Programs	SEVEN (Nov 5/13)
190.pdf (190.docx)	Visual Examination Form - Police Science (Cadet) Program	TWO (Apr 17/08)
191	Rescinded	
192	Rescinded	
193.pdf (193.docx)	Workplace Risk Assessment – Individual Worker(s)	NEW (Sep 24/08)
194.pdf (194.docx)	Site Specific Working Alone Safety Plan	NEW (Sep 24/08)
195 	Rescinded	
196.pdf (196.docx)	Passenger Vehicle Pre-Trip/Daily Inspection & 24-Hour Trip Log	ONE (May 31/11)
197	Rescinded	
198	Rescinded	
199.pdf (199.docx)	EEELS Student On-the-Job Training (OJT) Liability Statement for Employers Within the Province of PEI	NEW (Oct 21/08)
200.pdf (200.docx)	Improvement Initiative Proposal	NEW (Jan 23/09)
201.pdf 	Rescinded	
202.pdf	Credit Transfer Application Form	TWO (Jan 15/13)
203.pdf (203.docx)	Out-of-Canada Travel Approval for Student On-the-Job Training	TWO (Oct 14/10)
204	Rescinded	
208.pdf 208.docx	Application for a Change of Name on Holland College Student Records	NEW (Oct 6/09)
209 	CAE / B.Ed.(HRD) Graduate Follow-up Survey	NEW (Dec 1/09)

210.docx	Educational Program Broadcast Recording Information Record	NEW (Apr 21/10)
211.docx	Non-Participant Out-of-Province Travel Release Form	NEW (Jan 31/17)
212.doc	Music Course Student Evaluation Form	NEW (May 19/10)
212b.dot	Music Course Student Evaluation Summary	NEW (May 19/10)
213.docx 213.pdf	Application to Amend Research Project Previously Approved by REB	NEW (Jun 23/10)
214-A.docx 214-A.pdf	Holland Hurricanes Football Club - Student consent and Assumption of Risks/Responsibilities and Release Form	NEW (Aug 19/10)
214-B.docx 214-B.pdf 	Holland Hurricanes Football Club - Non-Registered Football Athlete Consent and Assumption of Risks/Responsibilities and Release Form	NEW (Aug 19/10)
214-C.docx 214-C.pdf	Holland Hurricanes Football Club - Release For Publication Form	NEW (Aug 19/10)
214-D.docx 214-D.pdf	Holland Hurricanes Football Club - Coach and Support Staff Information & Release Form	NEW (Aug 19/10)
215.docx 215.pdf	Alternative Format Request - Consent to Disclosure, Acknowledgement and Agreement	NEW (Sep 14/10)
216.docx 216.pdf	Audio-Recording of Lectures and Other Classroom Activities - Statement of Understanding and Agreement (Student Services Use)	NEW (Sep 14/10)
216-B.docx 216-B.pdf	Audio-Recording of Lectures and Other Classroom Activities - Statement of Understanding and Agreement	NEW (Oct 14/16)
217 (e-form) 217.docx	Early Childhood Care & Education Blended Course Registration Form (electronic submission)	NEW (Sep 13/10)
QF218 (e-form)	Holland College China Teaching Assignment - EJV Partner & HC Pre-Trip Checklist (must be logged into SAM to access the form)	NEW (Oct 1/10)
218-A 	Holland College Instructor - PRE-China (EJV) Teaching Assignment	ONE (Feb 4/16)

