

Inventory Interface Process

1. Purpose

1.1. To have a standard navigational instruction to IT in the **Inventory Interface Process**.

2. Scope

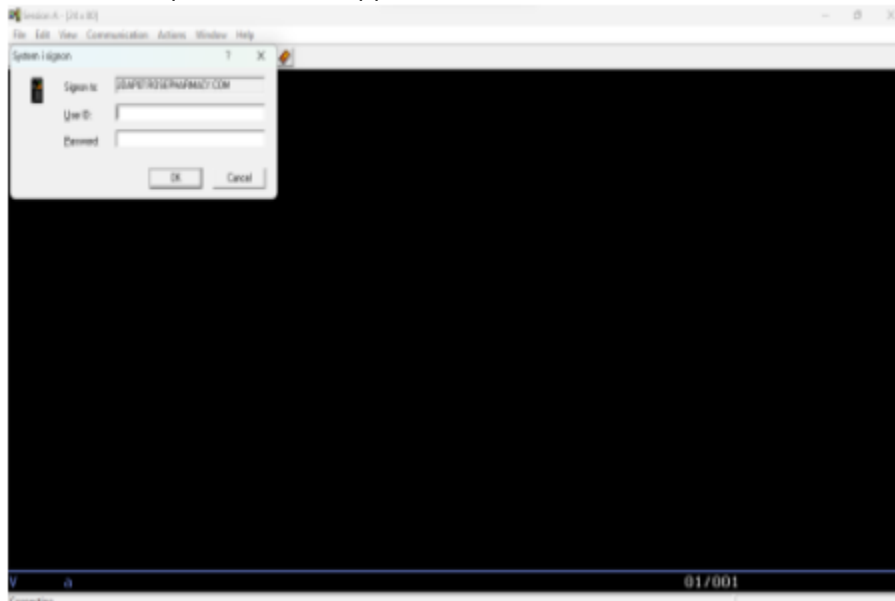
2.1. IT and General Ledger

3. Implementing Guidelines

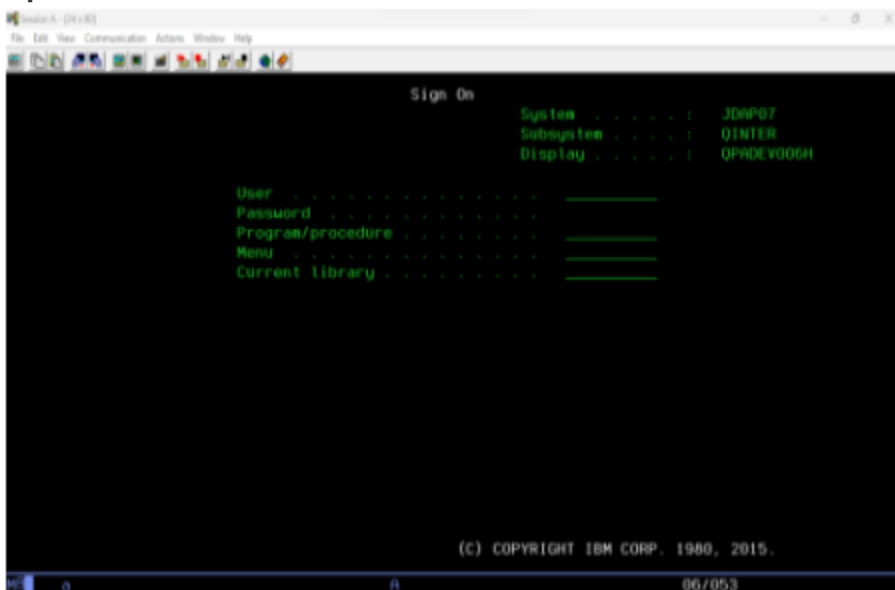
3.1. Refer accounting manual for detailed policy.

4. Navigation Procedures

4.1. Open JDA MMS application. Enter credentials for USER ID and Password.



Input User and Password. Press Enter.

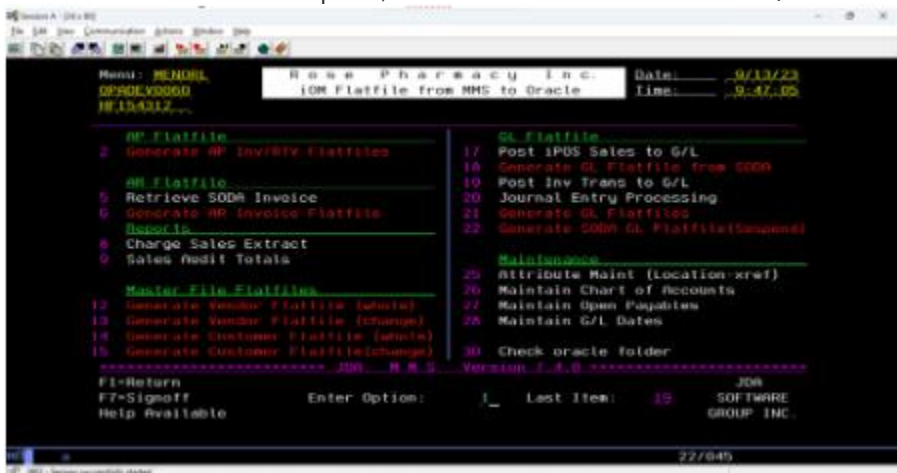


*System name: JDAP07.ROSEPHARMACY.COM

4.2. Under Environment, input RPI. Press Enter.



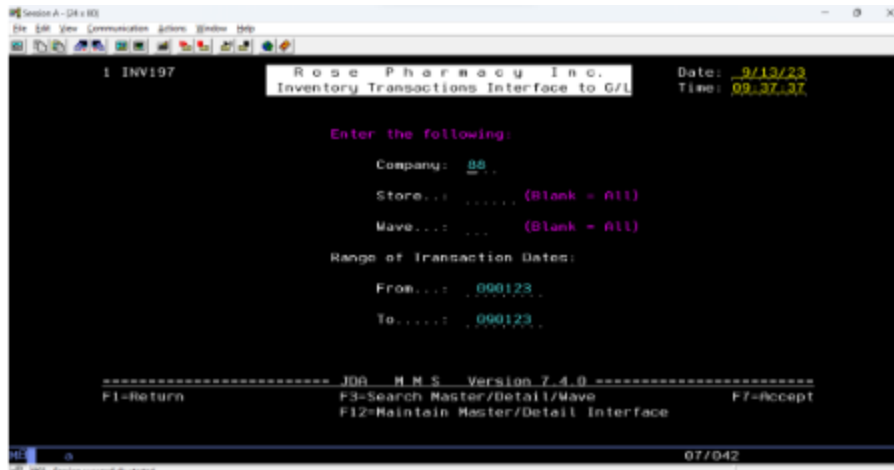
4.3. Under Enter Option, choose 19 to Post Inv Trans to G/L



Note: Run GI every Thursday 10 AM

4.4. Fill up the fields for Company and Range of Transaction Dates:

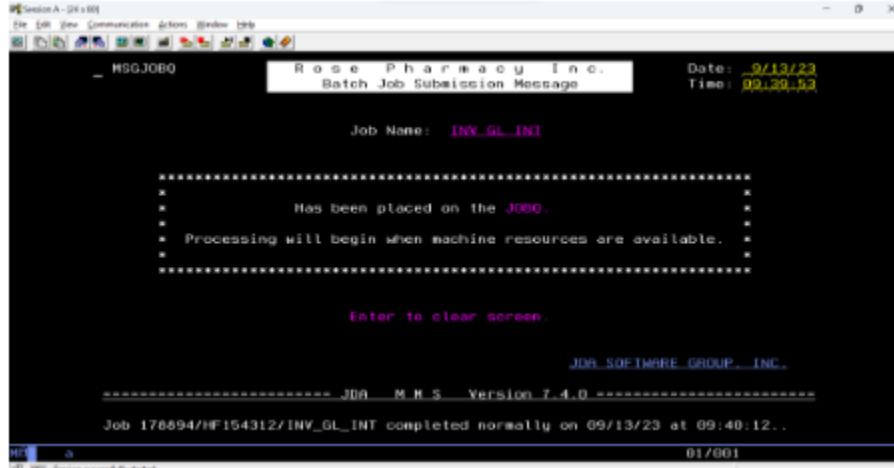
- Company:** 88
- From:** date of transaction **To:** same date of transaction as the From field



Note: Transaction date is on a per day basis. Always start from the beginning of the month.

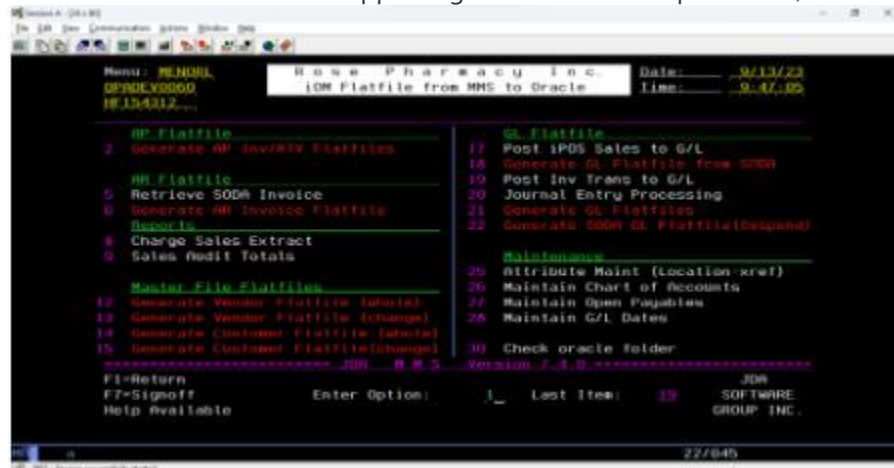
4.5. Press F7 to Accept.

To redirect to Batch Job Submission Message screen:

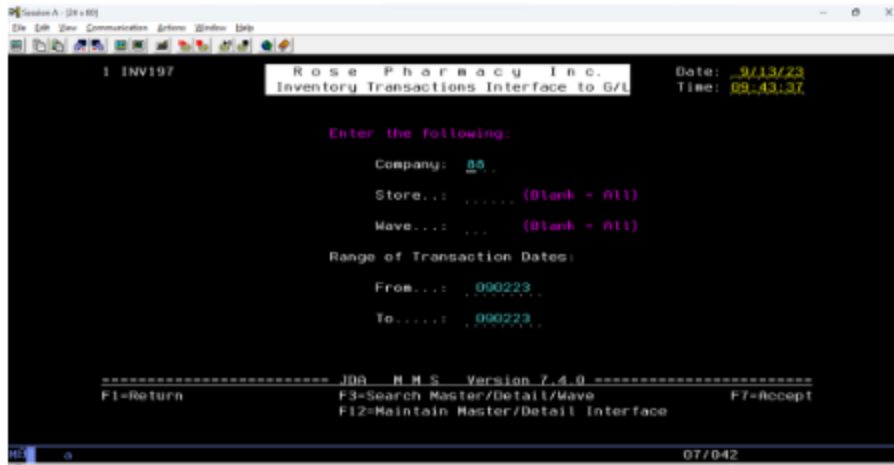


Press **Enter** to clear screen.

