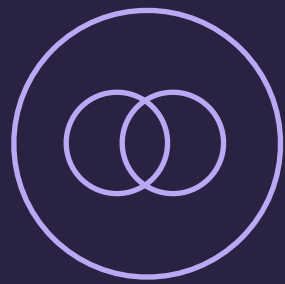FUTUREGOV

# *Show & Tell: Sprint One (23 May to 6 June)* Hackney Ways into Work

DATE:        JUNE 2017
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# Show & Tells: What and Why

Show and tells are one of the regular methods we use during our agile project approach to keep everyone updated on project progress.

Here we quickly explain what they are and why we use them.

## WHAT?

**Fortnightly** - We run our projects in two week periods of time known as "sprints". At the end of each sprint, we bring all the project stakeholders together to show progress made in that sprint.

**Face to Face** - Show and tells are interactive face to face sessions led by the project team which run for between 30 mins - 1 hour.

**Interactive** - They aim to demonstrate progress in a tangible way. Examples include demonstrating digital tools, walking attendees through journey maps etc.

**Participatory** - Attendees are encouraged to ask questions, comment and challenge.

## WHY?

**Transparent** - Show & tells encourage us to share our work early and often. This reduces surprises and increases participation.

**Clear communication** - Seeing work in person enables everyone involved to clearly see what's happening and helps to get instant feedback and answers to questions.

**Open** - Show & tells aim to bring all stakeholders into one room which adds diverse views and helps resolve differences.

**Constructive Constraint** - Knowing that we'll be demonstrating our progress at the end of every sprint helps us focus our sprint planning on what the priority outputs will be.

# What have we been doing?

# Setting up the agile rhythms & rituals and building the product

# Visiting the opportunity hubs & talking to users

"When an advisor is expecting someone they have assumptions. At least the advisor would know now what kind of person you are before they see you. It shows that they're caring, that they take time for you."

"People are busy and need reminders and it shows advisors that they're making time for them. It's a personal thing!

# Our employees are users too!

"If data from the forms we complete with the client automatically populated the tracker, it would save me ½ a day / week!"

"The jobs are not put into different categories. I put them into a spreadsheet and I know which job would be interesting for a client."

"I would wish that if somebody registers, the system filters per postcode and gets it through to advisor directly."

Show the thing...

# Welcome to Ways Into Work

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Register for the service

## Are you Eligible?

In order to register for this service you need to fulfil these three criteria:

☐ **Are you a Hackney Resident?**

☐ **Are you legally eligible to work in the UK?**

☐ **Are you unemployed or earning below the London living wage?**

Accept and sign up

Already have an account? **Log in**

## Sign up for Account

In order to get you registered we need to take a few of your details. We will then create an account for you and send you an email for you to create a password for this account and log in.

First name*                              Last name*

Email*                                   Phone*

Address line 1*

Address line 2

Postcode*

Save details

You will receive an email with instructions for how to confirm your email address in a few minutes.    ✕

## Welcome to Ways Into Work

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**Register for the service**

Find yourself in Hackney

**⊕ Hackney**

# Welcome to Ways Into Work

Thanks for taking the time to register. One of our advisors we will call you soon to organise a face to face visit at one of our hubs. That way we can get to know your needs and find the right opportunity for you.

At your first visit we will need a couple of items from you:

- Proof of national insurance number
- Proof of address (utility bill/bank statement, within the last 3 months)
- Photo ID (drivers licence or passport)
- CV if you have one.

If you have time it would help us get some more information. Please could you follow the link below and answer a couple more questions:

Complete my profile

Find yourself in Hackney

⊬Hackney

About You    Employment    Goals    Education

## Tell us a little about yourself

What would you say best describes you?

Creative    Active    Caring    Problem solver    Organised    People person    Persuasive    Chatty

Other

Next

Hackney Opportunities

About You    **Employment**    Goals    Education

## Tell us about your employment status

Are you currently employed?

Yes    No

How long have you been out of work for?

0-6    7-11    12-23    24-35    More than 36 Months

Next

Find yourself in **Hackney**

⊬**Hackney**

About You     Employment     **Goals**     Education

# What can we help you with?

Which of these do you want to discuss with an advisor?

| Job | Apprenticeship | Training | Work experience | Other |

Next

# Your Profile

Full Name:
Ben Unsworth

Email account:
benunsworth+client@wearefuturegov.com

Phone number:
+447773011272

Address:
1 Hillman Street, E8 1DY

Your strengths:
Creative, Problem solver

Your objectives:
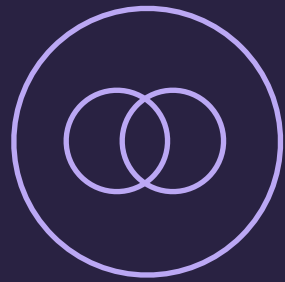Apprenticeship,Training

Currently employed:
No

Edit Profile

# Here is a list of all the registered clients

- Hackney Resident Registered on 05 Jun 15:14
- Ben Unsworth Registered on 05 Jun 10:42

Find yourself in **Hackney**

**Hackney**

# Sprint One Recap

The aim of our first project sprint was to establish the project tools, rhythms and rituals, and begin development based on the discovery findings. To make the most of the short development time, we have also carried out testing with users and advisors to find out more about the service.

## DONE

**Met People** - Met senior staff in the service, employment advisors and service users.

**Began Development** - Working from the original discovery, we've built working software.

**Tested assumptions** - As we move through the development, our user research and design teams have been testing concepts with users.

**Introduced Agile approach** - Held first sprint planning and daily stand ups.

**Setup Tools and Working Space** - Established development environment, trello board to track tasks, have a physical space in Hackney's offices.

## WHATS NEXT

**Show & Tell and Retrospective -** an opportunity to show working software and discuss what we've learned during sprint 1

**Research** - we will take a short break between sprints to carry out and plan for user testing.

**Sprint Planning** - we will re-prioritise the backlog, agree a goal for sprint 2 and agree what can be achieved during the sprint

**Sprint 2** - a focussed two-week period of development and user research.