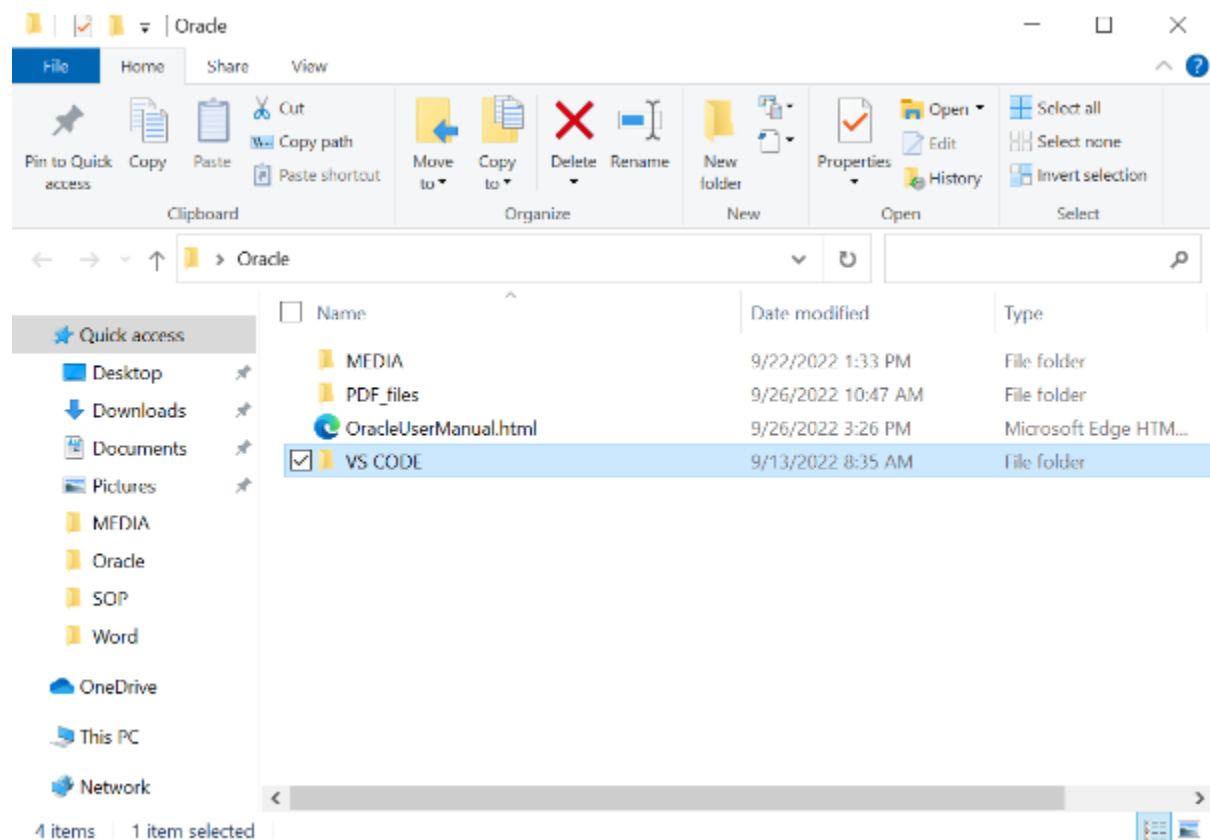


# Rose Pharmacy Helpdesk Source Code Modification Manual

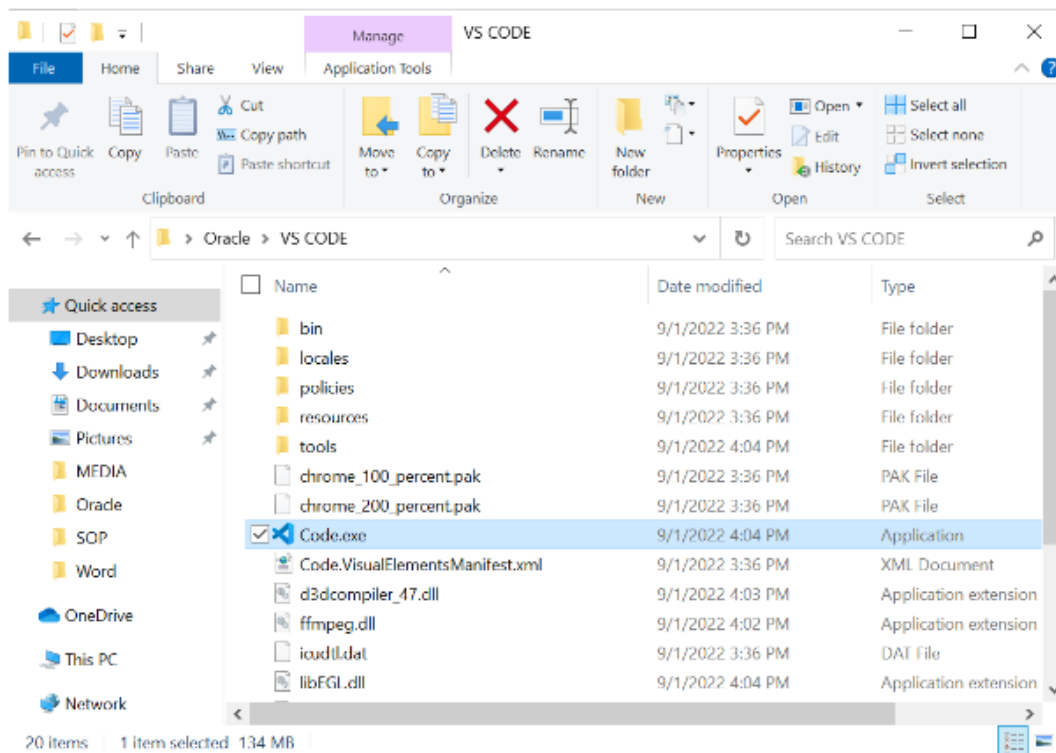
1. Open a source-code editor to edit the source code for the helpdesk website.

