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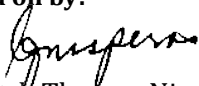
# MD.050 APPLICATION EXTENSIONS FUNCTIONAL DESIGN

**ROSE PHARMACY, INCORPORATED**

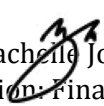
## RPI HSBC Peso Net Enhancements

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## Document Control

### Change Record

Date	Author	Version	Change Reference
19-Aug-2024	Sayuri Hettiarachchi	V1.0	Initial Document
28-Aug-2024	Sayuri Hettiarachchi	V1.1	Changes proposed by the user was added under supplier tagging, assumptions and functional design.
05-Sep-2024	Sayuri Hettiarachchi	V1.2	Final review changes
09-Sep-2024	Sayuri Hettiarachchi	V1.3	Client reviews on Minor changes

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### Distribution

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## Contents

Change Record.....	2
Reviewers .....	2
Distribution .....	2
Introduction .....	4
Basic Business Needs.....	4
Major Features .....	5
Business Rules and Conditions .....	6
Assumptions .....	6
Functional Design .....	7
PESONET FILE STRUCTURE.....	7
Applicable Changes .....	7
Additional Information.....	24
Open and Closed Issues .....	27
Open Issues.....	27
Closed Issues .....	27

## Table of Content

Figure 1: Screenshot 01 - Supplier Categorization .....	24
Figure 2: Screenshot 02 (Invoice line description) .....	25
Figure 3: Screenshot 03 (Employee line level DFF) .....	26

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## Introduction

The MD050 Document describes the functional and technical enhancements required by Rose pharmacy and the solution design to satisfy the specific business requirements for HSBC Pesonet banking integration. The MD050 provides the technical details and data extraction methodology to cater to the enhancements required by Rose Pharmacy.

This document will address the following,

- Basic business needs through the required enhancements.
- A description of the requirement and detail explanation on the target data gathering
- Major features enabled through these enhancements.

The highlight of the current business functionality is as follows,

- HSBC Pesonet allows the treasury to process payments in Oracle and directly credit the amount processed to the payee's bank account.
- The payee's bank account details are maintained in the supplier maintenance per supplier number.
- The bank file extracted includes processed payments with negotiable and/or issued status under HSBC Pesonet disbursing bank and payment document.
- SECPTY details refer to payment header details and bank details tagged as Beneficiary under the Payment Workbench.
- AP and Treasury process the AP Invoice (APV) and Payment (CV) per payee respectively.

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## Basic Business Needs

The primary requirement is to address two key pain points encountered by users at RPI:

1. **Inefficient APV Generation:** AP currently creates a separate AP Invoice for each payee, resulting in multiple APVs that need to be generated and forwarded to Treasury. This process is inefficient and increases the administrative workload.
2. **Inability to Use Payment Manager Function:** Treasury processes a single payment for each APV. However, due to the use of different trading partners for each AP Invoice to maintain a 1-invoice-to-1-payee record, the Payment Manager function in Oracle cannot be utilized.

The solution requires raising invoices under a common trading partner, with disbursement details provided at the invoice line or distribution level.

Additionally, transactions entered through Employee type should also be enabled for the automatic treasury functionality.

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## Major Features

1. The existing template related to fund disbursement will remain unchanged. The same file structure, directory paths, and parameters will be used.
2. Existing validations will remain the same, except for those related to SECPTY and ADV-TBLBDY.
3. Vendors can be classified as External, Internal, or Employee. The supplier type field in the supplier master will be enabled to tag Internal and Employee suppliers. All other suppliers will be considered External Suppliers.
4. For payments where the applied invoice is for an 'Employee' vendor type, use the actual amount paid per Payee (as indicated in the Expense Report DFF) to reflect the disbursement amount in the flat file. If the Employee invoice amount exceeds the payment amount in the Payment Workbench, the payment amount in the Payment Workbench will be used. Validation must ensure that the Payee in the Expense Report DFF is not blank.
5. For Internal vendors, the disbursement amount should equal the sum of the distribution amounts for a unique employee ID. The program will generate a flat file only if the total payment amount equals the total distribution amount in the system. If there is a discrepancy between the distribution total (INVOICE\_AMOUNT) and the actual paid amount (AMOUNT), the program must complete with a warning, and the specific error should be recorded in the log file. If the total distribution amount for a unique employee ID matches the payment amount, the flat file should be generated successfully. The flat file lines must be unique per employee ID. If there are multiple invoice lines for the same employee ID, the file should total all lines and create one line in the flat file.
6. For External vendor types, such as Expense, Corporate, and Sole Proprietor, with multiple distributions, the existing flat file generation logic should apply, where the disbursement amount equals the total payment amount per supplier as indicated in the Payment Workbench.
7. A new condition will be added to exclude payments with a payment date more than 30 days prior to the current system date. Additionally, the condition related to the 'For Manual Payment' DFF field under the Payment Workbench will be disregarded; this field will no longer be required or considered in generating the flat file.

