

## **How do I use the Canvas Admin Dashboard LTI?**

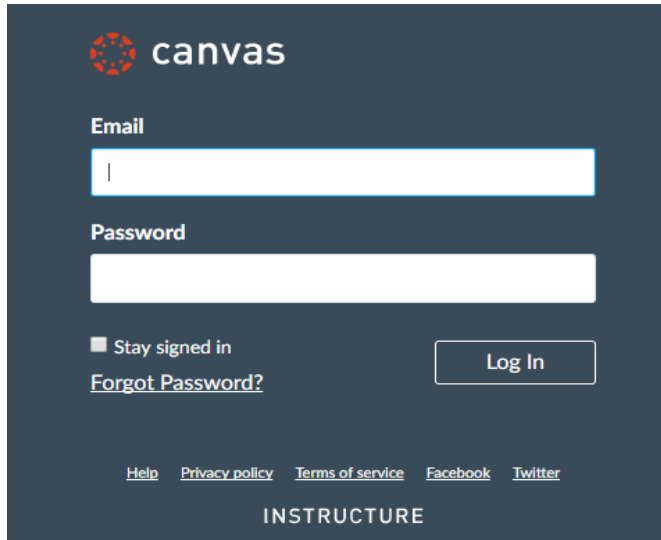
The Canvas Admin Dashboard LTI is created by a team from Professional Learning Studio at Learning and Teaching Center powered by CITE at Northwest Missouri State University. This LTI allows canvas admin monitor the status of the import Student Information System data into Canvas.

1. [How to access the Admin Dashboard LTI?](#)
2. [Using the LTI?](#)

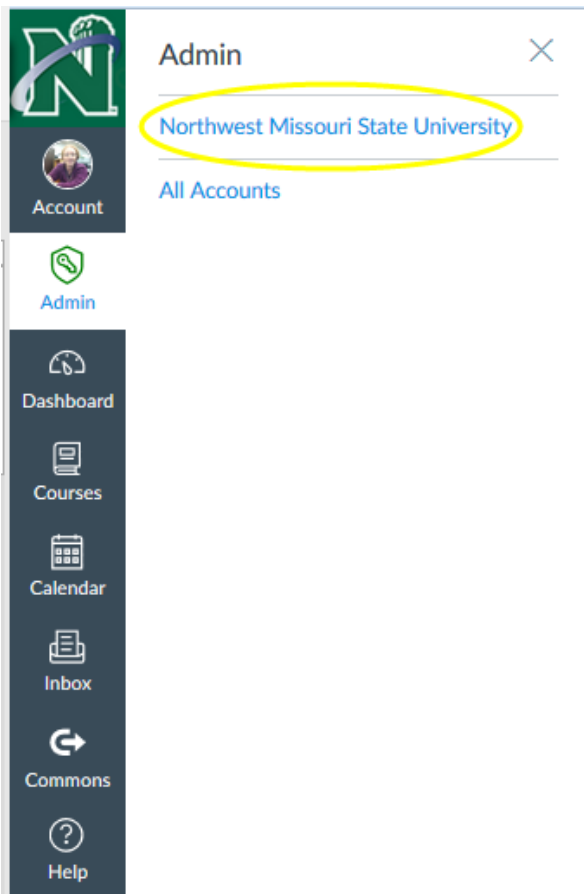
## Section 1: How to access the Admin Dashboard LTI?

1. Login into the canvas site

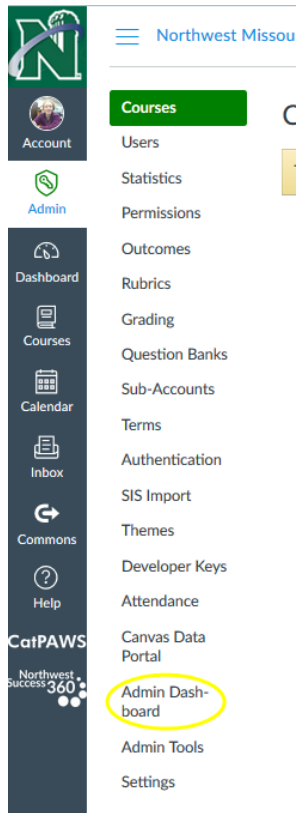
To use the Admin Dashboard LTI, one need to be canvas admin.



