



THE LONDON SCHOOL
OF ECONOMICS AND
POLITICAL SCIENCE ■

Welcome to the
Department of Economics

Undergraduate Handbook

2021/22

lse.ac.uk/economics





Look after yourself. Look after others.



Wear a mask



Wash or sanitise
hands regularly



Keep a safe distance and
follow advice on campus



Cover coughs
and sneezes



Use learning
spaces safely



Let LSE know if
you feel unwell

Do you have symptoms?

37.5°

High temperature, fever
shaking or chills



Loss of sense of smell, taste,
or breathing difficulties



Dry cough

**Get a COVID-19 test, DO NOT go out
and you MUST self-isolate for ten days.**



SCAN ME

Thanks. Together we help make LSE COVID-secure.

Campus safety, testing information and more: lse.ac.uk/coronavirus



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Welcome to the Department of Economics from the Head of Department

Whether you are a first-year student joining us for the first time, or a second or third-year student who is coming back for more, it is a great pleasure to welcome you as we begin together a new academic year.

I am deeply aware that your cohort have had to overcome unusual and often trying challenges in their education in the last two years. The fact that you're here is testimony to your determination and resourcefulness.

In the past two years everyone in the Department (and across the School) has worked tirelessly to deal with the pandemic and to secure an educational offer of our usual standard. I think we have been largely successful and I am enormously proud of the effort and dedication of all my colleagues.

However, education is a joint endeavour and those efforts by staff and faculty would have been pointless without the adaptability, good grace, and enthusiasm of so many of our wonderful students. As our Director says, if there is a silver lining in this pandemic it is that – at least here at LSE – it has brought out the best in most people.

While this academic year will still be affected by the pandemic, our fervent hope is that conditions will continue to improve as the year progresses. In any case, I am confident it will be for you a year full of new learning, new experiences, and new friendships. We've learned a tremendous amount about how to cope with the challenges of delivering education in a pandemic and we are prepared to do this if necessary. To our new students, my colleagues and I can't wait to meet you. To our returning students, we look forward to seeing you again.



Professor Francesco Caselli
Head of Department



Welcome to the Department of Economics from the Undergraduate Programme Director

Congratulations and a warm welcome to all new students joining the Department of Economics, as well as a warm welcome back to all returning students. For many of you it will be the first time on our special campus and I hope we can all look forward to a year with fewer restrictions.

Despite the ongoing uncertainty we all face, we have a wonderful plan of both in person and virtual activities designed to stimulate and challenge you all to develop both intellectually and socially. We will build on the educational innovations introduced last year that students tell us worked well, while our LSE Economics Families will bring you closer to your peers. Ongoing circumstances may challenge us as at times, but with flexibility and compassion I am certain you will be able to thrive.

The academic year 2021-22 is particularly special as it marks the launch of our new undergraduate core curriculum, after many years of planning. We are excited to be introducing our first years to Economics through our bespoke new courses. Students in Years 2 and 3 will also benefit from updated resources and opportunities.

It is also a fascinating time to be a student of economics. The LSE motto, *rerum cognoscere causas* – to understand the causes of things – underpins our approach to the study of Economics. We live in an era of major socioeconomic challenges as well as opportunities, for which the study of economics is highly relevant. I hope your studies here inspire you to think deeply and critically about these issues, while equipping you with rigorous tools and techniques with which to explore them.

Some final words of advice. First, your time at LSE Economics is precious – make the most of it by getting involved personally. Second, expect to be stretched academically and relish the intellectual challenge this poses – it is what makes an LSE economics degree rewarding and highly valuable. I wish you the very best in your endeavours at LSE and look forward to meeting you all as the academic year unfolds.



Dr Dimitra Petropoulou
Undergraduate Programme Director



About your department



The LSE Department of Economics is one of the largest departments in the School and is also associated with a number of important research centres. The Department is one of the best in the world and has a long-standing commitment to remaining at the cutting edge of developments in the field, while ensuring all mainstream areas of economics are strongly represented in teaching and research.

You will be taught by a broad range of academics in the Department over the course of your degree. All teaching staff hold regular office hours, which you are encouraged to make use of. These are a means of additional guidance and support to individual students taking their course(s). Other members of the faculty can be contacted by e-mail or through their assistants.

The iconic 32 Lincoln's Inn Fields building is the headquarters of the LSE Department of Economics and a number of important research centres. Details of all staff room numbers, email addresses and office hours can be found via the following link:

[**lse.ac.uk/economics/people/faculty**](http://lse.ac.uk/economics/people/faculty)

Staff can help answer general questions regarding the department and can also be contacted via email at [**Econ.hub@lse.ac.uk**](mailto:Econ.hub@lse.ac.uk).

Get connected with the Department's Social Media at:

[**@LSEEcon**](https://twitter.com/LSEEcon)

[**LSEEconomics**](https://www.facebook.com/LSEEconomics)

[**LSE Department of Economics**](https://www.linkedin.com/company/lse-department-of-economics)

[**LSE.Economics**](https://www.instagram.com/lse_economics/)



Teaching programmes

Undergraduate economics teaching at LSE blends rigorous training in the traditional tools of economic analysis with innovations in course content and pedagogical approaches. We currently offer three single honours degrees in: Economics; Econometrics and Mathematical Economics; and Economics with Economic History (until 2020/21).

[**BSc Economics**](#)

[**BSc Econometrics and Mathematical Economics**](#)

[**BSc Economics with Economic History**](#)

Research

We are a leading research department, consistently ranked in the top 20 economics departments worldwide. This is reflected in the **2014 Research Assessment Exercise** which recognised the Department's outstanding contribution to the field. According to the REF 2014 results, 56 per cent of the Department's research output was graded 4 star (the highest category), indicating that it is "world-leading". A further 33 per cent was designated "internationally excellent" (3 star).

Most research activity is integrated within collaborative programmes organised by LSE research centres. The main economics-related centres are the [**Suntory and Toyota International Centre for Economics and Related Disciplines \(STICERD\)**](#), the [**Centre for Economic Performance \(CEP\)**](#), the [**Financial Markets Group \(FMG\)**](#), the [**Centre for Analysis of Social Exclusion \(CASE\)**](#), the [**Spatial Economics Research Centre \(SERC\)**](#), the [**International Growth Centre \(IGC\)**](#), and the [**Centre for Macroeconomics \(CFM\)**](#).

The Department's research has been utilised in efforts to tackle major global challenges such as climate change; economic instability; economic development and growth; and national and global productivity and inequality, often catalysing profound shifts in policy debate and formulation. Professor Stern's work, for example, has transformed worldwide debate on the economics of climate change, and CEP research on "happiness", led by Professor Lord Richard Layard, has had similarly far-reaching effects on debate about human wellbeing. You can read about their work, as well as some of our other recent research projects on our [**Research Impact and Case Studies**](#) page.

More recently, faculty in the Department have been actively engaged in research to tackle the formidable challenges posed by the COVID-19 pandemic to health systems, societies and economies worldwide. New data, new models and new policy packages are presented by our faculty in a series of research papers and policy proposals, that can be found in our dedicated page on [**LSE Economics Research in Response to COVID-19**](#).



Public events and lectures

The Department of Economics hosts public lectures, research seminars and annual Economica Coase-Phillips. For more information, visit www.lse.ac.uk/economics/events-and-seminars.

LSE students also benefit from the public events programmes of other departments at the School, as well. See lse.ac.uk/events for a list of all events at the School.





Department of Economics staff

BSc Programme Director and Tutors



Dr Dimitra Petropoulou

Undergraduate
Programme Director

I oversee and ensure the smooth running of our undergraduate programmes, so that your student experience is as enriching as possible. I work closely with staff and students to strengthen our teaching delivery and help students engage with each other in our special LSE Economics community. You will hear from me regularly with updates and news.

I will also teach many of you over the course of your degree and look forward to meeting you in the classroom as well as through our many cocurricular activities and social events. I also Chair the Staff Student Liaison Committee (SSLC), where student representatives and staff meet to find solutions to problems and discuss new ideas.

Do reach out to me, or other members of the Undergraduate Team if you have any issues to raise or ideas to share.

32L.4.27

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Dr Judith Shapiro

Departmental Tutor

I would like to offer you my very warmest welcome to our remarkable department, where I've had the pleasure of assisting sixteen entering classes to develop and succeed. In Economics, alongside your Academic Mentor, your Departmental Tutors can offer advice on more complex academic and personal issues. I work alongside them, as well as with the **LSE SU Economics Society** and Undergraduate Programme Director, to ensure that our students develop a wealth of co-curricular activities such as our weekly Sen Club, additional research opportunities and competitions.

Additionally, I am responsible for decisions on exceptions to our regulations, interruptions, and transfers into our department for Year Two. I am also pleased to share my years of experience on graduate study and course choice.

32L.1.32

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Dr Antonio Mele

Deputy Undergraduate
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Each Undergraduate Tutor offers regular overall advice and opportunities for individual guidance to an entering cohort, on both academic and pastoral issues. Your Undergraduate Tutor will follow your year cohort through to graduation, using their wider knowledge and specialist training to offer their generous support on a wide range of problems, whether relating to your studies or any other issue. Together they coordinate our First Year Challenge, where you will first meet them.

**Dr Junius Olivier**

Undergraduate Tutor to Year 1 students

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Professional services staff

Hello and welcome,

The Department of Economics Professional Services Team is here to help you during your time at LSE. The dedicated Undergraduate Programme Team works together with the Undergraduate Programme Director and Tutors to ensure that students have a great experience at the Department of Economics and LSE.

We look forward to getting to know all of you and to work together with you to build a great Department of Economics student community. We hope that you will be happy during your time in the Department, and will find it rewarding, stimulating and challenging, as well as enjoyable, of course!

This Student Handbook aims to give you information on the vital things you need to get started on your BSc Programme at LSE.

The Department of Economics Undergraduate Programmes Team



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Find out more about Department members at lse.ac.uk/economics/people. For enquires related to your BSc programme, please message econ.bsc@lse.ac.uk and econ.exams.ug@lse.ac.uk for exams-related matters.



Course selection and timetables

Programme structure and what you need to do

For students starting LSE in 2021/22:

Students who are continuing at LSE, having begun in 2020/21 or earlier should go to [page 15](#).

Each year of the undergraduate programme comprises four papers. Each of these papers is completed by taking either one full, or two half units.

Your First Year:

LSE has two teaching terms, Michaelmas Term (MT) and Lent Term (LT). In each term you'll study four courses, alongside [LSE100](#) in Year 1.

You will have your first exam week from Monday 10 – Friday 14 January 2022. In Summer Term (ST) you complete your courses and revise in the run-up to Summer exams.

The full list of papers over your three years can be found [here](#).

The structure of year one is also illustrated below, as it is easier to see the two configurations, which depend on your choice in Paper 3 of [MA107](#) or [MA100](#).

- More about this choice and your choice of outside option is found below, in the section on "How to Select Your Choices", as is information on the advice and support offered to you on this during Welcome.

On your first Economics course, [EC1P1](#), with [Professor Ricardo Reis](#), you'll learn to think like an economist by using economic theory and analyse economic data to produce compelling arguments. Each week you'll explore a different economics topic including the well-being of nations, climate change, inequality, poverty and development, the role of money, competition in the digital age and the role of institutions.

EC1P1 has two exciting features:

- Our First Year Challenge is the coursework component, which gives you the opportunity to meet other students and explore economics in a creative way in your first few weeks at LSE.
- Your introduction to coding and data analysis using Python will begin in EC1P1 and continue in LT in Macroeconomics I ([EC1B1](#)).

Also in Michaelmas Term, you'll build foundations in mathematics ([MA107](#) or [MA100](#)) and statistics ([ST109](#)), develop skills in R, and explore an outside option of your choosing from another department.



In Lent Term you will start your learning in the three core sub-fields of economics:

- Macroeconomics I (**EC1B1**)
- Microeconomics I (**EC1A1**) and
- Econometrics I (**EC1C1**), where you will learn the **tools economists use to answer quantitative questions**.

