ACADEMIC REGULATIONS - 2024

Version 1.0

Master of Business Administration (Integrated)

(Applicable for the batches admitted from A.Y 2024-25)

ADITYA UNIVERSITY

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CONTENTS

NOMENCLATURE

Abbreviation	Description
MBAI	Master of Business Administration (Integrated)
ASAT	Aditya Scholastic Aptitude Test
PCC	Program Core Courses
PEC	Program Elective Courses
MDEC	Multi-Disciplinary Elective Courses
AEC	Ability Enhancement Courses
SEC	Skill Enhancement Courses
VAC	Value Added Courses
CSP	Community Service Project
INT	Internship
PROJ	Project
SI	Summer Internship/ In-plant Training/ Research internship
MP	Major Project
MC	Mandatory Courses
HoD	Head of the Department
BoS	Board of Studies
PEOs	Program Educational Objectives
POs	Program Outcomes
COs	Course Outcomes
PSOs	Program Specific Outcomes
FC	Foundation courses
IC	Intermediate Level courses
AC	Advanced courses

Abbreviation	Description
LTPC	Lecture: Tutorial: Practical: Credits
CBCS	Choice Based Credit System
HEI	Higher Educational Institutions
CIE	Continuous Internal Evaluation
SEE	Semester End Examinations
IE	Internal Examinations
LA	Learning Activities
SGPA	Semester Grade Point average
CGPA	Cumulative Grade Point Average
PC	Provisional Certificate
CMM	Consolidated Marks Memo
OD	Original Degree
MEES	Multiple Entry and Exit System

MBA (Integrated) Academic Regulations

1. **Admission**

   Admission to the MBA (Integrated) Program shall be made subject to the eligibility, qualifications, and specialization prescribed by the A.P. State Government and Aditya University from time to time. Admissions shall be made either based on the merit rank obtained by the student in the common entrance examination conducted by the A.P. Government or Aditya Scholastic Aptitude Test (ASAT) conducted by the Aditya University or National level examination or marks obtained at 10+2 level, subject to reservations as prescribed by the Government/University from time to time.

2. **Academic System**

2.1 Program Duration

A student is expected to complete the MBA (Integrated) degree in a stipulated period of four years. However, if a student is unable to complete the program within the stipulated period, he/she will be allowed a maximum of eight years from the year of admission to complete the MBA (Integrated) degree. For students who want to exit the course after 3 years, will get a BBA degree certificate. A student has to register for 160 credits and secure all 160 credits to be awarded the MBA (Integrated) degree. The mode of instruction is English and minimum working days are 90 days per semester.

2.2 Semester

MBA (Integrated) program adopts semester system. There will be two semesters in an academic year.

- Odd Semester (July–November)
- Even Semester (December –April)

To enhance the grade or re-registration of a course or to accomplish the courses in advance, a summer semester will be conducted for two months during summer vacation period. However, the number of instructional hours needed to cover the syllabi shall be maintained (equivalent to that in the regular semester) with a greater number of instruction hours per week. Unless otherwise specified explicitly, all rules and regulations applicable to a course offered during a regular semester is applicable to the courses offered during summer semesters also. The maximum number of courses to be taken, eligibility criteria to register and related information shall be specified through Circulars issued by the University from time to time. The summer semesters are conducted for the students to register/re-register for courses and earn additional credits/improve the Grades of the courses, it is not binding

on the University to offer these semesters or courses during these semesters. These are offered subject to the availability of the resources.

2.3 Curriculum

MBA (Integrated) program contains a prescribed list of courses in a specific format which is generally called "Curriculum". Students admitted into a program shall adopt a curriculum specified by the Academic Council for that academic year. Unless otherwise stated explicitly by the Academic Council, any changes in curriculum will be applicable to the students admitted in the subsequent year and the existing batches continue to follow the curriculum prescribed at the time of their joining the program. Curriculum contains list of courses grouped under various heads, viz. Program Core Courses (PCC), Multi-Disciplinary Elective courses (MDEC), Ability Enhancement Courses (AEC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Program Elective Courses (PEC), Internship (INT), Summer Internship (SI), Project (PROJ), Major Project (MP) and Mandatory Courses (MC). A student is considered to have completed the degree program, if and only if, he/she has successfully cleared/ completed all the necessary courses prescribed in the curriculum. Each Head of the Department (HOD) looks after one or more programs and is deemed to be responsible for the curriculum. Any change in the Curriculum should be recommended by the Board of Studies of the program concerned and submitted to the Academic Council by the Chairperson of the Board of Studies for approval. The Program Educational Objectives (PEOs), Program Outcomes (POs), and Course Outcomes (COs) along with the Program Specific Outcomes (PSOs) should be clearly defined while framing the curriculum.