## **Business Rules and Conditions**

1. All Employee type-generated invoices must have the payee updated in the Expense Report header-level DFF field. The flat file generation program will return a warning in the log file and will not generate the flat file if the payee DFF in the Expense Report does not contain a payee for either invoice paid.
2. All invoices tagged with internal vendors must have payee information available in the invoice distribution level description. The flat file generation program will return a warning if payee information is missing in the invoice distribution level description.
3. Changes to SECPTY will be reflected in ADV-TBLBDY as well.
4. Partial payments are not allowed for Internal type invoices. Therefore, the flat file will return a warning and will not proceed if the invoice and payment column amounts do not match.
5. Disregard the tagging of 'For Manual Payment' under Payment Workbench DFF.
6. Existing file generation conditions, parameters, and validations will remain in place after the enhancement is implemented.
7. Exclude payments with a payment date more than 30 days prior to the current system date.

## **Assumptions**

1. It is assumed that the payee information will be entered in the Expense Report header-level DFF for Employees and in the invoice distribution level description for internal vendors, respectively.
2. It is assumed that the payment date should be considered as the maturity date. If the maturity date field is null, the payment date available in the Payment Workbench will be used. This applies to all supplier tags (Internal, External, Employee).
3. Payments with a payment date more than 30 days prior to the current system date will be excluded from the flat file generation.
4. The assumptions provided in the initial solution design will remain the same.

## Functional Design

### PESONET FILE STRUCTURE

#### Applicable Changes

Things to remember:

1. Delimiter is comma (,)
2. Add "?" before comma (,) to display it as character rather than as Delimiter
3. 1 Bank file per Payment document and Payment date

#	FIELD	HSBC COMMENTS	ATTRIBUTE	ORACLE MAPPING	Column2	VALIDATIONS
FILE HEADER (1 instance per file)						
1	RECORD TYPE	IFH	AN (16)	FIX		
2	FILE FORMAT	IFILE	AN (16)	FIX		
3	FILE TYPE	CSV	AN (16)	FIX		
4	HSBC CONNECT CUSTOMER ID	ABC22652001	AN (11)	Fix		
5	HSBCNET CUSTOMER ID	PHHBAPGPH026024406	AN (18)	FIX		
6	FILE REFERENCE	This should be Unique for each file; retention is 3 months	AN (35)	RPI + HSBC + DATE + TIME +sequence + .TXT		
7	FILE CREATION DATE	YYYY/MM/DD	AN (10)	sysdate		
8	FILE CREATION TIME	HH:MM:SS	AN (8)	systime		
9	AUTHORIZATION TYPE	P	AN (1)	FIX		
10	FILE VERSION	1.0	AN (3)	FIX		
11	RECORD COUNT	Total number of records in the file including Header Record.	N (7)	total records		
BATCH HEADER AND FIRST PARTY DETAILS RECORD (multiple instances per file header)						
1	RECORD TYPE	"BATHDR"	AN (16)	FIX		

2	INSTRUCTION TYPE	If local transfer (PH to PH), set to "LTR"  If foreign transfer, set to "FTR"	AN (16)	Deffault to LTR		
3	TOTAL NUMBER OF INSTRUCTIONS IN BATCH	set to "1"	N (7)	1		
4	BATCH REFERENCE	Blank	AN (35)	Blank		
5	FILLER	Blank	AN (35)	Blank		
6	FILLER	Blank	AN (35)	Blank		
7	FILLER	Blank	AN (35)	Blank		
8	FILLER	Blank	AN (35)	Blank		
9	FILLER	Blank	AN (35)	Blank		
FIRST PARTY DETAILS SECTION						
10	CONSTANT EYE CATCHER	"@1ST@"	AN (5)	FIX		
11	VALUE DATE	Mandatory  Format: YYYYMMDD	N (8)	Maturity Date, if Blank Payment Date		
12	FIRST PARTY ACCOUNT	026024406040	N (35)	Bank Account Number - Disbursing bank is flag as Pesonet		
13	TRANSACTION CURRENCY	Currency Codes must adhere to ISO 4217	AN (3)	Deffault to PHP		
14	TRANSACTION AMOUNT		N (20)	Total Payment Amount or Disbursement amount ( <i>Sum total SECPTY per Payment Date/Maturity Date</i> )		
15	TEMPLATE MODE	Blank	AN (1)	Blank		
16	BATCH TEMPLATE ID	Blank	AN (16)	Blank		



