

Educational Resource Checklist

Type of Resource

URL: _____

Book Title: _____

Other Media: _____

FOR TEACHERS

What purpose could this material serve in your classroom?

Check the box below if the answer to the question is “yes.”

General

- ☐ Does the book or Web site say who developed the material?
- ☐ Does the material contain information the teacher needs?

Pictures

- ☐ If it is a Web site, are the pictures easy to download or insert into a document?
- ☐ If it is a book or picture, can it be freely copied?
- ☐ Are any restrictions on use stated?

Text

- ☐ Is the text accurate? Do other resources support the facts and opinions in the text?
- ☐ If the text is too difficult for students to read but still provides useful information, is it easy to adapt to the students' English levels?

Handouts

- ☐ Are the handouts easy to download or copy?

Multimedia

- ☐ Is the multimedia (whether from a Web site, CD, or DVD) simple to access with the computers and installed applications available at the program?

Lesson Plans

- ☐ Is the content of the lesson plan designed for adults learning English?
- ☐ If the plans are not designed for adults learning English, are they easily adaptable?
- ☐ Are the lesson plans suitable for the students' English levels?
- ☐ Do the lesson plans help students to understand key elements of civics while increasing English skills?
- ☐ Are the lesson plans appropriate for the class time available?
- ☐ Are the lesson plans accompanied by worksheets and other downloadable or free-to-copy resources?

FOR STUDENTS

Web sites

- ☐ Is each page on the site easy to navigate?
- ☐ Is it easy to return to previously visited pages?
- ☐ Is the material attractive and uncluttered?

Pictures

- ☐ Do the pictures portray the topic accurately?
- ☐ Do the pictures reinforce the text descriptions and add information?
- ☐ Are the parts of the picture labeled?

Text

- ☐ Is the language adult-oriented and at an appropriate English level for students?
- ☐ Is there enough information to be interesting but not so much as to be overwhelming?

Handouts

- ☐ Are the handouts key to understanding civics concepts and increasing English skills?
- ☐ Are there easy-to-understand instructions accompanying the handouts?

Multimedia

- ☐ Can students easily understand the audio clips in terms of both vocabulary and audio quality?
- ☐ Is the multimedia key to understanding civics concepts and increasing English skills?
- ☐ Are the instructions to access and use the multimedia easy to understand by students and teachers?