4.6. The main menu will appear again. In the Enter Option field, choose 19 Post Inv Trans to G/L.



4.7. Fill up the fields for Company and Range of Transaction Dates. Input the next day of transaction.

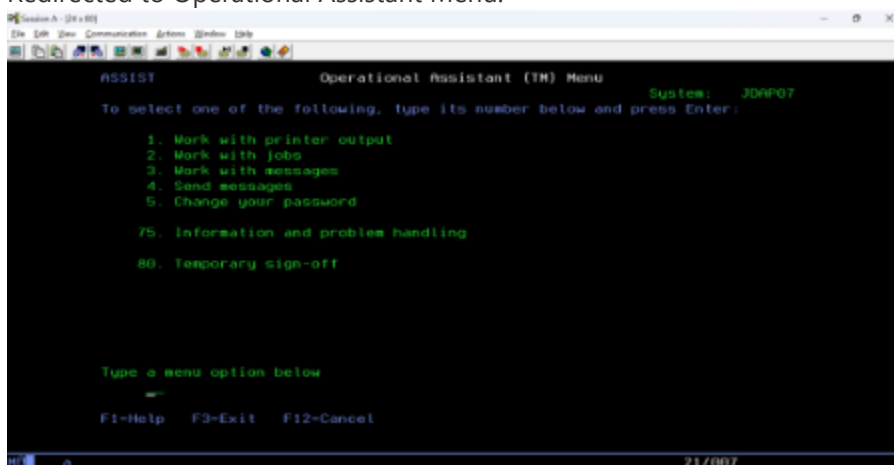


Repeat the process until you reach the last transaction date.

Note: When generating on another day, transaction date should be from the beginning of the month to the latest date (i.e. the number of dates processed increase day by day) to ensure that all GI transactions posted will be generated.

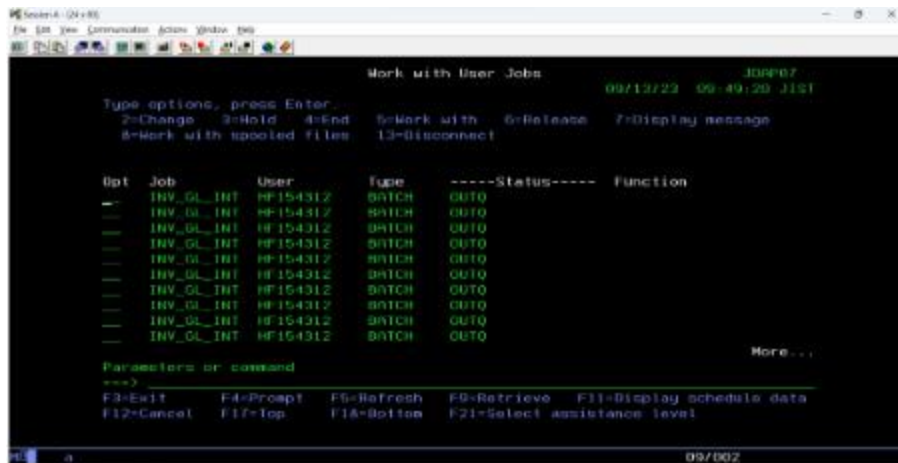
4.8. To check on the running GI jobs, press Esc on keyboard.

Redirected to Operational Assistant Menu:



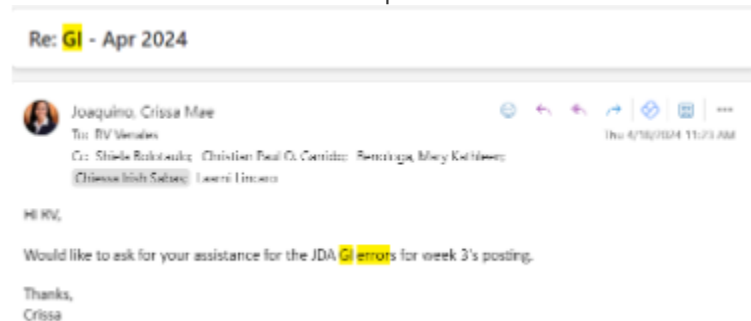
Type in 2 in field. Press Enter.

4.9. In the Work with User Jobs screen, check if there is JOBQ in the Status column under INV_GL_INT Job. If all jobs under inventory have the status OUTQ, exit this menu by **pressing F3**.

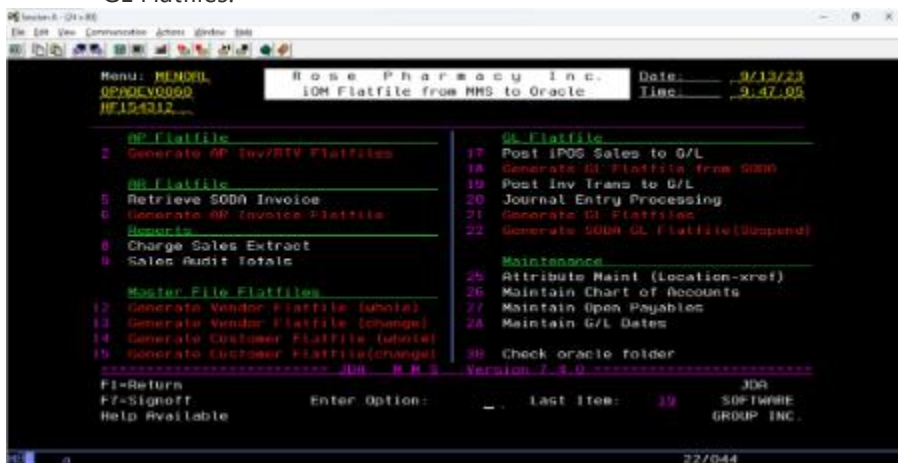


Note: JOBQ = ongoing or running job; OUTQ = completed job

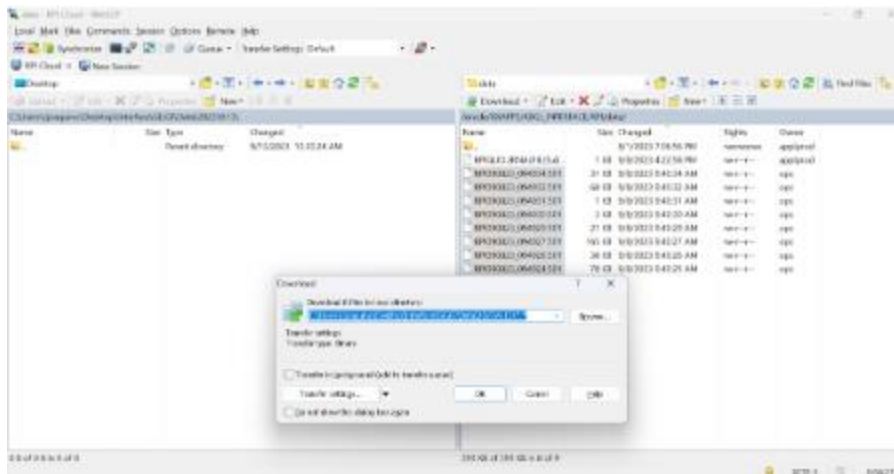
4.10. Email GL team and request for them to fix GL errors.



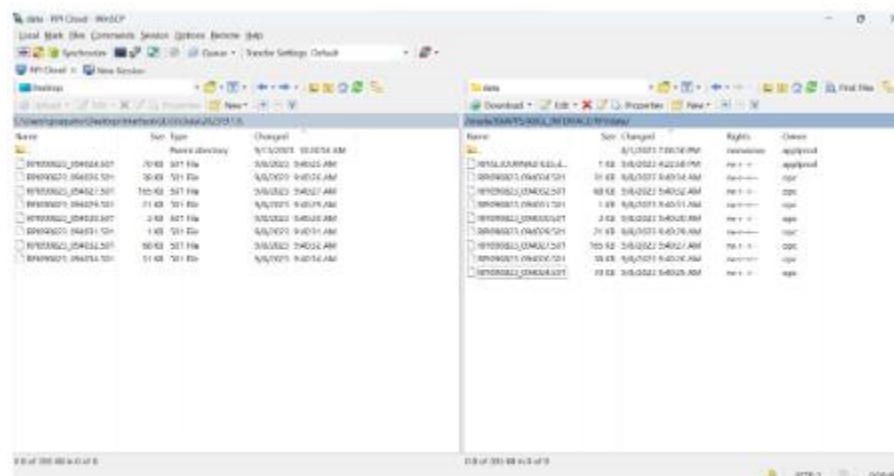
4.11. Once GL team confirms that all errors are fixed, under Enter Option, choose 21 to Generate GL Flatfiles.



4.12. Go to WinSCP and open ORACLEIOM (\\dap07.rosepharmacy.com) directory to access the generated .501 flat files. Wait for 30 mins before transferring flat file to ensure completeness of data.



.501 flat files have been transferred to local folder:




4.15. Prepare a validation file. Copy the contents of the .501 flat files to an Excel file. In the **JDA sheet**, validate file:

4.15.a. Debit and credit amounts are equal.

