

Weekly Status Report:

Week of: 5/13/19 to 5/18/19

Report prepared by: Olivier Chan Sion Moy

List of itemized activities planned for this week:

S. No.	Activity Description	Member Responsible	Completion Status (%)	Reason for delay
	Identify members		100.00%	
	Elect Coordinator	Olivier Chan	100.00%	
	Project Description (Convenience store inventory manager)		50.00%	Not fleshed out

List of itemized activities planned for next week:

S. No.	Activity Description	Member Responsible	Completion Expected (%)	Reason for multi-week
	Create GitHub repo, get all members familiar with Git		100.00%	Contact information incomplete, could not coordinate
	Exchange contact information	Yue Pan	100.00%	Yue Pan did not have valid contact information
	Flesh out project description		90.00%	Deadline for project description not yet reached