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| Dualcab  Team meeting |
| Minutes: |
| 24 FEBRUARY 2023  Authored by: Christopher Box |

Feedback/Advice from Umera regarding A5. In the interest of getting a submission in for A5, do a PowerPoint presentation with voice-over.

A5 in hand with Alex and Ash – who will have a 1-on-1 meeting tomorrow morning to discuss further.

Website for A3 in hand with Lachie. Chris to provide Lachie with which sections of the A3 submission document are complete (after final review) so content can be uploaded progressively and data should match between document and website.

Submission documents for A3 (MS Teams document and main submission document) in hand with Chris for completion and final review / formatting.

Alex will copy into the submission document the Roles and Risks sections that he has already completed. Alex will also have a look at filling in the Timeframe section to align with the timeframe being discussed in A5 presentation.