

RSA 2020 ISB-SB-ESE Schedule - Version 14 - UPDATED 2-12-2020		Amie Wozniak, Producer: 214-354-9809
San Francisco Ballroom - Moscone Center - South Level 2		David G Brown - Technical Director - 678-468-8887
Nth Degree		Meals - Savore
		Rehearsals
		Venue
		Show
		Security
		Freeman
DATE	ACTIVITY	NOTES
Friday, February 21, 2020	Lift Delivery /Travel	
Time TBD	Lift Vendor delivers lifts to Moscone Center South	TBD Vendor - Drop Location TBD
DATE	ACTIVITY	NOTES
Saturday, February 22, 2020	Load In - All Departments	
7:00 AM	San Francisco Ballroom Clean and Cleared, Airwalls preset per drawing	Moscone Staff
7:00 AM	Technical Director, Assistant TD, Rigger, Carpenter, and Master Electrician arrive at venue	
7:30 AM	Deliver all requested Tables and Chairs and Control Risers	Moscone Staff
7:30 AM	Crew Beverage Service Ready	Moscone Staff (Qty-) - SAVORE
8:00 AM	Rigging Truck(s) Arrive at Moscone Center	TBD 53' Trailers
	Truck One at 8:00 AM	
	Truck Two at 9:00 AM	
8:00 AM	Crew Call	Local 16
8:00 AM	Riggers collect Lifts from storage location	Local 16
8:00 AM	Begin Layout of floor	Local Head Rigger, Production Rigger, and Carpenter
8:00 AM	Begin Unloading Riggin Trucks	Freeman Teamsters
8:00 AM	Begin Gear push to room	Local 16 Riggers
9:00 AM	Rigging Trucks Unloaded and pushed to San Francisco Ballroom	Riggers
10:00 AM	Lighting Truck(s) Arrive at Loading dock	Freeman Teamsters
	Truck One at 10:00 AM	
	Truck Two at 11:00 AM	
9:00 AM	Begin Gear push to room	Local 16, Electricians
1:00 PM	All Departments	Break for Lunch - One Hour Walk Away
2:00 PM	All Departments	Back from Lunch
2:00 PM	CT Trucks at loading dock	Continue Load In
	Truck One at 2:00 PM	CT
	Truck Two at 3:00 PM	
2:00 PM	Call time for Audio and Video	Local 16 and CT Leads
2:00 PM	CT Truck at loading dock	Teamsters to unload
4:00 PM	Audio and video Offload completed - Begin install	CT Leads and local 16
3:00 PM	Call time for Hot Rod Lead and Local 16 Stage hands	Push Scenic to ballroom
4:00 PM	Hot Rod Scenic truck at loading dock	Teamsters to unload
5:00 PM	Off load and push completed, begin install all scenic	Hot Rod Leads and Local 16 Stage Hands
7:00 PM	Lighting and Rigging - Break for Day	Some Riggers may go to dinner and return, based on progress of Audi, video and Carpentry install
7:00 PM	Carpentry, Audio, and Video - Break for Dinner	One Hour - Walk Away
8:00 PM	Carpentry, Audio and Video - Back from Dinner	Continue Install
10:30 PM	Overnight Security Begins	
10:45 PM	Shut Down/Washup	All Departments