**Ex:** Visual Studio Code

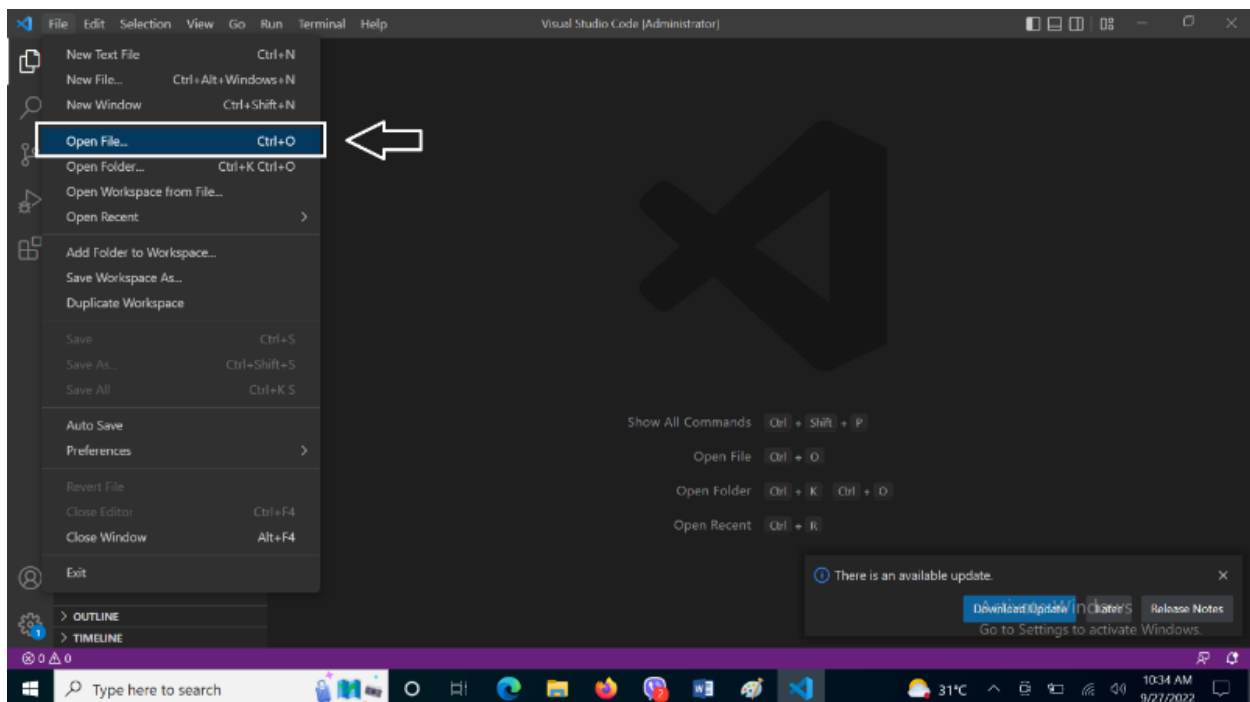
**Open VS Code Folder:**



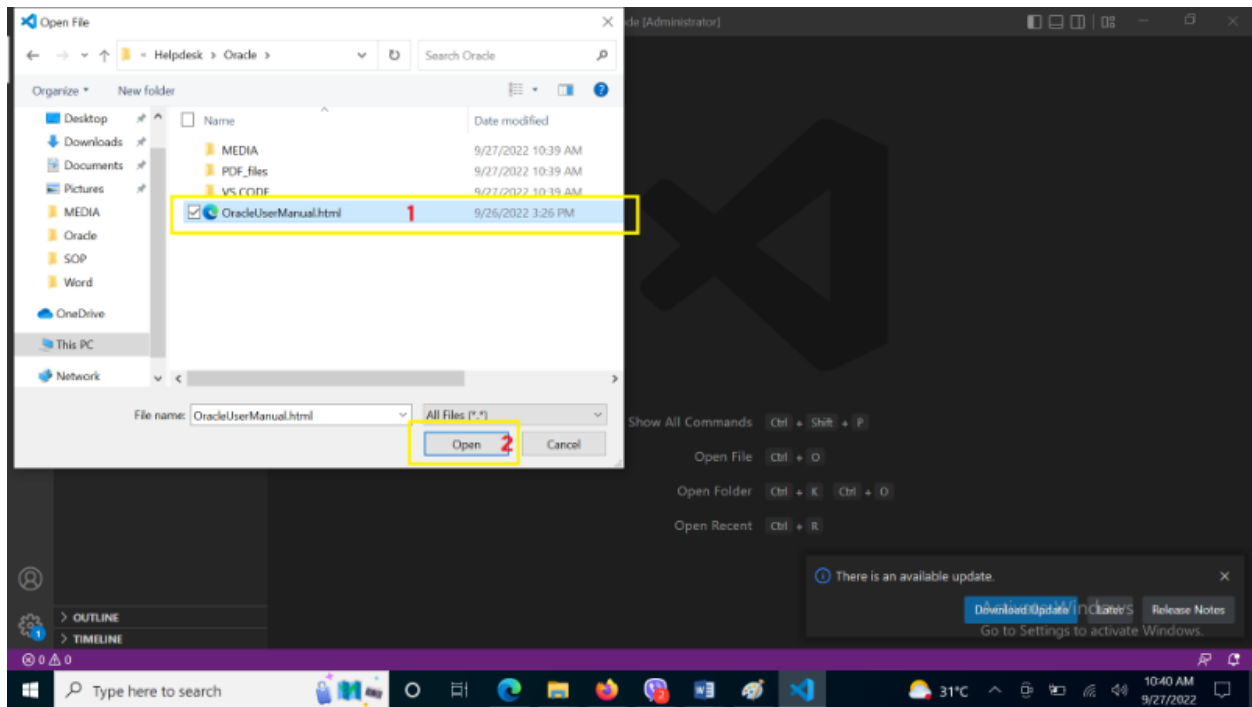
## Open Code.exe application:



## 2. After opening visual studio code, Go to **File > Open File...