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| Your name (your lab is being evaluated) |  |
| Peer Evaluator(s): |  |
| Date: |  |

Instructions  
You should have already uploaded your completed assignment to Moodle. After doing this evaluation with one or more other students, upload it along with any revisions to Moodle. Your grade will be based on your revised work and the accuracy of this evaluation.

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| **Criteria** | **Original** | **Revised** |
| *Part One: Microsoft Tutorial on the IF Function* | | |
| Is there are screen-shot that shows evidence that you did the exercises listed below? | | |
| Sheet1, Experiments with the budget formulas |  |  |
| Sheet2, Budget formula for the third row of data |  |  |
| Sheet3, Grading formulas |  |  |
| *Part Two: GCF Tutorial on Conditional Formatting* | | |
| Lesson 26, Is there are screen-shot that shows evidence that you did the “challenge” at the end of the tutorial? | | |
| *Part Three* | | |
| *Problem 1 – Profit and Loss* | | |
| Analysis and Planning: Did you identify the things listed below? | | |
| 1. Input data |  |  |
| 1. Processing (formulas) |  |  |
| 1. Output (results of formulas) |  |  |

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| Are all the Sold and Bought prices entered as numeric values in separate cells in the spreadsheet? |  |  |
| Is the profit or loss for each book calculated by a formula? |  |  |
| Is the total profit or loss from the sale of all the books calculated by a formula? |  |  |
| Are profits shown in black (default type color) and losses shown in red? |  |  |
| Are all the profit and loss amounts correct? |  |  |
| Is there a screenshot showing the “normal” spreadsheet? |  |  |
| Is there a screenshot showing the formulas? (using ctrl - ~) |  |  |
| Is there a screenshot (normal view) showing the results after adding the data for the stolen book? |  |  |
| *Problem 2 – Employee Tax Withhodings* | | |
| Analysis and Planning: Did you identify the things listed below? | | |
| 1. Input data |  |  |
| 1. Processing (formulas) |  |  |
| 1. Output (results of formulas) |  |  |
| Does your spreadsheet have all the employee pay information entered in separate cells with appropriate row and column titles? |  |  |
| Is there a formula that calculates the annual pay for each employee? |  |  |
| Are the annual pay amounts calculated correctly? |  |  |
| Is there a nested set of IF functions that calculate the annual tax for each employee? |  |  |
| Are all the tax amounts calculated correctly? |  |  |
| Is there a screenshot showing the “normal” spreadsheet? |  |  |
| Is there a screenshot showing the formulas? (using ctrl - ~) |  |  |
| Is there a screenshot (normal view) showing the results after promoting Arthur? |  |  |
| *Problem 3 – Grades* | | |
| Analysis and Planning: Did you identify the things listed below? | | |
| 1. Input data |  |  |
| 1. Processing (formulas) |  |  |
| 1. Output (values displayed by the formulas) |  |  |

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| Is all the input data (points given for each assignment, quiz, or exam) entered as separate numeric values in separate cells in the spreadsheet? |  |  |
| Are the percentage points shown for each category (Assignments, Quizzes, etc.)? |  |  |
| Are the percentages for each category correct? |  |  |
| Is the overall grade shown as a sum of the percentages for each category? |  |  |
| Is the overall grade (shown as a percentage) correct? |  |  |
| Is an IF function used to show whether each student passes or fails? |  |  |
| Are the pass/fail results correct? |  |  |
| Is there a screenshot showing the “normal” spreadsheet? |  |  |
| Is there a screenshot showing the formulas? (using ctrl - ~) |  |  |
| Is there are screenshot (normal view) showing the results after Fred redid his last three assignments? |  |  |

Comments: