

# Loop Me In!

## Introducing Microsoft Loop: A Revolutionary Collaboration Tool

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# Agenda



## Overview

- What is Microsoft Loop?
- Key features and benefits
- How it enhances collaboration

## The Power of Microsoft Loop

- Real-time collaboration across teams and departments
- Seamless integration with Microsoft 365 apps (Word, Outlook, Teams, etc.)
- Centralized workspace for files, tasks, and conversations

## Getting Started with Microsoft Loop

- Signing up and setting up Loop
- Navigating the user interface
- Inviting team members to join

## Collaboration Features

- Shared workspaces for projects and tasks
- Integrating Loop with Microsoft Teams and other apps

## Use Cases

- Project management and tracking progress
- Brainstorming and ideation sessions
- Team meetings and virtual collaborations

## Security and Privacy

- Microsoft's commitment to data security
- Encrypted communication and file storage
- Compliance and data governance

## Future Developments

- Upcoming features and updates
- Microsoft's 365 Roadmap

## Conclusion

- Recap of Microsoft Loop's benefits

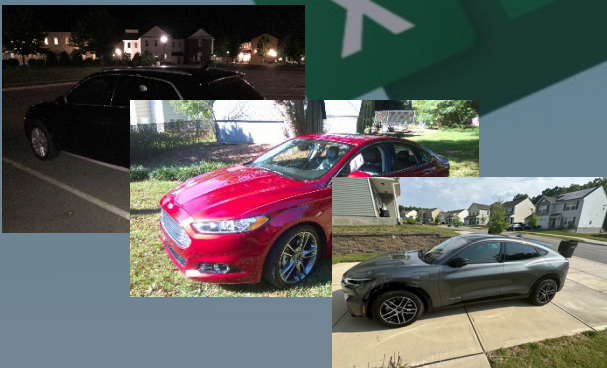
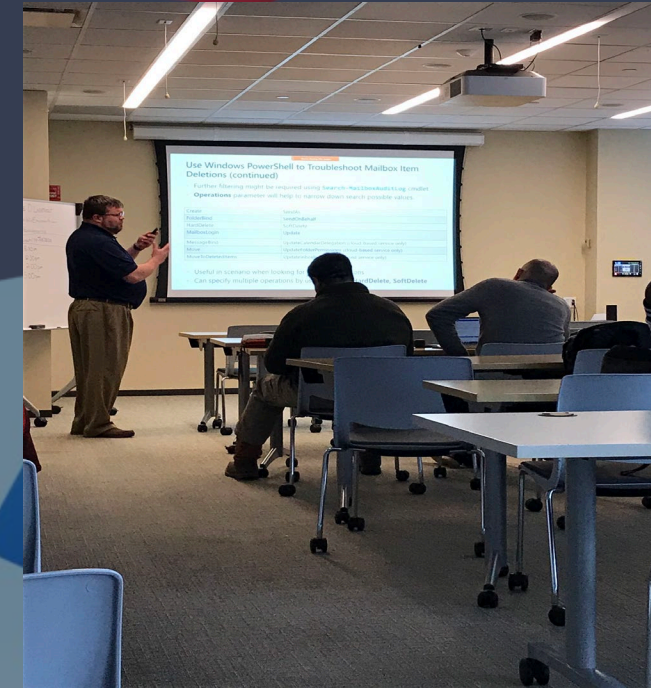
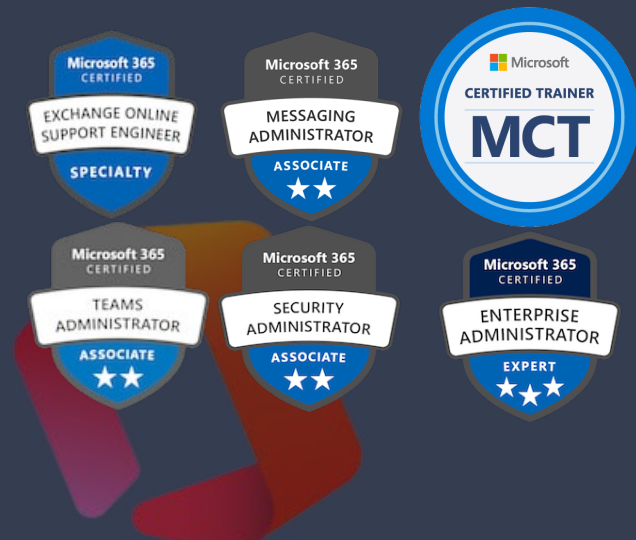
## Q&A