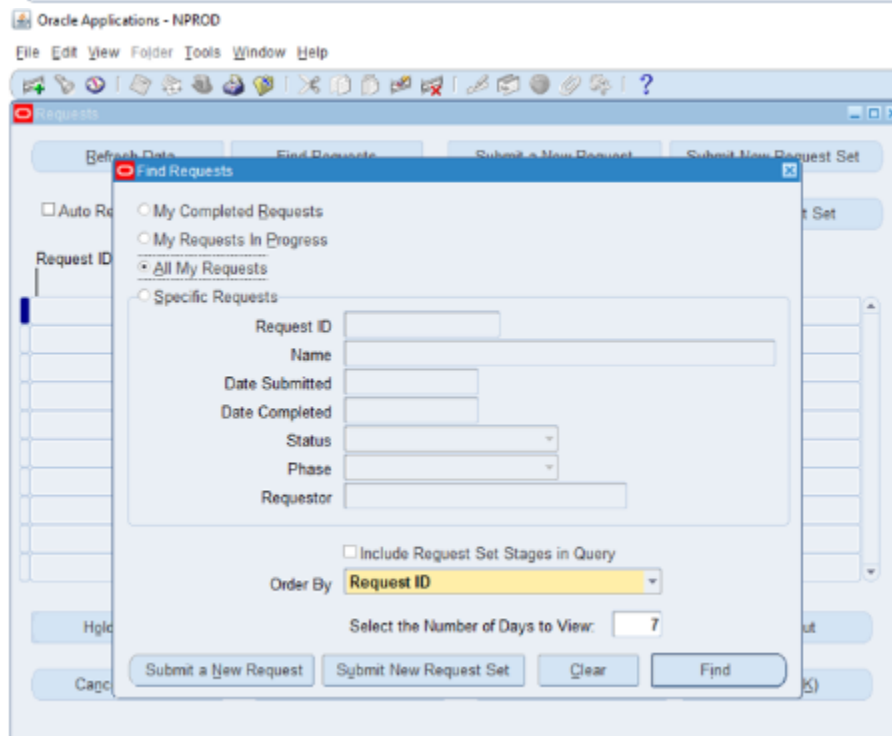
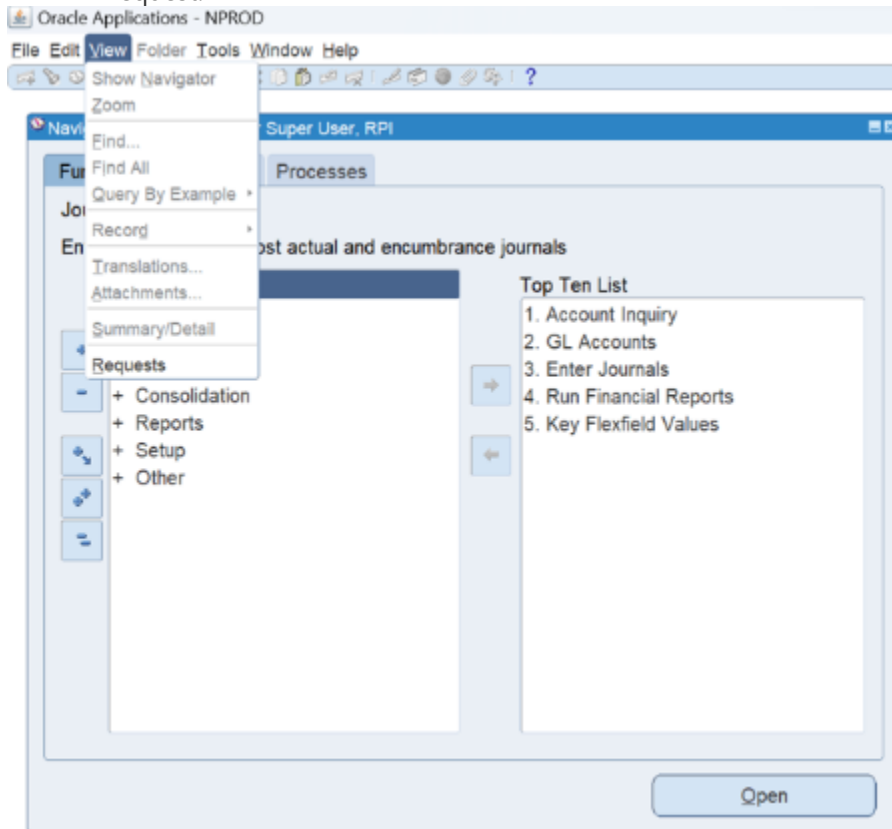
4.15.b. There are no missing accounts. Filter Account, Location. There should be no blanks. If there are blanks, send to GL team for validation so they could provide the GL account combination. Manually add to Excel file and to .501 flat file.

4.15.c. All the posted inventory have been generated.

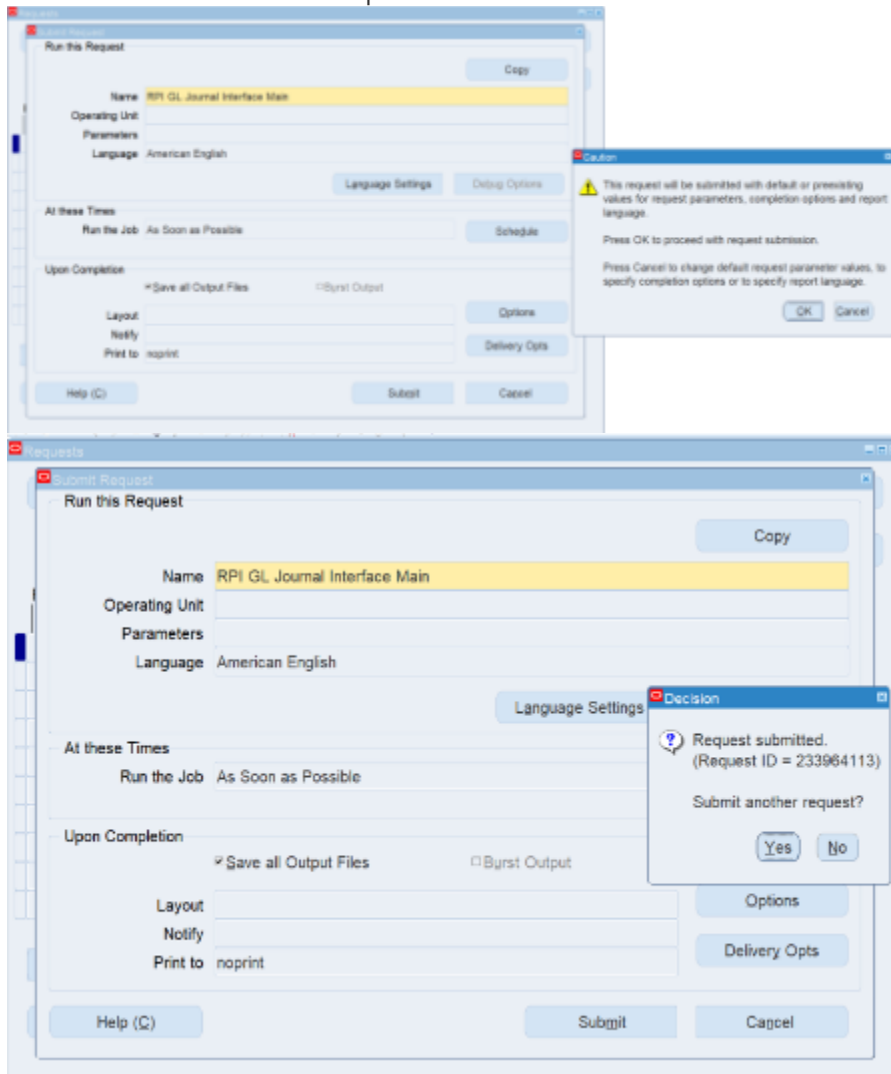
Company	Account	Location	Batch	Category	Currency	Amount	Source
14254	88	120201	80011201	0	0	0	0
14255	88	120204	80011201	0	0	0	0
14256	88	120201	80011201	0	0	0	0
14257	88	120201	80011201	0	0	0	0
14258	88	120201	80011201	0	0	0	0
14259	88	120201	80011201	0	0	0	0
14260	88	120201	80011201	0	0	0	0
14261	88	120201	80011201	0	0	0	0
14262	88	120201	80011201	0	0	0	0
14263	88	120201	80011201	0	0	0	0
14264	88	120201	80011201	0	0	0	0
14265	88	120201	80011201	0	0	0	0
14266	88	120201	80011201	0	0	0	0
14267	88	120201	80011201	0	0	0	0
14268	88	120201	80011201	0	0	0	0
14269	88	120201	80011201	0	0	0	0
14270	88	120201	80011201	0	0	0	0
14271	88	120201	80011201	0	0	0	0
14272	88	120201	80011201	0	0	0	0
14273	88	120201	80011201	0	0	0	0
14274	88	120201	80011201	0	0	0	0
14275	88	120201	80011201	0	0	0	0
14276	88	120201	80011201	0	0	0	0
14277	88	120201	80011201	0	0	0	0
14278	88	120201	80011201	0	0	0	0
14279	88	120201	80011201	0	0	0	0
14280	88	120201	80011201	0	0	0	0
14281	88	120201	80011201	0	0	0	0
14282	88	120201	80011201	0	0	0	0
14283	88	120201	80011201	0	0	0	0
14284	88	120201	80011201	0	0	0	0
14285	88	120201	80011201	0	0	0	0
14286	88	120201	80011201	0	0	0	0
14287	88	120201	80011201	0	0	0	0
14288	88	120201	80011201	0	0	0	0
14289	88	120201	80011201	0	0	0	0
14290	88	120201	80011201	0	0	0	0
14291	88	120201	80011201	0	0	0	0
14292	88	120201	80011201	0	0	0	0
14293	88	120201	80011201	0	0	0	0
14294	88	120201	80011201	0	0	0	0
14295	88	120201	80011201	0	0	0	0
14296	88	120201	80011201	0	0	0	0
14297	88	120201	80011201	0	0	0	0
14298	88	120201	80011201	0	0	0	0
14299	88	120201	80011201	0	0	0	0
14300	88	120201	80011201	0	0	0	0
14301	88	120201	80011201	0	0	0	0
14302	88	120201	80011201	0	0	0	0
14303	88	120201	80011201	0	0	0	0
14304	88	120201	80011201	0	0	0	0
14305	88	120201	80011201	0	0	0	0
14306	88	120201	80011201	0	0	0	0
14307	88	120201	80011201	0	0	0	0
14308	88	120201	80011201	0	0	0	0
14309	88	120201	80011201	0	0	0	0
14310	88	120201	80011201	0	0	0	0
14311	88	120201	80011201	0	0	0	0
14312	88	120201	80011201	0	0	0	0
14313	88	120201	80011201	0	0	0	0
14314	88	120201	80011201	0	0	0	0
14315	88	120201	80011201	0	0	0	0
14316	88	120201	80011201	0	0	0	0
14317	88	120201	80011201	0	0	0	0
14318	88	120201	80011201	0	0	0	0
14319	88	120201	80011201	0	0	0	0
14320	88	120201	80011201	0	0	0	0
14321	88	120201	80011201	0	0	0	0
14322	88	120201	80011201	0	0	0	0
14323	88	120201	80011201	0	0	0	0
14324	88	120201	80011201	0	0	0	0
14325	88	120201	80011201	0	0	0	0
14326	88	120201	80011201	0	0	0	0
14327	88	120201	80011201	0	0	0	0
14328	88	120201	80011201	0	0	0	0
14329	88	120201	80011201	0	0	0	0
14330	88	120201	80011201	0	0	0	0
14331	88	120201	80011201	0	0	0	0
14332	88	120201	80011201	0	0	0	0
14333	88	120201	80011201	0	0	0	0
14334	88	120201	80011201	0	0	0	0
14335	88	120201	80011201	0	0	0	0
14336	88	120201	80011201	0	0	0	0
14337	88	120201	80011201	0	0	0	0
14338	88	120201	80011201	0	0	0	0
14339	88	120201	80011201	0	0	0	0
14340	88	120201	80011201	0	0	0	0
14341	88	120201	80011201	0	0	0	0
14342	88	120201	80011201	0	0	0	0
14343	88	120201	80011201	0	0	0	0
14344	88	120201	80011201	0	0	0	0
14345	88	120201	80011201	0	0	0	0
14346	88	120201	80011201	0	0	0	0
14347	88	120201	80011201	0	0	0	0
14348	88	120201	80011201	0	0	0	0
14349	88	120201	80011201	0	0	0	0
14350	88	120201	80011201	0	0	0	0
14351	88	120201	80011201	0	0	0	0
14352	88	120201	80011201	0	0	0	0
14353	88	120201	80011201	0	0	0	0
14354	88	120201	80011201	0	0	0	0
14355	88	120201	80011201	0	0	0	0
14356	88	120201	80011201	0	0	0	0
14357	88	120201	80011201	0	0	0	0
14358	88	120201	80011201	0	0	0	0
14359	88	120201	80011201	0	0	0	0
14360	88	120201	80011201	0	0	0	0
14361	88	120201	80011201	0	0	0	0
14362	88	120201	80011201	0	0	0	0
14363	88	120201	80011201	0	0	0	0
14364	88	120201	80011201	0	0	0	0
14365	88	120201	80011201	0	0	0	0
14366	88	120201	80011201	0	0	0	0
14367	88	120201	80011201	0	0	0	0
14368	88	120201	80011201	0	0	0	0
14369	88	120201	80011201	0	0	0	0
14370	88	120201	80011201	0	0	0	0
14371	88	120201	80011201	0	0	0	0
14372	88	120201	80011201	0	0	0	0
14373	88	120201	80011201	0	0	0	0
14374	88	120201	80011201	0	0	0	0
14375	88	120201	80011201	0	0	0	0
14376	88	120201	80011201	0	0	0	0
14377	88	120201	80011201	0	0	0	0
14378	88	120201	80011201	0	0	0	0
14379	88	120201	80011201	0	0	0	0
14380	88	120201	80011201	0	0	0	0
14381	88	120201	80011201	0	0	0	0
14382	88	120201	80011201	0	0	0	0
14383	88	120201	80011201	0	0	0	0
14384	88	120201	80011201	0	0	0	0
14385	88	120201	80011201	0	0	0	0
14386	88	120201	80011201	0	0	0	0
14387	88	120201	80011201	0	0	0	0
14388	88	120201	80011201	0	0	0	0
14389	88	120201	80011201	0	0	0	0
14390	88	120201	80011201	0	0	0	0
14391	88	120201	80011201	0	0	0	0
14392	88	120201	80011201	0	0	0	0
14393	88	120201	80011201	0	0	0	0
14394	88	120201	80011201	0	0	0	0
14395	88	120201	80011201	0	0	0	0
14396	88	120201	80011201	0	0	0	0
14397	88	120201	80011201	0	0	0	0
14398	88	120201	80011201	0	0	0	0
14399	88	120201	80011201	0	0	0	0

