

**National Council for Agricultural Education  
Full Board Meeting Minutes  
Conference Call/ WebEx  
August 12, 2009**

National Council President called the meeting to order at 3:07 p.m. (EDT),  
Nancy Trivette. Roll call was conducted:

**Council Members Present**

(Voting Members)

Ronnie Ansley, Alumni Rep (1/1/07 – 12/31/09) \*Joined 3:11 p.m.  
Jim Barbee, Adult Secondary Student Representative (1/1/09 – 12/31/11)  
Lloyd Bell, AAAE President (7/1/08 – 6/30/10)  
Jeff Maierhofer, ACTE Representative (7/1/06 – 6/30/09)  
Mel Dewsnup, Adult Post Secondary Student Rep. (1/1/07 – 12/31/09) \*Joined 4:06 p.m.  
Steve Gratz, NASAE President (1/1/08 – 12/31/10)  
Gary Moore, AAAE Past President (7/1/07 – 6/30/10)  
Ray Nash, NAAE President Elect (1/1/09 – 12/31/11)  
Jay Olson, Adult Level Instructor Rep. (1/1/08 – 12/31/10)  
Rick Parker, AgrowKnowledge Partner Liaison (1/1/05 – 12/31/08) \*Exited at 4:00 p.m.  
Sally Shomo, NAAE President (1/1/08 – 12/31/10)  
Jan-Marie Traynor, Two Year Postsecondary Level Instructor Rep. (1/1/07 – 12/31/09)  
Nancy J. Trivette, NASAE Past President (1/1/07 – 12/31/09)  
Cheryl Zimmerman, NASAE President Elect (1/1/09 – 12/31/11)

**(Exofficio– Nonvoting Members)**

Larry Case, National FFA Advisor  
Wm. Jay Jackman, NAAE Executive Director  
Steve Brown, Executive Secretary  
David Miller, Executive Treasurer (Started 1/1/09)  
Dennis Sargent, National FFA Foundation \*Joined 3:40 p.m.

**Guests**

Tony Small, National FFA Organization  
Julie Fritsch, NAAE  
Kimberly Daniels, New Jersey Department of Agriculture

**Council Members Absent**

Harold Eckler, NAAE President Elect (1/1/07 – 12/31/09)  
Dave Lieber, NYFEA Agribusiness Rep. (1/1/08 – 12/31/10)  
Matt Musselman, Agribusiness Rep. (7/1/07 - 6/30/10)  
Franci Phelan, Agribusiness Rep. (1/1/07 – 12/31/09)  
Susie Whittington, AAAE President Elect (7/1/09 - 6/30/12)  
Bill Fleet, COO National FFA Organization

## **Treasurer's Report**

The Council Treasurer, David Miller provided the NCAE financial report ending July 31, 2009. Total Current Assets are \$152,691. (\$70,535 Cash Operating, CD # 3628 - \$38,630 & CD#5462 - \$43,566) Total Liabilities are \$5,190 for Net Assets of \$147,501) Total Revenue for July 2009 was \$1,352 and Total Expenses were \$3457 for a net loss for July 2009 of \$2,105.

### **MOTION**

Ray Nash moved to accept the Treasurer's Report for July 1, 2009 through July 31, 2009. Ron Ansley seconded. **Motion Passed.**

### **Minutes**

NCAE Executive Secretary, Steve Brown presented the May 13, 2009 NCAE Board Conference Call Meeting Minutes.

### **MOTION**

Sally Shomo moved to approve the May 13, 2009 NCAE Board Conference Call Meeting minutes as presented. Cheryl Zimmerman seconded. **Motion Passed.**

### **Minutes**

The June 24, 2009 NCAE Executive Committee Conference Call Meeting Minutes were presented by NCAE Executive Secretary, Steve Brown.

### **MOTION**

Jay Olson moved to approve the June 24, 2009 NCAE Executive Committee Conference Call Meeting Minutes. Ronnie Ansley seconded. **Motion Passed.**

## **Executive Committee Report and Consent Items**

NCAE President, Nancy Trivette reviewed the Tentative Agenda and Estimated Costs for the October NCAE Board meeting and the agenda consent items.

### **MOTION**

Ronnie Ansley moved to approve the Consent Items. Ray Nash seconded. **Motion Passed.**

## **2010-2015 NCAE Strategic Plan**

Nancy Trivette, NCAE President briefly reviewed the 2010-2015 NCAE Strategic Plan. She **requested** that the NCAE Board review the draft 2010-2015 NCAE Strategic Plan and submit comments, changes and suggestions to her by **September 1, 2009** with a target adoption date of the 2010-2015 NCAE Strategic Plan at the NCAE October Board meeting.

### **Career Clusters MOU and Conflict of Interest Policy**

Nancy Trivette, NCAE President reviewed the Career Clusters MOU and Conflict of Interest Policy with the National Association of State Directors of Careers and Technical Education consortium (NASDCTEc).

### **MOTION**

Gary Moore moved to authorize and approve Nancy Trivette, NCAE President, to sign the Career Clusters MOU and Conflict of Interest Policy with the NASDCTEc. Sally Shomo seconded. **Motion Passed.**

### **Curriculum for Agricultural Sciences Education (C.A.S.E.) Project Update**

Jan-Marie Traynor presented the Curriculum for Agricultural Sciences Education (C.A.S.E.) update. 1) Highlight included: Dr. Brian Myers requested to be excused from the C.A.S.E. Governance Committee, 2) Affiliate relationships with two Year Postsecondary Colleges were being pursued and 3) the Louisiana and Kentucky summer Training Institutes have been completed.