2. Click on the Admin icon in the global navigation and select the top account menu.



3. Click on the Admin Dashboard LTI as shown below



4. Admin Dashboard overview

The screenshot shows the Canvas Admin Dashboard. The left sidebar is identical to the previous image, but the 'Admin Dash-board' option is now highlighted. The main content area is titled 'Canvas Admin Dashboard' and is divided into three sections:

- Canvas Status:** A green box indicating 'All Systems Operational' with a refresh button and a status indicator showing 'Operational'.
- SIS Import Status:** A table showing the status of data imports.
- Canvas Calendar:** A section for viewing and managing the Canvas calendar.

	Start Date	End Date	State
Enrollments	2017-08-11T10:00:09	2017-08-11T10:06:27	Warning (Yellow Triangle)
Courses	2017-08-11T10:00:09	2017-08-11T10:06:27	Success (Green Checkmark)
Sections	2017-08-11T10:00:09	2017-08-11T10:06:27	Success (Green Checkmark)
Users	2017-08-11T10:00:09	2017-08-11T10:06:27	Success (Green Checkmark)

	Total Records	Warning Count
Enrollments	2271	31
Courses	2311	0
Sections	2311	0
Users	6610	0

The Canvas Calendar section on the right shows a list of events, including 'Saturday, August 12', 'Monday, August 14', 'Saturday, August 19', 'Monday, August 21', 'Saturday, August 26', and 'Saturday, September 2'.

The dash board consist of three sections, the middle section being the data from the SIS imports. The left frame holds the Canvas status and the right frame holds the Canvas event calendar.

## Section 2: Using the LTI?

Admin can use this application to monitor the SIS import status

1. Below shows, the status of SIS imports.


SIS Import Status			
	Start Date	End Date	State
<b>Enrollments</b>	2017-08-10T16:00:17	2017-08-10T16:23:47	⚠
<b>Courses</b>	2017-08-10T16:00:17	2017-08-10T16:23:47	✓
<b>Sections</b>	2017-08-10T16:00:17	2017-08-10T16:23:47	✓
<b>Users</b>	2017-08-10T16:00:17	2017-08-10T16:23:47	✓
<a href="#">Download</a>			

2. Below shows, the statistics of SIS imports.

Statistics		
	Total Records	Warning Count
<b>Enrollments</b>	2271	31
<b>Courses</b>	2311	0
<b>Sections</b>	2311	0
<b>Users</b>	6610	0


3. The right frame holds the status of Canvas.

Canvas Status

 **canvas**  
BY INSTRUCTURE

SUBSCRIBE TO UPDATES

All Systems  
Operational  
Refreshed  
about 1  
minute ago



Canvas ? Operational

— Catalog Operational

4. The right frame holds calendar events and updates for Canvas.

Canvas Calendar

**Canvas Updates**  
Today ◀ ▶ Thursday, Au

Saturday, August 12

Canvas Beta Environme

Monday, August 14

Canvas Beta Environme

Canvas Beta Release N

Saturday, August 19

Canvas Beta Environme

Monday, August 21

Canvas Production Rel

Saturday, August 26

Canvas Beta Environme

Canvas Documentation

Canvas Production Env

Canvas Test Environme

Saturday, September 2

Canvas Beta Environme

5. Click on the warning icon to as shown below to view the warnings.

The screenshot shows the Canvas Admin Dashboard for Northwest Missouri State University. The left sidebar contains navigation links: Account, Admin, Dashboard, Courses, Calendar, Inbox, Commons, Help, CatPAWS, and Admin Dash-board (highlighted in green). The main content area is titled "Canvas Admin Dashboard" and includes three panels: Canvas Status, SIS Import Status, and Canvas Calendar. The Canvas Status panel shows "All Systems Operational" with a green checkmark. The SIS Import Status panel contains a table with columns: Start Date, End Date, and State. The State column for Enrollments shows a yellow warning icon. The Canvas Calendar panel shows updates for August 11-12 and August 14-19.