BSc Economics Year 1 - Configuration A:

| Year 1 MT | Year 2 LT |
|--|--------------------------|
| Economics (EC1P1) | Microeconomics I (EC1A1) |
| Quantitative Methods (Mathematics) (MA107) | Microeconomics I (EC1B1) |
| Elementary Statistical Theory I (STI09) | Economics I (EC1C1) |
| Outside Option(s) | |
| LSE100 | |

BSc Economics Year 1 - Configuration B:

| Year 1 MT | Year 2 LT |
|---|--------------------------|
| Economics (EC1P1) | Microeconomics I (EC1A1) |
| Outside Option | Microeconomics I (EC1B1) |
| Elementary Statistical Theory I (STI09) | Economics I (EC1C1) |
| Mathematical Methods (MA100) | |
| LSE100 | |

LSE100

All undergraduate LSE students take LSE100 in the Michaelmas and Lent terms of their first year. The course is designed to enhance your undergraduate education by giving you the opportunity to learn from LSE's leading academics and engage with ideas that transcend disciplinary boundaries. In this course, you will have the chance to collaborate with peers from other degree programmes, expanding your methodological skills, deepening your understanding of disciplinary modes of thinking, and synthesising ideas from across disciplines to achieve comprehensive understanding of complex social issues. You will explore the relationship between theory, evidence and explanation, and develop your skills in thinking critically and creatively about complex issues. LSE100 aims not only to broaden your education and intellectual experience at the School, but also to deepen your understanding of your own discipline.

To find out more about what you will study on LSE100 in 2021/22 please visit the **course website** or contact the Course Office at **[lse100@lse.ac.uk](mailto:Lse100@lse.ac.uk)**.



When to select your courses

Undergraduate course selection will open for all new LSE students on **Tuesday 7 September 2021**. Course selection across LSE will close at **5pm on 4 October 2021**.

If something goes wrong then emergency changes to course selections can be made until 15 October 2021. After this no changes can be made, no matter the circumstances. (Information on the switch between MA102 and MA103 will be given to all via email).

Although you may select your courses as soon as registration opens and change these choices until 4 October, we recommend that you wait to get our advice in Welcome, having checked first that you are not interested in a “capped course”, listed and described below.

You will register in person from 9.30 -10.30am on Tuesday 21 September. If you will be delayed in arriving or required to self-isolate, you should let us know at Econ.BSc@lse.ac.uk.

From 2 - 4pm we will have a Welcome and Course Selection Advice Panel in the Peacock Theatre, followed by a reception and informal discussion.

The Course Selection Advice Panel will feature continuing students with experience and be led by Dr Junius Olivier, who will be your year's Undergraduate Tutor throughout your studies. You will also learn about meeting with your assigned Academic Mentor.

You need to accelerate course selection only if you wish to register interest for one of the few **“capped” courses with limited enrolment**. If you wish to take any of these as an outside option, email [Dr Judith Shapiro](#). Given the likelihood that not all can be accommodated, you should have a back-up choice.

How to select your courses

You will need to select your courses on [LSE for You](#). First year students need to select all four papers. Step-by-step instructions are available [here](#).

The Undergraduate Outside Options List (Year 1) for Paper 4 can be found [here](#). Please note that this list may be updated ahead of the 2021/22 academic year. Course codes listed there will lead you to extremely useful Course Guides and often to [Course Videos](#).

The Course Selection Panel on 21 September led by Dr Olivier will offer group and individual advice on the choice between MA107 and MA100, information on the most frequently selected outside options: EH101, AC102/FM101, GV101 PH103, ST101, and will answer questions on options. For initial information on any course, use the link to the list above. In many cases you will find a course has much further available on Moodle which may be accessible without an enrolment key.



Some departments make use of a tool called “Course Finder”. Instructions on this and other supporting materials on selection are also [here](#) and [here](#). Please be aware that Course Finder is different to selecting your courses, even if you use it you will still need to make your selections in [**LSE for You**](#).

After selection, you should check you have Moodle access for your selected courses. Providing your selected courses are ready in Moodle, you should be automatically enrolled on their Moodle pages a few hours after selecting your courses on [**LSE for You**](#).

Capped courses

Some courses have to limit enrolment, which is normally done by “first-come, first served” on [**LSE for You**](#). The new programming courses (ST101 and ST115) have a cloud sign-up sheet for which you should get instructions as soon as possible from [**Dr Judith Shapiro**](#).

Timetables

Undergraduate students are allocated to all teaching centrally by the Timetables Team. If you have made your selections in LSE for You by 19 September, you should receive your personal timetable on Friday 24 September. After this, if you make changes to your course selections it can take up to 48 hours for these to be reflected on your personal timetable.

Can't see your timetable? If you can't see your timetable, or it is incomplete, after 24 September then check that you have:

- Completed online registration for this academic year
- Selected all your courses in LSE for You
- Not selected a course which creates a timetable clash (check the [**course by course timetable**](#))
- Not made changes within the last 48 hours

It is not possible to change the lectures in your timetable. You can potentially change class/seminar group in exceptional circumstances. To request a group change apply using the “course group change request” tool within LSE for You. You should include details of why you need to change group and outline your availability for alternative groups. We may request evidence in support of your request.

If you find you have a lecture clash and wish to see if exceptional permission can be granted for this, write to the Departmental Tutor [**Dr Judith Shapiro**](#) as soon as possible.



Auditing courses

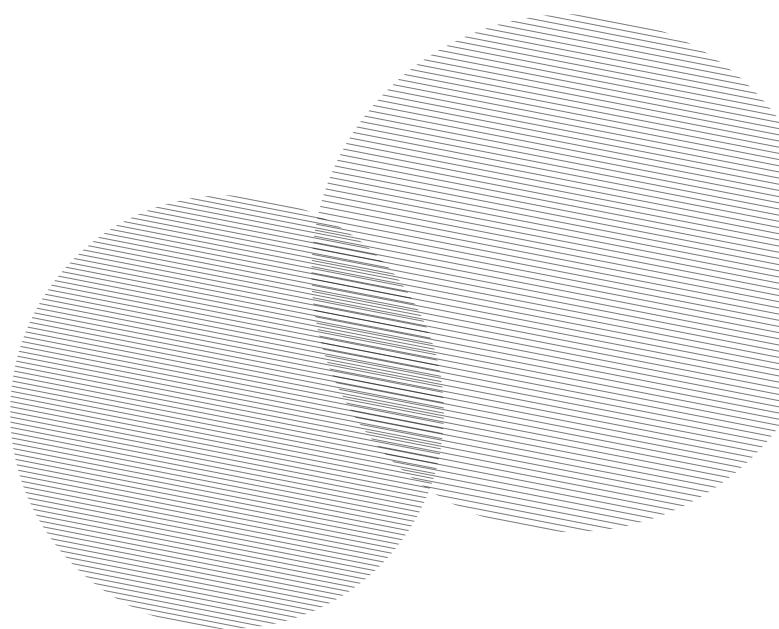
Some LSE courses allow for students to 'audit'. This is an informal arrangement where you join the lectures but do not go to classes/seminars or take the assessments. As an informal arrangement, it is not possible for LSE to confirm whether you have audited a course; it will not appear in your course selections, on your timetable or on your transcript. If you do choose to audit a course you should first check that your timetable will allow you to join the lectures. If so, contact the relevant course leader and ask permission to audit their course. You must not attend any classes/seminars for courses you are auditing. This is particularly important for in-person classes/seminars where social distancing and track and trace policies need to be in place to maintain the safety of the LSE community.

Lent term course selection

Course selection will reopen for two weeks at the start of Lent Term 2022 to allow you to change Lent Term half units, provided the newly chosen courses are not already full. Late course changes are not permitted in Lent Term once course selection has closed. We advise that you minimise the changes you make in this period. You cannot change any course that has any teaching in Michaelmas Term 2021 apart from switches between MA102 and MA103, about which advice will be given by email to all. (Current second year students should note that change between EC220 and EC221 is available in this window.)

Getting help

The Department and Student Services offer a wide variety of support facilities, and it can be confusing to know whom to address. For this reason, we recommend you simply first contact Econ.BSc@lse.ac.uk who can advise and often forward your requests in the most efficient manner.





Information for Year 2 and Year 3 Students

BSc Economics

For students starting LSE in 2020/21 and earlier:

Each year of an undergraduate programme comprises four papers. Each of these papers is completed by taking either one full, or two half units.

You will have completed the following papers *

Paper 1: Economics A (EC100) or Economics B (EC102)

Paper 2: Mathematical Methods (MA100)

Paper 3: Elementary Statistical Theory (ST102)

Paper 4: One full unit or two 0.5 units from an approved outside option list for year one.

Year 2 and 3 papers for your cohort are listed [here](#).

Course selection opened in August, and many have begun to select courses, using guides distributed. If you still need assistance, particularly on requesting unlisted courses, please write to [Dr Judith Shapiro](#), who will direct you.

For those rising third year students still selecting Paper 12, a reminder:

Students may choose four papers from the [Economics Selection List](#), or three papers from the Economics Selection List and one from a defined list of closely-related subjects which are set out under Paper 12. In exceptional circumstances and with permission from the Departmental Tutor, a student may select another course for Paper 12, which must be "advanced and coherent with the student's overall programme."

The BSc Economics is a very highly regarded "single honours degree", and this means that the final year is specialised and advanced; the Regulations are designed so that you take a portfolio of subjects appropriate for Economics. For these reasons, substitutions are not allowed for papers 9-11, and if both FM300 and FM320 are selected, one must be as Paper 12.

Further advice on Course Selection will be available during Welcome, in blended format. Zoom links will be sent and will include current joint degree students.

Information on applying to transfer to year 3 of our BSc Econometrics and Mathematical Economics for 2022/23 will be given in Lent Term. Applications for 2021/22 closed on 6 September.



Your Academic Mentor

All undergraduate students are assigned an Academic Mentor each year. The Programme Manager will email all 1st year students with details of their Mentor and first scheduled meeting. It is your responsibility, as well as that of your Academic Mentor, to make regular contact and to ensure both that she/he is aware of any particular problems and that your progress and attendance is monitored on a regular basis. Your Academic Mentor sees your class attendance and progress via LSE for You and is expected to provide a termly report on your progress. Taking the time to get to know your Academic Mentor can be a very enriching part of your academic journey. It is most important as your Academic Mentor also provides references (and input to references) – both during your stay at LSE and after you leave. These requirements and responsibilities are aimed at ensuring that everyone benefits from regular contact and a good student/Mentor relationship.

Timeframe for meetings

The minimum number of meetings between Mentors and students is two per term. However, students are encouraged to keep in touch with their Mentors and reach out if they have any problems.

For first year students, the first meeting of the year should ideally take place on the Thursday/Friday before the beginning of term (i.e. Welcome Week), or during the first week of term (i.e. when teaching starts). This meeting is important in introducing yourself to your mentor, and to discuss course choices.

This first meeting is usually in groups but later meetings are usually one-to-one. All students may also attend their Mentor's office hours to raise specific issues as they emerge. Students may always make additional appointments to see their Mentor. Other questions may be dealt with appropriately by email.

LSE defines the role of the Academic Mentor as follows:

- To provide students with academic guidance and feedback on the students' progress and performance and to discuss any academic problems they may experience.
- To provide pastoral support on non-academic issues and to refer students, as necessary, to the appropriate support agencies within the School.
- To maintain regular contact with the student on academic and pastoral issues through direct one-to-one meetings and other means of communication, such as emails.
- To implement the provisions outlined in Teaching and Learning Adjustments (TLAs) for students with disabilities in liaison with the School's Disability Office.

Details of their roles and responsibilities can be found in the LSE Code of Practice.

Details about how to make the most of your relationship with your Academic Mentor can be found on the [**Academic Mentoring Portal**](#).



Office hours for advice and feedback

Office hours are your opportunity to talk to your course teachers on a one-to-one basis. You can see any teacher during their advice and feedback hour, even if you are not enrolled on one of their courses. These sessions are your chance to, for example, ask for clarification on a topic, discuss any difficulties with a course, or to ask questions if you are interested in an academic's particular field of study and want to know more. All teachers hold an advice and feedback hour at least once a week during term time. Some teachers operate a drop-in session, whilst others ask you to book an appointment via the Student Hub.

You can check a teacher's advice and feedback hour on the Who's Who pages of the departmental website, and for some courses, on Moodle and on the LSE Student Hub. If you are unable to attend an advice and feedback hour, for example because of a timetable clash, you are encouraged to contact the individual teacher to arrange an appointment at an alternative time.

For our core Economics courses, students have the opportunity to attend a dedicated Support Lab either in LSE LIFE or virtually through Zoom.





Requesting written references

If you are asking an academic (Academic Mentor, Tutor, class teacher, or lecturer) to write a reference for you, you should be aware of the following guidelines:

- Please give referees at least three weeks' notice before the reference is due. Senior members of staff in particular may well be asked to write scores of references every term. It is in your own interest to give the referee enough time to do it justice.
- Never put down someone's name as a referee without asking them in advance.
- Provide all the information needed to write the reference. Make sure that you have filled out your part of any form you submit.
- It is helpful if you include all the information your referee will need in a single email, with a clear subject line. You might, for example, wish to remind them of scholarships awarded or internships undertaken.
- Sometimes an application requires a reference from the Programme Director. If so, the usual practice is for your Academic Mentor to produce a draft which the Programme Director will then sign.
- Once someone agrees to be a referee, he or she has the obligation to do the job on time. Inevitably, busy people writing scores of references sometimes forget so gentle reminders are worthwhile.
- By putting your CV on the CV builder on LSE for You, your referee will be able to see your work experience and extra-curricular activities, so enabling them to write a fuller reference for you.