17	FIRST PARTY ACCOUNT COUNTRY	Set to "PH" (if in the Philippines) Country Code must adhere to ISO 3166	AN (2)	PH		
18	FIRST PARTY ACCOUNT INSTITUTION	Set to "HBAP"	AN (4)	Fix		
19	FIRST PARTY ACCOUNT CURRENCY	Currency Code must adhere to ISO 4217; Blank	AN (3)	Payment Currency		
20	PAYMENT AMOUNT IN DEBIT ACCOUNT CURRENCY	Blank	N (20)	Blank		
21	FIRST PARTY NAME	Company Name (i.e. ABC)	AN (120)	Legal Entity Name		
22	FIRST PARTY INFORMATION LINE 1	Street No and Name	AN (35)	Legal Entity Address (1-35) characters		
23	FIRST PARTY INFORMATION LINE 2	City	AN (35)	Legal Entity Address (36-70) characters		
24	FIRST PARTY INFORMATION LINE 3	Country	AN (35)	Legal Entity Address (71-105) characters		
25	FIRST PARTY INFORMATION LINE 4	Blank	AN (35)	Blank		
26	PAYMENT CODE	Blank	AN (30)	Blank		
27	REFERENCE LINE 1	PP Customer Reference. Must be unique	AN (16 for PP)	Blank		
28	REFERENCE LINE 2	Blank	AN (35)	Blank		
PP SECOND PARTY RECORD (multiple instances per batch header)						
1	RECORD TYPE	"SECPTY"	AN (16)	FIX		
2	SECOND PARTY ACCOUNT NUMBER	Account number to Credit	N (35)	Supplier organization Attribute1		

3	SECOND PARTY NAME	<p>Beneficiary Name</p> <p>If Beneficiary Name &gt; 35 characters, you can populate the remaining characters in the INFORMATION LINE 1 field.</p>	AN (35 for priority payments)	Supplier Name		<p>1. If Supplier Type is other than Employee or Internal - Get beneficiary name from the Payment Workbench. If Payee DFF is not null, then get the beneficiary name from this supplier setup. Else, get it from the Trading Partner.</p> <p>2. If Supplier Type is 'Internal' - Get the beneficiary name from the Invoice Workbench &gt; Line Description &gt; 1st 7characters &gt; Get the beneficiary name from this supplier setup.</p> <p>3. If Supplier Type is 'Employee' - Get the beneficiary name from the Expense Reports Workbench &gt; Payee DFF &gt; get beneficiary name from this supplier setup</p>
4	SECOND PARTY IDENTIFIER	Blank	AN (35 for priority payments)	Blank		
5	BENEFICIARY BANK NUMBER / ID	Blank	N (9)	Blank		
6	BENEFICIARY BRANCH NUMBER	Blank	N (4)	Blank		
7	TRANSACTION CODE	Blank	AN (6)	Blank		

8	SECOND PARTY TRANSACTION AMOUNT	Amount to be paid	N (20)	Payment Amount/Disbursement amount per Payee		<p>1. If Supplier Type is other than Employee or Internal - Get the Payment amount from the Payment Workbench <b>Header</b> &gt; '<b>Payment Amount</b>'</p> <p>2. If Supplier Type is 'Internal' - Get the Payment amount from the Invoice Workbench &gt; Line Distribution &gt; Sum total per Unique Payee &gt; '<b>Amount</b>'</p> <p>3. If Supplier Type is 'Employee' - Get the Payment amount from the Payment Workbench <b>Details</b> &gt; Sum total per Unique Payee &gt; "<b>Payment Amount</b>"</p>
9	ENTRY VALUE DATE		N (8)	Maturity Date if Blank, Payment Date		Regardless of Supplier Type, get the value date from the Payment workbench > Maturity date, else Payment date
10	SECOND PARTY REFERENCE	Blank	AN (60)	Blank		
11	INFORMATION LINE 1	PP (Beneficiary Address Line 1)	AN (35)	Supplier Organization Attribute 5 (1-35) characters		Beneficiary address of the Beneficiary name
12	INFORMATION LINE 2	PP (Beneficiary Address Line 2)	AN (35)	Supplier Organization Attribute 5 (36-70) characters		Beneficiary address of the Beneficiary name
13	INFORMATION LINE 3	PP (Beneficiary Address Line 3)	AN (35)	Supplier Organization Attribute 5 (71-105) characters		Beneficiary address of the Beneficiary name
14	INFORMATION LINE 4	Blank	AN (35)	Blank		
15	ADVICE INDICATOR	Set to "Y"	AN (1)	Deffault to 'Y'		