	Start Date	End Date	State
Enrollments	2017-08-11T10:00:09	2017-08-11T10:06:27	Warning
Courses	2017-08-11T10:00:09	2017-08-11T10:06:27	Success
Sections	2017-08-11T10:00:09	2017-08-11T10:06:27	Success
Users	2017-08-11T10:00:09	2017-08-11T10:06:27	Success

Download

	Total Records	Warning Count
Enrollments	2271	31
Courses	2311	0
Sections	2311	0
Users	6610	0

The screenshot shows the same Canvas Admin Dashboard as above, but with a "Warning in Enrollments" dialog box open. The dialog box lists the following warnings:

- User not found for enrollment (User ID: 919561449, Course ID: , Section ID: 13380-02-201810-15607-S)
- User not found for enrollment (User ID: 919561021, Course ID: , Section ID: 19103-02-201810-10984-S)
- User not found for enrollment (User ID: 919561021, Course ID: , Section ID: 19165-01-201810-11006-S)
- User not found for enrollment (User ID: 919561021, Course ID: , Section ID: 19166-01-201810-11007-S)
- User not found for enrollment (User ID: 919561021, Course ID: , Section ID: 19167-01-201810-11008-S)
- User not found for enrollment (User ID: 919561021, Course ID: , Section ID: 19168-01-201810-11009-S)

The dialog box has a "close" button at the bottom left.

6. Click on the download button to download the excel sheet.

### Canvas Admin Dashboard

Courses

Users

Statistics

Permissions

Outcomes

Rubrics

Grading

Question Banks

Sub-Accounts

Terms

Authentication

SIS Import

Themes

Developer Keys

Attendance

Canvas Data Portal

**Admin Dashboard**

Admin Tools

Settings

Canvas Status

Canvas ? Operational

SIS Import Status

	Start Date	End Date	State
Enrollments	2017-08-11T10:00:09	2017-08-11T10:06:27	⚠
Courses	2017-08-11T10:00:09	2017-08-11T10:06:27	✅
Sections	2017-08-11T10:00:09	2017-08-11T10:06:27	✅
Users	2017-08-11T10:00:09	2017-08-11T10:06:27	✅

**Download**

Canvas Calendar

Canvas Updates

Today < > Friday, August 11

**Saturday, August 12**

Canvas Beta Environment :

**Monday, August 14**

Canvas Beta Environment :

Canvas Beta Release Note:

**Saturday, August 19**

Opening SIS\_ImportLogs.xlsx

You have chosen to open:

**SIS\_ImportLogs.xlsx**

which is: Microsoft Excel Worksheet (8.0 KB)

from: <https://cite7.nwmissouri.edu>

What should Firefox do with this file?

☐ Open with Microsoft Excel (default)

☒ Save File

☐ Do this automatically for files like this from now on.

OK Cancel

7. The downloaded excel sheet looks as below.

SIS\_ImportLogs.xlsx - Excel

Manikonda,Sai Sri Dasarsh Rajarao

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	CanvasID	Created_At	Started_At	Updated_At	Ended_At	Workflow_State	% Completed	Users	Courses	Sections	Enrollments			
1	3551	2017-08-08T19:00:00	2017-08-08T16:00:00	2017-08-08T16:05:22Z	2017-08-08T19:05:00	imported_with_messages	100	1216	1203	3622	1203			
2	3551	2017-08-08T19:00:00	2017-08-08T17:00:00	2017-08-08T17:05:22Z	2017-08-08T19:05:00	imported_with_messages	100	1216	1203	3622	1203			
3	3550	2017-08-08T18:00:00	2017-08-08T18:00:00	2017-08-08T18:04:34Z	2017-08-08T18:04:00	imported_with_messages	100	1216	1203	3622	1203			
4	3550	2017-08-08T18:00:00	2017-08-08T19:00:00	2017-08-08T19:04:34Z	2017-08-08T18:04:00	imported_with_messages	100	1216	1203	3622	1203			
5	3460	2017-08-04T16:00:00	2017-08-04T20:00:00	2017-08-04T20:03:27Z	2017-08-04T16:03:00	imported_with_messages	100	1216	1203	3615	1203			
6	3460	2017-08-04T16:00:00	2017-08-04T21:00:00	2017-08-04T21:03:27Z	2017-08-04T16:03:00	imported_with_messages	100	1216	1203	3615	1203			

Ready