If an organisation just wishes to verify your registration details, rather than ask for a full academic reference, they should email Registry@lse.ac.uk and include signed proof that you are happy for the Registry to confirm your details to them.



Essential programme information for all students

BSc programmes in the Department of Economics

The three degree programmes within the Department involve required (core) courses together with optional courses that you should select after discussion with your Academic Mentor.

All course changes should be made, via [LSE for You](#), by 5pm on Monday 4 October.

Further details on selecting courses can be found here:

info.lse.ac.uk/current-students/services/course-choice

Teaching methods

Teaching of Economics courses is delivered through a combination of lectures and classes, complemented by learning support through Office Hours, Moodle (our Virtual Learning Environment) and other forms of student support, such as workshops.

Undergraduate students are expected to engage in extensive independent study but are encouraged to work together. Exchanging ideas with other students and working through material together can be a very effective way to gain a deeper understanding of Economics. Of course, any submitted work should be your own.

Economics courses typically require:

- engagement with two hours of lectures per week;
- weekly problem sets and/or online quizzes to be attempted (and often submitted) before each weekly class;
- compulsory attendance at weekly classes;
- sometimes additional written work, including in-class mock exams; sometimes remedial and revision classes.

It is extremely important that you keep up to date with your class problem sets and discuss with your class teacher any problems you may be facing. It is just as important that you submit any work required on time so that you can receive appropriate feedback. Marks attained from marked problem sets, mock exams or other formative assessments will be recorded on LSE for You.

The Department of Economics is committed to offering you the best possible teaching and learning experience within the constraints of the ongoing COVID-19 pandemic.



Our expectation for the 2021-22 academic year is that all LSE students will be in London and studying on campus, where we will provide flexible teaching and learning, which blends both in-person and online elements. We aim to run in-person teaching for the vast majority of classes, alongside face-to-face community-building and networking activities. Larger group teaching, such as lectures, will be largely delivered online, either synchronously or asynchronously.

Whatever the prevailing circumstances and the mix of face-to-face and online delivery, the LSE Economics experience will be intellectually stimulating and rich with opportunities to engage with your fellow students and teachers. The Department of Economics now has extensive experience translating in person teaching & learning, assessment, extra-curricular activities and social events into online environments, where necessary, while also delivering in-person teaching safely, in line with LSE protocols and government guidance.

The new Economics Undergraduate curriculum

The academic year 2021-22 marks the launch of our new undergraduate curriculum, which will offer students on the BSc Economics programme a bespoke set of Year 1 and 2 courses designed specifically for single honours students, further strengthening our Economics community.

Students on the new curriculum will study three terms of microeconomics, macroeconomics and econometrics, starting from Year 1. They will also have the opportunity to explore a broader range of applications and develop coding skills as part of the core curriculum.

Year 3 of the BSc Economics programme is unaffected by the curriculum changes.



Paper 12 exceptions:

Students may choose four papers from the [Economics Selection List](#), or three papers from the Economics Selection List and one from a defined list of closely-related subjects which are set out under Paper 12. In exceptional circumstances and with permission from the Departmental Tutor, a student may select another course for Paper 12, which must be “advanced and coherent with the student’s overall programme.”

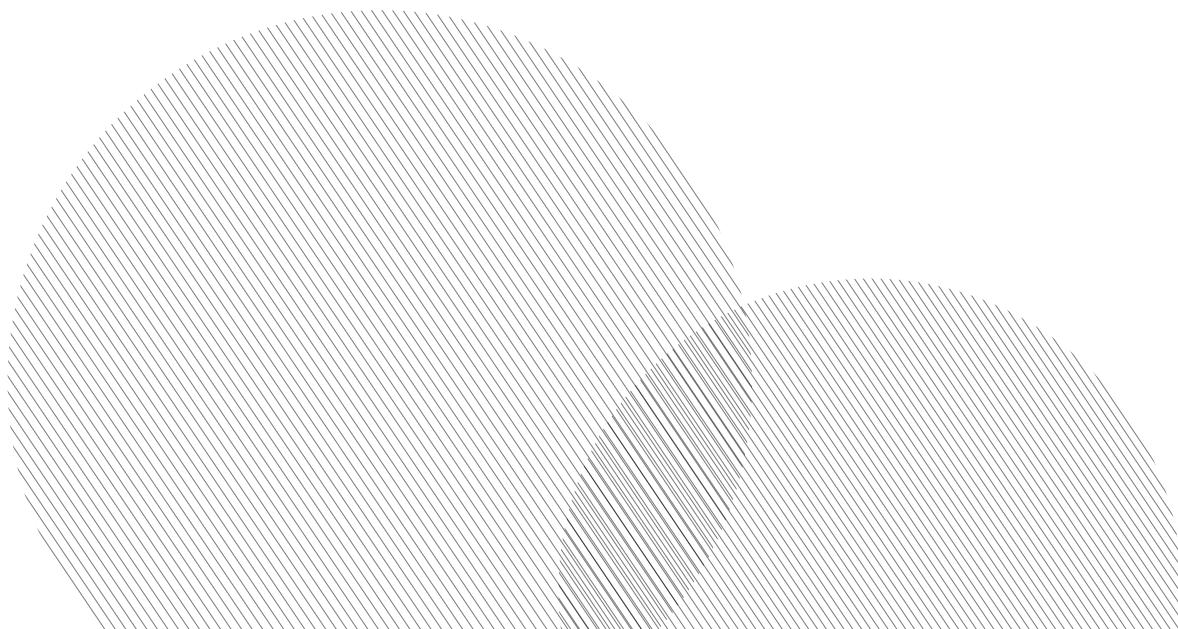
The BSc Economics is a very highly regarded “single honours degree”, and this means that the final year is specialised and advanced; the Regulations are designed so that you take a portfolio of subjects appropriate for Economics. For these reasons, substitutions are not allowed for papers 9-11, and if both FM300 and FM320 are selected, one must be as Paper 12.





Assessment criteria in the Department of Economics

| BSc | Description |
|------------------------------------|--|
| A Good First >75 | <p>Consistently demonstrates throughout the assessed work, and as appropriate for the nature and level of the course:</p> <ol style="list-style-type: none"> 1. a highly detailed and accurate understanding of appropriate theoretical frameworks, empirical techniques, and empirical evidence, as relevant. 2. excellent ability to identify and apply an appropriate solution methodology for theoretical problems, or empirical technique for applied problems. 3. outstanding ability to reason clearly, logically, precisely and parsimoniously using analytical techniques, diagrammatic analysis, and verbal reasoning, as relevant. 4. the ability to clearly and thoroughly critically discuss the limitations of theoretical frameworks employed and/or related literature. <p>Overall, demonstrates outstanding knowledge and skills and evidence of extensive study.</p> |
| A- First 70 - 75 | <p>Demonstrates the same knowledge and skills as for a good first across much of the assessed work, but with very few minor errors, such as occasional</p> <ol style="list-style-type: none"> 1.gaps in understanding or knowledge, or missing/incomplete steps in logical reasoning 2.lapses in detail, for example as pertaining to diagrams or application of models or techniques 3.errors in the application of correct methods, such as calculation mistakes or relatively minor errors in overall correct equations 4.insufficient depth or scope of discussion, while remaining broadly correct and demonstrating evidence of extensive study of the course material. <p>Overall, demonstrates outstanding knowledge and skills and evidence of extensive study, but with some errors or omissions.</p> |





| BSc | Description |
|--|--|
| B+ 2.1 60 - 69 | <p>Demonstrates as appropriate for the nature and level of the course:</p> <ol style="list-style-type: none"> 1.a good understanding of appropriate theoretical frameworks, empirical techniques, and empirical evidence, as relevant, but with some omissions or insufficient detail/depth/accuracy/clarity of explanation to be deemed excellent. 2.the ability to identify and apply an appropriate solution methodology for theoretical problems, or empirical technique for applied problems, but with certain gaps or errors. 3.a sound ability to reason clearly and logically, but in places lacks precision or accuracy when using analytical reasoning, includes errors or has omissions in the application or explanation of diagrammatic analysis, and/or encompasses occasional incorrect, unclear or irrelevant statements in verbal reasoning. 4.some appropriate critically discussion of limitations of theoretical framework and/or related literature, as appropriate, but with some omissions, errors, or insufficient depth to be deemed excellent. <p>Overall, demonstrates very good knowledge and skills and evidence of comprehensive study of the course material.</p> |
| B 2.2/2.1 57 - 59 | <p>Falls slightly short of a 2.1/Merit, through a greater frequency of errors and omissions, and/or disorganisation or a weakness in the ability to convey knowledge.</p> <p>Overall, demonstrates largely good knowledge and skills, as well as study of the course material, but may fail to communicate this knowledge accurately or persuasively.</p> |
| B- 2.2 50 - 57 | <p>Demonstrates as appropriate for the nature and level of the course:</p> <ol style="list-style-type: none"> 1.a good understanding of appropriate theoretical frameworks, empirical techniques, and empirical evidence, as relevant, but with several omissions and errors and insufficient detail/depth/accuracy/clarity of explanation in many places. 2.the ability to identify and apply an appropriate solution methodology for theoretical problems, or empirical technique for applied problems, but with gaps and errors. May demonstrate weakness in the latter parts of progressively challenging questions or struggle to apply techniques to slight variants of taught course material. 3.a good ability to reason clearly and logically across several areas, but analytical reasoning may be incomplete or lacking precision or accuracy; diagrams may be incomplete, or have errors, while explanations may include incorrect, unclear or irrelevant statements. 4.limited critical discussion of limitations of theoretical framework and/or related literature. <p>Overall, demonstrates good knowledge and skills in several areas, but may show partial or superficial knowledge in others, a limited ability to apply methods to new settings, to reason critically or to communicate knowledge effectively.</p> |



| BSc | Description |
|-----------------------------------|---|
| C Third 40 - 49 | <p>Demonstrates as appropriate for the nature and level of the course:</p> <ol style="list-style-type: none"> 1. some understanding of appropriate theoretical frameworks, empirical techniques, and empirical evidence, as relevant, but with large gaps and errors; incomplete answers with poor or erroneous explanations. 2. limited ability to identify and apply an appropriate solution methodology for theoretical problems, or empirical technique for applied problems; many gaps and errors; struggles to apply suitable methods to questions drawn directly from the course material. 3. weak reasoning skills across several areas, often lacking clarity, missing key steps or including irrelevant arguments. Diagrams often incomplete, or with errors, and/or lacking appropriate explanation. 4. poor or no critical discussion or understanding of limitations of theoretical framework and/or related literature. <p>Overall, demonstrates weak knowledge and skills, with evidence of superficial or partial study of the course material.</p> |
| D Fail 20 - 39 | <p>Demonstrates, as appropriate for the nature and level of the course:</p> <ol style="list-style-type: none"> 1. very little understanding of appropriate theoretical frameworks, empirical techniques, and empirical evidence, as relevant; large gaps and errors but makes some attempt at addressing at least some questions. 2. very limited ability to identify and apply an appropriate solution methodology for theoretical problems, or empirical technique for applied problems. 3. very poor or no clear reasoning skills across most areas. Diagrams often incomplete, or with errors, and/or lacking appropriate explanation. 4. typically no critical discussion or evidence of understanding of limitations of theoretical framework and/or related literature. <p>Overall, demonstrates very little knowledge or evidence of study.</p> |
| D- Bad Fail 0 - 20 | <p>Bad fails might not be counted as an attempt.</p> |