**



## 2.1. Locate the Helpdesk website html file (**OracleUserManual.html**) ► click **Open**

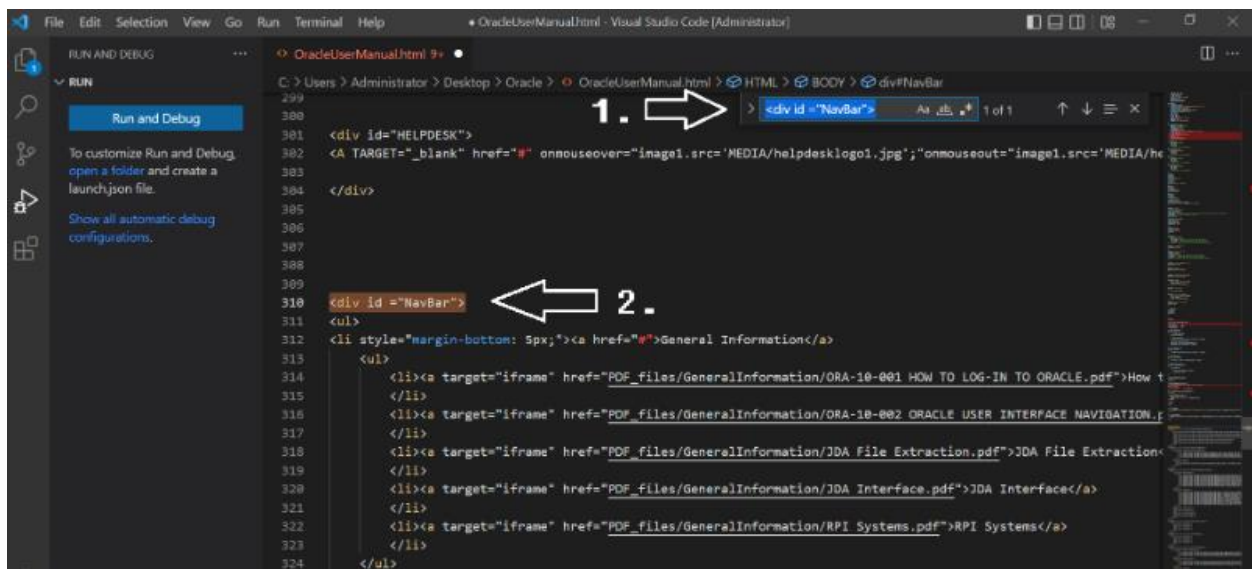


To add links into the navigation bar search for the div container with the unique identifier NavBar.

