

ORACLE USER INTERFACE NAVIGATION

1. Oracle Login Page



2. Oracle Application Home Page

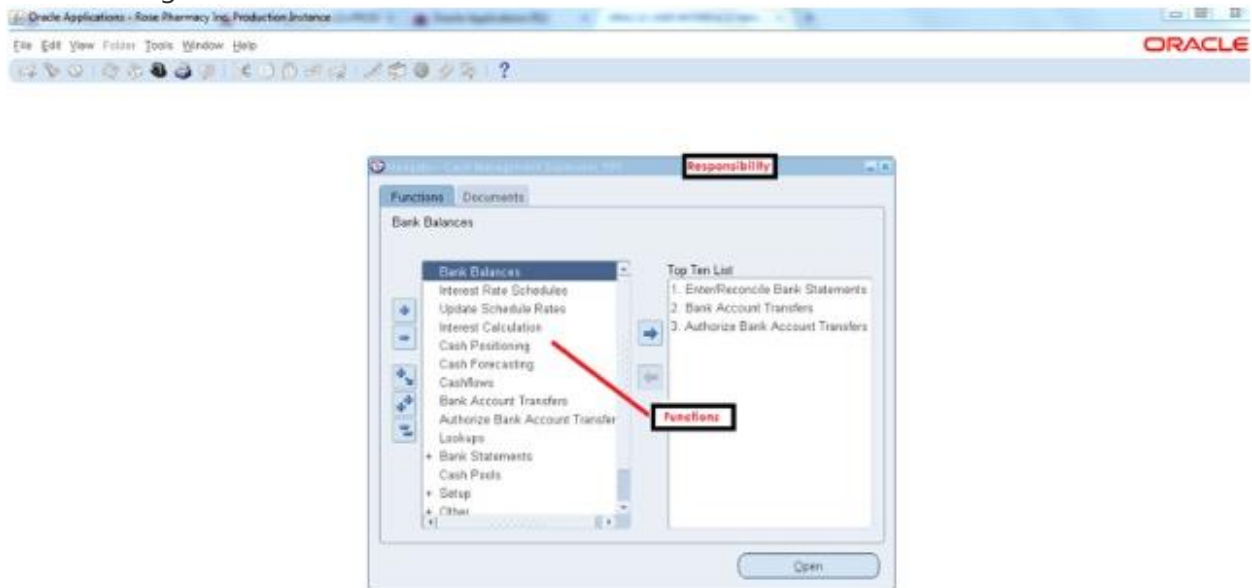


3. Java Browser

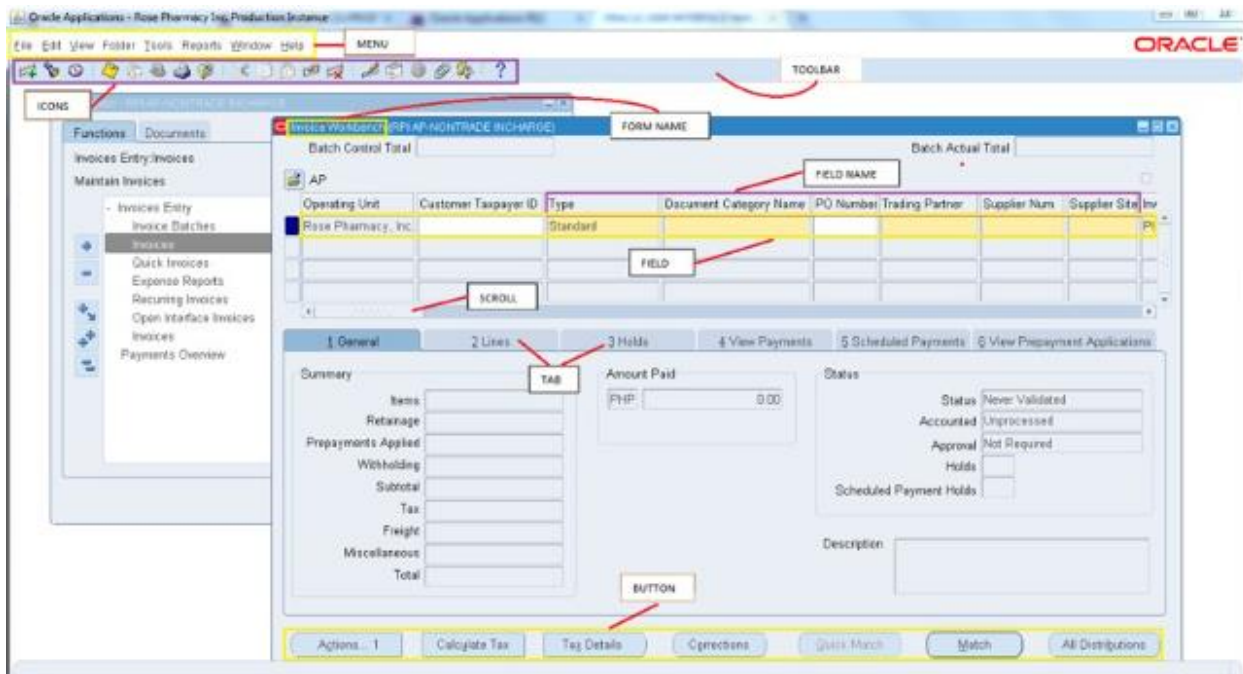


In order to access this application, you must install the J2SE Plugin version 1.6.0.07. To install this plugin, [click here](#) to download the oaj2se.exe executable. Once the download is complete, double-click the oaj2se.exe file to install the plugin. You will be prompted to restart your browser when the installation is complete.

4. Navigation Form



5. Active Form



6. Oracle Toolbars and Keyboard shortcuts


















Oracle applications can be driven by a combination of Menu selections, Toolbar icon selections and keyboard shortcuts. This section describes the Toolbar icons and keyboard shortcuts you will need to use the Application. For further information, kindly refer to the 'Oracle Application User's Guide'.

6.1. Toolbar

The Oracle Applications toolbar is shown below screenshot.

(Note: Icons may change and become enabled/disabled depending on the context)

Toolbar icons

-  **New** – opens a new record in the active form.
-  **Find** – displays the find window to retrieve records.
-  **Show navigator** – displays the navigator window
-  **Save** – saves any pending changes made in the active form
-  **Next step** – updates the process workflow in the navigator by advancing to the next step in the process.
-  **Print** – prints the current screen that the cursor is in. In some cases it may print a report associated with the current data.