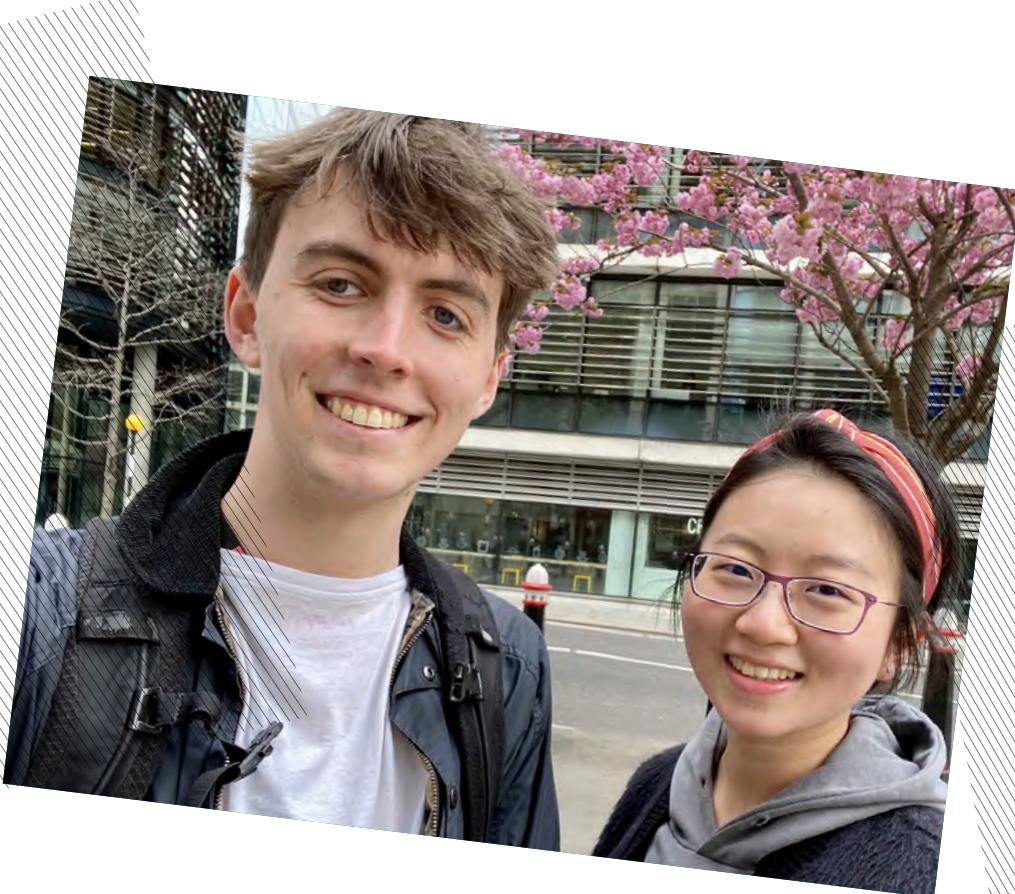
Exams and assessments

Reliable and complete information is best obtained from the Student Services Centre website: lse.ac.uk/SSC



The Beverage Report

In 2021-22 the Beverage Report student podcast will continue under the leadership of Sarah Wang (Year 3) and her team. The podcast hosts world leading academics and policy makers to discuss prominent issues of our time. The podcast team regularly interviews esteemed thinkers, including Nobel laureates, central bank governors and Chancellors of the Exchequer.





Student support and community within the Department of Economics

Being an undergraduate student in the Department of Economics at LSE isn't all just about studying (although we recognise that this is a big part of why you're here!). We aim to foster a real sense of belonging to the Department, and for all students to feel supported and able to build and maintain long-lasting friendships. Here are some examples of how you can get involved.

First Year Challenge

In Michaelmas term, all first year Economics students embark on a thought-provoking collaborative project, working in small groups over the first few weeks of the degree to produce a video on an economics theme. Within days of arrival undergraduate students can expect to receive an email with details of how to meet their group members! Work together to tackle the challenge, with advice from your Academic Mentor. And, of course, many prizes are up for grabs!

Social Events Committee

The Social Events Committee is a group of undergraduate students who develop and decide on a range of events to run, in collaboration with the Department. Past events have included bowling, drinks at a rooftop bar and a Fun Fair.

All undergraduate students in the Department are able to volunteer to be part of the Committee. Details of how to do so, plus guidance as to how the Committee works alongside the Department, will be emailed to all students at the start of the academic year.

The Staff Student Liaison Committee

All Departments within LSE hold termly Staff-Student Liaison Committees (SSLCs), which are made up of student representatives and academic staff. The Programme Manager will contact all students at the start of the year with details of how to become a student representative. "Elections" are normally held via Moodle (this may differ from this year; details to follow!). SSLCs are important Committees as they provide a forum for feedback from students on their programme and for discussion of issues which affect the student community as a whole (across the School and within the Department). The role of an SSLC representative is therefore central to ensuring that courses and programmes in the School work efficiently. The Department takes on board all feedback seriously and is always looking at ways to improve the student experience. SSLCs are one way of doing so. Those elected as a representative will



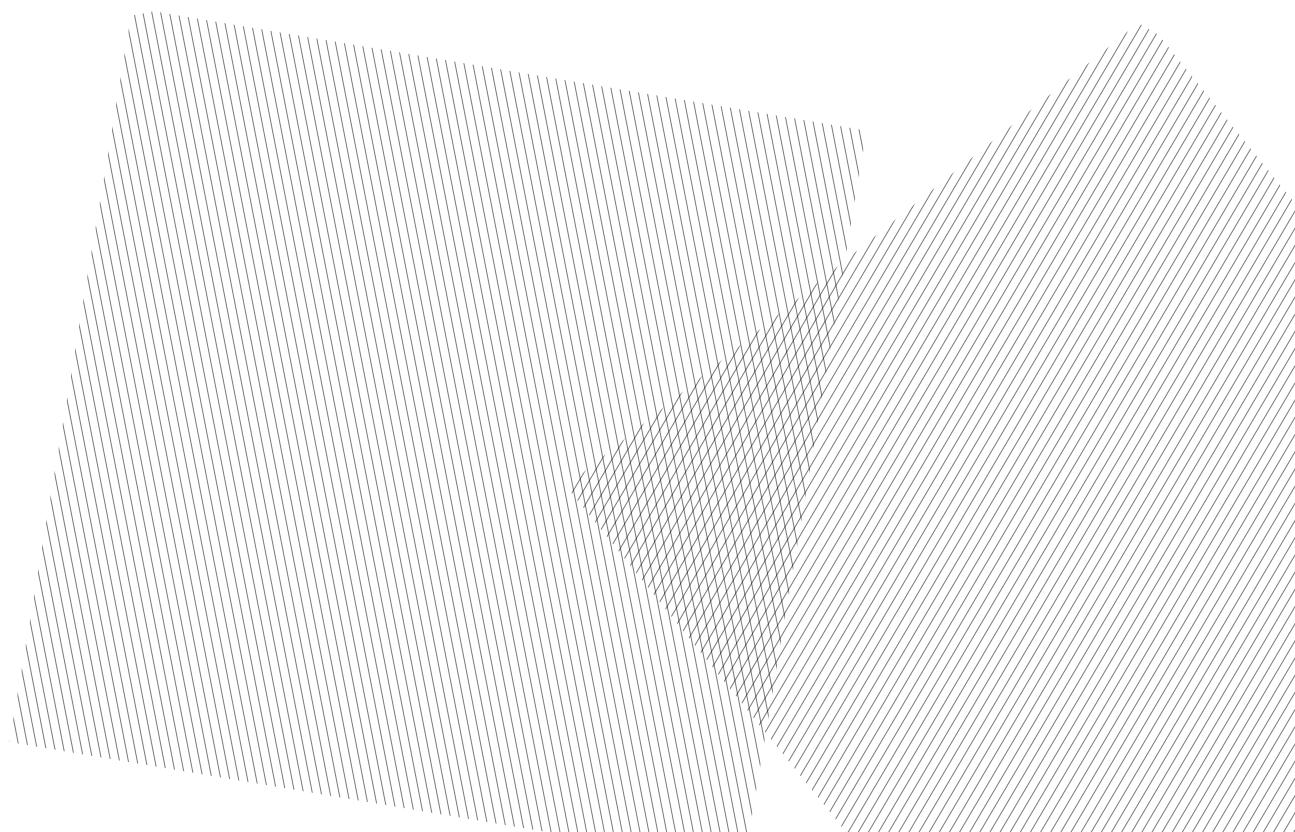
be given training by the School. The SSLC also elects one representative to attend the School's Undergraduate Students' Consultative Forum. More information can be found at: lse.ac.uk/studentrepresentation.

LSE SU Economics Society

The **LSE SU Economics Society** is an important part of the Department's learning and social environment. They organise lively student-run events and an annual conference, both with well-known speakers, and produce a magazine (Rationale). For further information on other activities and on joining the Society please see: lsesueconsoc.org.

Python for Economics Week

In light of the increasing popularity of Python by Economists, we piloted our first Python for Economics events in 2019/20. This is an exciting opportunity for Year 2 and Year 3 Economics students to use the programming language Python to analyse economic data. Over the course of the event students learn how to analyse economic data and models with Python, working in groups to analyse an economics topic and presenting their findings to participants. The event includes a panel discussion with LSE alumni on use of Python in the workplace.





Key information

Term dates and LSE closures – academic year 2021/22

Online Pre-Enrolment and Campus Enrolment

Your LSE Card

Student Services Centre

Student representation

Quality assurance

LSE services to support you with your studies
and in your career

Equity, Diversity and Inclusion (EDI)

Your wellbeing and health

Exams and assessments

Assessment Misconduct and Plagiarism

Results and classification

Fees and finance

Codes and charters

Systems and online resources

“

At LSE, you don't just get to study our changing world, you can see it and experience it. With history being made every day, why would you want to be anywhere else? ”



Term Dates and LSE Closures

Academic Year 2021/22

Michaelmas Term (MT)

Monday 27 September – Friday 10 December 2021

Reading Week: Monday 1 – Friday 5 November 2021

Lent Term (LT)

Monday 17 January – Friday 1 April 2022

January Exams: Monday 10 – Friday 14 January 2022

Reading Week: Monday 21 – Friday 25 February 2022

NB. The Reading Week will only be for first year and second year core courses.

Summer Term (ST)

Tuesday 3 May – Friday 17 June 2022

Summer Exams: Monday 9 May – Friday 17 June 2022

LSE will be closed during the following periods:

Christmas Closure

Thursday 23 December 2021 – Monday 3 January 2022

Easter Closure

Thursday 14 – Wednesday 20 April 2022

May Bank Holiday: Monday 2 May 2022

Spring Bank Holiday: Thursday 2 and Friday 3 June 2022

(including an extra day for the Queen's Platinum Jubilee)

Summer Bank Holiday: Monday 29 August 2022



Online Pre-Enrolment and Campus Enrolment

The majority of new students will be required to undertake a two-stage process: Online Pre-Enrolment and Campus Enrolment. You will receive email notification when it is time to complete the pre-enrolment process for your programme. Campus enrolment takes place in-person and is where we will check your official documents and you will be issued with your LSE Card. It is very important that you attend Campus Enrolment. Usually, you can re-register for subsequent years of study online, but sometimes we may need to see you in person again.

For more information, visit lse.ac.uk/enrolment

Your LSE Card

Your LSE card provides access to buildings and acts as your Library card. It is important that you keep it safe and never share it with anybody else. If your LSE card is lost, stolen or damaged visit lse.ac.uk/studentidcards to find out how to get a replacement.

[My Adjustments](#)

[Student status documentation](#)

[Interruption](#)

[Programme transfer](#)

[Change of mode of study](#)

[Withdrawal](#)

[Regulations](#)

“

Your LSE card is an important piece of identification so please make sure you keep it safe, and never share it with anybody else. ”



My Adjustments

If you have a disability, long-term medical or mental health condition you are advised to apply for My Adjustments (MA) as soon possible. The earlier that you let the Disability and Wellbeing Service (DWS) know about your condition the earlier they can work with you to put appropriate support in place. Advisers in DWS can potentially set up one-to-one learning support, mentoring and help you access assistive technology designed to remove barriers to studying. For more detailed information about My Adjustments, and to apply for My Adjustments, visit lse.ac.uk/myadjustments

Student status documentation

During your time at LSE you may need official documentation to prove that you are studying with us. A Certificate of Registration provides proof to organisations such as council tax offices, embassies and banks that you are registered as a current student at LSE. For more information about what a Certificate of Registration shows visit

lse.ac.uk/studentletters

You can order a self-service Certificate of Registration which will be delivered immediately to your LSE email address in PDF format. If this is insufficient for your needs, you can request a customised Certificate of Registration to be produced by the Student Services Centre. **We will do our best to provide the information required, but this cannot be guaranteed.** Please bear in mind that during peak periods customised letters may take up to five days to produce. For more information about both types of Certificates of Registration and how to order, please visit lse.ac.uk/studentletters

The Student services Centre (SSC) also offers a range of other documents including Certificates of Course Selection and intermediate transcripts. For more information about the types of documents available, how to request letters, and to access our Enquiry Form, please visit lse.ac.uk/studentletters



Interruption

You can take a year-long break in your studies (which we call an interruption) with approval from your academic department and the School. You are usually required to return at the start of either Michaelmas Term or Lent Term as appropriate. Summer Term interruptions are not possible. For more information visit [**lse.ac.uk/interruptions**](http://lse.ac.uk/interruptions)

The Department of Economics examines interruption requests on a case-by-case basis. On occasion students need to interrupt due to challenging personal circumstances. Students can also apply to interrupt so as to spend the year engaged in another activity. We normally approve year-long interruptions between Years 2 and 3 that enable students to take up academically or professionally enriching endeavours, such as the opportunity to study abroad in a leading University, or to take up an outstanding placement opportunity, especially those that closely relate to the study of Economics. Students are required to write a brief case explaining how they would benefit from the opportunity and why they need to interrupt their studies to do so. We require that the opportunity spans all or most of the academic year and students should submit evidence of the opportunity e.g. acceptance or offer letter. Interruptions that disrupt the continuity of the core curriculum (i.e. between Years 1 and 2) are unlikely to be accepted, as are interruptions to undertake short internships or where there is no concrete plan for the year-long break.

