

Memorandum of Understanding

Entered into by and between:

NAME OF SCHOOL/ORGANISATION

(herein represented by.... PROVIDE FULL NAME/S OF PERSON/S)

and

NAME OF ORGANISATION/NGO

(herein represented by FULL NAME,
in her capacity as Director of the ORGANISATION/NGO, etc.)
Registration Number:

For funding of and carrying out of (NAME OF PROGRAMME)

November 2016 – November 2017

LOGOS OF BOTH PARTIES

Purpose of MOU:

This Memorandum of Understanding (MOU) sets out the terms and understanding
between ...

Background of Parties and Aim:

(List the aims of your programme here.)

Partnership:

These two parties have formed a partnership to ...

Purpose of Project:

(Explain in full)

Principles

The parties acknowledge the following statement of principles to guide their collaboration under this agreement in relation to the project:

- All parties to the agreement share a common vision, values, and understanding of the scope of their individual obligations under the agreement;
- The parties will demonstrate, through their action, a willingness to make the collaboration succeed and support each other wherever possible;
- The parties shall at all times consult with each other in the utmost good faith; and
- The affairs between the parties shall be administered with integrity and shall remain confidential.

Roles and Responsibilities

(Each parties' roles and responsibilities must be spelled out in detail.)

Financial Arrangements

(If any, they must be detailed here)

Time Frames:

This MOU will govern the duration of the project from (E.g. November 2016 to November 2017.)

Confidentiality

All parties agree to a level of professionalism and to treat all information gained through the project about the individual schools and the children as confidential.

Modification

Modification of the project will take place if an issue arises. Both parties will be involved in any plans to modify the project.

Termination

The project can be terminated only at the end of the project.

Without any prejudice to any other rights or remedies which the parties may have, either party may terminate this agreement without liability to the other immediately on giving notice to the others if:

- Any party suspends or ceases, or threatens to suspend or cease, to carry on all or a substantial part of its business.

On termination of this agreement for any reason:

The accrued rights, remedies, obligations and liabilities of the parties as at termination shall not be affected, including the right to claim damages in respect of any breach of the agreement which existed at or before the date of termination.

Future Cooperation

Future plans for the project will only be discussed once the project has been completed and evaluated.

General

Notwithstanding anything to the contrary contained in this agreement, a written notice or communication actually received by one of the parties from the other party shall be adequate written notice of communication to such party.

Signature

Full name of person

Date

Signature

Date

Witness:

Date