You may do the following steps:

3. Do the Find command (**ctrl + f**) ► Search for "**<div id =\"NavBar\">**" ► press **enter**.

4. Locate the NavBar div as shown below.

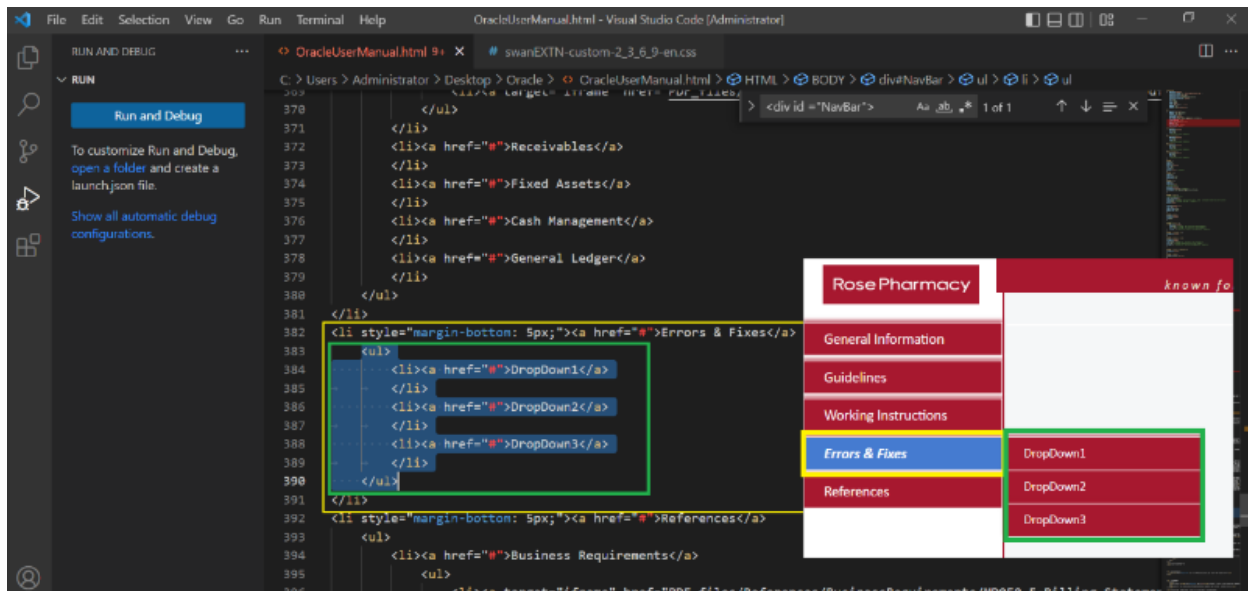


5. The purpose of the "<div id =\"NavBar\">" is to serve as the container for the navigation and dropdown content of the webpage. Hence, the div NavBar contains the whole navigation for the PDF Files. Adding/removing/changing the navigation structure is made in this container.

### 5.1. Modify links with a single (1) dropdown content. Ex: Errors & Fixes

Trace for the list "Errors & Fixes" under the NavBar container.

Refer to the image below for the UI representation for each line of code:



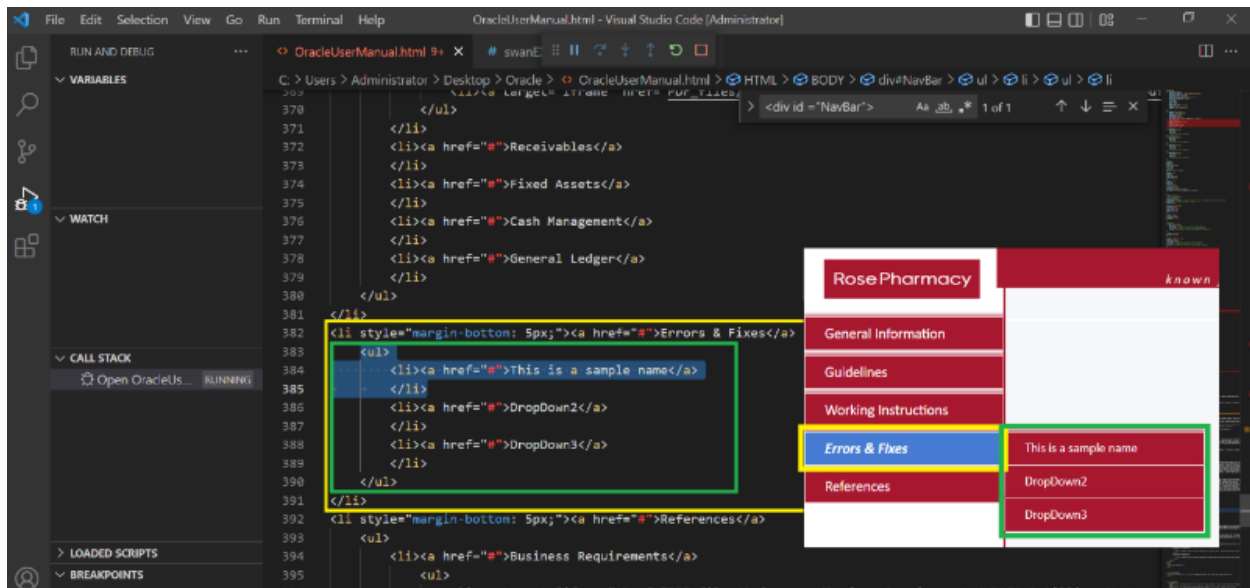
5.1.1. The list inside the <ul> </ul> container refers to the dropdown content of each navigation menu.