- Open the floor for questions and answers



# Lance Lingerfelt

- Over 20+ years IT and MCT experience. M365, MCSE Certified
- Worked for Microsoft and currently own my own company LDLNET LLC
- Exchange/ AD / Entra / Teams SME, Security Architect, and Migration Specialist
- Extensive PowerShell Scripting Experience
- M365 Community Evangelist, Saxophonist, Company Owner, and Vehicle Enthusiast



<https://itblog.ldlnet.net>



<https://www.linkedin.com/in/lance-lingerfelt-a27bb035>



# Overview

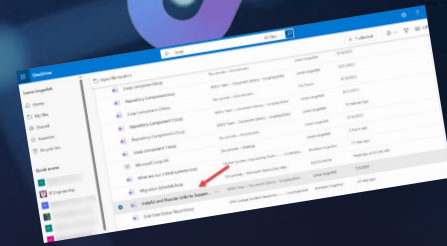
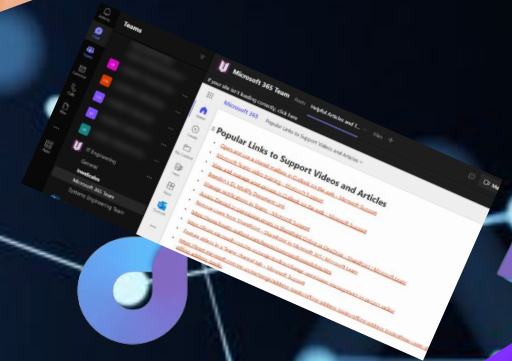
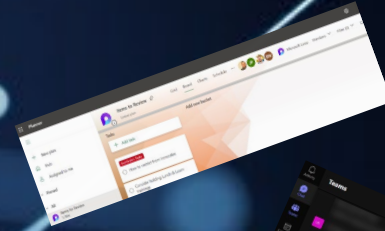
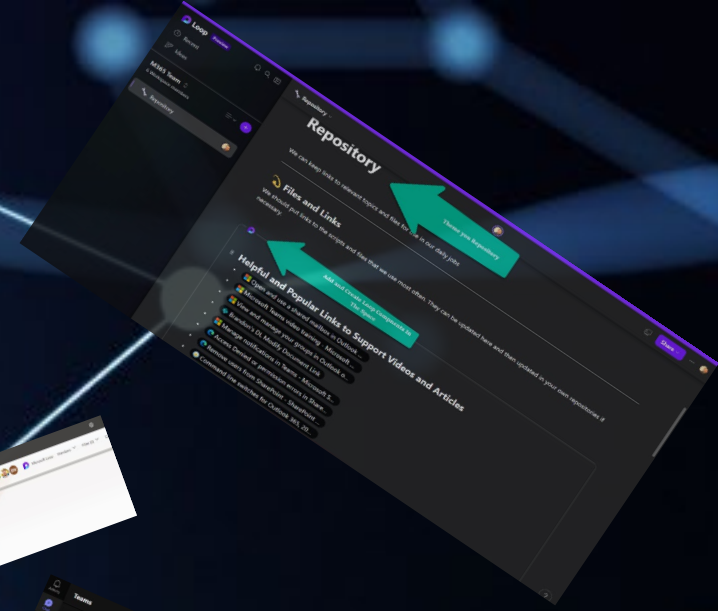
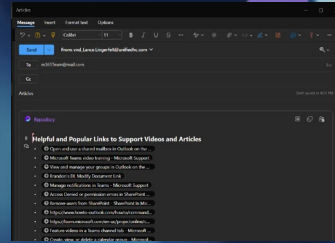


- What is Loop? See the Video!
- Benefits of Loop! Key Features!
- How it enhances collaboration!



