



NOCU'S

GUIDE TO "SMART CASUAL" DRESS

Effective January 1, NOCU is adopting a new "Smart Casual" dress code for all employees. This dress code is a combination of business wear with casual pieces of attire. It is both neat and professional while also being informal.

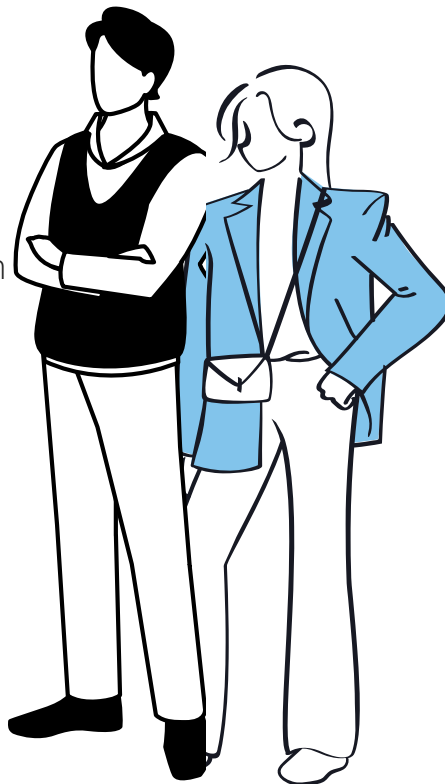
Review the tips below for picking out the best "Smart Casual" pieces for the workplace.

TOPS

- Polo shirts
- Button-down shirt (no tie) with a blazer
- Blouses (also pair well with blazers)

BOTTOMS

- Chinos
- Dress pants
- Dark-wash jeans
- Solid-color skirts



SHOES

- Loafers
- Ballet flats
- Ankle boots (with low heels)

Shoes should be a solid color and minimalist.

ACCESSORIES

- Watches
- Minimalist jewelry (avoid chunky earrings and necklaces)

OTHER TIPS

"Smart Casual" attire is clean, neat, wrinkle free, in good repair, and appropriate to the office environment. Additionally,

- Look for a tailored fit
- Avoid rips or tears in pants
- Avoid large or busy prints and patterns
- When in doubt, stick with neutrals (browns, blacks, whites, greys)