5.1.1a To name each dropdown content. Hover over to <li> <a href="#">DropDown1</a> </li>.

Change the word "DropDown1" to your desired content name.

**Ex:** <li> <a href="#">DropDown1</a> </li> ➤ <li> <a href="#">This is a sample name</a> </li>

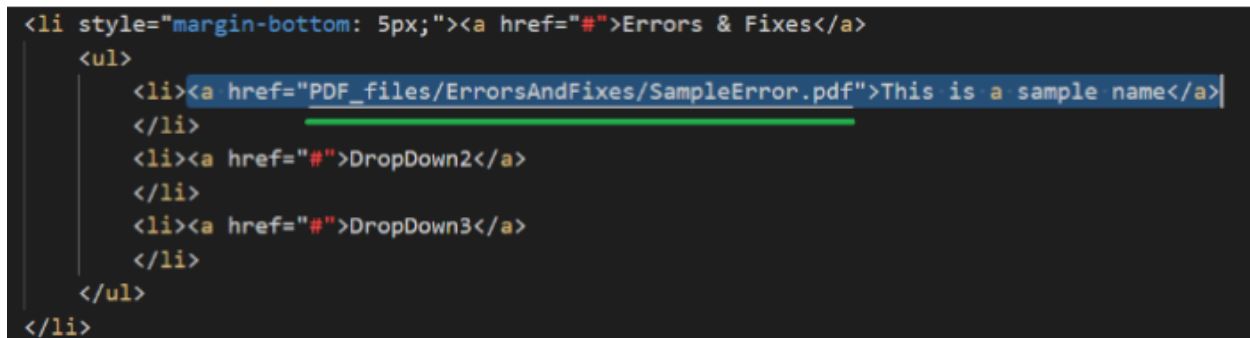
The UI after the changes were made:



**5.1.1b** After changing the dropdown content name, add the PDF source link on the hypertext reference attribute (href).

`<a href="#">` ➤ `<a href="YourPDFSourceLink">`

**Ex:** `<a href="PDF_files/ErrorsAndFixes/SampleError.pdf">`



**5.1.1c** Afterwards, add this line of code before the hypertext reference (href) attribute. `target="iframe"`

This line of code enables the PDF to be viewed on the website frame.

```

<li style="margin-bottom: 5px;"><a href="#">Errors & Fixes</a>
  <ul>
    <li><a target="iframe" href="PDF_files/ErrorsAndFixes/SampleError.pdf">This is a sample name</a>
    </li>
    <li><a href="#">DropDown2</a>
    </li>
    <li><a href="#">DropDown3</a>
    </li>
  </ul>
</li>

```

## 5.2. Modify links with two (2) dropdown contents. Ex: Guidelines

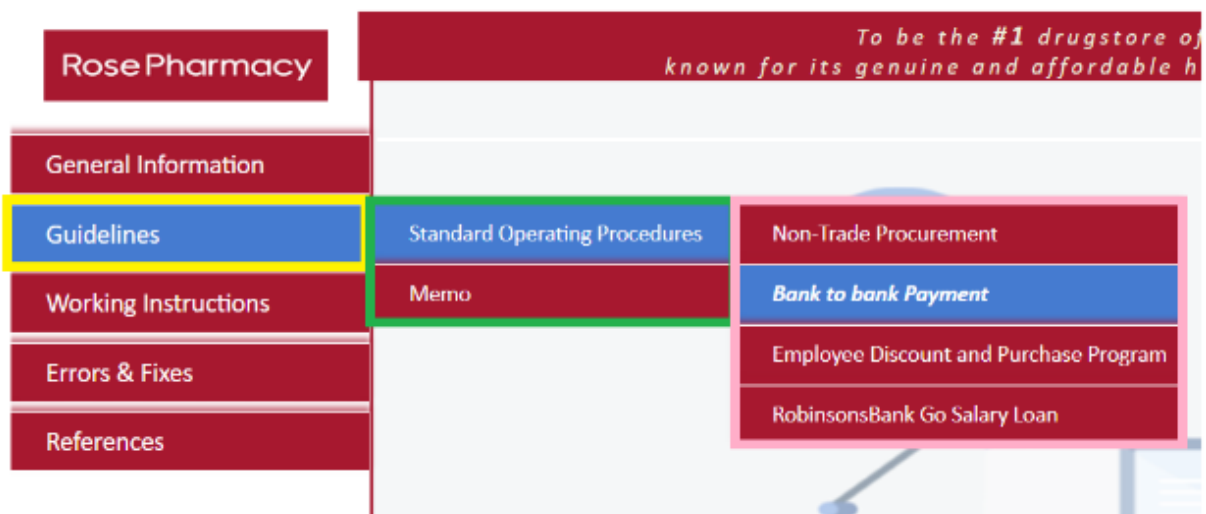
Trace- for the list "Guidelines" under the NavBar container.