-  **Close form** – closes all windows of the current form.
-  **Cut** – cuts the current selection to the clipboard.
-  **Copy** – copies the current selection to the clipboard.
-  **Paste** – pastes from the clipboard to the current field.
-  **Clear record** – erases the current record from the window.
-  **Delete** – deletes the current record from the database.
-  **Edit** – displays the editor window for the current field.
-  **Zoom** – invokes customer defined zoom (drill down behavior).
-  **Translation** – invokes the translation window.
-  **Attached** – invokes the attachment window. If one or more attachments already exist, the icon changes to a paper clip on a piece of paper.
-  **Help** – displays help for the current window.

6.2. Keyboard shortcuts

Function	Keyboard shortcut
Block Menu	CTRL + B
Clear Block	F7
Clear Field	F5
Clear Form	F8
Clear Record	F6
Commit	CTRL + S
Count Query	F12
Display Error	SHIFT + CTRL + E
Down	Down
Duplicate Field	SHIFT + F5
Duplicate Record	SHIFT + F6
Edit	CTRL + E
Enter Query	F11
Execute Query	CTRL + F11
Exit	F4
Help	CTRL + H
Insert Record	CTRL + Down
Lists of Values	CTRL + L
List Tab Pages	F2
Next Block	Shift + Page Down
Next Field	Tab
Next Primary Key	Shift + F7
Next Record	Down
Next set of records	Shift + F8
Previous Block	Shift + Page Up
Previous Field	Shift + Tab
Previous Record	Up
Print	CTRL + P
Return	Return
Scroll Down	Page Down
Scroll Up	Page Up
Show keys	CTRL + K
Up	Up
Update record	CTRL + U