

Latin american Alliance for Capacity buildiNG in Advanced physics



Reina, Luis, "Oscar"

- **Very fresh news : we (hopefully) converged on the Project Manager selection**
  - we received >30 applications, short-listed 7 candidates for interviews
  - one single name clearly emerged, checking all the criteria we defined
  - request for hiring contract sent yesterday to Université de Paris Human Resources
  - hope to have our PM joining the team as soon as possible !
- Once the PM contract is signed, we expect many of our pending actions to ramp up :
  - organise the video-press release
  - install the budget line, start emitting purchase orders
    - this will finally allow us to be able to organize, among other, the kick-off meeting!

- Permanent action item : time sheets!

- update very often, indicate all your activities related to the project
- keep track of any relevant documents related to the reported activity
- the official template is here :

[https://eacea.ec.europa.eu/sites/eacea-site/files/750MB/cbhe\\_template-timesheet\\_version\\_2020\\_1.xlsm](https://eacea.ec.europa.eu/sites/eacea-site/files/750MB/cbhe_template-timesheet_version_2020_1.xlsm)

- collect them in our git : <https://github.com/LA-CoNGA/OfficialDocuments/tree/master/Timesheets>

PROJECT TIMESHEET				
Project number :				
Surname :	OCARIZ			
First Name :	José			
Institution :	Université de Paris			
Country :	France			
Position :	Coordinator			
Staff Category :	Researcher / Teacher			
Year	Month	Number of Days	Work Package	Description of tasks performed and outputs produced
2020	January	2	Preparation	CBHE Meeting in Brussels : 27/01 and 28/01
2020	January	1	Preparation	Consortium meeting : 16/01
2020	January	1	Preparation	Meeting at UFR de Physique : 09/01
2020	January	1	Preparation	Evaluation des candidatures au poste PM : 24/01 and 29/01
2020	February	1	Preparation	Syllabus meeting : 05/02
2020	February	1	Preparation	Consortium meeting : 06/02
2020	February	2	Preparation	Entretien des candidatures au poste PM : 10/02 and 11/02
2020	February	1	Preparation	Rendez-vous avec Isabelle Grenier, vice-présidente RI : 05/02
2020	February	2	Preparation	Entretiens avec A. Grijalba : 18/02 et 19/02
2020	February	1	Preparation	Consortium meeting : 20/02

- Important : we have 6 months to have all PAs signed!
- Baseline plan : produce 11 bilateral contracts : Université de Paris and each beneficiary
- Official template here :

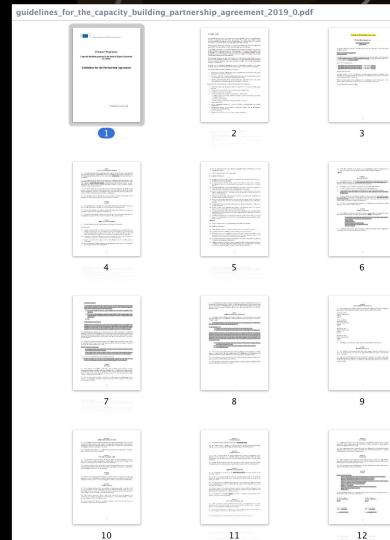
[https://eacea.ec.europa.eu/sites/eacea-site/files/750MB/guidelines\\_for\\_the\\_capacity\\_building\\_partnership\\_agreement\\_2019\\_0.doc](https://eacea.ec.europa.eu/sites/eacea-site/files/750MB/guidelines_for_the_capacity_building_partnership_agreement_2019_0.doc)

- hopefully, all partners have already experience with similar documents
- please check this 1st template, propagate it to your local interlocutors
- keep track of your feedback here : <https://github.com/LA-CoNGA/OfficialDocuments/issues/1>



Erasmus+ Programme  
Capacity-Building projects in the field of Higher Education  
(E+CBHE)

Guidelines for the Partnership Agreement



In particular, the Partnership Agreement should provide a comprehensive description of:

- beneficiaries' rights and obligations within the framework of the project and the Grant Agreement;
- beneficiaries' role and responsibilities in carrying out the work programme;
- management and governance modalities;
- financial management and related rules, in particular for what concerns:
  - the budget structure (co-financing, breakdown of budget per activity and beneficiary, modalities of transfer of funds, etc.);
  - remuneration policy for staff;
  - payment modalities (reimbursement for travels and costs of stay, etc.);
- reporting mechanisms;
- conflict management mechanisms in case of problems or tasks/activities not properly implemented;
- communication strategy (project website, promotional material and its dissemination, dissemination and exploitation plan);
- sustainability strategy;
- any other relevant topic for the efficient implementation of the project.

## EAB members

- We have received a (small) set of proposals : names and profiles
  - hurry up if you have some additional proposals!
  - <https://docs.google.com/document/d/1yJZzZopJ-5K6iNfd8XCxjQ4Id5N0L0REHMYQqBp-fME>

### Potential EAC members:

See discussion and minutes from our consortium meeting on Jan 16, 2020:

[20200116\\_LA-CoNGA](#)

We ask that any one of you use a different font color.

Add your proposal (or proposals) and why you think that person will be a good EAC member

Miguel Alcubierre, Escuela de Física Universidad Nacional Autónoma de México

Oscar Reula, Universidad Nacional de Córdoba Argentina

Rogerio Rosenfeld, UNESP, Brazil (not contacted yet): Senior member of the LA HEP community. University professor. Well aware of our regional issues and realities.

