

Group Agreement and Plan

This task is marked as a group and is worth 1 mark out of 3.

Group Members

Name	Contact information	Scheduling Information
Le Tien Dung	104977412@student.swin.edu.au	
Le Ba Tung	104175915@student.swin.edu.au	8PM - 10PM
Nguyen Thuan Khang	104171078@student.swin.edu.au	9PM - 3AM
Nguyen Thang Hung	104176332@student.swin.edu.au	7PM - 1AM

Group name (optional)

What will you call yourselves?

W3

Group style and roles (in detail)

Who does what and how will you work together? Who will be responsible for submitted deliverables? Who will ask questions on behalf of their group on Canvas discussion boards?

Each person will have their own responsibility, we will work in a group of 4.

Tung will be the one to check everything one last time before going to the submission step

Hung and Dung will be the ones to directly ask the above questions on Canvas discussion boards

Timeline (in detail)

When do you need to make decisions by? When do tasks need to be done by to make sure you submit on time? (Aim to submit BEFORE the deadline to allow for unforeseen circumstances).

When many ideas are presented, the group will discuss and choose one that is truly useful and best for project development.

The tasks need to be done before or nearly the deadline, because no one wants to be late

Communication Plan (in detail)

Decide and document how your group will communicate with each other and collaborate on a regular basis during the project. This could include meeting via Zoom, communicating via a Facebook group, Canvas, using cloud services for shared documents etc. How often and how will you communicate? What are your expectations on others responding to your communications?

Our team will discuss and work together when the project has just started. By using software like Google meet, Microsoft Teams and Docs or Word

After the discussion, our team hopes to come up with positive solutions for the project to achieve the best results.

On-track behaviours (in detail)

What behaviours will result in great group outcomes?

Great group outcomes often result from Clear Communication, Strong Leadership, Mutual Respect and Trust, Collaborative Mindset, Efficient Problem-Solving, Positive Group Dynamics

Off-track behaviours (in detail)

What behaviours would result in group outcomes that aren't great?

Ineffective communication, unresolved conflicts, lack of accountability, dominance, resistance to change, and distrust can hinder group outcomes.

Resolving tensions (in detail)

*How will we resolve tensions/off track behaviour **as a group**?*

Resolving tensions and managing off-track behavior in a group involves setting clear expectations, fostering open communication, and addressing issues promptly with constructive feedback. By promoting empathy, focusing on common goals, and utilizing conflict resolution techniques, groups can maintain positive dynamics and achieve their objectives effectively.

Group Members

Name	Signature
Le Tien Dung	
Le Ba Tung	
Nguyen Thuan Khang	
Nguyen Thanh Hung	