# The Power of Microsoft Loop

Real-time collaboration across teams and departments  
Seamless integration with Microsoft 365 apps (Word, Outlook, Teams, etc.)  
Centralized workspace for files, tasks, and conversations



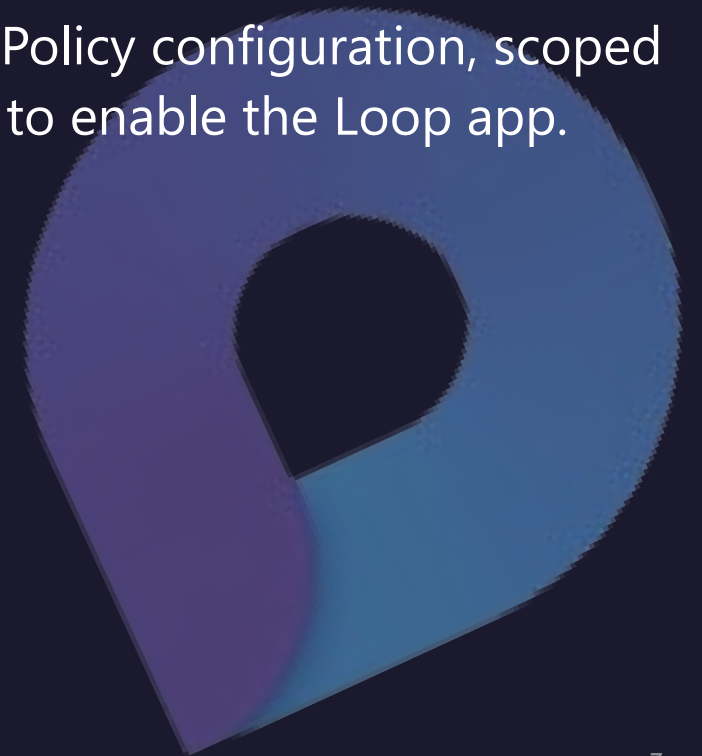
# Get Started with MS Loop

Signing up and setting up Loop  
Navigating the user interface  
Inviting team members to join



