## **Advising Process – Intersession 2023**

Advising will be in two phases instead of three and it will be completed by one day. <u>Only Preadvised students can advise in both the phases.</u>

- 1. Pre-advising and faculty evaluation is mandatory
- 2. Payments must be clear by November 22, 2023.
- 3. Advising slots will be available for those students who completed pre-advising.
- 4. Regular students can advise maximum 2 courses.
- 5. Probation 1 and 2 can advise maximum 1 course.
- 6. Probation 3 and above are not allowed for Intersession.
- 7. Seat cannot be increased when it is full.
- 8. Online and self-advising only.
- 9. Reasons for disqualification from advising:
  - ➤ Missing pre-advising
  - > Payment is due
  - Payment was not completed by November 23, 2023
  - ➤ Missing faculty evaluation.
  - > Proctorial case.

## Phase 1 - Slot based advising: (December 02, 2023 till 2.00 Noon)

- 1. Advising will be based on pre-advising selection.
- 2. Add, drop, and change section is allowed.
- 3. There will be just **one slot** for each student.

## Phase 2 - Slot less advising (December 02, 2023. From 3 pm till End of Day)

- 1. Only pre-advised students will be allowed in Phase 2.
- 2. No pre-fixed slot but a dynamic slot could be imposed if the number exceeds the limit.
- 3. Pre-advising course restriction will be removed. All courses will be visible to all.
- 4. Add, drop, and section change is allowed.

Phase 3: No phase 3 in Intersession.