

Dear Sir/Madam.

I am very interested in your open position. I have industry experience in Film Production, Visual and Graphic Design, and Web Design, as well as an Interdisciplinary Studies Bachelor of Arts degree from Eastern Washington University with a focus in Film Production and Digital Media Design.

Software programs I am proficient in include After Effects, Encore, Illustrator, Photoshop, Premiere Pro, Final Cut 7 and X, DVD Studio Pro, Filemaker, Microsoft Outlook and Office, and iWorks. I am also fluent in HTML 5, CSS 3, and Javascript. I have practical knowledge of film set operations, grip and electric duties, camera work, data handling, editing, transcoding, and motion graphics, along with design principles, Semantic UI, and coding.

The ability to work independently, be reliable and organized, outgoing and friendly, and maintain a professional demeanor are all skills I hold. I feel very comfortable working with people and am very good at managing telephone operations, administrative duties, cash handling, sales, and working within a group.

I am excited at the prospect of working in a fun and professional atmosphere where I can put my production and design talents to use. My hours are flexible and I can work whenever needed. Thank you very much for the opportunity to apply for this job. I feel I would be a great fit for this position. I look forward to hearing from you.

Sincerely,

Loralee Starla Gentry

Loralee Starla Tentry