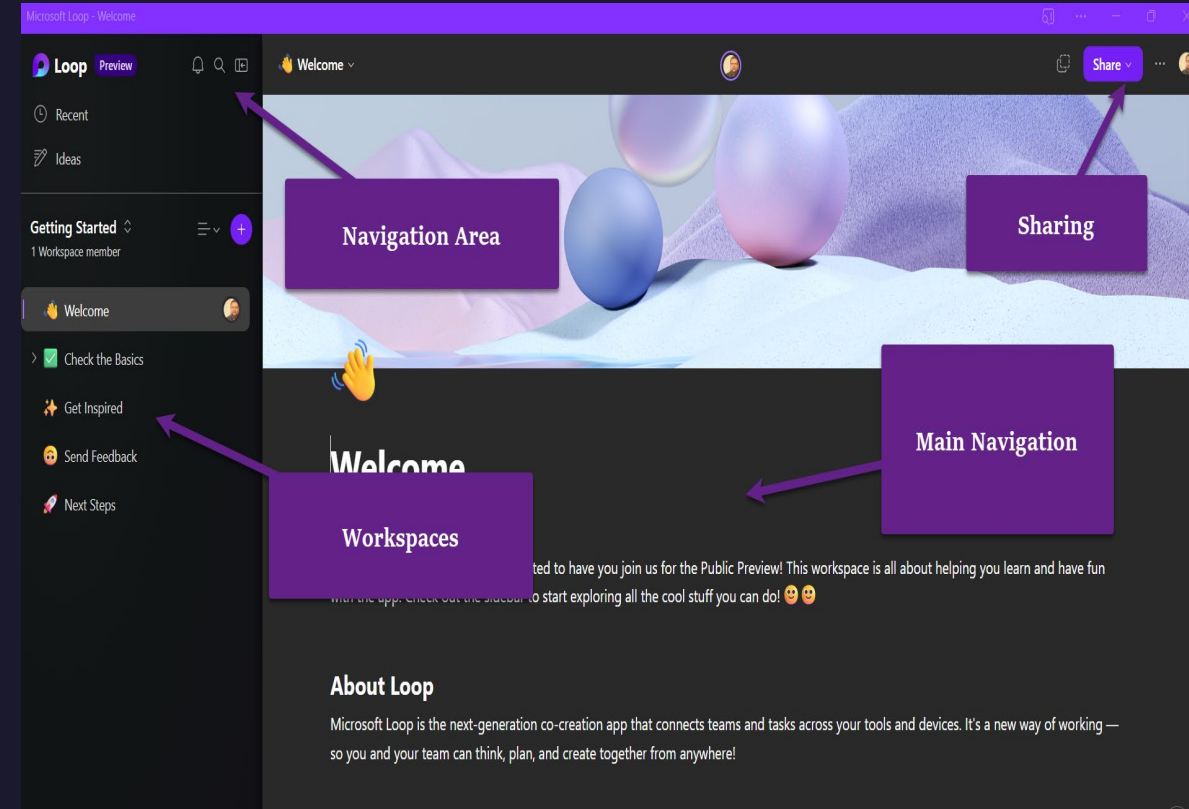
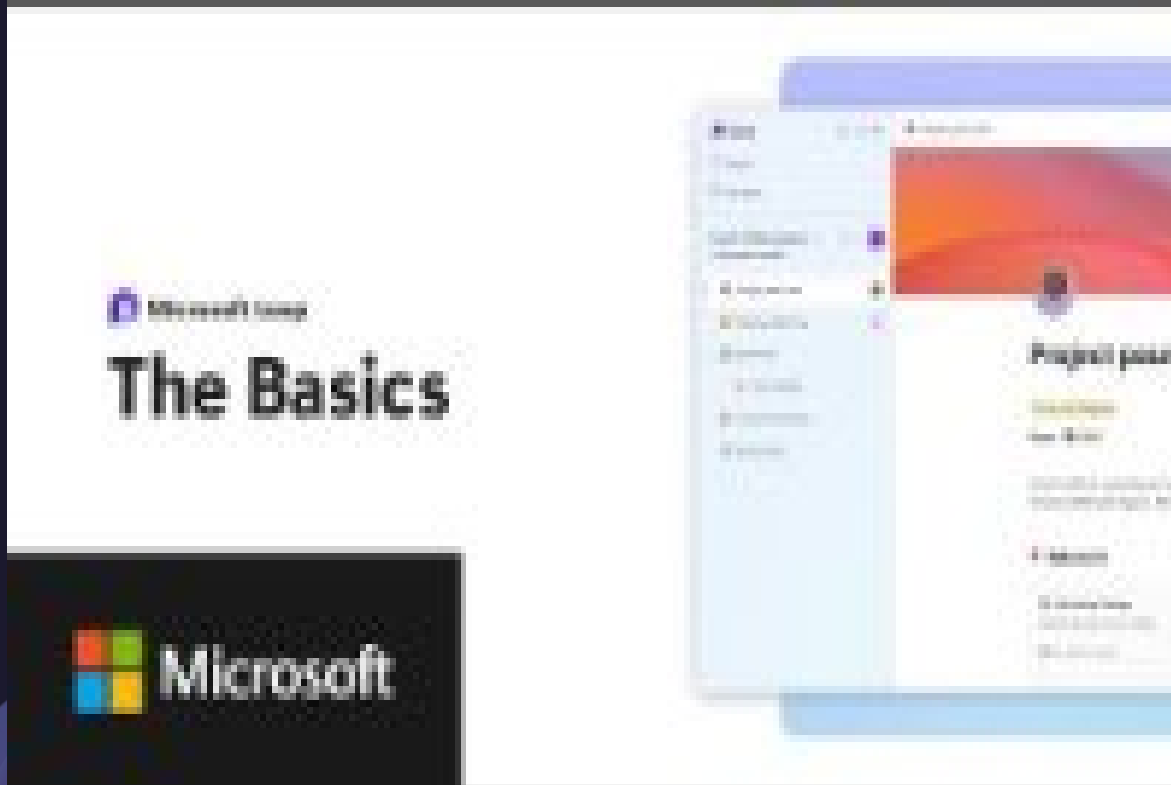
# Setting up Loop in your Org