16	WHT INDICATOR	Set to "N"	AN (1)	Deffault to 'N'		
17	FILLER	Blank	AN (35)	Blank		
18	FILLER	Blank	AN (35)	Blank		
19	FILLER	Blank	AN (35)	Blank		
20	FILLER	Blank	AN (35)	Blank		
21	FILLER	Blank	AN (35)	Blank		
HVP FIELDS						
22	CONSTANT EYE CATCHER	"@HVP@"	AN (5)	FIX		
23	FIRST PARTY REFERENCE	Blank	AN (35)	Blank		
24	PAYMENT CURRENCY	PHP	AN (3)	Deffault to 'PHP'		
25	TEMPLATE ID	Blank	AN (16)	Blank		
26	EXCHANGE RATE	Blank	N (12)	Blank		
27	INTERMEDIARY INSTITUTION BANK ID/SWIFT ADDRESS CODE	Blank	AN (3)	Blank		
28	INTERMEDIARY INSTITUTION BANK NAME	Blank	AN (35)	Blank		
29	INTERMEDIARY INSTITUTION BANK ADDRESS 1	Blank	AN (35)	Blank		
30	INTERMEDIARY INSTITUTION BANK ADDRESS 2	Blank	AN (35)	Blank		
31	INTERMEDIARY INSTITUTION BANK ADDRESS 3	Blank	AN (35)	Blank		
32	INTERMEDIARY INSTITUTION BANK ADDRESS 4	Blank	AN (35)	Blank		
33	INTERMEDIARY INSTITUTION BANK ID/SWIFT ADDRESS	Blank	AN (35)	Blank		

34	INTERMEDIARY INSTITUTION ACCOUNT NUMBER	Blank	N (34)	Blank		
35	BENEFICIARY BANK ID/SWIFT ADDRESS CODE	<p>Values: » SWF – Swift Address » <i>Blank</i> - Bank Name and Address</p> <p>NOTE:  If you will do a TT via SWIFT, set to SWF</p> <p>If you would like to specify just the Bank Name and address, leave blank. Need to populate Beneficiary Bank Name and Address Line</p>	AN (3)	Deffault to 'SWF'		
36	BENEFICIARY BANK ID/SWIFT ADDRESS	Mandatory if you choose Swift Address or Bank Code	AN (34)	Supplier organization Attribute3	Y	
37	BENEFICIARY BANK NAME		AN (35)	Supplier organization Attribute2	Y	Beneficiary bank name of the Beneficiary name
38	BENEFICIARY BANK ADDRESS LINE 1		AN (35)	Supplier organization Attribute10 (1-35) characters	Y	Beneficiary bank address of the Beneficiary name
39	BENEFICIARY BANK ADDRESS LINE 2		AN (35)	Supplier organization Attribute10 (36-70) characters	Y	Beneficiary bank address of the Beneficiary name
40	BENEFICIARY BANK ADDRESS LINE 3		AN (35)	Supplier organization Attribute10 (71-105) characters	Y	Beneficiary bank address of the Beneficiary name
41	BENEFICIARY BANK ADDRESS LINE 4	Blank	AN (35)	Blank		

42	BENEFICIARY BANK COUNTRY	Mandatory Country code must adhere to ISO 3166	AN (2)	deffault to 'PH' (only if Beneficiary Bank country from Supplier Organization attribute 7 is BLANK		Beneficiary bank country of the Beneficiary name
43	BENEFICIARY CHIPS UID	Blank	AN (6)	Blank		
44	PAYMENT DETAILS LINE 1	PP (Reference Number to be sent to Bene Bank for Local Payments)	AN (35)	Voucher Number		N > Payment Workbench > Check Voucher number (DOC_SEQUENCE_VALUE)
45	PAYMENT DETAILS LINE 2	Blank	AN (35)	Blank		
46	PAYMENT DETAILS LINE 3	Blank	AN (35)	Blank		
47	PAYMENT DETAILS LINE 4	Blank	AN (35)	Blank		
48	DETAILS OF CHARGES	"SHA" for charge shared  "BEN" for charge to beneficiary  "OUR" for charge to ordering party	AN (3)	Deffault to 'OUR'		
49	SENDER CHARGES	Blank	AN (15)	Blank		
50	CHARGES ACCOUNT	Blank	AN (34)	Blank		
51	INSTITUTION CODE LINE 1	Blank	AN (35)	Blank		
52	INSTITUTION CODE LINE 2	Blank	AN (35)	Blank		
53	INSTITUTION CODE LINE 3	Blank	AN (35)	Blank		
54	INSTITUTION CODE LINE 4	Blank	AN (35)	Blank		
55	BANK TO BANK INFORMATION LINE 1	Blank	AN (35)	Blank		
56	BANK TO BANK INFORMATION LINE 2	Blank	AN (35)	Blank		

