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Aadhaar Number	Rehire /Conversion	Date Of Birth	Email ID	Date Of Joining
843426176336	No	Wed, 11 Feb'98	leovelbertv@gmail.com	Mon, 4 Nov'24

# **Important Instruction:**

As part of the Onboarding process, you will receive an email to e-sign some of the documents below. To enable that please read the following points carefully:

- 1. Download and check the Joining Docket to ensure all details are correct.
- 2. Please download the Offer letter and Compensation structure from the Candidate Portal and upload the same.
- 3. By clicking on the acceptance checkbox, you are self-attesting the documents that you have uploaded.
- 4. Please provide two Witness details and click on Save before submitting the page. The person provided in the Witness details would receive email to e-sign on your joining documents. Hence please ensure the details are correct

Witness Details	~
Witness Name 1	
GOPI I	
Address Line 1	
15/4	
Address Line 2	
T. AMMAN KOIL STREET,PANDAMANGALAM	
Country	
India	•
State	
Tamil Nadu	•
City	
NAMAKKAL	
Postal Code	
637208	
Email Address	
GOPIILANGO888@GMAIL.COM	

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Witness Name 2

### SUDALAI YOGESHWAR

Address Line 1

S/O:MAYAVAN,7/370-3,PALAVESA NADAR PATTI

Address Line 2

# KEELA ARIYAPPAPURAM, METTUR POST

Country

India ▼

State

Tamil Nadu ▼

City

### **AVUDAIYANUR**

Postal Code

627808

**Email Address** 

# MJS.YOGESH@GMAIL.COM

Note: Witness signature is a mandate requirement from legal and statutory compliance perspective.

- i. You will be allowed to change the witness details till the digital signature process is concluded.
- ii. Witness for joining document E-Sign can be your personal or professional references or family members.
- iii. Entire joining docket will not be shared with your nominated witness(es), Only required section/Forms e.g. HCLTech NDA, Form F (Gratuity form) and Nomination form will be shared.

**EDIT WITNESS** 

SAVE WITNESS

S.No	List of documents	Download the document By clicking on link	Upload the Document	Document Status
1	JOINING DOCKET	Joining Docket Download		
2	OFFER LETTER *		Choose files No file chosen  View Uploaded Document	Doc verification Pending with Recruiter

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S.No	List of documents	Download the document By clicking on link	Upload the Document	Document Status
3	COMPENSATION STRUCTURE *		Choose files No file chosen  View Uploaded Document	Doc verification Pending with Recruiter
4	EXTENSION LETTER		Choose files No file chosen	
5	PASSPORT *		Choose files No file chosen	
6	10TH MARKSHEET **		Choose files No file chosen  View Uploaded Document	Doc verification Pending with Recruiter
7	PAN CARD **		Choose files No file chosen  View Uploaded Document	Doc verification Pending with Recruiter
8	INDEMNITY DECLARATION	Indemnity Declaration Download	☑ I agree	

## Note:

- i. (\*)Astrick denotes that these fields are mandatory.
- ii. (\*\*) denotes that 10th Mark sheet and PAN card / Photo ID proof are mandatory if passport is not available or expired.
- I agree that the information provided by me is correct and to the best of my knowledge. By agreeing to this, I also consent to consider this as digital self attestation of the documents that; I have uploaded.

SUBMIT

BACK

(/iOnboard/Candidate/OnlineOnboard/DownloadFile? fileName=的概据知识)