1. Create a new Microsoft 365 group that contains all the users in your organization who you want to grant access to the Loop if you're testing before deploying to your organization.
2. Sign into the Microsoft 365 Apps admin center and create a Cloud Policy configuration, scoped to the Microsoft 365 group mentioned above, or to the full tenant, to enable the Loop app.
3. Wait an hour or so for the policy to propagate and log in to Loop!



# Getting Started with Loop

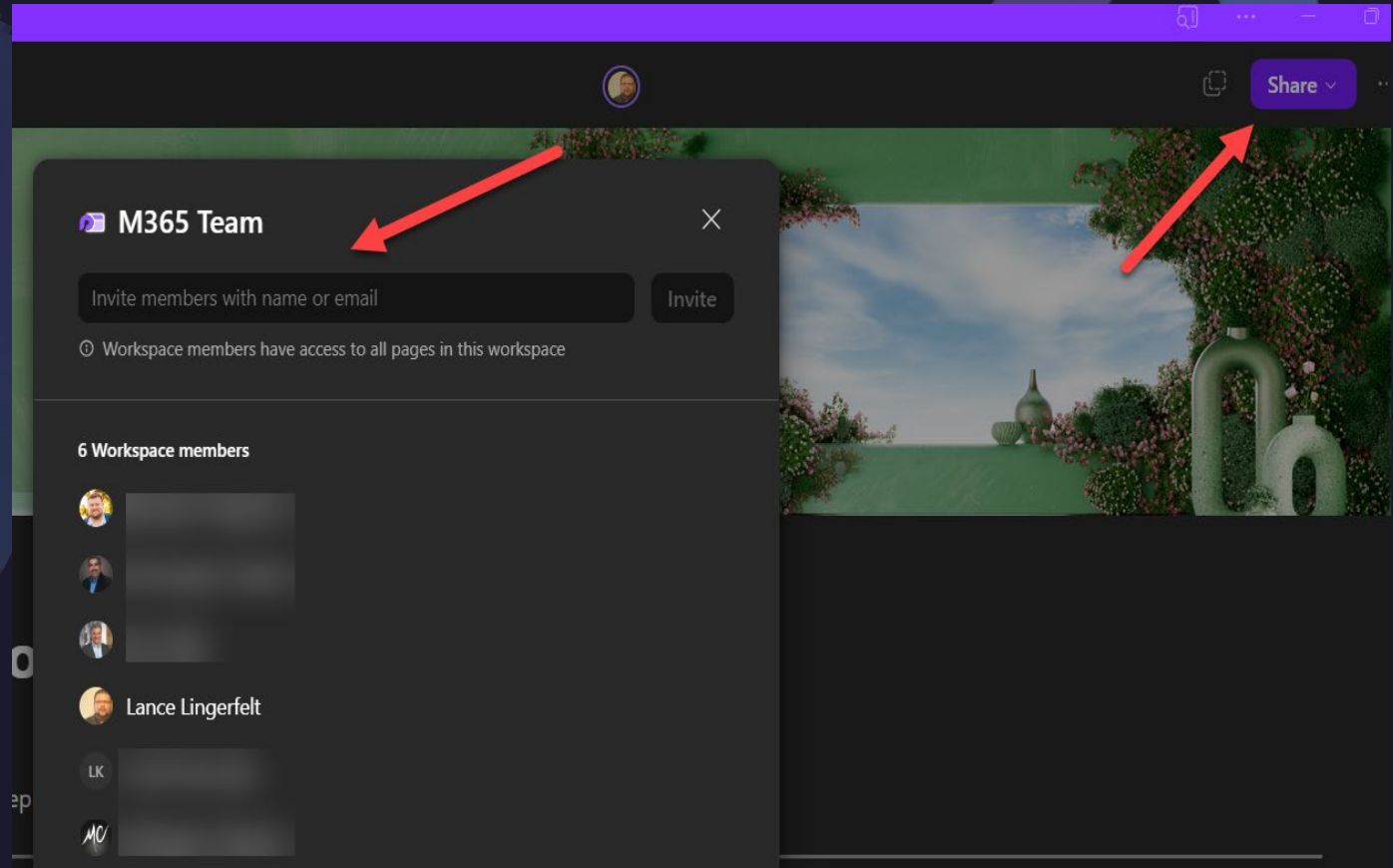
- Navigate to [Microsoft Loop: Collaborative App | Microsoft 365](#) to access and download the Loop Application