57	BANK TO BANK INFORMATION LINE 3	Blank	AN (35)	Blank		
58	BANK TO BANK INFORMATION LINE 4	Blank	AN (35)	Blank		
59	BANK TO BANK INFORMATION LINE 5	Blank	AN (35)	Blank		
60	BANK TO BANK INFORMATION LINE 6	Blank	AN (35)	Blank		
61	1 <sup>ST</sup> EXCHANGE CONTACT NUMBER	Blank	AN (12)	Blank		
62	1 <sup>ST</sup> EXCHANGE CONTACT AMOUNT	Blank	N (15)	Blank		
63	2 <sup>ND</sup> EXCHANGE CONTACT NUMBER	Blank	AN (12)	Blank		
64	2 <sup>ND</sup> EXCHANGE CONTACT AMOUNT	Blank	N (15)	Blank		
65	REGULATORY REPORTING LINE 1	Please indicate <i>PURPOSE OF PAYMENT</i> code. Refer to this link for the codes <a href="http://www.hsbc.com.ph/1/PA_ES_Content_Mgmt/content/philippines/personal/forms-documents/pdf/Purpose-of-Remittance-Transaction-Codes-2014.pdf">http://www.hsbc.com.ph/1/PA_ES_Content_Mgmt/content/philippines/personal/forms-documents/pdf/Purpose-of-Remittance-Transaction-Codes-2014.pdf</a> e.g. /ORDERRES/PH//5677	AN (35)	Deffault to '/ORDERRES/PH//5611'	Y	
66	REGULATORY REPORTING LINE 2	Blank	AN (35)	Blank		
67	REGULATORY REPORTING LINE 3	Blank	AN (35)	Blank		
68	ADVISE BY	Blank	AN (1)	Blank		
69	ADVISE BY NUMBER	Blank	AN (20)	Blank		
70	INTERMEDIARY BANK COUNTRY		AN (2)	Blank		
Advising Record (Max 6 occurrences)						

1	Record Type	<p>"ADV" The max occurrence is 6 per batch</p> <p>There is a limitation that each credit transfer can have up-to 6 deliveries Each delivery can be for any one recipient via one of the delivery methods such as email, fax, SMS or mail.</p>	AN (16)	Fix - "ADV"		
2	Advice Recipient ID	Only the first Advice recipient ID will be use within an instruction	AN (96)	Blank		
3	Action Flag	<p>"R" - Retrieve</p> <p>"S" – Save</p>	AN (1)	Blank		
4	Recipient template description		AN (480)	Blank		
5	User ID		AN (40)	Blank		
6	User First Name		AN (15)	Blank		
7	User Last Name		AN (15)	Blank		
8	Total Number of Recipient (1 - 6)	1 to 6	N (3)	1 - 6 (sequence per ADV line)		
9	Recipient Item No	This is the nth record of the total number of ADV records.	N (3)	Blank		
10	Recipient Name	Name of the advice recipient	AN (600)	Supplier Contact Directory - Last Name (Note: Add "?" before comma (,) to display it as character rather than as Delimeter)		N > Supplier Contact Directory > Last Name of the Beneficiary Name
11	Recipient Title Flag	<p>"M" - MR</p> <p>"R" - MRS</p> <p>"S" - MISS</p> <p>"O" – OTHER</p> <p>Blank – No title</p>	AN (1)	Blank		



12	Recipient Title Description	User defined recipient title. Applicable only if recipient title flag is 'O'.	AN (240)	Blank		
13	Action Code		AN (5)	Blank		
14	Template ID		AN (16)	Blank		
15	Template Status		AN (1)	Blank		
16	Template Timestamp		AN (26)	Blank		
17	Advice Format	Mandatory for COS Advice format "F" - Full advice (with free text and table displayed on advice) "S" - Short advice (without free text or table on advice)	AN (1)	Default - "F"		
18	Email channel select flag	<Blank> "Y" – default delivery preference. For plain email WITHOUT any masking or encryption. "M" – Masked data only "S" – Full encrypted email only "B" – Both masked data AND full encrypted email	AN (1)	Default - "Y"		
19	Email Format	"1" - PDF "2" - CSV	N (1)	Default - "2"		
20	Email Address		AN (70)	Supplier Contact Directory - Email address		N > Supplier Contact Directory > Email address of the Beneficiary Name
21	Alternate Email Address		AN (70)	Blank		
22	Domicile of email recipient	Mandatory for email advice	AN (2)	Fix - "PH"		
23	Email Threshold Currency	Must be either "USD" or <Blank>	AN (3)	Blank		

24	Email Threshold Amount		N (18)	Blank		
25	Fax channel select flag	"Y" to turn on the flag and to send FAX advice "S" to send SMS advice <blank> for none	AN (1)	Blank		
26	Fax Country Code	Country code must adhere to ISO 3166 standard Mandatory for fax or SMS advice	AN (2)	Blank		
27	Fax Country Number	Mandatory for fax or SMS advice	N (3)	Blank		
28	Fax Area Number		N (5)	Blank		
29	Fax Number	Mandatory for fax or SMS advice	N (30)	Blank		
30	Fax alternate country code	Country code must adhere to ISO 3166 standard	AN (2)	Blank		
31	Fax alternate country number		(N) 3	Blank		
32	Fax alternate area number		(N) 5	Blank		
33	Fax alternate no.		(N) 30	Blank		
34	Fax Threshold Currency	Must be either "USD" or <Blank>	AN (3)	Blank		
35	Fax Threshold Amount		N (18)	Blank		
36	Paper channel select flag	<Blank> "Y"	AN (1)	Blank		
37	Paper address line 1		AN (240)	Blank		
38	Paper address line 2		AN (240)	Blank		
39	Paper address line 3		AN (240)	Blank		
40	Paper address line 4		AN (240)	Blank		
41	Paper address line 5		AN (240)	Blank		
42	Paper address country		AN (30)	Blank		
43	Paper country code	Country code must adhere to ISO 3166 standard	AN (2)	Blank		