Programme transfer

You can request to transfer from your current programme to another programme at the same level according to the School's regulations. There are usually restrictions or conditions on transferring programmes, and sometimes transfers are not possible. All transfer requests require the approval of the new academic department you wish to transfer into, and the School, before being authorised. For more information visit [**lse.ac.uk/programmetransfers**](http://lse.ac.uk/programmetransfers)

Change of mode of study

If you are studying a master's programme, and your circumstances change, meaning that you need to adjust your study from full-time to part-time, you will need to seek authorisation from your academic department. Changing from full-time to part-time study is generally acceptable up until the end of Lent Term Course Selection, as long as your course selection can be amended according to programme regulations and in line with the teaching that has already been taken. Your fees will also be amended. Changing from part-time to full-time may not always be possible and requests will be considered on a case-by-case basis. It is not normally possible to study an undergraduate programme on a part-time basis. For more information visit [**lse.ac.uk/changemode**](http://lse.ac.uk/changemode)



Withdrawal

Withdrawing means that you are leaving your programme permanently.

Before withdrawing you may want to consider requesting an Interruption instead, so that you have some time to consider your options. For more information visit

[**lse.ac.uk/withdrawal**](https://lse.ac.uk/withdrawal)

Regulations

You should familiarise yourself with LSE regulations, policies and procedures that cover many aspects of student life. Some of the regulations explain the organisation and conduct of your academic study. These include information about the structure of your programme, assessment requirements, how your final degree is calculated and what to do if you face exceptional circumstances.

Visit [**lse.ac.uk/calendar**](https://lse.ac.uk/calendar) for more information on:

- Appeals Regulations
- General Academic Regulations
- LSE Calendar
- Assessment offences including plagiarism
- Regulations for first degrees
- Regulations for taught master's degrees.

You can find a full A-Z listing of all of LSE's policies and procedures online at

[**lse.ac.uk/policies**](https://lse.ac.uk/policies)





Part-time work during term-time

As our Careers Service notes: "LSE regulations permit up to 15 hours of part-time work per week during term-time and, depending on your visa, you may work full time during vacations. You must not miss lectures or classes in order to work and always ensure you prioritise your academic work if committing to a part time job."

Some students have recently found opportunities for internships during term-time. Conclusions from a large number of international studies over two decades suggest that working a moderate amount per week may be associated with good academic performance, but as the most thorough recent survey of 46 studies (Neyt et al, 2019, *Journal of Economic Surveys*) concludes: "...studies mainly report negative effects of (substantial) student employment on educational engagement and performance... it seems to be important that students supply labour to the extent that they do not prioritise their student job(s) over their studies.

It is clear from Department experience that demanding term-time internships can have a devastating impact on performance, resulting in students failing to progress or graduating with a degree result that is not sufficiently high to access covered graduate roles. Remember that while work experience can enhance your CV, it cannot compensate for a poor degree result. Avoid this by discussing all potential internships with us, whether with your Academic Mentor, Undergraduate Tutor or the Departmental Tutor.





Student Services Centre

The Student Services Centre (SSC) is located on the ground floor of the Old Building. Advice and information is available on services including:

- **Support for new arrivals**
- **Student status documentation**
- **Course selection and class changes**
- **LSE cards**
- **TfL 18+ Student Oyster Photocards**
- **Exams and assessment**
- **Results and degree certificates**
- **Graduation.**

We are also a good point of contact to find out more about the support services available at LSE and we host specialist drop-in sessions. Visit lse.ac.uk/ssc for the latest information about our services, opening times and drop-in sessions. Follow us on the StudentHub and [@LSE_SSC](https://twitter.com/LSE_SSC) on Twitter.

What if...

The SSC have developed a series of answers to common "What if..." questions. These cover a broad range of topics including what to do if you're unwell during an exam; become pregnant; change your name; are not happy with your marks or want to change degree programme. You can find these questions and answers at info.lse.ac.uk/current-students/what-if

Advice team

International Student Visa Advice Team (ISVAT)



Advice team

The SSC has a dedicated Advice Team that can provide advice on academic matters (particularly around non-progression, interruption, withdrawal, regulations and exams).

If you are not sure who to contact about a query or question then the Advice Team will be happy to help. You can contact the Advice Team via the enquiry form at info.lse.ac.uk/current-students/student-services/advice-team or by phone on 020 7955 6167.

International Student Visa Advice Team (ISVAT)

ISVAT provide detailed immigration advice for international and EU/EEA students on their website which is updated whenever the immigration rules change. The best way to contact ISVAT is to use the query form at lse.ac.uk/isvat or to attend one of their drop-in sessions.

ISVAT also manage funding and student/staff exchanges through the Erasmus+ scheme. For more information visit lse.ac.uk/erasmus

“
We are the only team trained and regulated to give immigration advice at LSE, under the Office of the Immigration Services Commissioner guidelines.”



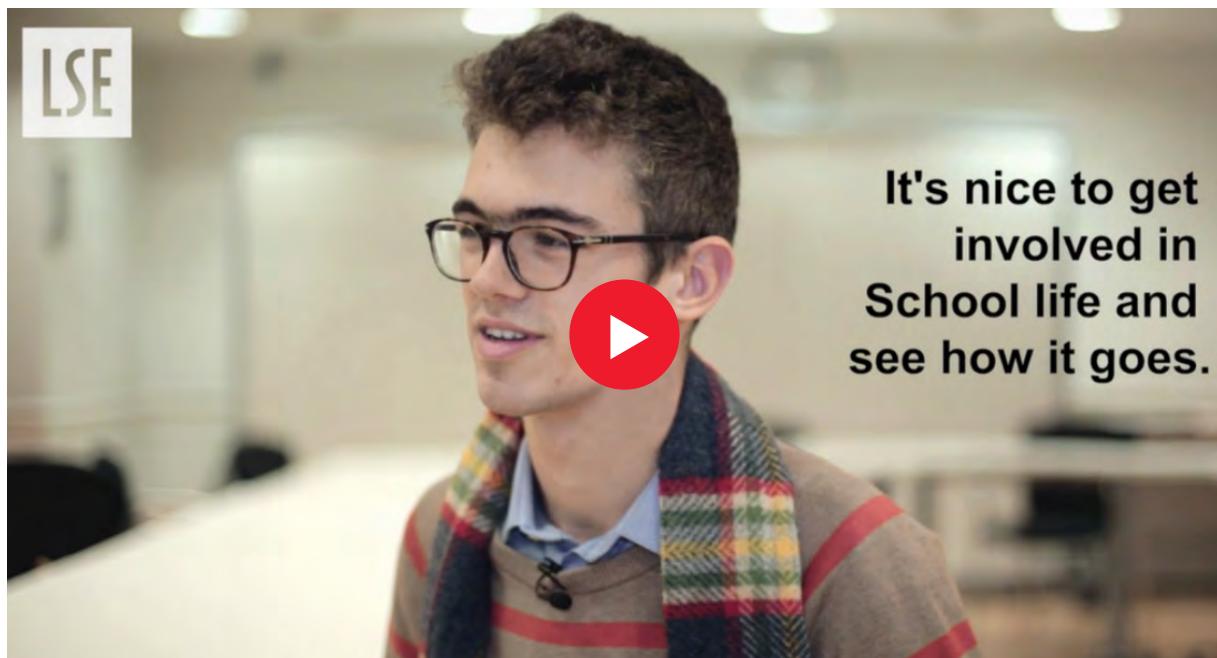
Student representation

Student-Staff Liaison Committees and Student Consultative Fora

Student-Staff Liaison Committees (SSLCs) are one of the most important bodies in the School. Their purpose is to create a forum for students to discuss their experiences, both in and outside of the classroom, with LSE staff. SSLCs are a shared, collaborative endeavour between Departments, the Students' Union, central School Services, and, most importantly, students themselves.

SSLCs are your chance to engage with LSE and enact change for the benefit of yourself, your cohort, and even future cohorts. Volunteer to represent your peers and take a leading role in the student body.

At the start of the year you will be asked by your department if you would like to represent your programme on the SSLC as a Student Academic Representative.



Hear from current students about their experience of getting involved in SSLCs and the Peer Support scheme.

More information, including access to minutes from SSLCs across the School, and other ways you can use your voice, can be found online at info.lse.ac.uk/current-students/part-of-lse/student-voice



Student Education Panel

The Student Education Panel aims to engage students of all backgrounds in the development of education at LSE. 50 Student Education Panellists meet once per term to offer student input into a specific education-related topic, question or proposal. They contribute to these discussions by reflecting on their personal experiences and perspectives, not as a representative of their peers. Applications to become a panellist will open in Michaelmas Term 2021 and you can find out more at lse.ac.uk/studiateducationpanel

Student Q&As with LSE director

LSE Director Minouche Shafik hosts student Q&As with members of the School Management Committee, where you can discuss your experience as a student with LSE leadership.

The Q&As are an opportunity for students from across the School to hear from the Director in person and give you the chance to ask questions, raise suggestions and voice any concerns. Look out for details of where and when the Q&As will be happening.



Quality assurance

Quality assurance strategy

LSE's approach to assuring the quality of our teaching is set out in the Strategy for Managing Academic Standards and Quality which can be found online in the "quality assurance (internal)" section of the website at lse.ac.uk/tqaro. As an awarding body LSE must be in a position to assure the standards of its degrees. At the same time, we believe that the design of quality assurance should respect different departmental cultures and academic histories. The strategy sets out broad principles and processes for assuring academic standards and for enhancing the quality of educational provision. The overall framework includes devolved quality assurance arrangements for academic departments, with responsibility for the oversight and modification of existing provision resting with Departmental Teaching Committees. The Teaching Quality Assurance and Review Office (TQARO) supports the activities of the Education Committee and several of its sub-committees, with further details available in the "Committees" section of the website at lse.ac.uk/tqaro. Queries relating to devolved quality assurance responsibilities, the work of Education Committee or the process for the consideration of proposals for new courses and programmes of study should be sent to ard.capis@lse.ac.uk

Student teaching surveys

In both Michaelmas Term and Lent Term TQARO conducts course-level surveys to assess students' opinions of teaching.

Course survey scores are made available to teachers, Heads of Departments, the Director of the Eden Centre, the Pro-Director (Education) and the Pro-Director (Faculty Development). In addition to producing reports for individual teachers TQARO produces aggregated quantitative data for departments and School-wide bodies. The results can be found online in the "Surveys" section of the website at lse.ac.uk/tqaro

TQARO also conducts annual programme-level surveys of undergraduate and taught master's programmes and supports LSE's participation in the National Student Survey in coordination with the Communications Division and academic departments. Queries relating to the delivery of teaching surveys at course- or programme-level should be sent to tqarosurveys@lse.ac.uk



LSE services to support you with your studies and in your career

LSE LIFE

LSE LIFE is the place to develop the skills you'll need to reach your goals at LSE, whether they concern your academic work or other personal or professional pursuits. LSE LIFE is here to help you find your own ways to study and learn, think about where your studies might lead you, and make the most of your time at LSE. LSE LIFE offers:

- **Hands-on practical workshops** and **online resources** for effective reading, academic writing, critical thinking, managing your dissertation research, organising your time, and other key areas of university work. Workshops to learn ways to adapt and thrive in new or challenging situations, including developing skills for leadership, creating study/work/life balance, and thinking about life beyond university.
- **One-to-one appointments with our study advisers** for personalised advice on essays, participating in classes and seminars, revising for exams, or any other aspect of your studies at LSE, or simply to talk through your ideas for research or other projects.





- **Specialist advice** in areas like CV writing, English language, finding and referencing academic sources, research ethics and data management, statistics, and more – offered on a one-to-one basis by colleagues and services across LSE.
- **A space to meet and work together** with students from other courses and departments.
- **Group visits and walks** to take advantage of what LSE and London have to offer.

Find out more at lse.ac.uk/lselfife, check out workshop materials and other resources on Moodle or just drop by – LSE LIFE is on the ground floor of the Library.