4.16. In WinSCP, click the Refresh  button.

4.17. In Oracle, under the General Ledger module, click View, then Requests. Click Submit a New Request.



4.18. Under Submit Request, type RPI GL Journal Interface Main. Click Submit and OK. Choose No for Submit another request.



4.19. Click Find to view the running request.

Oracle Applications - NPROD

File Edit View Folder Tools Window Help

Requests

Refresh Data Find Requests Submit a New Request Submit New Request Set

☐ Auto Refresh (X)

Copy Single Request Copy Request Set

Request ID Name Parent Phase Status Parameters

233964117	RPI (GL Journal Interface)		Running	Normal	2762, 81,
233964116	RPI (GL Journal Interface -		Completed	Normal	RPIGLFILES.dat, \$GL_TOP/b
233964115	RPI (GL Journal - upload te		Completed	Normal	/oracle/XXAPPS/XXGL_INTEF
233964114	RPI (GL Journal - Get Files		Completed	Normal	/oracle/XXAPPS/XXGL_INTEF
233964113	RPI GL Journal Interface Iv		Running	Normal	2762, 81, 1000

Find Requests

☐ My Completed Requests
☐ My Requests In Progress
☒ All My Requests
☐ Specific Requests

Request ID
Name
Date Submitted
Date Completed
Status
Phase
Requestor

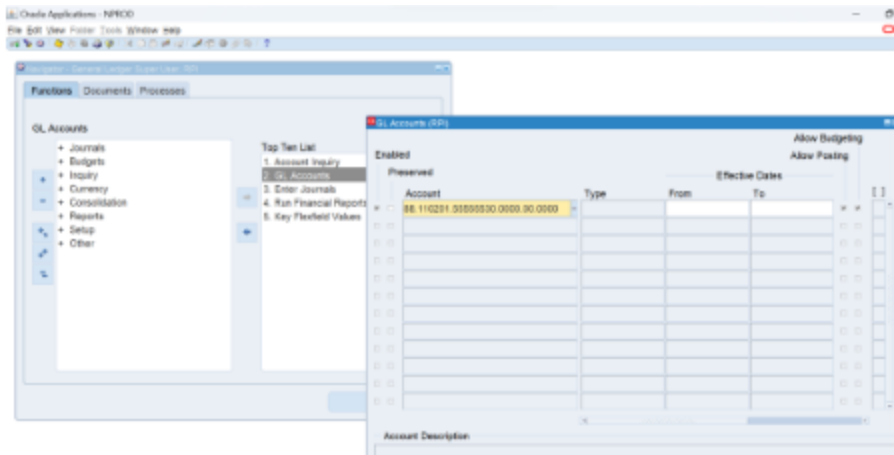
☐ Include Request Set Stages in Query

Order By Request ID

Select the Number of Days to View: 7

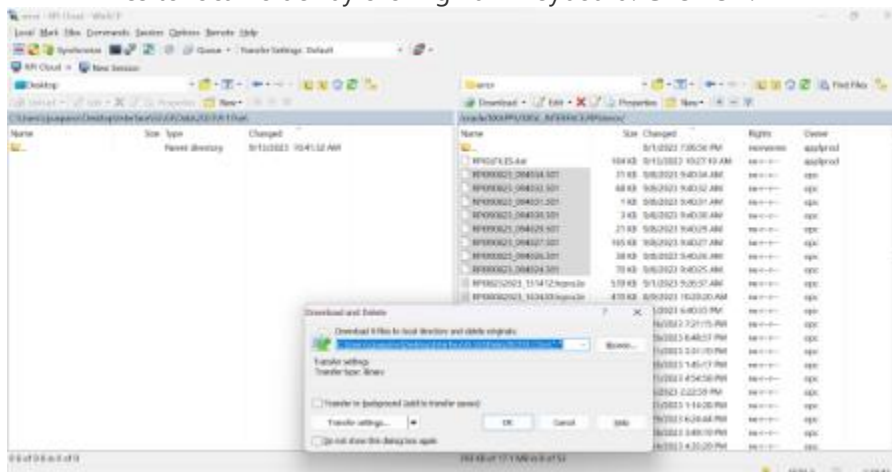
Submit a New Request Submit New Request Set Clear Find

4.20. If the request status is Completed - Error, click View Output on the request ID with Completed – Error status.

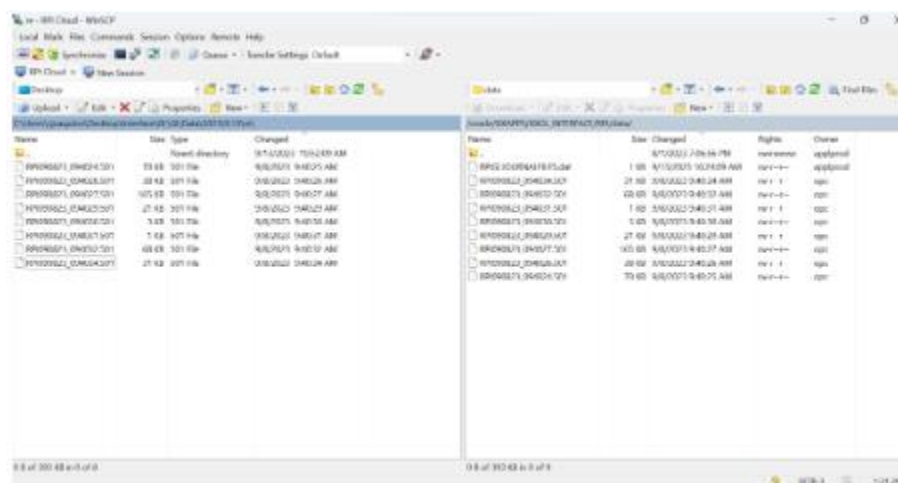
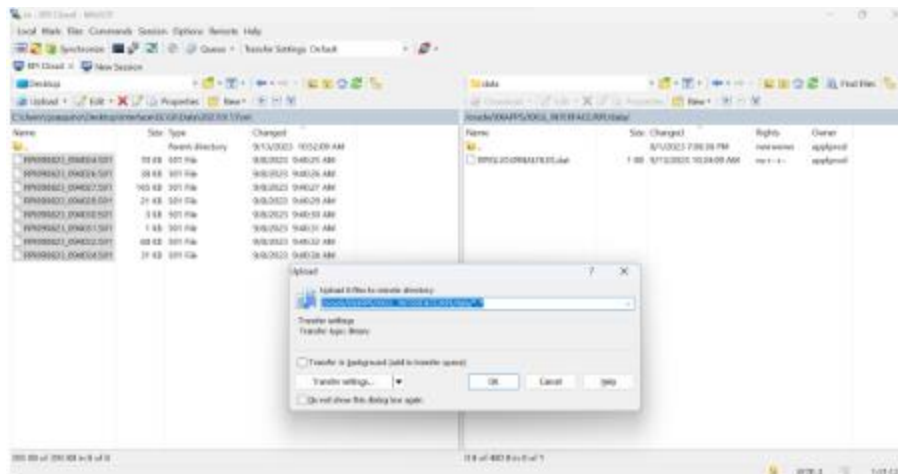



- If the Account code starts with 1, 2 or 3...
 - It should have an alternate account e.g. 88.110302.35363604.0000.00.0000 - > 88.110302.00000000.0000.00.0000
 - It has an end date. Copy Effective Date From and paste to To field.
 - Click save.
- If the Account code starts with 4, 5, 6 or 7...
 - It does not have an alternate account. After inputting the Account combination, save.

4.23. In WinSCP, go to file path /oracle/XXAPPS/XXGL_INTERFACE/RPI/error/ and transfer .501 flat files to local folder by clicking F6 in keyboard. **Click OK.**



4.24. Transfer .501 flat files to file path /oracle/XXAPPS/XXGL_INTERFACE/RPI/data/ by clicking F5 in keyboard. Click OK.



- 4.25. Click the Refresh  button.
- 4.26. In Oracle, Submit a New Request for RPI GL Journal Interface Main.
- 4.27. Once the program has finished running (Completed – Normal), click Submit a New Request to extract the uploaded data.