44	Postal code		AN (10)	Blank		
45	Paper Threshold Currency	Must be either "USD" or <Blank>	AN (3)	Blank		
46	Paper Threshold Amount		N (18)	Blank		
<b>Advice Details - Table Header</b>						
1	Record Type	"ADV-TBLTXT"	AN (16)	Fix - "ADV-TBLTXT"		
2	Number of column		N (2)	Fix - "5"		
3	1st Column width *		N (2)	Fix - "25"		
4	1st Column justification	"L" - Left "R" - Right	AN (1)	Default - "L"		
5	1st Column header		AN (540)	Fix - "Invoice Number"		
6	2nd Column width *		N (2)	Fix - "15"		
7	2nd Column justification	"L" - Left "R" - Right	AN (1)	Default - "R"		
8	2nd Column header		AN (540)	Fix - "Invoice Date"		
9	3rd Column width *		N (2)	Fix - "15"		
10	3rd Column justification	"L" - Left "R" - Right	AN (1)	Default - "R"		
11	3rd Column header		AN (540)	Fix - "Invoice Amount"		
12	4th Column width *		N (2)	Fix - "10"		
13	4th Column justification	"L" - Left "R" - Right	AN (1)	Default - "R"		
14	4th Column header		AN (540)	Fix - "Withholding Amount"		
15	5th Column width *		N (2)	Fix - "15"		
16	5th Column justification	"L" - Left "R" - Right	AN (1)	Default - "R"		
17	5th Column header		AN (540)	Fix - "Paid Amount"		
		* The sum of all 6 "column width" fields must be less than or equal to 90				
<b>Advice Details - Table Body (one row per record)</b>						
1	Record Type	"ADV-TBLBDY"	AN (16)	Fix - ADV-TBLBDY		

2	Table entry column 1 detail *		AN (600)	Payment workbench > Details > Invoice Number paid		
3	Table entry column 1 length		N (3)	Fix - "25"		
4	Table entry column 2 detail *		AN (600)	Payment workbench > Details > Invoice Date paid (date)		
5	Table entry column 2 length		N (3)	Fix - "15"		
6	Table entry column 3 detail *		AN (600)	Payment workbench > Details > Invoice Amount paid (Amount)		<p>1. If Supplier Type is other than Internal or Employee - get the Invoice amount paid from the Payment Workbench Details &gt; Per Invoice &gt; 'Amount'</p> <p>2. If Supplier Type is 'Internal' - get the invoice amount paid from the Invoice Workbench &gt; Line Distribution &gt; Sum total of unique payee &gt; 'Amount'</p> <p>3. If Supplier Type is 'Employee' - get the Invoice amount paid from the Payment Workbench Details &gt; Per Invoice &gt; 'Amount'</p> <p>Note: This refers to the Invoice Amount, you may get the value from the Invoice workbench linking the invoice number or directly from the Payment workbench</p>

						details under Amount column
7	Table entry column 3 length		N (3)	Fix - "15"		

8	Table entry column 4 detail *		AN (600)	Payment workbench > Details > Withholding Amount		<p>1. If Supplier Type is other than Internal or Employee - get the Withholding amount from the Invoice Workbench &gt; Per Invoice &gt; 'Withholding'</p> <p>2. If Supplier Type is 'Internal' - Withholding amount is 'zero (0)'.</p> <p>3. If Supplier Type is 'Employee' - get the Withholding amount from the Invoice Workbench &gt; Per Invoice &gt; 'Withholding'</p> <p>Note: Use the invoice number from the payment workbench to link to the Invoice workbench for Withholding amount details.</p>
9	Table entry column 4 length		N (3)	Fix - "20"		

10	Table entry column 5 detail *		AN (600)	Payment workbench > Details > Payment Amount		<p>1. If Supplier Type is other than Internal or Employee - get the Invoice amount paid from the Payment Workbench Details &gt; Per Invoice &gt; 'Payment Amount'</p> <p>2. If Supplier Type is 'Internal' - get the invoice amount paid from the Invoice Workbench &gt; Line Distribution &gt; Sum total of unique payee &gt; 'Amount'</p> <p>3. If Supplier Type is 'Employee' - get the Invoice amount paid from the Payment Workbench Details &gt; Per Invoice &gt; 'Payment Amount'</p>
11	Table entry column 5 length		N (3)	Fix - "15"		
	Table entry column 6 length	* Column details and column length must be define in pairs	N (3)			

Additional Information

Suppliers >

Update ZUELLIG PHARMA CORPORATION - 307: Organization

\* Indicates required field

\* Supplier Name

ZUELLIG PHARMA COR

\* Supplier Number

307

Alternate Supplier Name

SIC

National Insurance Number

Type

Corporate

Parent Supplier Name

Parent Supplier Number

Customer Number

☐ One Time

Inactive Date

(28-Aug-2024)

Additional Information

Context

Account Number to Credit

0005-1636-9040

Bank Name

HK AND SHANGHAI BANKING CORP LTD.