218-B	Holland College Post-China (EJV) Teaching Assignment Report	NEW (Oct 1/10)
218-C	Holland College China Teaching Assignment - EJV Partner Feedback	NEW (Oct 1/10)
219.pdf 219.docx	College Staff Driver Agreement & Release Form	NEW (Oct 8/10)
QF220	Contract Training Registration Form (E-form available from the Manager of Contract Training)	NEW (Nov 1/10)
221.pdf 221.docx	Adult Education Recognition Checklist	ONE (Dec 1/16)
222.pdf 222.docx	Immunization Verification Form for Holland College Healthcare Programs	TWO (Jun3/16)
223.pdf 223.docx	Immunization Verification Form for Atlantic Police Academy Programs	ONE (Jun 6/16)
224.pdf 224.docx	Community Education LINC, EEELS & EAL Night Application Form	ONE (Aug 19/15)
225.pdf 225.docx	Employee Occupational Health & Safety Orientation	NEW (Jun 22/11)
226.pdf 226.docx	Video-Recording of Program Activities	NEW (Jun 29/11)
227.pdf	Program Information for U.S. Department of Education Title IV Funding SAP Standards	TWO (Mar 19/15)
228.pdf 228.docx	Immunization Verification Form for Wildlife Conservation Technology Program	ONE (Feb 2/12)
229.docx 	Ethical and Privacy Considerations Checklist for Students Involved in Course-Based Research	NEW (Apr 23/12)
230.pdf	Application for Ethics Approval of Course-Based Research	NEW (Apr 23/12)
231.pdf	Application for Approval of a Student Directed Information Gathering Activity	NEW (Apr 23/12)
232.docx 	Ethical and Privacy Considerations Checklist for Students Involved in Information Gathering Activities Excluded from REB Review	NEW (Apr 23/12)
233.pdf 233.docx	Holland College Student Services Test Accommodation Request Form	ONE (May 15/12)

234.pdf 234.docx	Medical Form for Wildlife Conservation Technology Program	NEW (Mar 1/12)
235.docx	Request To Release A Cumulative Transcript To A Third Party	NEW (Mar 2/12)
236.pdf 	Early Learning Centre – Child Incident Report	NEW (Jun 24/15)
237.pdf	Early Learning Centre – Child Accident Report	NEW (Jun 24/15)
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239	Holland College Mentor Survey	NEW (Feb/12)
240	Distance Program Evaluation	ONE (Nov/12)
241	Course/Instructor Evaluation for Blended/Distance Students	THREE (Dec/15)
242.docx	MTC-Consent and Release for No Marine Medical	NEW (Feb 23/17)
243	Distance Instructor Evaluation	NEW (Nov/12)
244.pdf	Holland College OH&S Committee/ Representative Recommendation Form	NEW (Feb 8/13)
245.pdf (245.docx)	QF245 - Intra-Oral Distance Orthodontics - Practicum Supervisor Agreement	ONE (Sep 10/13)
247.pdf	Primary Medical Form for Basic Firefighter Program	ONE (Feb 11/14)
247A.pdf	Basic Firefighter Program Medical Checklist: Ears & Hearing	ONE (Feb 11/14)
247B.pdf	Basic Firefighter Program Vision Examination	ONE (Nov 1/13)
247C.pdf	Basic Firefighter Program Medical Checklist: Type 1 Diabetes	ONE (Nov 1/13)
247D.pdf 	Basic Firefighter Program Medical Checklist: Insulin Requiring Type 2 Diabetes	ONE (Nov 1/13)
247E.pdf	Basic Firefighter Program Medical Checklist: Non-Insulin Requiring Diabetes	ONE (Nov 1/13)
247F.pdf	Basic Firefighter Program Medical Checklist: Epilepsy-Seizures	ONE (Nov 1/13)

