



General and Academic English II

Workshop

Job Interview Tips & Techniques: How to Prepare for a First Impression

<https://www.youtube.com/watch?v=WRsYTMWaKhE>

I. Read the following statements about the video and choose True (T) or False (F) according to what the ladies say.

1. The ladies say that in an interview:

	T	F
a. The first impression is just that. It is not the total impression. Do not worry about it.	—	—
b. The way the interviewee dresses is of high importance.	—	—
c. The interviewee should use nice and discrete cologne or perfume.	—	—
d. Smiling is the most important thing.	—	—
e. Smiling means the interviewee is a funny person.	—	—
f. Smiling at a job interview means the interviewee is not a confident person.	—	—
g. The interviewee should never ask questions to the interviewer.	—	—
h. Keeping eye contact means the interviewee is a trustworthy person.	—	—

II. Choose the best options to complete the following statements.

2. For a nice smile, Melissa recommends the interviewee to:

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|---|--------------------------------------|
| a. smile all the time. | b. use toothpaste. |
| c. use white strips and a whitening toothpaste. | d. brush her teeth four times a day. |

3. According to what the ladies say, the interviewee must never give the interviewer two of the following:

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|---------------------------|-----------------------------------|
| a. a spaghetti handshake. | b. an extremely strong handshake. |
| c. a soft handshake. | d. a firm handshake. |

4. During a job interview eye contact is important so the interviewee:

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| a. shows the eyes color. | b. knows what the interviewer is looking at. |
| c. knows what the interviewer is thinking about. | d. shows that the interviewee is a confident person. |

5. The interviewee must do some prior research in order to know:

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|---|-----------------------------------|
| a. the name of the company and the interviewer. | b. know about the offered salary. |
| c. the interviewer's questions. | d. all the above. |

6. Melissa states all the following except:

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| a. the way the interviewee should shake hands. | b. the way the interviewee should walk. |
| c. the way the interviewee should dress. | d. the way the interviewee looks at the interviewer. |

7. Melissa says the interviewee must:

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|---|--|
| a. ask a lot of questions to the interviewer. | b. not ask any questions to the interviewer. |
|---|--|

c. ask questions just to ask questions.

d. ask one or two questions.

8. Match the words from the left with the ones of the right for getting synonyms.

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|--|--|
| a. _____ dress | 1.adornments |
| b. _____ hairstyle | 2.grip |
| c. _____ accessories | 3.secure |
| d. _____ scent | 4.outfit |
| e. _____ trustworthy | 5. cut |
| f. _____ confident | 6.consider the applicant's point of view |
| g. _____ handshake | 7.reliable |
| h. _____ turn the floor over the interviewee | 8.smell |

III. Practice the description and definition rhetorical functions

9. Identify from the video five qualities an interviewer should have to give a good impression.

9.1. Describe the two ladies with four characteristics.

10. What is an interview? Define the term.