Swift Code

HSBCPHMM

Beneficiary Name

ZUELLIG PHARMA CORPORATION

Beneficiary Address

KM 14 WEST SERVICE ROAD|SOUTH SUPERHIGHV

Trade Name

ZUELLIG PHARMA CORPORATION

Beneficiary Bank Country

PH

Payee Classification

Corporation

File Format

CSV

Beneficiary Bank Address

ENTERPRISE TOWER 1|AYALA AVE|COR PASEO DI

Auto-Email AP Reports Format


Figure 1: Screenshot 01 - Supplier Categorization



Distributions (Payables SuperUser, RPI) - Rose Pharmacy, Incorporated, **COMM-SSC-JUN24**, ROSE PHARMACY INC

Line Number **13** Invoice Total **15,757.21**

Line Description **N152087 FIXED TELEPHONE** Distribution Total **15,757.21**

 ☒

Num	Type	Amount	GL Date	Account	Asset Book	Description
<b>1</b>	Item	200.00	24-JUL-2024	88.710303.01019998.1400.00.00		<b>N152087</b> FIXED TELEPHONE JUN-2
1	Item	350.00	24-JUL-2024	88.710303.01019998.1400.00.00		<b>N152087</b> FIXED TELEPHONE JUN-2
1	Item	350.00	24-JUL-2024	88.710303.01019998.1400.00.00		<b>N152087</b> FIXED TELEPHONE JUN-2
1	Item	350.00	24-JUL-2024	88.710303.01019998.1400.00.00		<b>N152087</b> FIXED TELEPHONE JUN-2
1	Item	350.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	350.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	350.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	357.15	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	399.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	399.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	399.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	399.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	500.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2
1	Item	500.00	24-JUL-2024	88.710303.01019998.1400.00.00		N152087 FIXED TELEPHONE JUN-2

Account: 88.710303.01019998.1400.00.00

Status **Validated** Distribution Class **Saved**

Accounted **Processed** Associated Charges

Figure 2: Screenshot 02 (Invoice line description)

Expense Reports (Rose Pharmacy, Incorporated)

Operating Unit	Rose Pharmacy, Incorporated	Number	810567
Name	PETTY CASH FUND,	Send to	Home
GL Account	88.710302.35353500.1100.00.0000	Date	24-JUL-2024
Description	RPI.COURIER.RP WH CEBU C OSMENA.STORE OPE	Amount	948.00
Invoice Num	3739-PCF-PARKMALL1	Currency	PHP
Inv Description	test	Lines Total	948.00
		Hold	
Functional		Withholding Tax Group	NOWTAX

☐ Apply Advances

Currency	PHP	Number	
Type		Line	
Date		Amount	
Rate		GL Date	

Reviewed By

☐ Payables

☐ Management

Template RPI LIQUIDATION TE [FUI]

Accounting	Merchant	Receipt	Currency	Expense Audit	Adjustments
Item	Amount	GL Account	Tax Code	Withholding	Tax Group
OTHER MISCE	948.00	88.620404.35373739.1100.00.01	NO_TAX_CLAS	NOWTAX	

Expense Report

Payee FUERTES, MERIEM TAOTOAN N155851

Context

OK Cancel Clear Help

Figure 3: Screenshot 03 (Employee line level DFF)

Open and Closed Issues



Open Issues

ID	Issue	Resolution	Responsibility	Target Date	Impact Date



Closed Issues

ID	Issue	Resolution	Responsibility	Target Date	Impact Date

# ADDENDUM

## ROSE PHARMACY, INCORPORATED


### HSBC Pesonet Prepayment Invoice Applicability

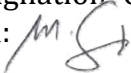
Created by: Sayuri Hettiarachchi  
Creation Date: February 5, 2025  
Last Updated: February 5, 2025  
Document Ref: MD050. HSBC Pesonet change request  
Version: FINAL


#### Approved on by:

(Please sign and print date)

Name: Leah Theresa Nisperos  
Designation: Treasury Manager, Rose Pharmacy  
Sign:  02/06/2025

Name: Rachelle Joy Abargos  
Designation: Finance Head, Rose Pharmacy  
Sign:  2/7/25

Name: Michael G. So  
Designation: General Manager, Rose Pharmacy  
Sign: 

Name: Heidi Jalbuena  
Designation: Principal Consultant / iOM Project Manager  
Sign: 

# Introduction

The purpose of this addendum is to include prepayment type invoice behaviour in the HSBC Pesonet program.