### **MOTION - C.A.S.E. National Science Foundation (NSF) Funding Request**

Jan-Marie Traynor moved that C.A.S.E. Governance Committee and staff in cooperation with AgroKnowledge develop a request for funding for the completion of Phase I of the CASE Curriculum for presentation to the National Science Foundation. Gary Moore second. **Motion passed.**

C.A.S.E is searching for a partner to share a booth at the National FFA Convention.

The C.A.S.E. committee is pursuing the development of a communication system. They are exploring the Corporate GoToMeeting through CiTRIX online at a yearly cost of \$5500. This includes 10-site license. Rick Parker, AgroKnowledge will explore and provide feedback to the C.A.S.E. committee on the possible availability of two GoToMeeting site licenses through AgroKnowledge.

### **Cluster Leader Advisory Committee**

Nancy Trivette provided a Cluster Leader Advisory Committee update. She will be working with David Hall to establish the Cluster Leader Advisory Committee to meet the NASDCTEc Guidelines.

### **National Teach Ag Campaign**

Julie Fritsch, NAAE, presented the National Teach Ag Campaign information. (See National Council Board Information Page - [National Teach Ag Campaign 8 12 09](#) for more information.

The National Teach Ag Day will be February 25, 2010, which is Thursday of National FFA Week.

### **Team Ag Ed Learning Center (TAE LC) Report**

Steve Brown presented on behalf of Rick Parker, the Team Ag Ed Learning Center Report. *The TAE LC minutes are posted on the NCAE Board Web site. We have another meeting scheduled in September with the full committee. In terms of Task Force we have held monthly meeting and we are now focusing on our next face-to-face at the World Dairy Expo. We have generated ideas and addresses problems some of which are reflected in the Strategic Plan. We are working on an annual report of post-secondary agriculture food and natural resource education, and we have a database of 2-year agriculture, food and natural resource colleges.*

### **NCAE Brand and Web Site Update**

Nancy Trivette provided an update regarding the NCAE Brand and Web Site. The web site continues to be updated and will have an additional layout update in the near future.

### **2010 National Ag Ed Summit**

Steve Gratz provided an update on the 2010 National Summit, which will focus on SAE initiatives.

### **2011 National Ag Ed Summit**

Ed Osborne joined the NCAE Conference Call/WebEx meeting to report on the plans for the 2011 National Ag Ed Summit. (See the NCAE Board Web Page Information, Forms & Updates - 2011 National Ag Ed Summit Proposal for more detailed information.) Potential cities included Orlando, Florida with the Hilton and Rosen Centre being finalist. Specification includes less than \$130/night rooming rate plus taxes with a 2-night stay. Proposed dates are March 2-4, 2011. A decision regarding which Hotel property to select needs to be made within the next 2 weeks. By general consent, the NCAE Board authorized the NCAE Executive Committee to select the Hotel by August 26.

### **Attorney Client Agreement**

Nancy Trivette reviewed the proposed Attorney Client agreement with Gammon and Grange. (See the NCAE Board Web Page Information, Forms & Updates - Attorney-Client Agreement with Gammon and Grange for more detailed information.) Note: This will require a \$1000 adjustment to the NCAE Budget.

### **MOTION**

Ronnie Ansley moved to authorize NCAE President Nancy Trivette, on behalf of the NCAE Board, to enter into an Attorney-Client Agreement with Gammon and Grange. Cheryl Zimmerman seconded. **Motion Passed.**

### **Nominating Committee**

Nancy Trivette, NCAE President appointed the following nominating committee members: Harold Eckler (Chair), Ronnie Ansley and Franci Phelan. The nominating committee was also given an additional charge to select for nomination the C.A.S.E. Governance Committee Chair.

### **Draft By-Laws**

Jay Olson presented the draft NCAE By-Laws with the changes identified. (See the NCAE Board Web Page Council By-Laws revision 8 11 09 for more detailed information.) Note: The NCAE By-Laws with the proposed changes will be presented at the October meeting for approval.

### **National FFA Organization Update**

Tony Small presented the National FFA Organization update.

### **Global Strategies**

Nancy Trivette, NCAE President, ask for approval to work with the National FFA Foundation (Marilyn Ross &/or others) on Global Strategies. Approved by general consent without objection.

### **National FFA Foundation Support**

Steve Brown asked the NCAE Board consider supporting the National FFA Foundation with a contribution.

### **ACTE Update**

Jay Jackman, NAAE Executive Director, reported on behalf of Jamie Baxter, ACTE Advocacy Associate, that it appeared that Perkins would be flat funded.

### **National FFA Organization Commemorative Coin Legislation**

Jay Jackman, NAAE Executive Director, reported that the National FFA Organization is pursuing legislation for the U.S. Mint to issue a gold and silver coin commemorating the 85th anniversary of the National FFA Organization. Jay encouraged the NCAE Board to go to the NAAE Legislative Action Center Web page and emailing a message to your legislators of support the FFA Commemorative Coin Legislation. More information regarding this legislation will be coming soon.

### **Supply and Demand Study**

Lloyd Bell reported that the Supply and Demand Study is on going and progressing to collect data this fall.

### **MOTION**

Ronnie Ansley moved to adjourn. Gary Moore seconded. **Motion Passed.**

Meeting adjourned at 4:36 p.m. EDT.



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Steve A. Brown  
Executive Secretary  
National Council for Agricultural Education