247G.pdf	Basic Firefighter Program Medical Checklist: Head, Neck, Nose & Dental	ONE (Feb 11/14)
247H.pdf	Basic Firefighter Program Medical Checklist: Lungs & Chest	ONE (Feb 11/14)
247I.pdf	Basic Firefighter Program Medical Checklist: Heart, Vascular & Blood	ONE (Feb 11/14)
247J.pdf	Basic Firefighter Program Medical Checklist: AB-ORGANS-GI-REPRO-URIN-ENDO-MISC	ONE (Feb 11/14)
247K.pdf	Basic Firefighter Program Medical Checklist: Spine, Skeleton & Extremities	ONE (Feb 11/14)
247L.pdf	Basic Firefighter Program Medical Checklist: Neuro-Psych-Chem-Drugs	ONE (Feb 11/14)
247M.pdf	Basic Firefighter Program Medical Checklist: Skin Conditions	ONE (Feb 11/14)
248.docx	Marine Training Centre - Student Orientation Checklist	NEW (Dec 5/13)
249.pdf	Marine Training Centre – Course Attendance Record & Exam/Completion Record	TWO (Oct 1/15)
250.docx 	Marine Training Centre – Transport Canada Certificate Log	NEW (Jan 8/14)
251.pdf (251.docx)	MTC Informed Consent and Release Pertaining to Participating in Marine Training Courses	NEW (Jan 23/14)
252.pdf	Marine Training Centre Planning & Review Meeting Record	NEW (Apr 7/14)
253.pdf	Marine Training Centre Deficiency Report	NEW (Apr 7/14)
254.pdf		
255.pdf	Marine Training Centre Course Delivery Information and Schedule	NEW (Mar 31/15)
256.pdf	Student OJT and Criminal Record Acknowledgement	NEW (Aug 18/14)
257.pdf	Adult Education: Student Textbook Loan Agreement	NEW (Sep 8/14)
258.pdf	Enhanced Employability Essential Language Skills (EEELS) Consent to Exchange Information	NEW (Sep 12/14)
259.docx	Marine Training Centre Short Course Folder Checklist	FOUR (Feb 23/17)

260.pdf	Adult Education – Educational Item/Tool Student Loan Agreement	NEW (Dec 17/14)
261.pdf (261.docx)	Adult Education – Recommendation for Self-Paced Course	NEW (Oct 24/14)
262.pdf	PEI Dual Credit Recognition Application Form	NEW (Jan 29/15)
263.pdf	Intra Oral Distance Orthodontics - Theory - Statement of Understanding, Agreement & Release Form	NEW (Feb 27/15)
264.pdf	Intra Oral Distance Orthodontics - Practicum - Statement of Understanding, Agreement & Release Form	NEW (Feb 27/15)
265.pdf	Student SAP Report for Title IV Funding	NEW (Mar 19/15)
266.pdf	Hurricanes Athletics - Canes Camps & Academies - Child Accident Report	NEW (Dec 14/15)
267.pdf	Hurricanes Athletics - Canes Camps & Academies - Child Incident Report	NEW (Dec 14/15)
268.pdf	Consent & Release For Participants In Holland College Trade HERizons Activities	NEW (Jan27/16)
269.docx	Application for Approval of Graduation Speaker and Invited Dignitaries	NEW (Feb1/16)
HC001.pdf	Request to Hold a Wet Event (See QF045)	
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To report any errors or problems with these webpages please call Brian Lambert, Quality Coordinator at 566-9594 or internal extension 594 or email blambert@hollandcollege.com.

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2.	Travel Rates	pdf	
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5.	Inventory Write-Off/Transfer/Loan Voucher	pdf docx	
6.	Tourism & Culinary Centre Facility Use Agreement	Pdf	
7.	Holland College Facilities User Agreement, Assumption of Risks/Responsibilities & Release Form	pdf	
8.	Request to Use College Facility	pdf	
9.	Identity Guidelines Manual - PDF	pdf	
Human Resources Forms & Other Documents (see the ADP-WorkforceNow website)			
1.	Promoting a Respectful Working & Learning Environment	pdf	
Miscellaneous			
1.	Checklist for College staff to use when reviewing and having students sign waivers and other legal documents	Checklist	
2	Criminal Records Checks - A Holland College Information Document	pdf	
3	Request for Emergency Loan for Textbook Purchase	pdf	
4	Adult & Community Education Student Insurance Plan	pdf	
5	Holland College Organizational Structure		
6	HC - Accident & Incident Reporting Requirements	pdf	

7	Holland College Quality Manual	pdf	
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