11:00 PM	Carpentry, Audio, and Video	Break for Day - at latest
DATE	ACTIVITY	NOTES
Sunday, February 23, 2020	Load in all Departments	
7:30 AM	Crew Beverage Service Ready	Moscone Staff (Qty-) - SAVORE
8:00 AM	Deliver and install Main stage	Moscone Staff
8:00 AM	Call time all departments	Continue install
8:00 AM	Lighting and Rigging install continues	Local 16
8:30 AM	Overnight Security Concludes	
8:00 AM	Installation of Foyer Signage Begins	Freeman
8:00 AM	Cort delivery of 12 pedestals	Freeman
1:00 PM	Break for Lunch - One Hour Walk Away	All Departments
2:00 PM	Back from Lunch - continue install	All Departments
4:00 PM	Technical Rehearsals begin	As possible - Work continues
5:00 PM	Foyer Signage Installation Completed	Freeman
5:15 PM	Technical Rehearsals conclude	All Departments
5:15 PM	Client Rehearsals - HUGH THOMPSON	All Departments
6:15 PM	Overnight Security Begins	
6:15 PM	Rehearsals Conclude - Shut Down/Wash Up	All Departments
6:30 PM	Install Audience Seating and Judges Tables	
6:30 PM	Break for Day	All Departments
DATE	ACTIVITY	NOTES
Monday, February 24, 2020	Show - Reset Sans	
7:30 AM	Crew Beverage Service and Breakfast Ready	Moscone Staff (Qty-) - SAVORE
8:00 AM	Call Time	All Departments
8:30 AM	Overnight Security Concludes	
8:30 AM - 9:00 AM	Prep for Rehearsals	All Departments
9:00 AM - 11:00 AM	Client Rehearsals - Top Ten Stage Presentations	All Departments
11:00 AM	Judges Walk Through	All Departments
11:30 AM - 12:30 PM	Cue to Cue	All Departments
12:30 PM - 1:00 PM	Crew Lunch Break - Provided	All Departments - SAVORE
1:15 PM	Doors Open for ISB	All Departments
1:45 PM - 4:30 PM	ISB Session Live	All Departments
4:30 PM - 5:00 PM	Show Crew - Dinner Provided	All Departments - SAVORE
4:30 PM - 6:00 PM	Strike Theatre Seating	Venue Staff
5:00 PM	Security Clears room of attendees	Maloney
5:00 PM - 11:00 PM	Crew Call for Reset Crew ESE/SB/SANS	Local 16
5:00 PM - 10:00 PM	Unload Trucks for change over	Freeman Teamsters
5:00 PM	Hot Rod Scenic Trucks arrive at loading dock	Hot Rod Scenic
5:00 PM	Foyer Signage Change over Begins. Install of 9 Mural prints in Network Area Begins	Freeman

6:00 PM	PRG Box Truck Arrives at Loading Dock	PRG
6:30 PM	PRG Cargo Van	PRG
7:00 PM	AV Truck arrives at Loading dock	Smart Source
8:00 PM	Load Out ISB Stages	Truck Returns to Dock to Pick up Stages
8:00 PM	Move Button Wall from South Stage Keynotes to ballroom	TBD
9:00 PM	AFR Truck Arrives at Loading Dock	AFR Furniture Truck
9:00 PM	Freeman Decorators to move Furniture	Freeman Decorators
9:30 PM	Blueprint Furniture Truck Arrives at Loading Dock	Blueprint
9:00 PM	Cort delivers Coffee Bar	Freeman
9:00 PM	The Lab Table and Chair Install, ESE Briefing Center and Sandbox Seating install	Moscone
10:00 PM	Overnight Security Begins	
10:00 PM	Foyer Signage Change over Completed, 9 mural prints in Network Area completed	Freeman
10:00 PM	Install Tables and Chairs in Pod 2C, 3A, 3B and 4C, Coffee Bar	Moscone
10:45 PM	Shut Down/Washup	All Departments
11:00 PM	Break for Day - All departments (tentative and based on progress)	Some Crew may be required to stay past shut down, based on the progress of the changeover
DATE	ACTIVITY	NOTES
Tuesday, February 25, 2020	Show	
7:30 AM	Crew Beverage Service and Breakfast Ready	Moscone Staff (Qty-) - SAVORE
8:00 AM	Crew Call - All Departments plus reset crew	All Departments
8:00 AM	Teamsters offload Plant Truck	Freeman
8:00 AM - Noon	Deliver and install Button Wall (Staghands by Local 16)	Accelerator Design Studio
8:00 AM - Noon	Deliver and install Palm Trees	Instant Jungle + Decorators
8:00 AM	Install of overhead signs in San Francisco Ballroom Begins	Freeman
8:30 AM	Overnight Security Ends	
10:00 AM - 2:00 PM	SB Exhibitor Load In	SB Exhibitors
10:00 AM - 2:00 PM	ESE Exhibitor Load In	ESE Exhibitors
Noon	Install of overhead signs in San Francisco Ballroom completed	Freeman
1:00 PM	Break for Lunch - Provided	All Departments - SAVORE
1:00 PM	Deliver Tables for CyBEER Ops Event	Moscone Staff
2:00 PM	Back from Lunch - Clean up and Prep for Doors	All Departments
2:00 PM	Freeman delivers cocktail rounds for CyBEER reception	FREEMAN
2:45 PM - 3:45 PM	Launch Pad Rehearsals	
4:00 PM	Doors Open	All Departments
4:00 PM - 6:00 PM	Show Live - CyBeer Ops	All Departments
6:00 PM - 6:30 PM	All Departments - Break for Dinner - Provided	All Departments, SAVORE
6:00 PM	Security Clears Room of Attendees	
6:00 PM	Remove Tables from CyBEER Ops Event	Moscone Staff
6:00 PM - 7:45 PM	Install Laptops in the Lab - Sans Network Team	SANS Netwars Team