# Invite your Team to Join

- Click the Share Button In Your Workspace
- Choose Team Members To Share With



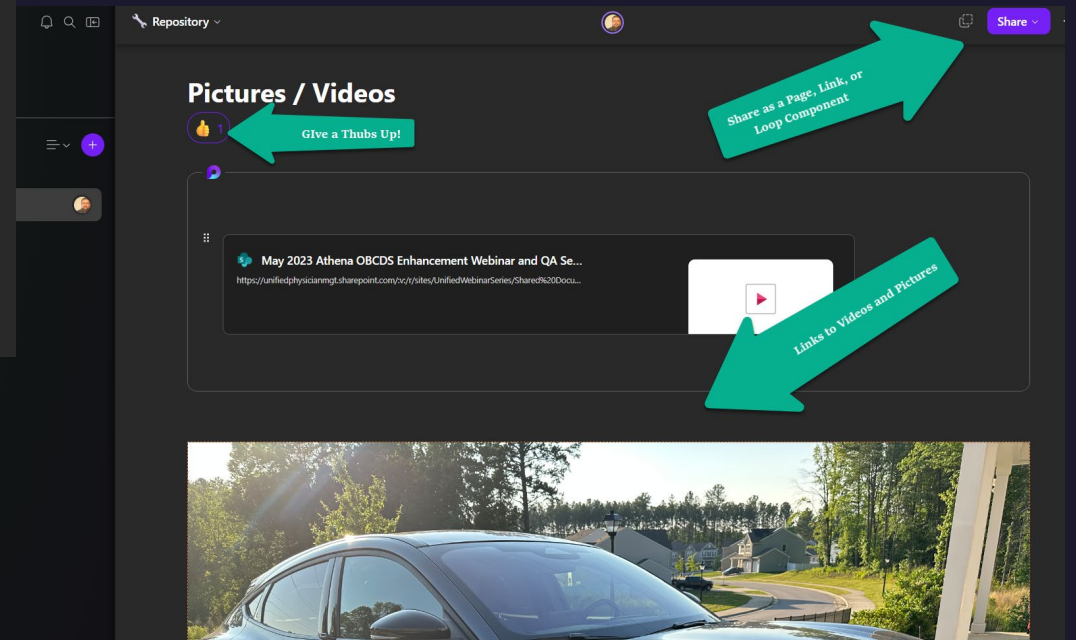
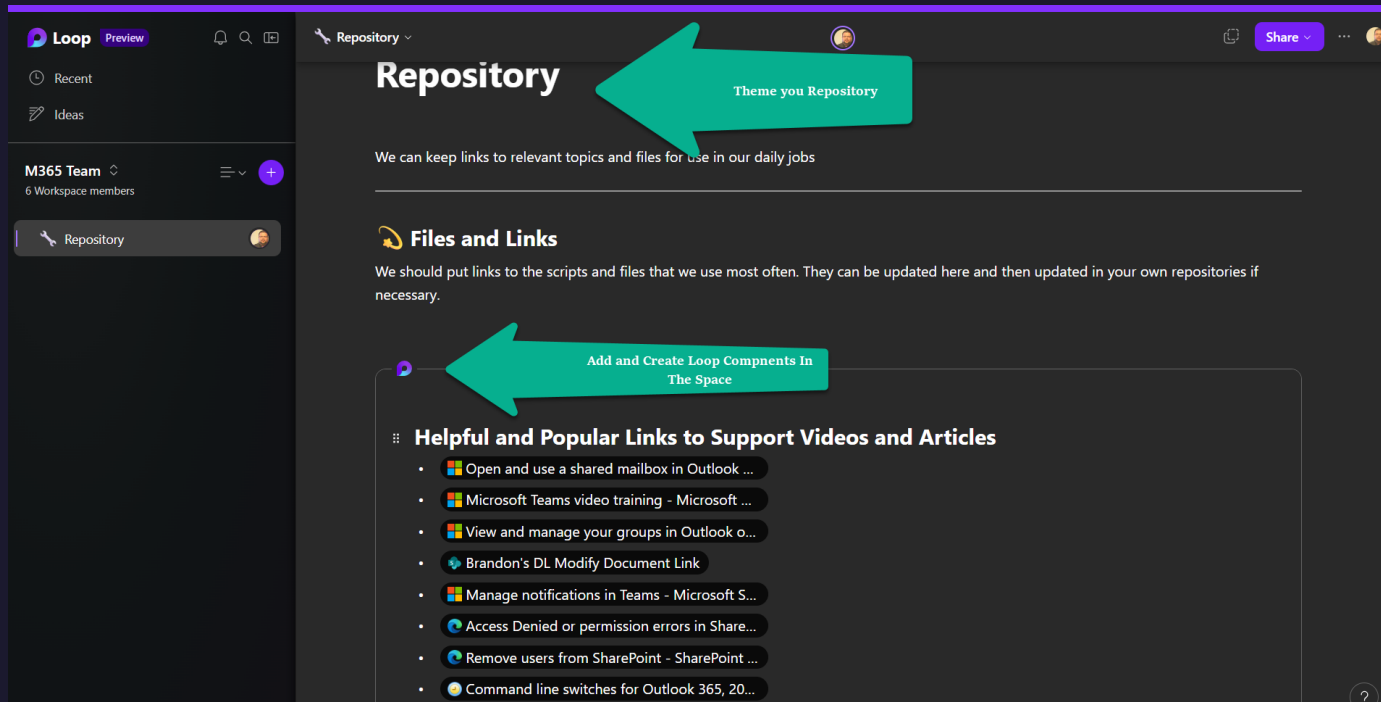
# Collaboration Features

