Date 30 May 2022

**{{ RP.name.first }} {{ RP.name.last }}**

Email: **{{ RP.email }}**

Ph: **{{ RP.phone }}**

**RE: {{ RP.case }} - Child Contact Service Appointments**

----------------------------------------------------------------------------------------------------------------

Dear {{ RP.title }}. {{ RP.name.last }},

This document contains information for your upcoming appointments with AnglicareSA Child Contact Services.

Number of Children attending: **{{ACnoofchild}}**

Below are your six confirmed appointments, including the time, date and location.

**Scheduled Appointments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Appts** | **Date** | **Arrival Time** | **Visit Commencing Time** | **Pick-up Time** |
|  | **{{format\_date(RP\_appt1.begindate, format='EEEE')}}** |  |  |  |
| 1st | {{format\_date(RP\_appt1.begindate, format='dd/MM/yyyy')}} | {{format\_time(RP\_appt1.begintime, format='h:mm a')}} | {{format\_time(NRP\_appt1.begintime, format='h:mm a')}} | {{format\_time(RP\_appt1.endtime, format='h:mm a')}} |
| 2nd | {{format\_date(RP\_appt2.begindate, format='dd/MM/yyyy')}} | {{format\_time(RP\_appt2.begintime, format='h:mm a')}} | {{format\_time(NRP\_appt2.begintime, format='h:mm a')}} | {{format\_time(RP\_appt2.endtime, format='h:mm a')}} |
| 3rd | {{format\_date(RP\_appt3.begindate, format='dd/MM/yyyy')}} | {{format\_time(RP\_appt3.begintime, format='h:mm a')}} | {{format\_time(NRP\_appt3.begintime, format='h:mm a')}} | {{format\_time(RP\_appt3.endtime, format='h:mm a')}} |
| 4th | {{format\_date(RP\_appt4.begindate, format='dd/MM/yyyy')}} | {{format\_time(RP\_appt4.begintime, format='h:mm a')}} | {{format\_time(NRP\_appt4.begintime, format='h:mm a')}} | {{format\_time(RP\_appt4.endtime, format='h:mm a')}} |
| 5th | {{format\_date(RP\_appt5.begindate, format='dd/MM/yyyy')}} | {{format\_time(RP\_appt5.begintime, format='h:mm a')}} | {{format\_time(NRP\_appt5.begintime, format='h:mm a')}} | {{format\_time(RP\_appt5.endtime, format='h:mm a')}} |
| 6th | {{format\_date(RP\_appt6.begindate, format='dd/MM/yyyy')}} | {{format\_time(RP\_appt6.begintime, format='h:mm a')}} | {{format\_time(NRP\_appt6.begintime, format='h:mm a')}} | {{format\_time(RP\_appt6.endtime, format='h:mm a')}} |

**Anglicare Child Contact Service centre**

Noarlunga Community Children’s Centre, Alexander Kelly Drive, Noarlunga Centre

**Ph:** 0428 132 755 (weekends only)

We have also included a map to help locate our centre. This can be found on the second page of this letter.

If you have further queries or need to reschedule an appointment, please contact AnglicareSA on (08) 8392 3180.

Sincerely,

AnglicareSA

**Map and directions to our centre**

Your appointment is scheduled to take place at our Noarlunga site, at the following address; Noarlunga Community Centre, Alexander Kelly Drive, Noarlunga Centre.

*A map of a city

Description automatically generated with medium confidencePlease note that when you Google this centre it may give you directions to their sister centre – please ensure you check that it is on Alexander Kelly Drive*.

* Enter and exit Colonnades car park via Hannah Road when you are scheduled to use the service. Please **do not** use Alexander Kelly Drive.
* Please park in the Colonnades car park as indicated on the map.
* Upon leaving your vehicle, walk across Hannah Road and proceed directly across the lawn area towards the rear gate of the Noarlunga Community Childcare Centre.
* Please enter the gate and ‘firmly’ press the bell marked Anglicare-SA, where a worker will be with you shortly.