Salvatore Mele (CERN) : foreseen contribution from our Associated Partner

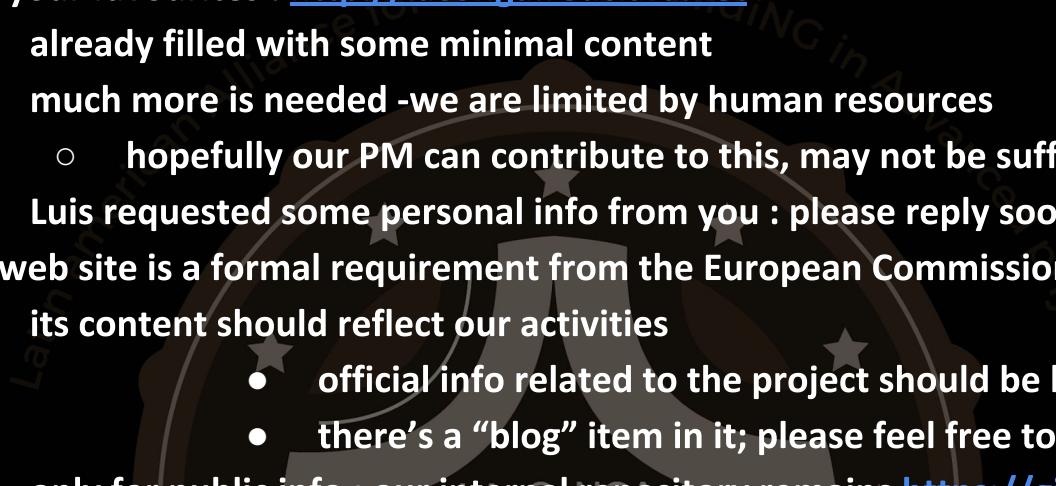
Fernando Quevedo (Cambridge, ex-ICTP head) : foreseen contribution

Tere Dova (La Plata) and/or Ricardo Piegaia (UBA) : both LA professors, both ATLAS

Claudio Dib (Chile), astrophysics

## Our web page

- Add this URL to your favourites : <http://laconga.redclara.net>
  - already filled with some minimal content
  - much more is needed -we are limited by human resources
    - hopefully our PM can contribute to this, may not be sufficient though
  - Luis requested some personal info from you : please reply soon!
- Reminder : the web site is a formal requirement from the European Commission
  - its content should reflect our activities
    - official info related to the project should be linked there
    - there's a "blog" item in it; please feel free to contribute
  - only for public info : our internal repository remains <https://github.com/LA-CoNGA>



The image shows three screenshots of the LA-CoNGA website. The first screenshot shows the homepage with a large banner featuring the LA-CoNGA logo and the text 'LA-CoNGA physics'. The second screenshot shows the 'The Network' page, which includes a map of Latin America with various educational institutions marked and connected by lines. The third screenshot shows the 'Our Goals' page, which contains text about the project's aims and contact information for the team members.

LA-CoNGA Physics officially started on January 15th, 2020.

The primary objective of the Latin-American Alliance for Capacity Building in Advanced Physics (LA-CoNGA Physics) proposal is to modernize the educational platform in eight Latin-American higher education institutions (HEI) from four countries in the Andean region (Colombia, Ecuador, Peru, and Venezuela), using high-energy physics (HEP) as a model. The aimed modernization relies strongly on the development of an innovative e-learning platform based on low-cost open-source technologies, permanent training for teachers, a research-oriented curriculum, a teaching-oriented syllabus structured on modules for a one year master program and on the strengthening of cross-institutional networks among the target HEI's.

Our Goals

About This Site

Contact us :

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The general aim of the LA-CoNGA-Physics project is to bring this transition to eight Latin-American targets higher education institutions from the Andean region (Colombia, Ecuador, Peru, and Venezuela) participating in the project. The specific goals that derive from the project are:

- Support the modernization, accessibility to knowledge, and internationalisation of higher education in the partner countries HEI's based on the integrations, installation, and training for innovative research and learning community for high-energy physics based on the previous experience.
- Strengthen Inter-institutional relations among the target HEI's and with partner institutions in Europe through interactions within the virtual research and learning community.
- Promote convergence in the curricular offering in HEP in the HEI's and close cooperation in the academic activities trying to match the EU Bologna model.
- Provide the students from the andean countries for a one-year master specialization on HEP that will be

- Three items raised in the mailing list :
  - Legal issues on the purchase of material
    - reminder : material bought with EC budget must belong to the target partners
    - we still have incomplete/conflicting information, be it from UP or from the partners
    - last we heard from UP, the option of “donation” seemed to be a preferred one
  - Presenting LA-CoNGA in conferences, workshops, regional events :
    - very important, very welcome!
    - please be proactive :
      - let us know of any event you are aware of
      - do not hesitate to propose LA-CoNGA talks to organisers
  - we can establish a light selection process :
    - for events in our target countries, priority can be given to our local colleagues
    - for events elsewhere, make sure a fair rotation occurs among all colleagues
      - we will not be able to provide (much) financial support, though...

■ Risk assessment

- **Donation status: Harold?**
- **Syllabus preparation**
  - status for each ?
    - Theory
    - Instrumentation
    - Data
- **Dissemination/Exploitation**
  - Time to start ?
  - UCV/USB were identified in the project as responsibles for this WP
- **AOB ?**