Requests

Refresh Data Find Requests Submit a New Request Submit New Request Set

Auto Refresh (X) Copy Single Request Copy Request Set

Request ID	Name	Parent	Phase	Status	Parameters
233959689	RPI (GL Journal - Move Fil		Completed	Normal	RPIGLFILES.dat, /oracle/XXA
233959688	Journal Import		Completed	Warning	153986, 1000, N, , , N, Y, Y
233959687	RPI (Program - Import Jou		Completed	Normal	1000, 1, 2021, , N, N, Y
233959686	RPI (GL Journal Interface)		Completed	Normal	2762, 81,
233959667	RPI (GL Journal Interface -		Completed	Normal	RPIGLFILES.dat, \$GL_TOP/b
233959666	RPI (GL Journal - upload te		Completed	Normal	/oracle/XXAPPS/XXGL_INTER
233959665	RPI (GL Journal - Get Files		Completed	Normal	/oracle/XXAPPS/XXGL_INTER
233959664	RPI GL Journal Interface Iv		Completed	Normal	2762, 81, 1000
233959649	RPI (AP Invoice Interface -		Completed	Normal	RPIAPFILES.txt, /oracle/XXAF
233959648	Child request 1 (Invoice Va		Completed	Normal	New, , , , 713310, , , , N, 233

Hold Request View Details Rerun Request View Output

Cancel Request Diagnostics Reprint/Republish (J) View Log (K)

4.28. Submit request for RPI Journal Entries Report. Input Journal Source (1), Status (U) and GL date of uploaded data. **Click OK, then Submit.**

Requests

Run this Request

Name: RPI Journal Entries Report

Operating Unit:

Parameters:

Language: American Eng

At these Times:

Run the Job: As Soon as P

Upon Completion:

Save all Out:

Layout: RPI_JE_REP

Notify:

Print to: nprint

Delivery Opts:

Help (C) Submit Cancel

Parameters

Journal Source: 1 JDA

Status (U/P): U

Account from:

Account to:

Date From: 01-SEP-2023

Date To: 12-SEP-2023

OK Cancel Clear Help

Requests

Refresh Data Find Requests Submit a New Request Submit New Request Set

Auto Refresh (X) Copy Single Request Copy Request Set

Request ID	Name	Parent	Phase	Status	Parameters
233964167	RPI Journal Entries Report		Running	Normal	1, U, , , 2023/09/01 00:00:00,

4.29. Click View Output. Redirected to browser, click Open.

The screenshot shows a web application titled "Requests" with a table of request data and a file download dialog box.

Request ID	Name	Parent	Phase	Status	Parameters
233963476	RPI Journal Entries Report		Completed	Normal	1, U, , , 2023/09/01 00:00:00,
233963467	RPI AR TRANSACTIONS		Completed	Normal	2023/09/01 00:00:00, 2023/09
233963443	Prepayment Matching Prog		Completed	Normal	AutoInvoice Batch, 233963361
233963441	RPI (AR Credit Memo Appl		Completed	Normal	2762, 81
233963440	RPI (AR Invoice Interface -		Completed	Normal	RPIARFILES.txt, /oracle/XXAF
233963361	RPI (Autoinvoice Import Pn		Completed	Normal	MAIN, T, 1001, JDA Interface,
233963360	RPI (AR Invoice Interface)		Completed	Normal	2762, 81,
233963359	RPI (AR Invoice Interface -		Completed	Normal	RPIARFILES.txt, \$AR_TOP/bi
233963358	RPI (AR Invoice - upload te		Completed	Normal	/oracle/XXAPPS/XXAR_INTER
233963357	RPI (AR Invoice - Get Files		Completed	Normal	/oracle/XXAPPS/XXAR_INTER

Below the table are buttons: Refresh Data, Find Requests, Submit a New Request, Submit New Request Set, Auto Refresh (X), Copy Single Request, Copy Request Set, Hold Request, View Details, Reopen Request, View Output, Cancel Request, Diagnostics, Reprint/Republish (J), and View Log (K).

The browser address bar shows: onaapp.rosepharmacy.com:3040/OA_CGI/FINDWRR.asp?temp_id=508003851

The file download dialog box shows: "What do you want to do with RPI_Journal_Entries_Report_130923.xls? Size: 6.54 KB Type: Microsoft Excel 2003 From: onaapp.rosepharmacy.com". The options are Open, Save, Save as, and Cancel.

4.30. Check the uploaded data in the report and transfer to the **Details sheet** in the validation file to confirm if the data in the .501 flat files have been completely interfaced.

4.32.a. Debit and credit amounts are equal to the debit and credit amounts in JDA sheet.

4.32.b. All the posted inventory have been uploaded.

4.32.c. Filter Account codes.

-If the account code starts with 1-3, then the Location and BU/Dept should be zero (0). Line Description should have alternate accounts e.g. "88.110201.35363604.0000.00.0000: EF01, WF01: Journal Import Created"

*If the Location and BU/Dept is NOT zero...

a. correct the GL code combination in **General Ledger Superuser, RPI > GL Accounts**

b. correct the GL code combination and Line Description in **General Ledger Superuser, RPI > Enter Journals > Input in Find Journals the GL batch with wrong GL code combination > Find > Review Journal > Put cursor in Lines > F11 > Input the wrong GL combination in Account > Ctrl + F11 > Revise Account and Description > Save.**

Oracle Applications - NP3000

File Edit View Folder Tools Window Help

Create Journals (R70)

Batch Status	Source	Category	Period	Batch Name	Journal Name	Currency	Journal Debit	Journal Credit

Batch: %G103005%

Journal:

Ledger:

Source: JDA

Category:

Period: SEP-23

Currency:

Status:

Posting:

Funds:

Control Total:

Batch:

Journal:

More

Clear New Batch New Journal Find

Review Journal Review Batch Post Reverse Batch Requery

New Journal New Batch Tax Batch Approve AutoCopy...

Oracle Applications - NP3000

File Edit View Folder Tools Window Help

Create Journals (R70)

Batch Status	Source	Category	Period	Batch Name	Journal Name	Currency	Journal Debit	Journal Credit
Posted	JDA	JDA Interface	SEP-23	88 G103005 JDA A 2	88 G103005 JDA Intw PHP		119,656.85	119,656.85

Journals (R70) - 88 G103005 JDA A 233929083

Journal: 88 G103005 JDA Interface PHP User 1

Description: Journal Import 233929083

Ledger: RPI

Category: JDA Interface

Period: SEP-23

Effective Date: 05-SEP-2023

Balance Type: Actual

Document Number: 13312882

Clearing Company:

Tax: Not Required

Control Total:

Conversion

Currency: PHP

Date: 06-SEP-2023

Type: User

Rate: 1

Reverse

Date:

Period:

Method: Switch Dr/Cr

Status: Not Reversed

Reverse

Lines Other Information

Line	Account	Debit (PHP)	Credit (PHP)	Description
1	88 110201.00030000.0000.00.0000	1,432.27		88.110201.30303006.0000.00.0000: EF01, WFO1: Journal I
2	88 110201.00030000.0000.00.0000		1,821.42	88.110201.30303031.0000.00.0000: EF01, WFO1: Journal I
3	88 110201.00030000.0000.00.0000	696.83		88.110201.35363821.0000.00.0000: EF01, WFO1: Journal I
4	88 110201.00030000.0000.00.0000		5,572.26	88.110201.35363836.0000.00.0000: EF01, WFO1: Journal I
5	88 110201.00030000.0000.00.0000		8,321.73	88.110201.35373709.0000.00.0000: EF01, WFO1: Journal I
6	88 110201.00030000.0000.00.0000		2,612.20	88.110201.35373728.0000.00.0000: EF01, WFO1: Journal I
7	88 110201.00030000.0000.00.0000		2,016.16	88.110201.35378300.0000.00.0000: EF01, WFO1: Journal I
8	88 110201.00030000.0000.00.0000		3,162.83	88.110201.40404031.0000.00.0000: EF01, WFO1: Journal I
		119,656.85	119,656.85	

c. generate RPI Journal Entries Report to validate if the GL code combination and Line Description have been corrected

-If the account code starts with 4-7, then the Location has 8-digit store location and BU/Dept may or may not have 4-digit department code. Line Description should indicate "Journal Import Created"

Date	Category	Journal Name	Batch Name	Period	Status	Debit	Credit
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	31,516,037.42	31,516,037.42
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	3,984.10	3,984.10
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	42,338,240.50	42,338,240.50
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	1,245,708.25	1,245,708.25
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	17,773.71	17,773.71
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	293,607.44	293,607.44
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	78,348,534.53	78,348,534.53
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	4,438.97	4,438.97
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	39,690,261.75	39,690,261.75
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	328,887.98	328,887.98
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	5,596.77	5,596.77
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	4,318,414.81	4,318,414.81
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	2,056.70	2,056.70
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	3,534,593.34	3,534,593.34
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	50,081.78	50,081.78
2023-09-20	JDA Interface	JDA Interface	JDA Interface	SEP-23	Unposted	32,578,728.70	32,578,728.70

4.31. Go to Enter Journals. Enter Source, Period, Posting status (Unposted). Click Find.

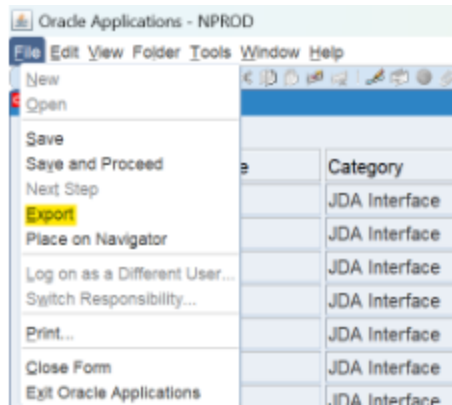
Enter Journals window showing search criteria:

- Batch Status: Unposted
- Source: JDA
- Period: SEP-23
- Currency: USD
- Batch Name: JDA Interface
- Journal Name: JDA Interface
- Posting: Unposted
- Batch: JDA Interface
- Journal: JDA Interface

Enter Journals window:

Batch Status	Source	Category	Period	Batch Name	Journal Name	Currency	Journal Debit	Journal Credit
Unposted	JDA	JDA Interface	SEP-23	88 G-102937 JDA A 2 88 G1102937 JDA Int PHP	JDA Int PHP	USD	31,516,037.42	31,516,037.42
Unposted	JDA	JDA Interface	SEP-23	88 G-102938 JDA A 2 88 G1102938 JDA Int PHP	JDA Int PHP	USD	3,984.10	3,984.10
Unposted	JDA	JDA Interface	SEP-23	88 G-102941 JDA A 2 88 G1102941 JDA Int PHP	JDA Int PHP	USD	42,338,240.50	42,338,240.50
Unposted	JDA	JDA Interface	SEP-23	88 G-102942 JDA A 2 88 G1102942 JDA Int PHP	JDA Int PHP	USD	1,245,708.25	1,245,708.25
Unposted	JDA	JDA Interface	SEP-23	88 G-102945 JDA A 2 88 G1102945 JDA Int PHP	JDA Int PHP	USD	17,773.71	17,773.71
Unposted	JDA	JDA Interface	SEP-23	88 G-102947 JDA A 2 88 G1102947 JDA Int PHP	JDA Int PHP	USD	293,607.44	293,607.44
Unposted	JDA	JDA Interface	SEP-23	88 G-102949 JDA A 2 88 G1102949 JDA Int PHP	JDA Int PHP	USD	78,348,534.53	78,348,534.53
Unposted	JDA	JDA Interface	SEP-23	88 G-102950 JDA A 2 88 G1102950 JDA Int PHP	JDA Int PHP	USD	4,438.97	4,438.97
Unposted	JDA	JDA Interface	SEP-23	88 G-102953 JDA A 2 88 G1102953 JDA Int PHP	JDA Int PHP	USD	39,690,261.75	39,690,261.75
Unposted	JDA	JDA Interface	SEP-23	88 G-102954 JDA A 2 88 G1102954 JDA Int PHP	JDA Int PHP	USD	328,887.98	328,887.98
Unposted	JDA	JDA Interface	SEP-23	88 G-102958 JDA A 2 88 G1102958 JDA Int PHP	JDA Int PHP	USD	5,596.77	5,596.77
Unposted	JDA	JDA Interface	SEP-23	88 G-102961 JDA A 2 88 G1102961 JDA Int PHP	JDA Int PHP	USD	4,318,414.81	4,318,414.81
Unposted	JDA	JDA Interface	SEP-23	88 G-102962 JDA A 2 88 G1102962 JDA Int PHP	JDA Int PHP	USD	2,056.70	2,056.70
Unposted	JDA	JDA Interface	SEP-23	88 G-102965 JDA A 2 88 G1102965 JDA Int PHP	JDA Int PHP	USD	3,534,593.34	3,534,593.34
Unposted	JDA	JDA Interface	SEP-23	88 G-102966 JDA A 2 88 G1102966 JDA Int PHP	JDA Int PHP	USD	50,081.78	50,081.78
Unposted	JDA	JDA Interface	SEP-23	88 G-102973 JDA A 2 88 G1102973 JDA Int PHP	JDA Int PHP	USD	32,578,728.70	32,578,728.70

