



## Extended Campus

Eastern Washington University

To Whom It May Concern:

I am writing this letter to offer my personal recommendation for Lorelee Gentry and I wholeheartedly support her bid for employment in your esteemed organization. Lorelee worked for Eastern Online the past two years of her undergraduate study and has been an exemplary student worker. She is a talented videographer, editor, graphic designer, and Web developer as well as being a strong communicator and collaborative team player.

In short, Lorelee possesses all of the characteristics of a devoted and successful employee. She has a versatile background of knowledge in a series of related disciplines; she has been highly successful in connecting with and collaborating with others; she has been attentively developing and honing her skills as a media professional and her work has been remarkable.

Lorelee has been an active member of our team and provides a unique and valued perspective. She possesses strong organizational skills, manages her time well, and has an exceptional work ethic. I recommend her to you with complete confidence. Please feel free to contact me for any additional information you may require.

Sincerely,

**Timothy L. Snyder, Ed.D. | Director, Eastern Online**

Eastern Washington University  
300 Senior Hall | Cheney, WA 99004  
Tel: (509) 359-2033 | Cell: (509) 279-4108 | Fax: (509) 359-2220  
tlsnyder@ewu.edu | online.ewu.edu

Scott Eubanks  
Technical Writer, Eastern Online  
Eastern Washington University  
Cheney, WA 99004  
(509) 359-7403  
sreubanks@ewu.edu

June 11, 2014

To Whom it May Concern:

I am writing to highly recommend Lorelee Gentry for any job that requires technical virtuosity, abstract reasoning, perseverance, intellectual curiosity, and excellent communication and organizational skills. Lorelee was hired from a pool of exceptional candidates because of her broad skillset, willingness to learn, and excellent sense of humor.

She quickly established herself as a key member of Eastern Online's staff, not only completing complex production work, but also teaching herself new skills to accomplish what was required. Her excellent work ethic and ability to collaborate with everyone made our office far more fun and productive. Thanks to her efforts, our team is more efficient and effective. She has a way of asserting her intelligence without arrogance and her listening skills are as strong as her speaking skills.

In short, Lorelee is extremely mature, pleasant, dependable, and disciplined—a strong asset to any organization that requires collaboration and independent, critical and creative thinking. It was a rare privilege to work with someone so astonishingly bright and capable yet unpretentious and easy to get along with.

If I can be of further assistance, please don't hesitate to contact me.

Sincerely,

Scott Eubanks