

Notice

Set of common offences observed in the student community are listed as per their severity levels along with the demerit points and retribution associated with it.

Proposed severity levels for various offences

S. No.	Offence Type	Severity level
1.	Banned substances	1
2.	Forging signature/document	
3.	Theft	
4.	Alcohol Possession /Alcohol Consumption / Caught inside the LNMIIT campus after alcohol consumption	2
5.	Caught in inebriated state	
6.	Physical assault/Fight	
7.	Duplication of Bus Pass	3
8.	Vandalism or causing damage to facilities/rooms/common areas	
9.	Bullying	
10.	Smoking in campus	
11.	Activating fire alarm/Fire Extinguisher without reasonable cause	
12.	Rude behavior with care taker/ junior superintendent/ Guards	
13.	Making night stay outside campus without proper permission from hostel administration *	4 (a)
14.	Swapping of rooms without authorization	4

S. No.	Offence Type	Severity level
15.	Leaving your room opened/ unattended	4
16.	Unauthorized removal of common furniture/Appliances or activities like Lock-break	5
17.	Excessive noise during quiet hours	
18.	Cover over the window on top of the door of the hostel room	
19.	Use of heavy electrical appliances in the hostel room that are banned	
20.	Failure to upkeep cleanliness of common areas/ Birthday celebrations in hostel/Central Plaza in a rash way	
21.	Not following the hostel and campus-in-time	6
22.	Leaving lights/fan/appliances switched on when not in room	

Note: As per the rules and regulations of hostel, the hostel officials reserve the right to conduct ‘surprise checks’ and the window on top of the door of the hostel room can not be covered from inside. If a student does not open the door of his/her hostel room after he/she is insisted to do so by hostel official and if the aforementioned window is also covered from inside, he/she will be permanently debarred from the hostel.

Allocation of demerit points and retribution pertaining to various severity levels:

Severity Levels	Demerit Points	Retribution
1	NA	Expulsion from the institute
2	50	For the severity level 2 AC SAC should be entitled to give retribution. For the severity level 2, Hostel debarred as retribution continues and no question of comeback will be entertained
3	40	Fine: Rs. 10,000

Severity Levels	Demerit Points	Retribution
4	30	Fine: Rs. 5000
4 (a)		<ul style="list-style-type: none"> • 1st time, Rs. 1000 fine, 10 demerit points • 2nd time, Rs. 3000 fine, 20 demerit points • 3rd time, Rs. 5000 fine, 30 demerit points
5	15	Fine: Rs. 2000
6	10	Fine: Rs. 1000

Implementation Schema

- For severity level 1 & 2 jurisdiction is with AC SAC.
- For severity level 3,4,5,6 punishment can be decided by the hostel warden. If required these matters can be discussed in AC SAC.
- Demerit points are cumulative and will not be reset to 0
- Demerit Points ≥ 50 would imply hostel debar for 1 semester (First Threshold)
- Demerit Points ≥ 80 would imply hostel debar for 1 semester (Second Threshold)
- Demerit Points ≥ 100 would imply hostel debar for remaining tenure
- Demerit Points ≥ 140 Disciplinary misconduct to be mentioned on the transcript
- Severity level 1, 2, 3 will be under disciplinary probation.
- For the severity level 2 AC SAC should be entitled to give retribution. For the severity level 2, Hostel debarred as retribution continues and no question of comeback will be entertained
- For severity level 2 wardens can also take the action, if they find it appropriate or they can recommend to the AC SAC.
- Recommendation from the wardens/ Hostel Staff would be taken as final
- For severity level 4, 5 and 6 wardens/ Hostel Staff would be assigning demerit points
- If a student is not adhering to recommended retribution, given severity level would upscale by 1/ reviewed by competent authority
- During suspension from hostel, if a student is found guilty of another offence, then retribution rests with competent authority.
- These are guidelines; specific cases will be decided by competent authority.
- Other violations of code of conduct which are not enlisted above can be treated on case to case basis.