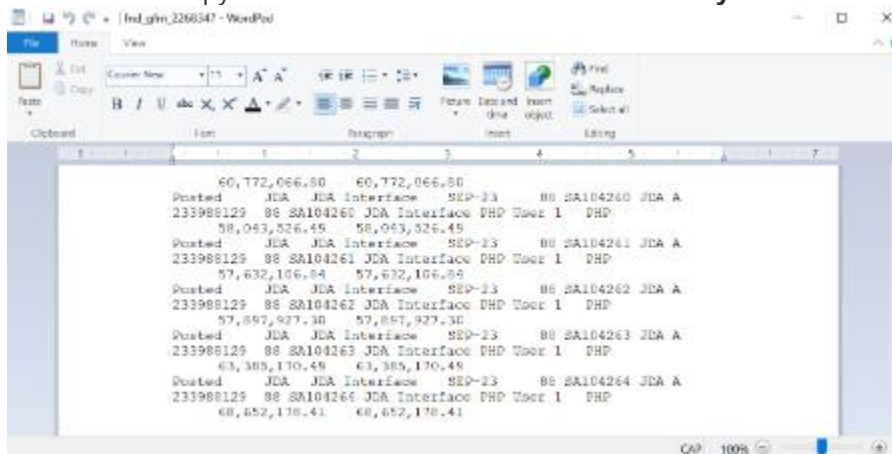
4.32. Click File, then Export.



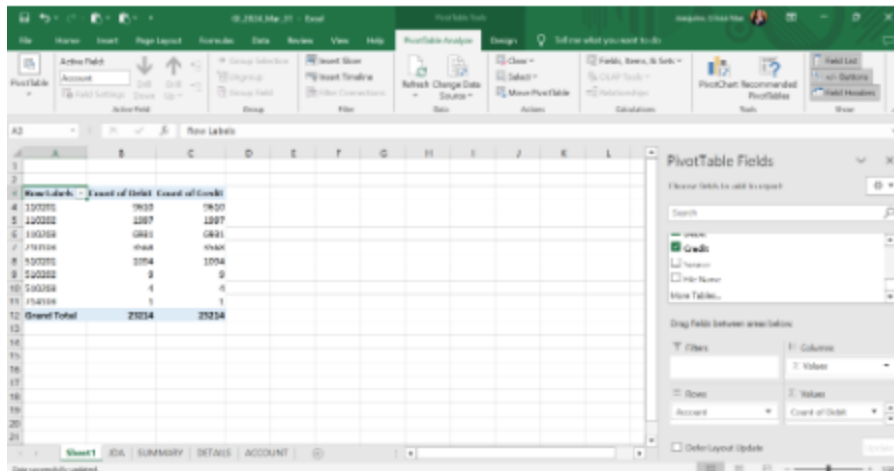
4.33. Go to browser. Click Open.



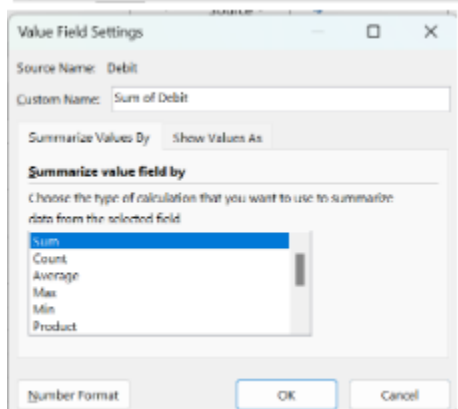
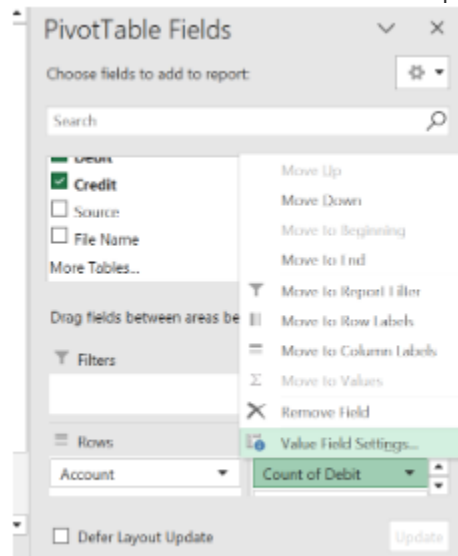
4.34. Copy the data in the WordPad to the **Summary sheet** in the validation file.



4.34.a. Debit and credit amounts are equal to the debit and credit amounts in JDA sheet.



4.35.d. Change Count of Debit to Sum. **Click Value Field Settings.** Choose Sum. **Click OK.** Repeat for Count of Credit.



4.35.e. Copy the amounts including Total to Account sheet, under JDA.

The screenshot shows an Excel spreadsheet with a PivotTable. The PivotTable Fields task pane on the right is configured with 'Credit' as the filter, 'Account' as the row field, and 'Sum of Credit' as the value field. The PivotTable data is as follows:

	Sum of Credit
1100001	2294256.75
1100002	5238796.00
1100003	23121426.00
1100004	2456789.00
1100005	82777.00
1100006	88251.00
1100007	196.00
1100008	763975.00
Grand Total	71303144.8

The screenshot shows a detailed comparison of data between two sheets, 'DETAILS' and 'ACCOUNT'. The data is organized into columns for 'DETAILS', 'ORACLE', and 'ACCOUNT'. The data is as follows:

DETAILS	ORACLE	ACCOUNT
1100001	2294256.75	2294256.75
1100002	5238796.00	5238796.00
1100003	23121426.00	23121426.00
1100004	2456789.00	2456789.00
1100005	82777.00	82777.00
1100006	88251.00	88251.00
1100007	196.00	196.00
1100008	763975.00	763975.00
Grand Total	71303144.8	71303144.8

4.35.f. Repeat process for Details sheet, to be copied under Oracle in Account sheet. Ensure that the amounts are equal.

The screenshot shows an Excel spreadsheet with a PivotTable. The PivotTable Fields task pane on the right is configured with 'Credit' as the filter, 'Account' as the row field, and 'Sum of Credit' as the value field. The PivotTable data is as follows:

	Sum of Credit
1100001	2294256.75
1100002	5238796.00
1100003	23121426.00
1100004	2456789.00
1100005	82777.00
1100006	88251.00
1100007	196.00
1100008	763975.00
Grand Total	71303144.8

JDA			ORACLE		
Account	19-01	19-02	Account	19-01	19-02
110000	17,623,962.27	226,121,876.28	110000	17,623,962.27	226,121,876.28
110001	5,794,780.88	11,171,824.08	110001	5,794,780.88	11,171,824.08
110002	22,272,789.88	22,170,195.20	110002	22,272,789.88	22,170,195.20
110003	5,405,212.00	79,570,784.84	110003	5,405,212.00	79,570,784.84
110004	11,877.00	19,287.00	110004	11,877.00	19,287.00
110005	800,117.88	9,747.48	110005	800,117.88	9,747.48
110006	180.18	38,208.70	110006	180.18	38,208.70
110007	10,120.00	0.00	110007	10,120.00	0.00
Grand Total	715,811,612.81	725,811,612.81	Grand Total	715,811,612.81	725,811,612.81

4.36. In Oracle, in the Enter Journals screen, click Post.

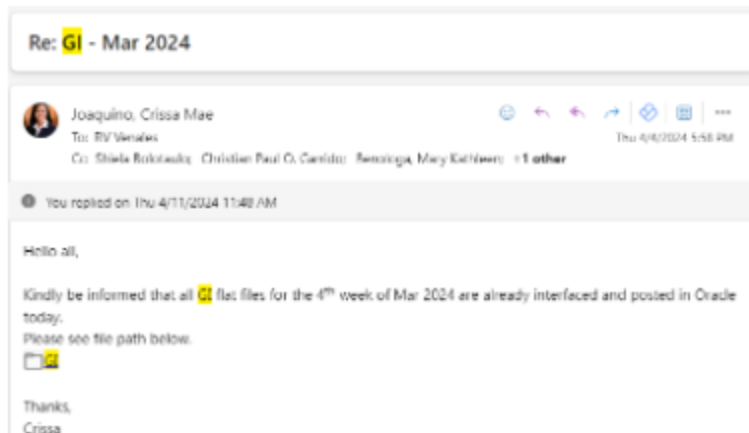
Batch Status	Source	Category	Period	Batch Name	Journal Name	Currency	Journal Debit	Journal Credit
Posted	JDA	JDA Interface	SEP-23	88 G-102937 JDA A 2 88 G1102937 JDA inte PHP			31,518,037.42	31,518,037.42
Posted	JDA	JDA Interface	SEP-23	88 G-102938 JDA A 2 88 G1102938 JDA inte PHP			3,964.10	3,964.10
Posted	JDA	JDA Interface	SEP-23	88 G-102941 JDA A 2 88 G1102941 JDA inte PHP			42,338,240.50	42,338,240.50
Posted	JDA	JDA Interface	SEP-23	88 G-102942 JDA A 2 88 G1102942 JDA inte PHP			1,245,708.25	1,245,708.25
Posted	JDA	JDA Interface	SEP-23	88 G-102945 JDA A 2 88 G1102945 JDA inte PHP			17,773.71	17,773.71
Posted	JDA	JDA Interface	SEP-23	88 G-102947 JDA A 2 88 G1102947 JDA inte PHP			282,607.44	282,607.44
Posted	JDA	JDA Interface	SEP-23	88 G-102948 JDA A 2 88 G1102948 JDA inte PHP			28,348,334.53	28,348,334.53
Posted	JDA	JDA Interface	SEP-23	88 G-102950 JDA A 2 88 G1102950 JDA inte PHP			4,438.97	4,438.97
Posted	JDA	JDA Interface	SEP-23	88 G-102953 JDA A 2 88 G1102953 JDA inte PHP			38,000,201.75	38,000,201.75
Posted	JDA	JDA Interface	SEP-23	88 G-102954 JDA A 2 88 G1102954 JDA inte PHP			326,887.98	326,887.98
Posted	JDA	JDA Interface	SEP-23	88 G-102958 JDA A 2 88 G1102958 JDA inte PHP			5,596.77	5,596.77
Posted	JDA	JDA Interface	SEP-23	88 G-102961 JDA A 2 88 G1102961 JDA inte PHP			4,318,414.81	4,318,414.81
Posted	JDA	JDA Interface	SEP-23	88 G-102962 JDA A 2 88 G1102962 JDA inte PHP			2,058.70	2,058.70
Posted	JDA	JDA Interface	SEP-23	88 G-102965 JDA A 2 88 G1102965 JDA inte PHP			3,534,563.34	3,534,563.34
Posted	JDA	JDA Interface	SEP-23	88 G-102966 JDA A 2 88 G1102966 JDA inte PHP			50,081.79	50,081.79
Posted	JDA	JDA Interface	SEP-23	88 G-102973 JDA A 2 88 G1102973 JDA inte PHP			32,578,728.70	32,578,728.70