[Listen to our podcasts](#)

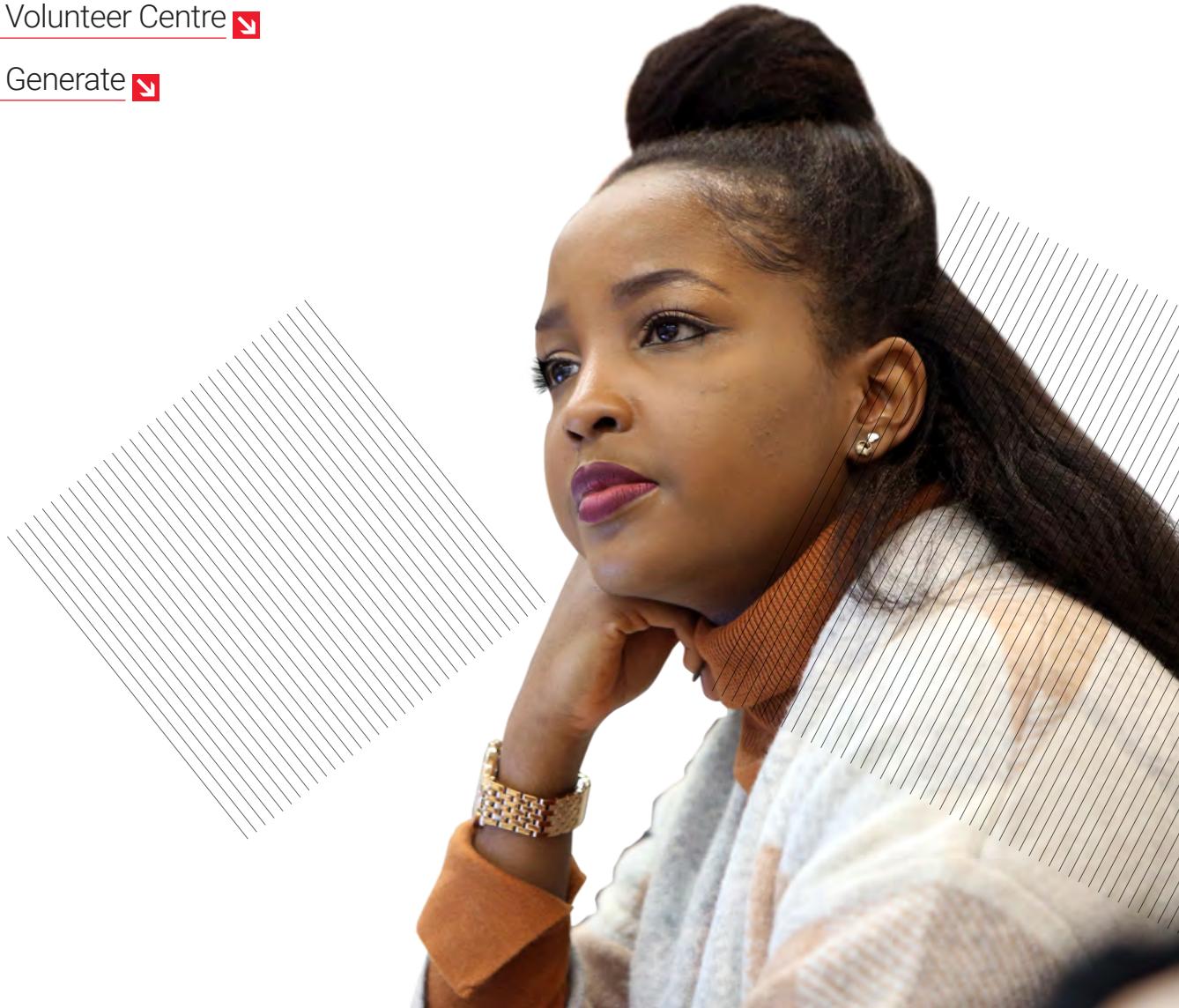
[LSE Library](#)

[Language Centre](#)

[LSE Careers](#)

[LSE Volunteer Centre](#)

[LSE Generate](#)





LSE Library

LSE Library is the major international library of the social sciences. The collections, both print and online, cover the discipline in the widest sense, and will support your studies and research.

The two main print book collections are:

- **The course collection**, located on the first floor, which holds multiple copies of essential books for your courses. Many of these titles are available online.
- **The main collection** is located across three floors, holding wider items for social sciences research.

You can use Library Search to find books and other materials for your studies via lse.ac.uk/library. Once you have found what you need, write down its location to help you find it in the Library. To borrow books, use your LSE card and the self-service machines on the ground floor. Taught students can borrow up to 30 books at any one time. You can renew your books online by logging into your Library account at lse.ac.uk/library. If you do not return books on time, you will be unable to borrow any more until your overdue item is returned or renewed. We do not charge fines on late returns.

Each department has a dedicated professional Librarian, a subject expert offering email support and in-person and online appointments to help you locate and access information resources on any topic. This support ranges from identifying key resources to support your studies to high-level systematic literature searching for researchers. They also provide expert help in managing references.





The Library is a focal point of the School and we are open seven days a week during term time and vacation and 24 hours daily from the beginning of the Lent term until the end of the examination period. There are over 2,300 study spaces, including group study rooms, and extensive IT facilities, including over 500 PCs, laptop points, a laptop loan service, wireless Internet access via eduroam, and photocopying and printing facilities.

Language Centre

Whether you are an international student looking for support with your English, interested in taking a Language Centre course as part of your undergraduate degree, or want to learn or improve a language, the Language Centre can help.

If English is not your first language, there are plenty of ways you can improve and practise using the English language for your academic work. English for Academic Writing courses are available for any undergraduate or postgraduate student who does not have English as a first language and would like a weekly English language class to help with academic writing for coursework. You can find out more information on what is on offer and how to sign up at info.lse.ac.uk/current-students/lse-life/events/english-language-skills





You may be eligible to take a language, literature or linguistics course as part of your degree. As an LSE student you can also sign up for a non-degree language course at a discounted rate. As part of LSE Language Policy, if you are a UK-EU undergraduate and you do not have a GCSE Grade 4 (or equivalent) in a language that is not your mother tongue, you are eligible to take a course for free!

For more information visit lse.ac.uk/languages

LSE Careers

LSE Careers is here to help guide, support and work with you throughout your time at LSE. We provide a range of careers services including events, one-to-one appointments and access to resources, tools and careers information. We also offer bespoke services for disabled students and PhD students.

There is lots of information and support at lse.ac.uk/careers including:

- **Information about the services offered by LSE Careers and how to access them**
- **Support with your career planning, no matter where you are in your career thinking**
- **Information and insight on a range of careers topics, from applications to employment sectors to further study**
- **Details of what graduates have gone on to do.**

LSE CareerHub, our online careers portal, allows you to:

- **View personalised activities based on where you are in your career journey**
- **Discover jobs and opportunities**
- **Book one-to-one discussions** to talk about your career options and receive feedback on your applications
- **Explore upcoming events** including employer and alumni insights, professional development skills sessions and recruitment events
- **Record your experiences.**

You can access CareerHub at careers.lse.ac.uk

Keep up-to-date with events and advice by following [@LSECareers](https://twitter.com/LSECareers)





LSE Volunteer Centre

Volunteering is a great way to help develop new skills and meet new people while making a difference. The LSE Volunteer Centre is here to inspire and empower you to volunteer for causes that you are passionate about during your time at LSE.

We work with multiple organisations to provide you with short term and long-term volunteering opportunities across London, the UK and internationally. We also know that students are busy, so we run a comprehensive one-off volunteering programme to make sure you can fit it in. You can find out more, as well as the advice and support we can offer, at lse.ac.uk/VolunteerCentre or by following [@LSEVolunteering](#)



[Read our blog](#)





LSE Generate

LSE Generate is the home of entrepreneurship at LSE.

We aim to support and scale socially-driven student and alumni ventures, here in the UK and across the globe. We welcome all students and alumni, from those eager to develop and learn entrepreneurial skills to LSE entrepreneurs who have already launched their ventures and need support and advice from the team. Join us for our events, enter the Generate funding competition, pop by and meet us in our co-working space and access all our start-up resources for free. Discover more on our website lse.ac.uk/generate or keep up to date with Generate news through our social media [@LSEGenerate](#)

“

There are so many ways to get involved at LSE, try to make the most of these chances. ”



Equity, Diversity and Inclusion (EDI)

What is EDI?

One of our guiding principles in Strategy 2030 is to sustain excellence through an inclusive and diverse community. We work to build a School – and a society – in which everyone is able to fulfil their potential, and everyone's contribution is valued.

We aim to ensure that your university experience celebrates and cherishes difference. Through our events ranging from "How to be Good in Bed", a game show by Consent Collective with an expert panel to discuss sex, consent, and relationships, to celebrating Black History Month, LGBT+ History Month and International Women's Day, we have consistently demonstrated our commitment to an inclusive LSE. Support and resources available:

Safe Contacts: LSE Safe Contacts are members of LSE staff who have received training and can offer a confidential "signposting" service for staff and students who have previously or are currently experiencing some form of bullying or harassment. There are 39 Safe Contacts across 25 departments. Safe Contacts are often the first point of contact if you are unsure of what to do. They provide personalised support to you and help you navigate what comes next. Find out more at lse.ac.uk/safecontacts

Report it Stop it: If you have experienced, or witnessed, any form of violence or harassment and you want to report this to LSE, you can directly do it by using the online form Report it Stop it. This report can be completely anonymous. If you leave a contact, the School Senior Advocate for Students will be able to get in touch to help with the next step. Find out more at info.lse.ac.uk/making-a-choice/report-an-incident

Ethics Module: This online module has been designed for the whole School community with the aim of increasing understanding of the Ethics Code, the range of ethics policies that support the ethics principles, how they can be applied, and the importance of creating a culture in which individuals can and do raise any concerns that they may have.



Consent Collective: This has resources to help people understand consent, learn about sexual harassment, find out how to support people who have experienced sexual violence, learn how to support themselves if they've experienced sexual or domestic abuse, and learn how to be an active bystander in their community. LSE has partnered with Consent Collective so any member of staff or student can sign up and log in to access all of their resources and videos using their LSE email address.

AccessAble: Our partnership with AccessAble will help us to be proactive in improving the accessibility of our buildings, at a time when the LSE estate is undergoing major physical change.

LGBT+ Role Models and Allies Directory: Being an LGBT+ role model at LSE is about being a visible member of the LGBT+ community and a champion for LGBT+ issues.

Rape Crisis: Rape Crisis Centres provide frontline specialist, independent and confidential services for women and girls of all ages who've experienced any form of sexual violence, at any time in their lives. LSE has partnered with Rape Crisis so that any student or staff member can book appointments with a designated Sexual Violence Support Worker anytime. Find out more: info.lse.ac.uk/making-a-choice/sexual-violence-support-worker

Survivors UK: LSE has recently partnered with Survivors UK and they can provide independent sexual violence advisor services to any man, boy, transgender or non-binary person in the LSE community. You can email isva@survivorsuk.org to book a 45 minute confidential appointment.

If you would like to find out more about these and other initiatives and the information and support available to you, please contact EDI on edi@lse.ac.uk, visit [@EDI_LSE](http://lse.ac.uk/equitydiversityinclusion) and follow us on Twitter [@EDI_LSE](https://twitter.com/EDI_LSE)



Your wellbeing and health

Student Wellbeing Service (SWS)

SWS brings together two key student facing services; the Disability and Wellbeing Service (DWS) and the Student Counselling Service (SCS). SWS also facilitates the Peer Supporter Scheme. SWS aims to provide you with a single integrated source of help and assistance.

SCS provides a professional, free and confidential service to help you with any problems that you may be experiencing. You can speak to them about academic stresses, as well as personal and emotional difficulties. Visit lse.ac.uk/counselling to book an individual appointment, read about drop-in appointments or find out about groups and workshops.

DWS are the first point of contact for students with disabilities, long term medical and mental health conditions, and Specific Learning Difficulties such as dyslexia. DWS can help you to create My Adjustments which is a way of putting in place agreed "reasonable adjustments" to support your studies. Visit lse.ac.uk/disability to find out more.

Peer Supporters give you the opportunity to talk to fellow students about anything that is worrying you. Peer Supporters are trained to offer confidential emotional support, help and reassurance. You can find out more about the scheme and arrange a chat with a Peer Supporter at lse.ac.uk/peersupport



Health care in the UK

You are likely to need to access medical care while you are at LSE, even if this is just for routine appointments. In the UK most health care is provided through the National Health Service (NHS).