Refer to the image below for the UI representation for each line of code:

```

<li style="margin-bottom: 5px;"><a href="#">Guidelines</a>
  <ul>
    <li><a href="#">Standard Operating Procedures</a>
    <ul>
      <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 014 Non-Trade Procurement" >Non-Trade Procurement</a>
      <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 021 Bank to bank Payment" >Bank to bank Payment</a>
      <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resource SOP_08 - 007 Employee Discount and Purchase Program" >Employee Discount and Purchase Program</a>
      <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resources SOP_08_2022_002 RobinsonsBank Go Salary Loan" >RobinsonsBank Go Salary Loan</a>
    </ul>
    </li>
    <li><a href="#">Memo</a>
    <ul>
      <li><a target="iframe" href="PDF_files/Guidelines/Memo/HR_2022_08_01 Updates on the MedVale Program" >Updates on the MedVale Program</a>
    </ul>
    </li>
  </ul>
</li>

```



**5.2.1.** The list inside the first `<ul> </ul>` tag refers to the dropdown content of each navigation menu.

**5.2.1a** To name each dropdown content. Hover over to

```
<li> <a href="#">Standard Operating Procedures</a> </li>
```

Change the word Standard Operating Procedures to your desired content name.

**5.2.2.** The list inside the second `<ul> </ul>` tag refers to the sub-dropdown content of the previous dropdown content of each navigation menu.

**5.2.2a** To add another dropdown content into the sub-dropdown content "Standard Operating Procedures"

Add a list `<li> </li>` with a hyperli-nk `<a> </a>`

**Ex:** `<li> <a href="#">Sample content name</a> </li>`

```
<li style="margin-bottom: 5px;"><a href="#">Guidelines</a>
  <ul>
    <li><a href="#">Standard Operating Procedures</a>
      <ul>
        <li><a href="#">Sample content name</a></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 014 Non-Trade Procurement SOP_06 - 014 Non-Trade Procurement">Non-Trade Procurement</a></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 021 Bank to Bank Payment SOP_06 - 021 Bank to Bank Payment">Bank to Bank Payment</a></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resource SOP_08 - 007 Employee Discount and Purchase Program SOP_08 - 007 Employee Discount and Purchase Program">Employee Discount and Purchase Program</a></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resources SOP_08_2022_002 RobinsonsBank Go Salary Loan SOP_08_2022_002 RobinsonsBank Go Salary Loan">RobinsonsBank Go Salary Loan</a></li>
      </ul>
    </li>
    <li><a href="#">Memo</a>
      <ul>
        <li><a target="iframe" href="PDF_files/Guidelines/Memo/HR_2022_08_01 Updates on the MedVale Program SOP_08_2022_08_01 Updates on the MedVale Program">Updates on the MedVale Program</a></li>
      </ul>
    </li>
  </ul>
</li>
```

The UI after the adding the previous line of code:

RosePharmacy		To be the #1 drugstore of known for its genuine and affordable he	
General Information			
Guidelines	Standard Operating Procedures	Sample content name	
Working Instructions	Memo	Non-Trade Procurement	
Errors & Fixes		Bank to bank Payment	
References		Employee Discount and Purchase Program	
		RobinsonsBank Go Salary Loan	

**5.2.2b** After adding a sub-dropdown content, add the PDF source link on the hypertext reference attribute (href).

`<a href="#">` ➤ `<a href="YourPDFSourceLink">`

**Ex:** `<a href="PDF_files/Guidelines/SOP/SamplePDF.pdf">`

```
<li style="margin-bottom: 5px;"><a href="#">Guidelines</a>
  <ul>
    <li><a href="#">Standard Operating Procedures</a>
      <ul>
        <li><a href="PDF_files/Guidelines/SOP/SamplePDF.pdf">Sample content name</a></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 014 Non-
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 021 Bank
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resource SOP_08 - 007 Employee Dis
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resources SOP_08_2022_002 Robinson
      </ul>
    </li>
    <li><a href="#">Memo</a>
      <ul>
        <li><a target="iframe" href="PDF_files/Guidelines/Memo/HR_2022_08_01 Updates on the MedVale Progra
      </ul>
    </li>
  </ul>
</li>
```

**5.2.4c** Afterwards, add this line of code **before** the hypertext reference (href) attribute. `target="iframe"`

This line of code enables the PDF to be viewed on the website frame.



