Team member's mood during the this week's meeting: **Excited** (Simon El Nahas Christensen / Team Leader), **Neutral** (Li Shanlan / Member 1), **Neutral** (Zeng Jinpo / Member 2), **Happy** (Akshaya Muthu / Member 3), **Excited** (MN Shaanmugam / Member 4), **Happy** (Cao Ngoc Thai / Member 5)

Task No.	Task Description	Average Task Priority	Average Task Difficulty	Average Task Deadline (days)	Task Assignee	Task Helpers	Task Allocation Method	Has the task been completed successfully?	Actual Hours used to Complete the Task	Assignee's Mood after Completing this Task	Average Task Quality Rating
1	Use Case Model	9.166666667	6.5	4.833333333	MN Shaanmugam		Through Discussion	Yes	10		8.5
2	Project Proposal	8.5	7.833333333	8	Simon El Nahas Christensen	Li Shanlan, Zeng Jinpo, Akshaya Muthu	Through Discussion	Yes	10		8.166666667
3	Setup SVN and MediaWiki	7.833333333	1.666666667	1.333333333	Simon El Nahas Christensen		Through Discussion	Yes	2		8.333333333
4	Quality Plan	8.166666667	7.166666667	5.333333333	Li Shanlan	Akshaya Muthu, Simon El Nahas Christensen	Through Discussion	Yes	10		7.666666667
5	System Requirements Specification	8.666666667	7.166666667	6.333333333	Zeng Jinpo	MN Shaanmugam, Cao Ngoc Thai	Through Discussion	Yes	15		8.166666667
6	Front-End Design Implementation	7.333333333	6.333333333	5.666666667	Akshaya Muthu	Li Shanlan	Through Discussion	Yes	12		7.166666667
7	Back-End Face Recognition	8.333333333	8.333333333	7.5	Simon El Nahas Christensen	Zeng Jinpo, Cao Ngoc Thai	Through Discussion	Yes	15		8.5
8	API Contract	7.666666667	5.333333333	1.5	Li Shanlan		Through Discussion	Yes	2		7.166666667
9	Project Plan	7.666666667	7.666666667	5.166666667	Akshaya Muthu	MN Shaanmugam	Through Discussion	Yes	7		8
10	Risk Management Plan	7	6.5	2.833333333	Zeng Jinpo	Simon El Nahas Christensen	Through Discussion	Yes	3		7.333333333
11	Integration of Front-End & Back-End	9.166666667	8.666666667	9.5	Zeng Jinpo	Li Shanlan, Cao Ngoc Thai	Through Discussion	No	20		7.666666667
12	Test Plan	8	7.833333333	7.333333333	Simon El Nahas Christensen	Akshaya Muthu, MN Shaanmugam	Through Discussion	Yes	11		7.333333333
13	Test Cases and Requirements Report	7.333333333	6.833333333	5.166666667	Akshaya Muthu		Through Discussion	Yes	4		7.833333333

Per-task evaluation sub-rows (each recorded by: Team Leader = Simon El Nahas Christensen, Member 1 = Li Shanlan, Member 2 = Zeng Jinpo, Member 3 = Akshaya Muthu, Member 4 = MN Shaanmugam, Member 5 = Cao Ngoc Thai):
- Task Quality Evaluation (After Task Completed)
- Estimated Task Priority (0-10)
- Estimated Task Difficulty (0-10)
- Estimated Time Required for the Task (1-14 Days)
- Team Member's Confidence about the Task (0-10)

#	Task	Metric													
14	**CMMI Level 2 Definition**	Task Quality Evaluation (After Task Completed)	8	6	7	8	8	7	7	7.166666667	5.5	**MN Shaanmugam**	hrough Discussio	Yes	2	7.333333333
		Estimated Task Priority (0-10)	6	8	9	7	6	6								
		Estimated Task Difficulty (0-10)	6	9	9	7	6	6								
		Estimated Time Required for the Task (1-14 Days)	3	10	11	3	3	3								
		Team Member's Confidence about the Task (0-10)	8	6	7	8	8	7								
15	**Design Report on Software Maintainabilit**	Task Quality Evaluation (After Task Completed)							#DIV/0!	#DIV/0!	#DIV/0!		hrough Discussio	No		#DIV/0!
		Estimated Task Priority (0-10)														
		Estimated Task Difficulty (0-10)														
		Estimated Time Required for the Task (1-14 Days)														
		Team Member's Confidence about the Task (0-10)														
16	**Configuration Management Plan**	Task Quality Evaluation (After Task Completed)							#DIV/0!	#DIV/0!	#DIV/0!		hrough Discussio	No		#DIV/0!
		Estimated Task Priority (0-10)														
		Estimated Task Difficulty (0-10)														
		Estimated Time Required for the Task (1-14 Days)														
		Team Member's Confidence about the Task (0-10)														
17	**Change Management Plan**	Task Quality Evaluation (After Task Completed)							#DIV/0!	#DIV/0!	#DIV/0!		hrough Discussio	No		#DIV/0!
		Estimated Task Priority (0-10)														
		Estimated Task Difficulty (0-10)														
		Estimated Time Required for the Task (1-14 Days)														
		Team Member's Confidence about the Task (0-10)														
18	**Release Plan**	Task Quality Evaluation (After Task Completed)							#DIV/0!	#DIV/0!	#DIV/0!		hrough Discussio	No		#DIV/0!
		Estimated Task Priority (0-10)														
		Estimated Task Difficulty (0-10)														
		Estimated Time Required for the Task (1-14 Days)														
		Team Member's Confidence about the Task (0-10)														