

Lauren Crees

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Intentional manager with 5+ years of experience leading teams through change with compassion. Experienced in creating and iterating on processes and documenting and encouraging sharing knowledge. Known for organizational initiative and fostering a supportive team environment.

SKILLS

- Change Management
- Cross-Functional Collaboration
- Onboarding System Design
- Process Development & Improvement
- Project Management
- Stakeholder Coordination & Communication

WORK EXPERIENCE

Specialty Services (General Contractor) • Clackamas, OR **Dec 2024 – Present**
Financial & Operations Coordinator

- Reduced payroll processing time by 40% by onboarding new software and creating new processes
- Redesigned accounting workflows to reduce errors and improve reconciliation
- Developed operational documentation to support scaling and consistency

Crees Consulting • Remote **Sep 2024 – Present**
Consultant

- Facilitated the attainment of an industry certification focusing on customer-centered, quality management
- Conducted requirement and gap analyses for client certification readiness
- Developed and compiled documentation and processes

Automattic • Remote **May 2019 – May 2024**
Engineering Manager

- Lead team through changes involving product, organizational structure, and people to be efficient and feel supported
- Organized team to reduce the number of bugs in a repository by 77% in 6 months
- Coordinated projects across teams and outside the company to deliver quality outcomes, on time, to multiple stakeholders

Prospress Inc. • Remote **Jun 2016 – May 2019**
Software Developer
Software Development Intern

EDUCATION

Certificate in Organizational Anthropology

University of Pennsylvania

Mar 2024

Bachelor of Science in Computer Science

Oregon State University

Jun 2017

Bachelor of Arts in Anthropology

Princeton University

Jun 2014

VOLUNTEERING & LEADERSHIP

Pebble Beach Concours d'Elegance

Aug 2022 – Aug 2024

Operations Volunteer

Aided the operations manager in helping the event run smoothly and on time. Undertook many varied tasks in a high-pressure environment with tight deadlines.