Current MD-50 have not considered the behaviour of the transactions if an employee type supplier has prepayment type invoices.

## SUMMARY OF CHANGES & UPDATES

### A. With reference to the major features

#### New point # 8 addition

For suppliers tagged as employees and the invoice type as prepayment will not have an expense report to refer to get the beneficiary details.

In such scenario, supplier or the beneficiary information must be taken from the invoice distribution description column.

Invoice Workbench (Payables SuperUser, RPI)

Batch Control Total

Batch Actual Total

SMJB

Type	Docume	Trading Partner	Supplier Num	Supplier Site	Invoice	Invoice Date	GL Date	Invoice Num	Invoice Amount	Voucher Number
Prepayer	APV	ROSE PHARMAC	802018	Home	PHP	21-JAN-202	21-JAN-2025	CA-21012025	73,967.75	104338457

Distributions (Payables SuperUser, RPI) - Rose Pharmacy, Incorporated, CA-21012025, ROSE PHARMACY, INC.,

Line Number1

Line DescriptionCASH ADVANCE 1/21/2025

Invoice Total73,967.75

Distribution Total73,967.75

1 General

2 Lines

3 F

Summary

Items73,967.75

Retainage

Prepayments Applied

Withholding

Subtotal73,967.75

Tax0.00

Freight

Miscellaneous

Total73,967.75

Actions... 1Calculate TaxTax Detail

Num	Type	Amount	GL Date	Account	Asset Book	Description
1	Item	1,667.75	21-JAN-2025	88.110622.00000000.0000.1578		N157850 ENCARNACION TRAVEL
2	Item	14,500.00	21-JAN-2025	88.110622.00000000.0000.1501		N150157 RAGABENTOR TRAVEL 1
3	Item	33,400.00	21-JAN-2025	88.110622.00000000.0000.1579		N157988 UNILONGO LODGING LP
4	Item	21,500.00	21-JAN-2025	88.110622.00000000.0000.1576		N157664 COMABIG TRAVEL
5	Item	2,900.00	21-JAN-2025	88.110622.00000000.0000.1570		N157028 RETUYA TRAVEL

StatusValidated

AccountedProcessed

Account DescriptionRPLADV TO EMPL - OFFICIAL.NONE.NONE.ENCARNACION, DANIELLE MEG.NONE

Distribution ClassSaved

Associated Charges

Reverse 1

Tax Distributions

View PO

View Receipt

Invoice Workbench (Payables SuperUser, RPI)

Batch Control Total  Batch Actual Total

SMJB

Type	Docume	Trading Partner	Supplier Num	Supplier Site	Invoice	Invoice Date	GL Date	Invoice Num	Invoice Amount	Voucher Number
Prepayer	APV	ROSE PHARMAC	802018	Home	PHP	21-JAN-2025	21-JAN-2025	CA-21012025	73,967.75	104338457

Payment Overview (Payables SuperUser, RPI)

Operating Unit: **Rose Pharmacy, Incorp**

Number: 6040106635

Currency: PHP

Amount: **73,967.75**

Date: 31-JAN-2025

Payment Process Request: 1075212

Voucher: 1344942

Status: Negotiable

Cleared Amount:

Cleared Date:

Void Date:

Maturity Date:

Acknowledged Status:

Payee

Paid To Name: ROSE PHARMACY, INC.,

Taxpayer ID:

Supplier Number: 802018 Site: Home

Address:

Bank

Name: THE HONGKONG AND SHANGHAI BA

Account: HSBC CA 026024406040

Payment Document: HSBC\_PESONET\_6040100001-604010

Payment Method: Check

Payment Process Profile: RPI Electronic PPP

Payment Method	Document Num	Payment Date	GL Date	Void
Check	6040407980	21-JAN-2025	31-JAN-2025	<input checked="" type="checkbox"/>
Check	6040106635	31-JAN-2025	31-JAN-2025	<input type="checkbox"/>
Check	6040407980	21-JAN-2025	21-JAN-2025	<input checked="" type="checkbox"/>

Actions... 1 Calculate Tax Tax Details Corrections Quick

Invoice Overview Bank Supplier Payments

Invoice Number	Amount Paid	GL Date	Description
CA-21012025	73,967.75	31-JAN-2025	CASH ADVANCE 1/21/2025

## Expected output of the Program

CV Number	Amount Paid	Credited to	Beneficiary Name
1344942	1,667.75	201430300064476	ENCARNACION, DANIELLE MEGHAN
1344942	14,500.00	202330300000427	RAGA-BENTOR, Ms. ROSEMARIE PERATER
1344942	33,400.00	0373037676340	MARAMARA, MARJORIE
1344942	21,500.00	0243024947719	GERONA, MARICOR
1344942	2,900.00	201830300012572	RETUYA, CHERILYN RIVERAL