6:00 PM	Venue clears reception F&B	Savore
6:00 PM	Freeman strikes cocktail rounds from reception	FREEMAN
6:30 PM	Venue sets chairs at Sandbox Stage and ESE Briefing Center	Moscone
6:30 PM - 7:45 PM	Tech Rehearsals Begin	All Departments
7:30 PM	Overnight Security Begins	
7:45 PM	Shut Down/Washup	All Departments
8:00 PM	All Departments - Break for Day	All Departments
DATE	ACTIVITY	NOTES
#####	Show	
6:00 AM	Crew Beverage Service and Breakfast Ready	SAVORE
6:30 AM	Crew Call	All Departments
6:30 AM	Digital Messaging Team installs (3) DM units	Digital Messaging Team
7:00 AM - 7:50 AM	Hold for demo rehearsals/technical rehearsals	All Departments
7:00 AM	Overnight Security Ends	
7:50 AM	Doors Open	All Departments
8:00 AM - 4:00 PM	ESE Open	All Departments
8:00 AM - 5:00 PM	Sandbox	All Departments
11:30 AM - 12:30 PM	All Departments - Break for Lunch - Provided - Eat in shifts	All Departments - SAVORE
4:00 PM	Security to clear ESE section of room	All Departments
4:15 PM - 5:00 PM	Launch pad on sandbox stage	All Departments
5:00 PM	Overnight Security Begins	All Departments
5:00 PM	Security Clears Room of Attendees	
5:15 PM	Shut Down/Washup	All Departments
5:30 PM	EOD	All Departments
DATE	ACTIVITY	NOTES
Thursday, February 27, 2020	Show/College Day/Strike	
6:00 AM	Crew Beverage Service and Breakfast Ready	Moscone Staff (Qty-) - SAVORE
6:30 AM	Crew Call	All Departments
7:00 AM - 7:50 AM	Hold for demo rehearsals/technical rehearsals	All Departments
7:30 AM	Overnight Security Ends	All Departments
7:50 AM	Doors Open	All Departments
8:00 AM - 3:30 PM	Show	All Departments
12:00 PM - 1:00 PM	All Departments - Break for Lunch - Provided - Eat in shifts	All Departments - SAVORE
3:00 PM	Smart Source Truck at Dock	Smart Source
4:00 PM	Begin take down of ESE Kiosks	Decorators, Smart Source, Local 16
4:00 PM	stanchions required at entrance of ESE area	Moscone
3:30 PM	Security Clears Room of Attendees	
3:30 PM	College Day Tables moved into place	FREEMAN
4:00 PM - 6:00 PM	College Day: Student Reception	All Departments

4:30 PM - 1:30 AM	Load Trucks	Freeman
4:30 PM	Smart Source Truck at Dock	Smart Source
5:00 PM	PRG truck at dock	PRG
6:00 PM	PRG truck at dock	PRG
5:30 PM - 6:30 PM	Break for Dinner - Provided for show crew - Eat in shifts	SAVORE
6:00 PM	Security Clears Room of Attendees	
6:30 PM	Pick Up Palm Trees	Instant Jungle
7:00 PM	call time for load out	All Departments
7:00 PM	AFR Truck at Dock	AFR Furniture Pick Up
8:00 PM	Blueprint Truck at Dock	Blueprint Furniture Pick Up
9:00 PM	CT Truck One	CT Truck Load
10:00 PM	CT Truck Two	CT Truck Load
10:00 PM	Hot Rod	Truck Arrives at Second Dock
11:00 PM - 12:00 PM	Break for Dinner - Provided for load out crew - Eat in shifts	SAVORE
11:30 PM	Christie Truck One Arrives Dock	Christie
11:30 PM	Christie Truck Two Arrives at Dock	Christie
12:30 AM	Rigging Truck One Arrives at Dock	Alpine
12:30 AM	Rigging Truck Two Arrives at Dock	Alpine
TBD	Break for Day - by department	