4.37. Upload validation file to Finance sharepoint.

Documents > MONTH-END CLOSING > Monthend_2024 > 06 June > GL Flatfiles > GI

Name	Modified	Modified By
GL_2024_June_12.xlsx	June 13	Laxmi Lincaro
GL_2024_June_19.xlsx	5 days ago	Laxmi Lincaro
GL_2024_June_5.xlsx	June 8	Laxmi Lincaro

4.38. Send email to GL team to notify of successful upload.



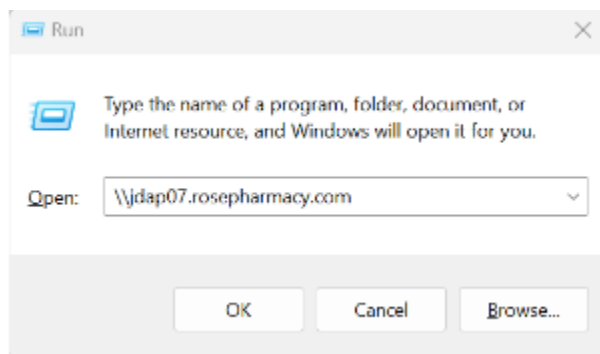
5. Access Permissions

5.1. JDA MMS credentials (user and password) are provided by IT Helpdesk team.

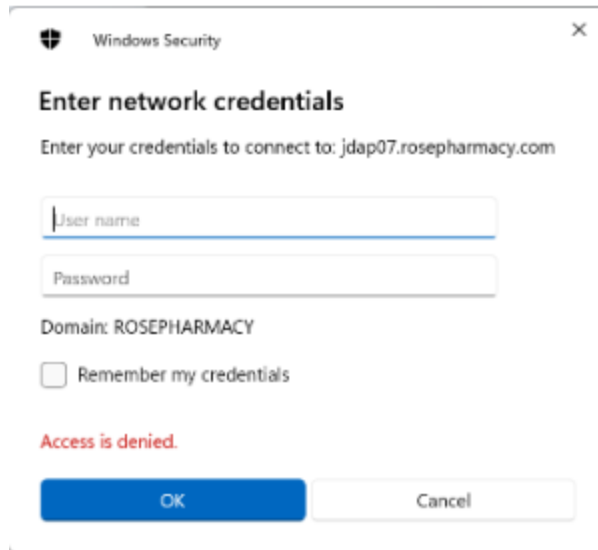
5.2. To access the generated flat files in ORACLEIOM (<\\jdap07.rosepharmacy.com>) directory, user must map this directory:

5.2.a. Go to Run

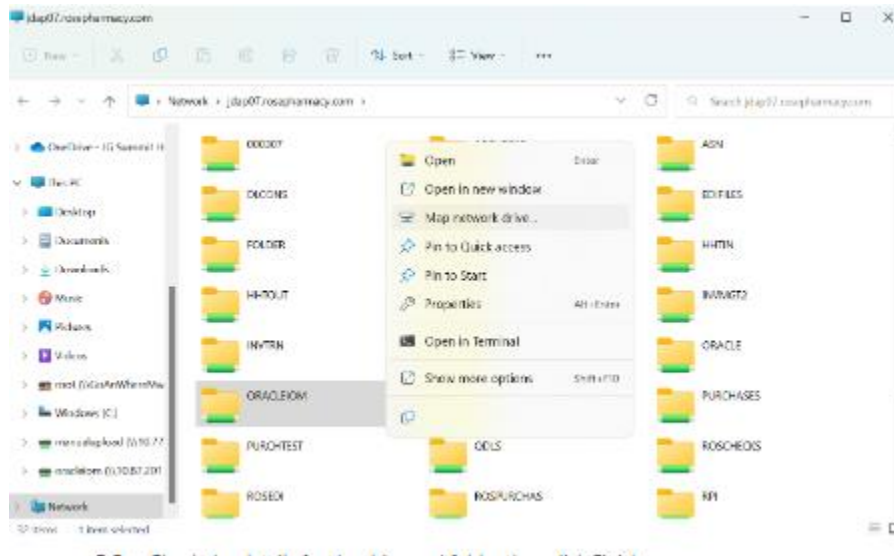
5.2.b. Input \\jdap07.rosepharmacy.com in field. **Click OK.**



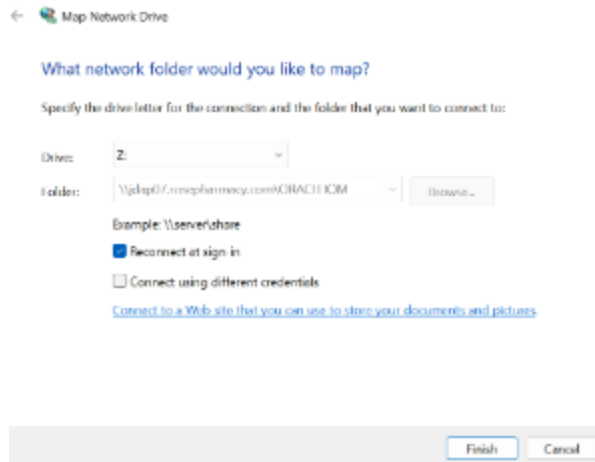
5.2.c. Enter JDA credentials then click OK.



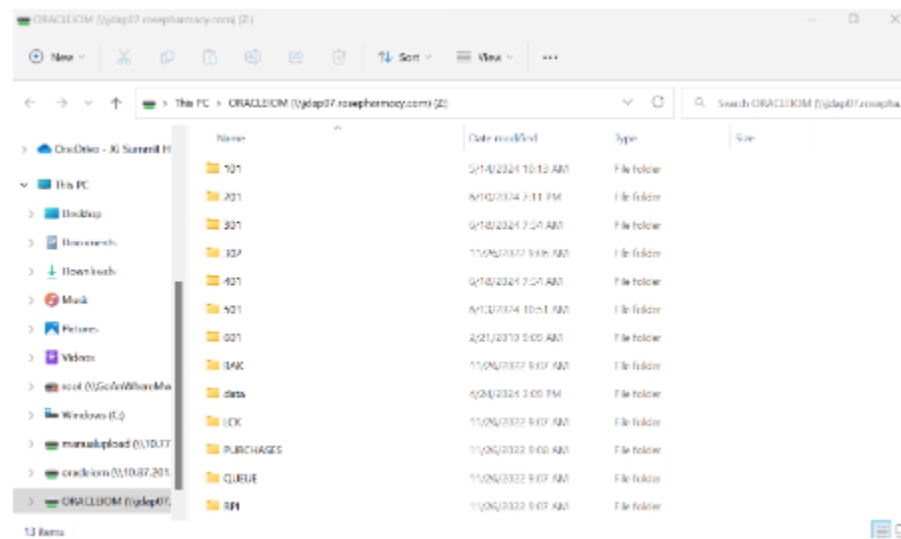
5.2.d. Right click on ORACLEIOM folder then click Map network drive...



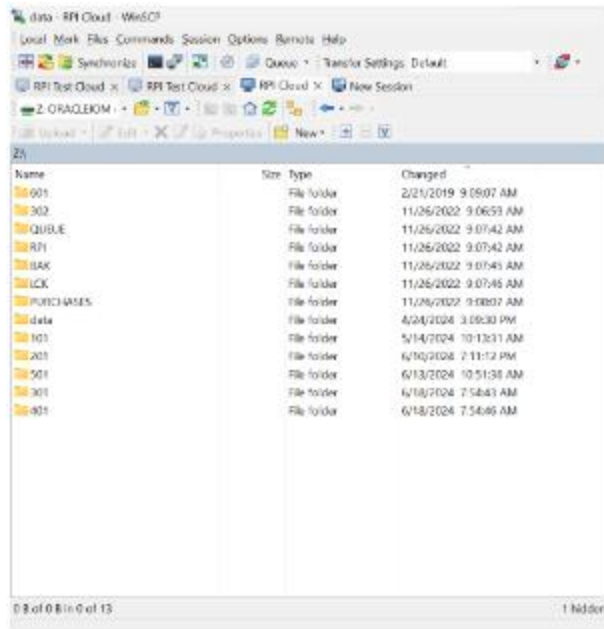
5.2.e. Check the details for the drive and folder then click Finish.



5.2.f. The OracleIOM folder shall open. Close this window and check WinSCP if the directory can be accessed.



WinSCP:

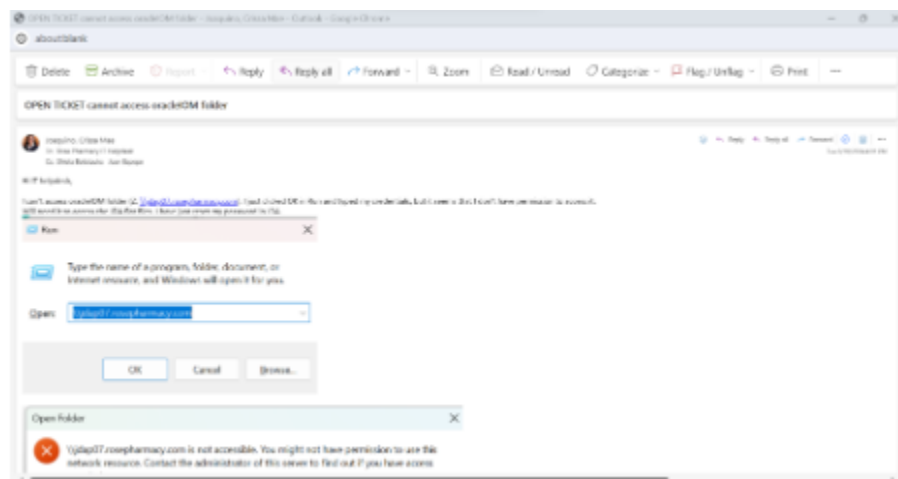


5.3. If an error is encountered when trying to access the ORACLEIOM (ldap07.rosepharmacy.com) directory, send a ticket to IT Helpdesk.