Shared workspaces for projects and tasks

Integrating Loop with Microsoft Teams and other apps

# Shared Collaboration Workspaces

- Share different content in one Collaborative Workspace where everyone can update in real time!





# Loop Components and M365 Apps

- Loop Components are Live Tile components that can be updated real time in all shared spaces
- Used in Teams, Outlook, Word, Planner, OneNote, and more to come!
- Share Lists, Outlines, Tasks, Q/A, and other data to be worked within the component
- Saved as .loop files in OneDrive

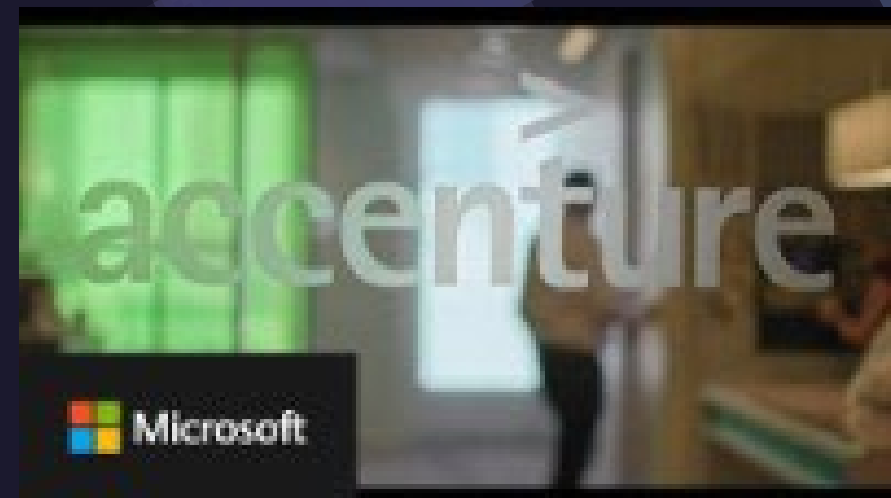
The collage illustrates the integration of Loop components across various Microsoft 365 applications. The Outlook window shows an email from vnd.Lance.Lingerfelt@unifiedhc.com to m365Team@mail.com, featuring a Loop component titled 'Helpful and Popular Links to Support Videos and Articles'. The Teams window shows a channel with a similar Loop component. The Planner window shows a task list with a Loop component. The OneDrive window shows a file list with several .loop files, including 'Helpful and Popular Links to Support...' which is highlighted with a red arrow.