You are typically eligible for free treatment on the NHS if you fall into one of the following categories:

- **You are a UK resident**
- **You have a Tier 4 student visa and have paid the immigration health surcharge**
- **You have applied for the EU Settlement Scheme and hold either Pre-settled or Settled status.**

This list is not exhaustive and was correct at the time of print. The UK Council for International Student Affairs maintains an up-to-date listing on their website available at ukcisa.org.uk

If you are unfamiliar with the NHS search for “NHS Services explained” to find out more. You are usually required to register with a local General Practitioner’s (GP) surgery before you can book an appointment. You should register as soon as possible and not wait until you are unwell. The nearest GP surgery is St Philips Medical Centre who are based on the second floor of Pethick-Lawrence House. This surgery will register most LSE students. For more information about the services offered and how to register please visit www.stphilipsmedicalcentre.co.uk or call **020 7611 5131**.

Alternatively, you can find your nearest GP by using the GP finder function on the NHS website available at nhs.uk

As well as dispensing medicines, pharmacies can also offer advice on common health problems. You do not need to make an appointment, just visit a pharmacy and ask to speak to the duty pharmacists. In an emergency you should dial **999** to call an ambulance. You can also visit your nearest accident and emergency (A&E) department at your local hospital or visit an Urgent Care Centre.

There is a lot more information about Health Care, including details about dentists and opticians, available at lse.ac.uk/studenthealth



LSE Faith Centre

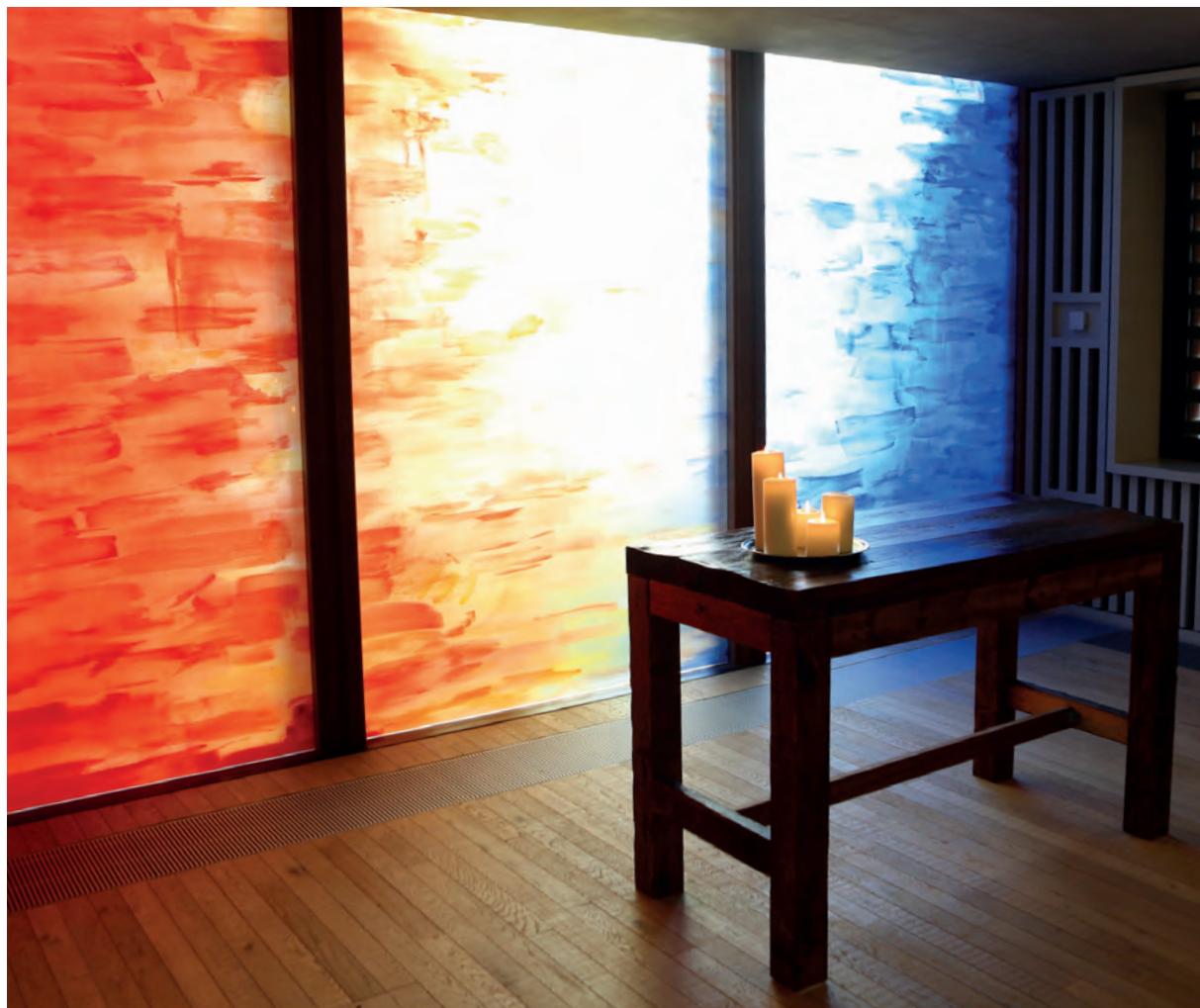
The Faith Centre is open to students of all faiths and none. It is home to LSE's diverse religious activities, transformational interfaith leadership programmes, and a space for worship, prayer and quiet reflection.

Finding your feet

It can be challenging arriving in a new city for a new start. We want to help you settle into London and find a community that suits you – and there are lots of options! We provide a space for student faith societies to meet, worship and plan their activities. Details of contact information for faith groups can be found in our Religion and Belief Guide. Pick up a copy from the Faith Centre Reception on the second floor of SAW or check out lse.ac.uk/faithcentre

Wellbeing

We host a range of activities including Mindfulness, Yoga, Ashtanga Yoga and Tai Chi. Class details can be found on the "Wellbeing" page at lse.ac.uk/faithcentre. You can also come and sit in the Faith Centre main space for personal prayer and reflection.





Support

You can contact the Faith Centre Director and Chaplain to LSE, Revd Dr James Walters, on j.walters2@lse.ac.uk for confidential support regardless of your religion or belief.

You can also find contact details for our team of Associate Chaplains on our "People" page at lse.ac.uk/faithcentre

Interfaith Leadership Programmes

Learn more about our interfaith leadership programmes on the "Programmes" pages at lse.ac.uk/faithcentre. They are your chance to explore, question and challenge religious differences, and provide unique opportunities to build relationships and transform attitudes across faiths.

LSE Religion and Global Society Interdisciplinary Blog

The LSE Religion and Global Society interdisciplinary blog seeks to explore the place and role of religion in our globalised world and it functions as a platform for academics and other expert commentators to share their insights on this complex, wide-reaching topic.

The blog presents the latest work of LSE academics whose work touches on religion, but also those outside of the School are warmly invited to write for the blog and to widen the discussion.

If you are a student with a particular passion for religion and are interested in writing a blog article, please contact Austin Tiffany at a.r.tiffany@lse.ac.uk

Religion Scholars Network

The LSE Faith Centre, through its research unit Religion and Global Society, convenes a network for current LSE PhD candidates across departments whose research relates to the social scientific study of religion. This is a great opportunity to collaborate with other PhD candidates from different fields through informal events throughout the year to share your insights and challenges. For more information email Cameron Howes at c.howes@lse.ac.uk



Exams and assessments

Candidate numbers

Your candidate number is a unique five digit number that ensures that your work is marked anonymously. It is different to your student number and will change every year. Candidate numbers can be accessed in early Michaelmas Term using LSE for You. Further information about LSE for You can be found in the Systems and Online Resources section.

Systems and Online Resources section

Exam timetables

Course by course exam timetables will be available online at lse.ac.uk/exams. For January exams the timetable is usually available towards the end of Michaelmas term, for summer exams it is usually available in Lent Term and for students taking in-year resit and deferral exams, it is usually available in late July. Closer to each exam season, you will also be given access to a personal exam timetable with your room and seat numbers in LSE for You.

Exam procedures

Central exam adjustments

Deferral

Extension policy

Exceptional circumstances

Fit to sit policy



Exam procedures

Anybody taking exams at LSE must read the Exam Procedures for Candidates. It contains all the information that you need to know and is updated each year. The document is less than ten pages and covers topics ranging from candidate numbers to permitted materials to what to do if things go wrong. You can download your copy at lse.ac.uk/exams

You may only use a calculator in an exam if this is permitted by the relevant academic department. If you are permitted a calculator, it must be one of the approved models. For more information on the types of calculators allowed, please visit lse.ac.uk/exams. If you bring an alternative model it will be removed by invigilators and no replacement will be given. The permitted calculators are readily available in many supermarkets, online retailers and in the LSE Shop.

Central exam adjustments

Central Exam Adjustments (CEAs) can be made if you have a documented medical, physical or mental health condition and/or a specific learning difficulty such as dyslexia or dyspraxia. The purpose of CEAs is to provide an environment that gives all students an equal opportunity in exams. These adjustments are confidential and will not be listed on your degree certificate or transcript. In most cases you should apply for CEAs as part of getting your My Adjustments in place. However, there is a different process for applying for CEAs for short-term, unexpected, conditions. For more information visit lse.ac.uk/CEA

Deferral

If you have difficulties in the lead up to, or during, the assessment or exam then you can seek to defer the assessment or exam. For more information visit lse.ac.uk/deferral

Extension policy

If you have difficulties in the lead up to an assessment deadline but think you may be able to successfully submit if you had extra time, you can seek an extension request. You must make this request before the deadline has taken place and you will need permission from the Chair of your Sub-Board of Examiners to do this. For more information visit lse.ac.uk/extensionpolicy



Exceptional Circumstances

You should submit an Exceptional Circumstances Form and corroborating evidence to the Student Services Centre if there are any circumstances which may have affected your performance. These could include (but are not limited to):

- **missing an assessment which you did not defer, or submitting an assessment late and incurring penalties**
- **experiencing difficulties which could have affected your academic performance in an exam or coursework**
- **adjustments such as CEAs, My Adjustments or deadline extensions being insufficient to compensate for the impact of your circumstances**
- **a late diagnosis of a condition meaning that you could not apply for adjustments until after you had completed some or all assessments.**

Submitting an EC Form is the only way for you to alert the Sub-Board of Examiners to the circumstances which may have affected your performance. For more information visit lse.ac.uk/exceptionalcircumstances

Fit to sit policy

By attempting any type of assessment, including but not limited to sitting exams, submitting coursework, class participation, presentations or dissertations, you are declaring yourself fit to sit. If you have experienced disruption to your studies (including but not limited to illness, injury or personal difficulties) you must think carefully about whether you should attempt the assessment or whether you should consider requesting an extension or deferring the assessment. Requests for an extension or deferral must be made in advance of the assessment deadline.





Assessment Misconduct and Plagiarism

If you are found to have committed an assessment offence, such as plagiarism or exam misconduct, you could be expelled from the School.

The work you submit for assessment must be your own and all source material must be correctly referenced. Plagiarism is not only submitting work with the intention to cheat. Plagiarism could occur simply as a result of failing to correctly reference the sources you have used.

Any quotation from the published or unpublished works of other persons, including other candidates or your own previous work, must be clearly identified as such.

Quotes must be placed inside quotation marks and a full reference to sources must be provided in proper form. A series of short quotations for several different sources, if not clearly identified as such, constitutes plagiarism just as much as a single unacknowledged long quotation from a single source. All paraphrased material must also be clearly and properly acknowledged.

Any written work you produce (for classes, seminars, exams, dissertations, essays and computer programmes) must solely be your own. You must not employ a "ghost writer" to write parts or all the work, whether in draft or as a final version, on your behalf.

For further information and the School's statement on Editorial Help visit lse.ac.uk/calendar. Any breach of the Statement will be treated in the same way as plagiarism.

You should also be aware that a piece of work may only be submitted for assessment once (either to LSE or elsewhere). Submitting the same piece of work twice (regardless of which institution you submit it to) will be regarded as the offence of "self-plagiarism" and will also be treated in the same way as plagiarism.

Examiners are vigilant for cases of plagiarism and the School uses plagiarism detection software to identify plagiarised text. Work containing (or that contains) plagiarism may be referred to the Regulations on Assessment Offences: Plagiarism, which may result in the application of severe penalties.

If you are unsure about the academic referencing conventions used by the School you should seek guidance from your department, Academic Mentor, LSE LIFE or the Library as soon as possible.

The Regulations on Assessment Offences: Plagiarism can be found at lse.ac.uk/calendar



Results and classification

Results

Final and provisional results are released through LSE for You. Final results are available once the relevant School Board of Examiners has ratified them. Provisional results are available for students taking January exams and for 12 month master's students.