Subject: OPEN TICKET: cannot access oracleIOM folder

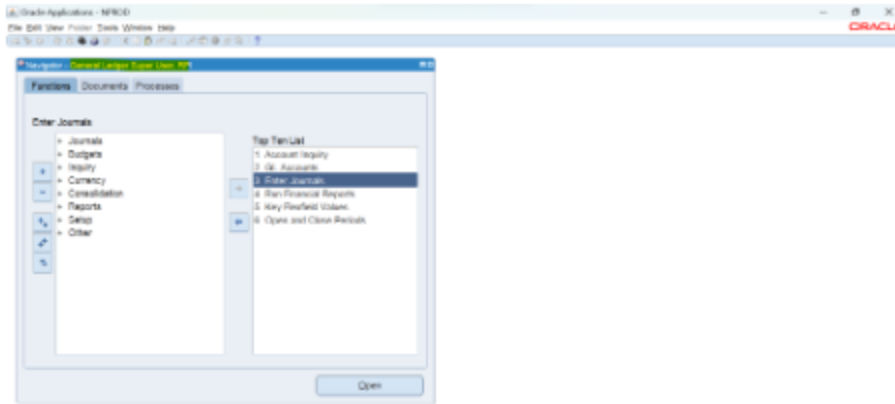
To: Rose Pharmacy IT Helpdesk <ithelpdesk@rosepharmacy.com.ph>

cc: Shiela Bolotaulo <shiela.bolotaulo@rosepharmacy.com.ph> ; Joan Espepe <joan.espepe@rosepharmacy.com.ph>



5.4. Oracle credentials (user and password) are provided by IT - Oracle Applications team via email.

5.5. User must have access to the General Ledger Super User, RPI responsibility to be able to interface the .501 flat files. This is assigned by IT - Oracle Applications team.



6. File Structure

6.1. .501 flat file

No	Column Name	Description	Data Type	Req?
1	ACCTG DATE	Accounting Date	Date	Y
2	ACCOUNT TYPE	"Debit" or "Credit"	VARCHAR2 (10)	Y
3	SEGMENT1	Company	VARCHAR2 (25)	Y
4	SEGMENT2	Account	VARCHAR2 (25)	Y
5	SEGMENT3	Location	VARCHAR2 (25)	Y
6	SEGMENT4	Department	VARCHAR2 (25)	Y
7	SEGMENT5	Employee ID	VARCHAR2 (25)	Y
8	SEGMENT6	Future	VARCHAR2 (25)	Y
9	SEGMENT7	Extra field only	VARCHAR2 (25)	N
10	SEGMENT8	Extra field only	VARCHAR2 (25)	N
11	SEGMENT9	Extra field only	VARCHAR2 (25)	N
12	SEGMENT10	Extra field only	VARCHAR2 (25)	N
13	JOURNAL NAME	Journal Name	VARCHAR2 (100)	Y
14	CATEGORY NAME	Category Name	VARCHAR2 (100)	Y
15	CURRENCY CODE	Currency Code	VARCHAR2 (15)	Y
16	AMOUNT	Amount	NUMBER	Y
17	SOURCE REFERENCE	Source Reference (JDA)	VARCHAR2 (100)	Y
18	FILENAME	Text Filename	VARCHAR2 (100)	Y

Y = required field

7. Schedule

7.1. GL Interface is performed **every Thursday**.

7.2. Generation of .501 flat files is done after errors are fixed by GL team. IT uploads the .501 flat files the same day. Email notification of successful upload on the same day.

8. Troubleshooting

8.1. When checking the JDA sheet, if there are blank GL account combinations:

Date	DOC	Company	Account	Location	BU	Emp	Future	a	b	c	d	Batch	Category	Currency	Amount	Debit	Credit	Source	RI
1-Mar-18 Credit	08	11110	1111101		3	0	0					0111100	1111100100		1111100			1111101	01
1-Mar-18 Debit	08	11110	1111101		3	0	0					0111100	1111100100		1111100	1111100		JDA	01
1-Mar-18 Credit	08	11110	1111101		3	0	0					0111100	1111100100		1111100			1111101	01

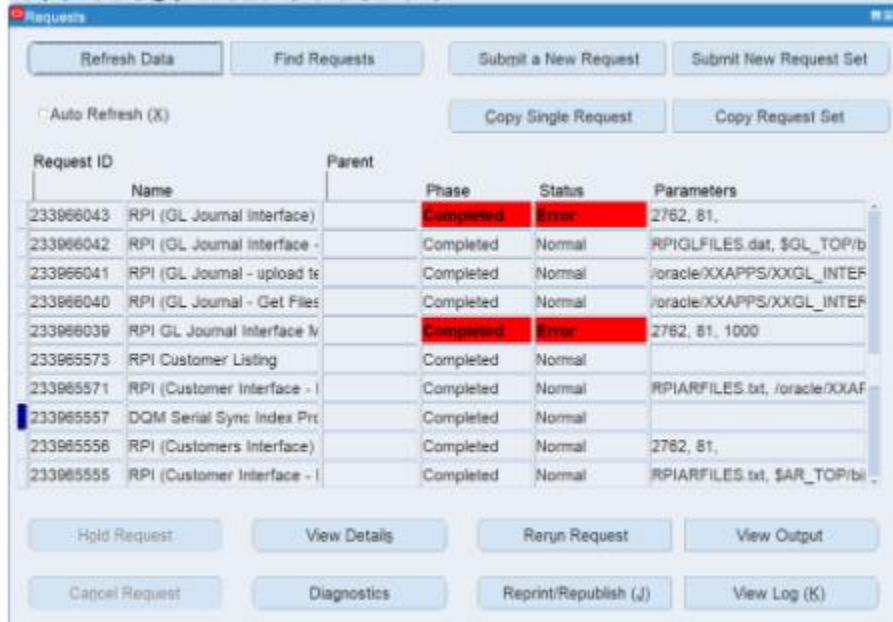
8.1.a. Send to GL team for validation so they could provide the GL account combination.

8.1.b. Go to WinSCP. Open the .501 flat file with the blank account combination, then copy the correct account combination and edit Batch name (should follow the Batch name of the other lines).

8.1.c. Use the revised flat file when uploading.

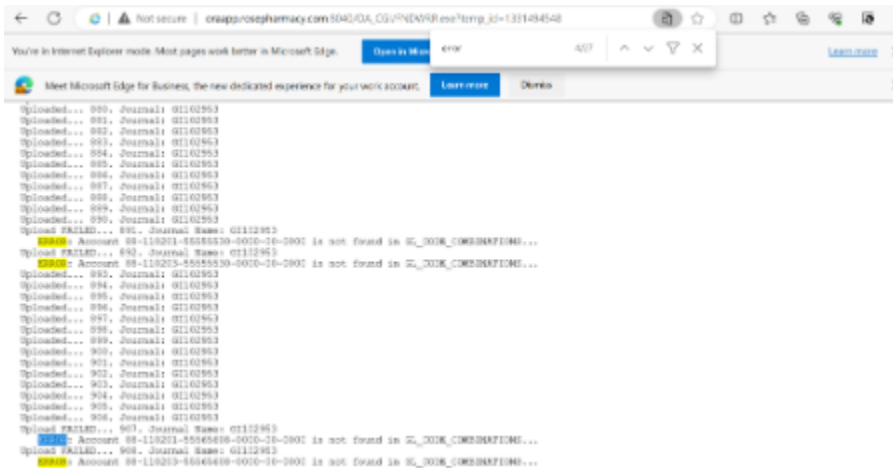
8.2. If running the RPI GL Journal Interface Main, the program returns **Completed - Error:**

8.2.a. Highlight the line with the error, then click View Output.



Request ID	Name	Parent	Phase	Status	Parameters
233966043	RPI (GL Journal Interface)		Completed	Error	2762, 81,
233966042	RPI (GL Journal Interface -		Completed	Normal	RPIGLFILES.dat, \$GL_TOP/b
233966041	RPI (GL Journal - upload te		Completed	Normal	/oracle/XXAPPS/XXGL_INTER
233966040	RPI (GL Journal - Get Files		Completed	Normal	/oracle/XXAPPS/XXGL_INTER
233966039	RPI GL Journal Interface Iv		Completed	Error	2762, 81, 1000
233965573	RPI Customer Listing		Completed	Normal	
233965571	RPI (Customer Interface - I		Completed	Normal	RPIARFILES.txt, /oracle/XXAF
233965557	DQM Serial Sync Index Pro		Completed	Normal	
233965556	RPI (Customers Interface)		Completed	Normal	2762, 81,
233965555	RPI (Customer Interface - I		Completed	Normal	RPIARFILES.txt, \$AR_TOP/bil

8.2.b. Go to browser. The inventory transactions with error can be found there.



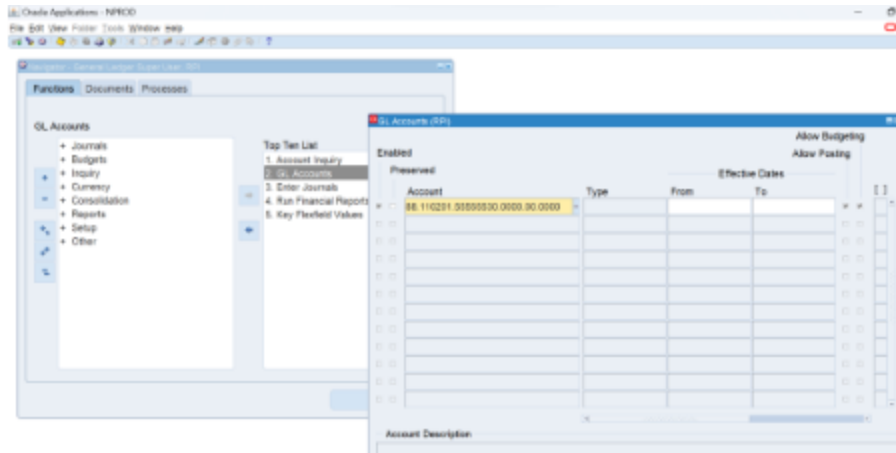
8.2.c. Find the errors:

- by pressing Ctrl + F in keyboard in the page and inputting ERROR
- or copying the data to an Excel file and filtering ERROR

8.2.d. If the error is -

-ERROR: Account is not found in GL_CODE_COMBINATIONS...

Set up the not existing GL code combinations. Go to GL Accounts.



Run the RPI GL Journal Interface Main for these flat files again.

-ERROR: Journal name already exists in main table...

```
... 1. Processing file: RPI062024_141329.501
Upload FAILED... 1. Journal Name: G1116864
ERROR: Journal name already exists in main table...
Upload FAILED... 2. Journal Name: G1116864
ERROR: Journal name already exists in main table...
Upload FAILED... 3. Journal Name: G1116864
ERROR: Journal name already exists in main table...
Upload FAILED... 4. Journal Name: G1116864
ERROR: Journal name already exists in main table...
Upload FAILED... 5. Journal Name: G1116864
ERROR: Journal name already exists in main table...
Upload FAILED... 6. Journal Name: G1116864
ERROR: Journal name already exists in main table...
Upload FAILED... 7. Journal Name: G1116864
ERROR: Journal name already exists in main table...
```

The .501 flat file has already been uploaded. Exclude from the interface. Confirm by searching for the journal name in Enter Journals.

8.2.e. For issues like the RPI GL Journal Interface Main taking time to upload (>1 hr) and other technical issues, contact IOM for support by submitting a ticket to iOM Help in <https://support.iomphilippines.com/help/135183837> and sending an email to Oracle EBS Support <ebs.support@iomphilippines.com>