File Name	Location	Owner	Modified
Loop component.loop	Documents > Attachments	Lance Lingerfelt	5/16/2023
Repository Component.loop	M365 Team > Document Library > LoopAppData	Lance Lingerfelt	6/21/2023
Loop component 2.loop	Documents > Attachments	Eric Rivera	5/16/2023
Repository Component 1.loop	M365 Team > Document Library > LoopAppData	Lance Lingerfelt	6/21/2023
Repository Component 2.loop	M365 Team > Document Library > LoopAppData	Lance Lingerfelt	10 minutes ago
Loop component 1.loop	Documents > Attachments	Lance Lingerfelt	5/16/2023
Microsoft Loop.Ink	Documents > Desktop	Lance Lingerfelt	2 hours ago
What are our critical systems.loop	Unified Systems Engineering Team > ... > LoopApp...	Brandon Fingerhut	17 days ago
Migration Schedule.loop	Documents > Microsoft Teams Chat Files	Zoe Escandon	Yesterday at 9:03:43 AM
Helpful and Popular Links to Support...	M365 Team > Document Library > LoopAppData	Lance Lingerfelt	7/3/2023
End-User Status Report.loop	VPN Outage Incident Response > ... > LoopAppData	Brandon Fingerhut	23 days ago



# Use Cases

- Project management and tracking progress
- Brainstorming and ideation sessions
- Team meetings and virtual collaborations



# Security And Privacy

Microsoft's commitment to data security  
Encrypted communication and file storage  
Compliance and data governance



# Microsoft's Commitment

## SECURITY & PRIVACY

- Review Microsoft's Privacy Policy: [Microsoft Privacy Statement – Microsoft privacy](#)
- How Loop components are stored securely in M365: [Overview of Loop workspaces storage and permissions | Microsoft Learn](#)
- Loop Compliance Policy Settings: <https://learn.microsoft.com/en-us/microsoft-365/loop/loop-components-configuration?view=o365-worldwide#available-policy-settings>

## UNIFIED LABELING & DATA LOSS PREVENTION

- Sensitivity labels enable users to assign a level of security for their Loop components to help ensure that sensitive information isn't mishandled.
- Administrators can create specific labels for their organizations to enable their users to choose an appropriate label for their components, which can encrypt the component as well.
- DLP enables administrators to set content and keywords that are automatically flagged across an organization's Loop components.



# Future Developments

Upcoming features and updates

M365 Roadmap for Loop:

[Microsoft 365 Roadmap | Microsoft 365](#)

# Conclusion

- Microsoft Loop is a collaboration app in Microsoft 365 that offers interactive components. The loop components allow you to work together on (task)lists, tables, or notes in a chat, email, or documents.
- With all the tools, documents, files, and links that your team uses, it's easy to feel overwhelmed. Microsoft Loop helps you organize everything you need for your project into a single workspace and even does the searching for you to kick it off.
- Microsoft Loop is here to help with features like progress trackers and custom labels that help keep your team aligned on dynamic workstreams. Tasks you assign in the Loop app and in the task list component sync across Microsoft Planner and To Do so you always have the latest list of what you need to focus on. Comments, nudges, reactions, and emojis help you express yourself as you work with your team.



# Questions???

Try Microsoft Loop!

[Microsoft Loop: Collaborative App | Microsoft 365](#)





# Thank You!!!

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<https://store.ldlnet.net>