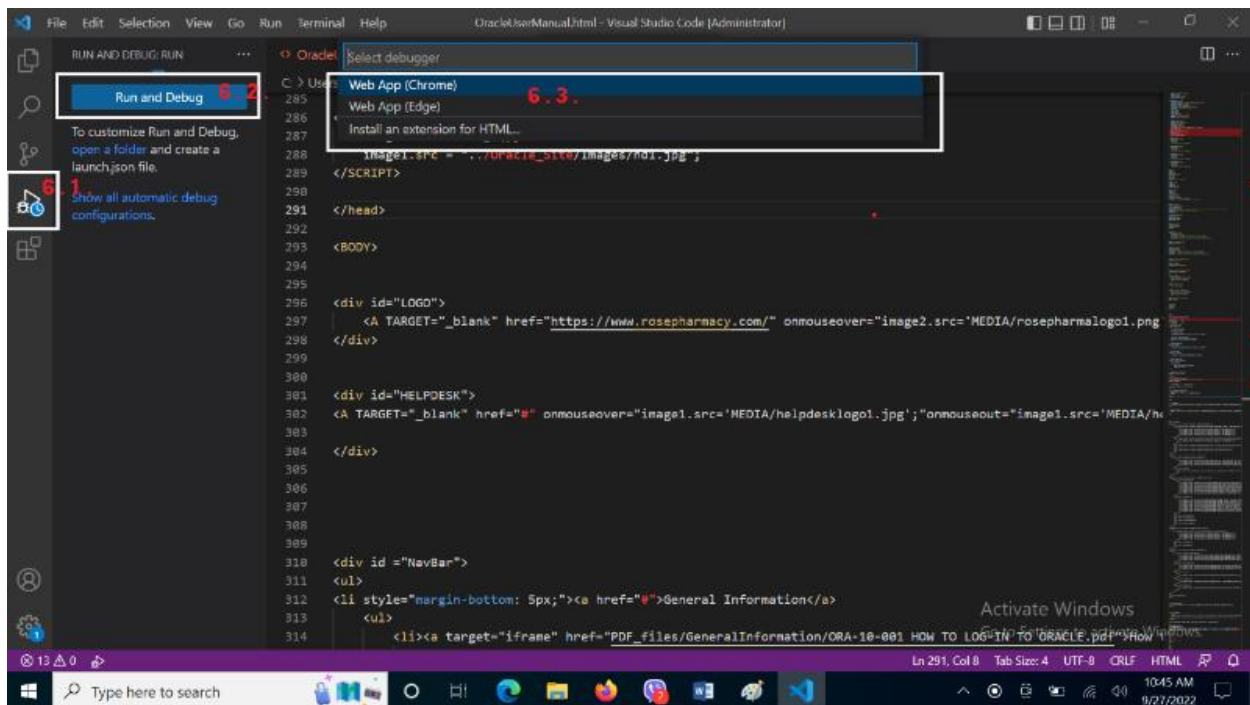
```

<li style="margin-bottom: 5px;"><a href="#">Guidelines</a>
  <ul>
    <li><a href="#">Standard Operating Procedures</a>
      <ul>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/SamplePDF.pdf">Sample content name</a></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 014 Non-...></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Finance and Accounting SOP_06 - 021 Bank...></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resource SOP_08 - 007 Employee Dis...></li>
        <li><a target="iframe" href="PDF_files/Guidelines/SOP/Human Resources SOP_08_2022_002 Robinson...></li>
      </ul>
    </li>
    <li><a href="#">Memo</a>
      <ul>
        <li><a target="iframe" href="PDF_files/Guidelines/Memo/HR_2022_08_01 Updates on the MedVale Program...></li>
      </ul>
    </li>
  </ul>
</li>

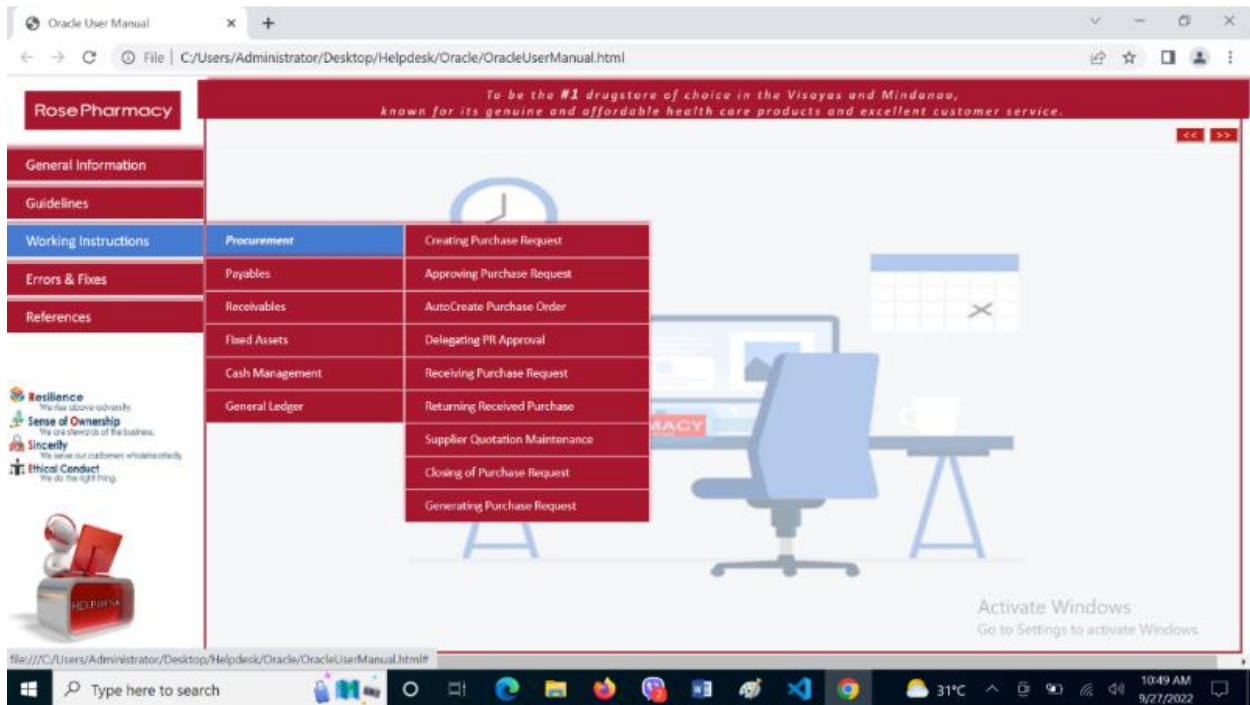
```