Results are not released to students that have debts owing to the School. For more information on how and when results are released visit lse.ac.uk/results

If you need to take a deferred or resit assessment, more information about the resit period can be found at info.lse.ac.uk/current-students/services/assessment-and-results/exams/re-entry

Classification schemes

Degrees are awarded according to the classification scheme. These schemes are applied by the Boards of Examiners when they meet to ratify your results. You can find the classification schemes at

lse.ac.uk/calendar

[Transcripts](#)

[Degree certificate](#)





Transcripts

Continuing students can request intermediate transcripts through the Student Services Centre here immediately after ratified results have been published. Final transcripts are made available electronically through Digitary which allows them to be easily shared. For more information about final transcripts please visit lse.ac.uk/transcripts

Degree certificate

Your degree certificate will be posted to you. For more information please visit lse.ac.uk/degrecertificates





Fees and finance

Fees

All administration around your fees is handled by the Fees, Income and Credit Control Team.

LSE offers two options for payment of your tuition fees. You can either pay them in full prior to registration or by payment plan. If you have not paid your fees in full before you register you will be placed on a termly payment plan. You are expected to pay one third of your fees by:

28 October 2021

28 January 2022

28 April 2022

For payment plan options relating to Executive programmes please see Instalment options [**Executive Programmes**](#).

For tuition fee levels please visit [**Ise.ac.uk/tableoffees**](#)

To pay online or to find out about the different payment methods available, visit [**Ise.ac.uk/feepayments**](#)

Once you are registered you can access your financial details at any time to review your tuition and accommodation fees, invoices, payments and instalment arrangements by accessing the Finance Hub. Please visit our webpage to get full details [**Ise.ac.uk/ficc**](#)

Unfortunately, it is not possible for you to pay in person.

The Fees, Income and Credit Control Office also run drop-in sessions for students who wish to discuss fees and payment related enquiries. For further information, please visit [**Ise.ac.uk/ficc**](#)

For full details regarding tuition fees, charging policy, payment and instalment options, visit [**Ise.ac.uk/feespolicy**](#)



Financial Support Office (FSO)

FSO are responsible for the administration and awarding of scholarships, bursaries, studentships and School prizes.

FSO can also provide information about hardship funds for current students such as the Student Support fund and the LSE Access fund. You can find out more about FSO and download application forms at lse.ac.uk/financialsupport

FSO hold drop-in sessions in the Student Services Centre, drop-in sessions are currently conducted via Zoom, more information can be found at info.lse.ac.uk/current-students/financial-support/drop-in-sessions

FSO are contactable by phone on **020 7955 6609** or by email at financial-support@lse.ac.uk





Codes and charters

LSE Academic Code

LSE's Academic Code sets out what we are doing to deliver a consistent student experience across our School, and clarifies what you can expect from an LSE education.

The Academic Code brings together key principles that underpin students' education into a School-wide policy. Developed in partnership with LSE Students' Union, it sets the baseline to build on teaching standards, academic support, and assessment and feedback – areas that students have told us matter the most to them.

The Academic Code should be read in conjunction with the

LSE-LSESU Student Charter

- 1** All full-time undergraduate and taught postgraduate students taking a taught course will receive a minimum of two hours taught contact time per week when the course is running in the Michaelmas and/or Lent terms, or a minimum of four hours taught contact time per week for a full-unit taught course running entirely in Michaelmas or in Lent term.
- 2** Students will have the opportunity to receive feedback on **formative** and **summative** work, as set out below. Feedback on assessment due in Summer Term is not required for non-continuing students except for dissertations or capstone projects. There may be exceptional circumstances where the below time frames are not possible and, if this is the case, the reasons for extending the time period will be clearly explained to students as early as possible.
 - 2.1** All assessment submission deadlines and feedback time frames will be clearly communicated to students at the start of each course, including on the course Moodle page.
 - 2.2** Feedback on formative tasks will normally be returned to students within three term weeks of the submission deadline, where students submit their work on time.
 - 2.3** Feedback on summative assessment (excluding exams, dissertations or capstone projects) will normally be provided within five term weeks of the submission deadline, where students submit their work on time.
 - 2.4** Feedback on January exams will normally be provided within six term weeks of the end of the exam period.



- 2.5** Feedback on Summer exams will normally be provided within four term weeks of the following Michaelmas term.
 - 2.6** Feedback on dissertations and capstone projects will normally be provided within four term weeks of the final mark being made available to students.
 - 2.7** For any summative assessment which is failed, students will have the opportunity to receive feedback in time to prepare for the resit or resubmission. For summative assessment failed in Summer Term, feedback may take the form of general guidance on how to have approached that assessment.
- 3** All students will have an **Academic Mentor** to advise on academic matters. Academic Mentors should have the necessary expertise and guidance to undertake the role. Ideally, students will keep the same mentor throughout their time at LSE.
 - 4** Students will be invited to meet their Academic Mentor at least twice during each of the Michaelmas and Lent terms. These meetings may take the form of 1-2-1 sessions or small group gatherings, so that mentees can meet one another and discuss issues of mutual interest.
 - 5** In addition to academic guidance provided by the Academic Mentor, students will have access to personal advice, for example with respect to mental health and wellbeing. Students will be clearly informed about who to go to for what kinds of advice and this will be available through various mechanisms, such as Disability and Wellbeing Services, Student Services, and Departments.
 - 6** Staff teaching on LSE programmes will be available to students through a minimum of 35 **office hours** (for full-time teaching staff) during term time. Normally, the expectation is to meet face-to-face, but contact may take other forms that are mutually agreed between the teacher and students.
 - 7** Departments will hold at least one **Student-Staff Liaison Committee** and one Departmental Teaching Committee meeting during each of the Michaelmas and Lent terms, following the guidelines for each type of meeting that we have agreed in partnership with the Students' Union.

The Student Charter

Codes of Good Practice

The Ethics Code

Research Ethics



The Student Charter

Our Student Charter, written by students and staff, sets out how LSE's mission and ethos are reflected in the education you can expect to receive at the School, and in the diverse, equitable and inclusive community that we all contribute to and value.

The charter covers:

- **Your education** – what an LSE education is and how you can make the most of it
- **Our community** – what it means to be part of the LSE community and how to contribute
- **Your future, our future** – how to inspire future generations of LSE students.

You can find out more about the charter, and read the full version online – just search "LSE Student Charter" or visit info.lse.ac.uk/current-students/student-charter

Codes of Good Practice

The Codes of Good Practice explain the basic obligations and responsibilities of staff and students.

They set out what you can expect from your department in relation to the teaching and learning experience. The codes cover areas like the roles and responsibilities of Academic Mentors and Departmental Tutors, the structure of teaching at LSE and exams and assessment. The codes also lay out your responsibilities as a member of our community. You can find the codes of practice at lse.ac.uk/calendar



The Ethics Code

The Ethics Code details the principles by which the whole LSE community are expected to act.

We expect the highest possible ethical standards from all staff, students and governors. The Ethics Code sets out the School's commitment to the six ethics principles:

- **Responsibility and Accountability**
- **Integrity**
- **Intellectual Freedom**
- **Equality of Respect and Opportunity**
- **Collegiality**
- **Sustainability.**

You can find the code, as well as guidance and support at lse.ac.uk/ethics

Research Ethics

If you conduct research, you'll need to follow the Research Ethics policy and procedures.

Search online for "LSE Research Ethics and Guidance" to find resources, training and support. If you have any questions regarding research ethics or research conduct, please email research.ethics@lse.ac.uk



Systems and online resources

Need IT help?

- Visit the Technology Centre on the first floor of the Library
- Email: tech.support@lse.ac.uk
- Call: 020 7107 5000

The Help Desk is open seven days a week during term time and offers a range of services including a laptop surgery. For further information visit info.lse.ac.uk/current-students/dts

LSE for You

LSE for You is a web portal which gives you access to a range of services. You can access LSE for You at lse.ac.uk/lseforyou

LSE for You allows you to:

- **View and update your term time (contact) and home (permanent) address**
- **Access your candidate number**
- **View your results**
- **Select your courses.**

[Student Hub](#)

[Moodle](#)

[Reset your IT password](#)

[Email](#)



Student Hub

The Student Hub is LSE's app, designed to help you navigate your day-to-day life at LSE. With the Student Hub, you can:

- **View your timetable and upcoming deadlines**
- **Find your way around with the campus map**
- **Follow your department, LSE events, Careers the Students' Union and more to keep up to date with news and events from around LSE**
- **Book appointments with academic staff (office hours) or support services**
- **Create or join groups with friends and course mates to carry on the conversation outside of class.**

Download the app to help you organise your time, connect with coursemates and discover everything that LSE has to offer.



Available on iOS and Android app stores or as a web app.

Visit studenthub.lse.ac.uk to find out more!





Moodle

Moodle is LSE's virtual learning environment.

The majority of taught courses have a corresponding course on Moodle, the online learning platform used at LSE. Moodle courses contain essential resources such as lecture slides, lecture recordings and reading lists. Moodle also enables activities such as quizzes and discussion forums and allows for online assignment submission, marking and feedback. How Moodle is used is determined by the course convenor and so this may vary from course to course. LSE also provides a Moodle Archive service which provides teachers and students with a snapshot of previous year's courses.

You can access Moodle by visiting moodle.lse.ac.uk

Reset your IT password

To reset your IT password you can do so at [LSE Remote Access](#).

Email

LSE will use your LSE email address to communicate with you so check it regularly. Microsoft Outlook is available on all public PCs. You can also access your email off-campus using webmail (mail.lse.ac.uk) or on the move using clients for laptops and mobile phones. For help setting up email on your device search "LSE mobile email setup".

[Training and Development System](#)

[Information security awareness training](#)

[Multi-Factor Authentication \(MFA\)](#)



Training and Development System

The Training and Development System allows you to book a place on many of the personal development opportunities offered around LSE.

You can access the Training and Development System at apps.lse.ac.uk/training-system and login using your LSE username and password.

Information security awareness training

The LSE Cyber Security Awareness Training can be self-enrolled at Course: LSE Cyber Security Awareness Training. We strongly advise you to complete the training which equips you with the skills to spot phishing emails, keep your data and devices safe, and protect your privacy.

More tips are available at lse.ac.uk/cyber

Multi-Factor Authentication (MFA)

To add an extra layer of security for your account and data, please set up Multi-Factor Authentication (MFA) via lse.ac.uk/mfa



LSE Campus



* Due to be completed September 2021.

Key

| | | | | | |
|------------|------------------|------------|----------------------------------|------------|------------------------------|
| 95A | 95 Aldwych | LCH | Lincoln Chambers | PAN | Pankhurst House |
| ALD | Aldwych House | 5LF | 5 Lincoln's Inn Fields | PAR | Parish Hall |
| CBG | Centre Building | 32L | 32 Lincoln's Inn Fields | PEA | Peacock Theatre |
| CLM | Clement House | 35L | 35 Lincoln's Inn Fields | PEL | Pethick-Lawrence House |
| COL | Columbia House | 50L | 50 Lincoln's Inn Fields | POR | 1 Portsmouth Street |
| CON | Connaught House | LRB | Lionel Robbins Building, Library | QUE | Queens House |
| COW | Cowdray House | MAR | The Marshall Building | SAR | Sardinia House |
| FAW | Fawcett House | NAB | New Academic Building | SAW | Saw Swee Hock Student Centre |
| KGS | King's Chambers | OLD | Old Building | SHF | Sheffield Street |
| KSW | 20 Kingsway | OCS | Old Curiosity Shop | STC | St Clement's |
| LAK | Lakatos Building | | | | |

LSE Building
 LSE Building Development
 Information
 Cycle Hire Station
 Pedestrian Passage



All buildings have wheelchair access and lifts, except , 95A, KGS, KSW*, 5LF, 50L, POR* and SHF.

*KSW 20 Kingsway (Language Centre only), *POR 1 Portsmouth Street (Shop only).

Disabled Access

After 6.30pm, please call Security Control on 020 7955 6200 to ensure that any disabled access doors are open. Also see: [Accessibility map \[PDF\]](#) For access to 20 Kingsway, please call security staff on 020 7955 6200 to set up the portable ramp in the entrance foyer.

Access Guides to LSE buildings

AccessAble have produced detailed access guides to the LSE campus and residences, and route maps between key locations. These access guides, and route maps, are now [available online](#).

**This information can be made available
in alternative formats, on request.**

Please contact Econ.Hub@lse.ac.uk

The London School of Economics and Political Science is a School of the University of London. It is a charity and is incorporated in England as a company limited by guarantee under the Companies Acts (Reg no 70527).

The School seeks to ensure that people are treated equitably, regardless of age, disability, race, nationality, ethnic or national origin, gender, religion, sexual orientation or personal circumstances.

Design: LSE Design Unit (lse.ac.uk/designunit)

Cover image: YingchouHan/Unsplash

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Please note: a number of photographs in this document were taken before UK social-distancing guidance was in place.
LSE takes every step to ensure the safety of all their staff and students.