## 6. Run and Debug the program

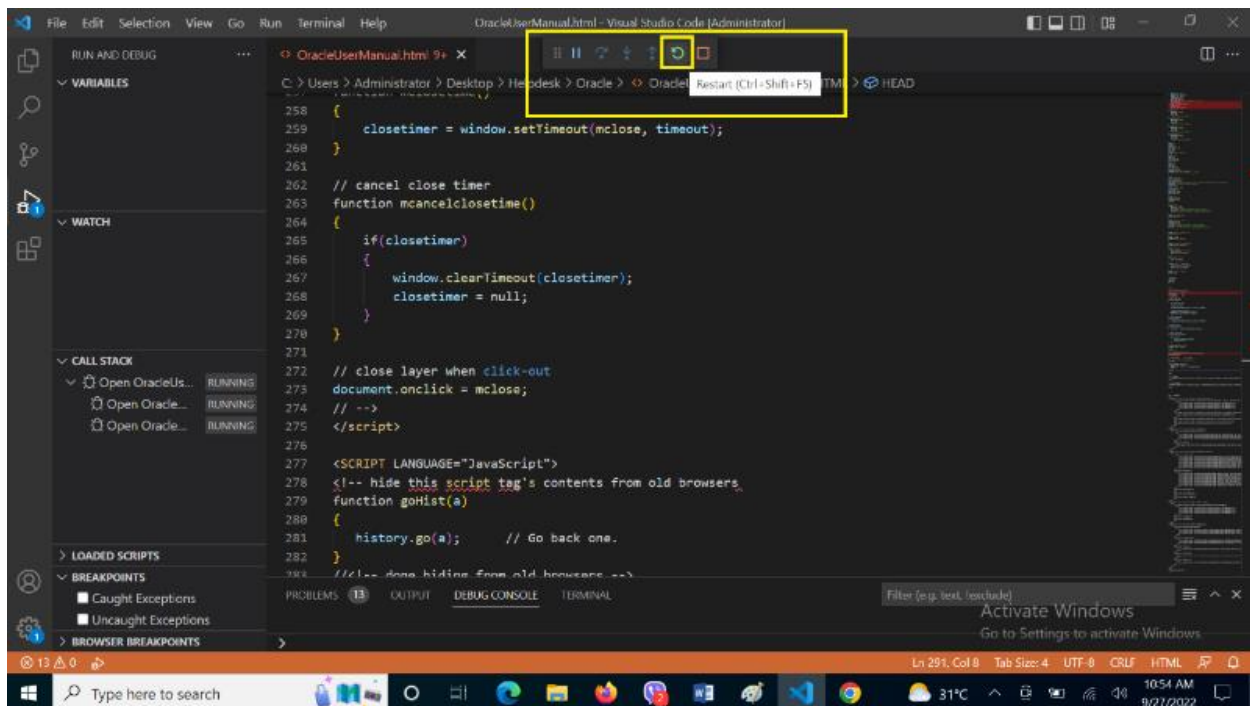
- 6.1. Click on the Run and Debug icon on the upper left corner.
- 6.2. Click Run and Debug button.
- 6.3. Choose your desired browser debugger.



7. Your desired browser debugger will pop up. Check if the changes made were applied through the website.



8. If there are additional changes, you may freely change the source codes on your source-code editor and click on the restart icon for the editor to apply the changes.



9. If changes were not applied. Be sure to double check the source code. Or you may click on the Stop icon on your source code editor then repeat step 6.