2.4 Curriculum Flow

A curriculum describing how various courses are connected through prerequisites, if any, shall be shown and made part of the curriculum. Standard pictorial representations are adopted to indicate the basket, it belongs to and is grouped in such a way as to indicate the level of the course.
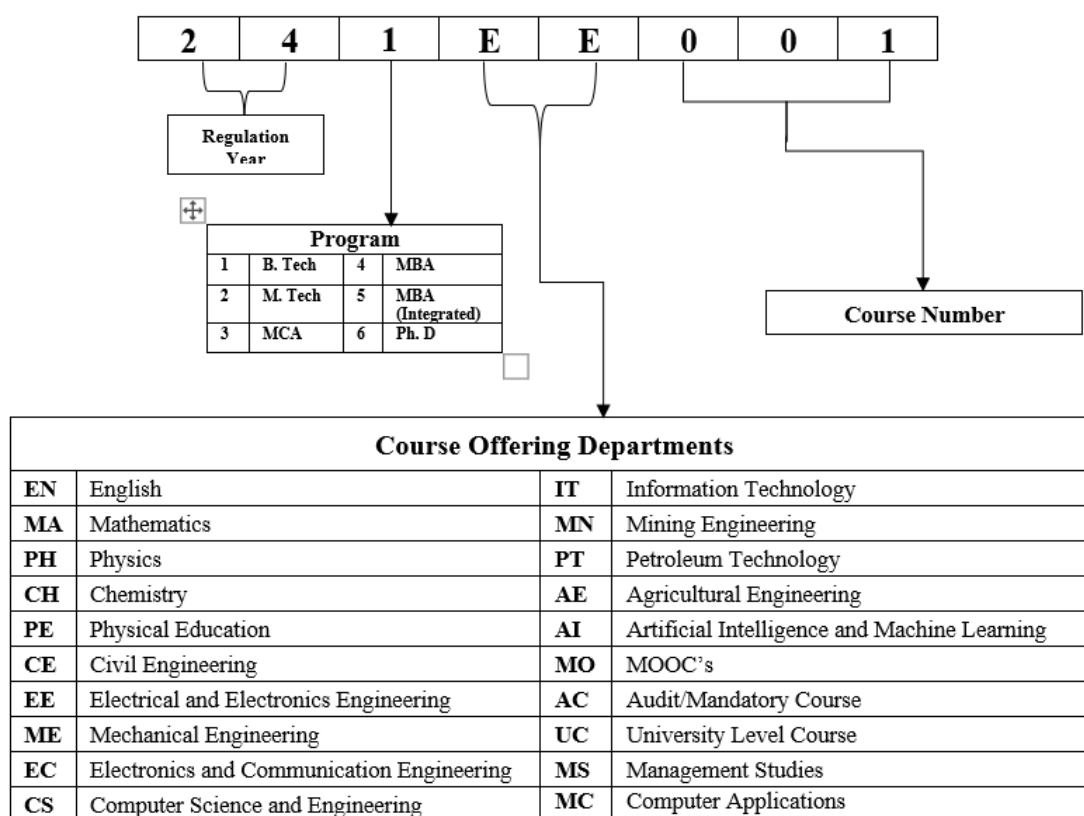
2.5 Syllabus

A course syllabus is a document that outlines all the essential information about a course. Each course shall have a course code, course title, LTPC (Lecture: Tutorial: Practical: Credits), course pre-requisites (if any), expected course outcomes, a brief description of the topics, suggested textbooks, reference books and other e-resources.

2.6 Course Plan

A course plan consists of a list of lectures/ experiments carried out in each instructional class/lab by the course teacher during the semester as per the LTPC (Course components) of the course, with details like mode of delivery, reference material used, and others. For one course credit, 15 lecture hours for theory or 15 hours for tutorial or a minimum of 30 hours of laboratory work, or 60 hours of project work should be put in, within the regular semester period or in a summer semester, as specified in the Academic Calendar of the University.

2.7 Course Code

Each course is identified by a unique Course Code consisting of eight alphanumerical characters. The first two numerals indicate the regulation year, third numeral indicates the program, the next two alphabets reflect the course offering department, and the rest of the three numerals indicate a running course number.

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Regulation Year

Program

1	B. Tech	4	MBA
2	M. Tech	5	MBA (Integrated)
3	MCA	6	Ph. D

Course Number

Course Offering Departments

EN	English	IT	Information Technology
MA	Mathematics	MN	Mining Engineering
PH	Physics	PT	Petroleum Technology
CH	Chemistry	AE	Agricultural Engineering
PE	Physical Education	AI	Artificial Intelligence and Machine Learning
CE	Civil Engineering	MO	MOOC's
EE	Electrical and Electronics Engineering	AC	Audit/Mandatory Course
ME	Mechanical Engineering	UC	University Level Course
EC	Electronics and Communication Engineering	MS	Management Studies
CS	Computer Science and Engineering	MC	Computer Applications

2.8 Roll Number

A roll number is a unique identification number assigned to students, it's typically used for administrative purposes, including tracking academic performance, exam registration, and identification. A roll number consists of ten alphanumerical characters, the first two numerals indicate the year of admission, third alphabet indicates the Program level, the fourth numeral indicates the mode of study, fifth numeral indicates the school, the next two alphabets indicate the specialization, and the last three numerals indicate the serial number.
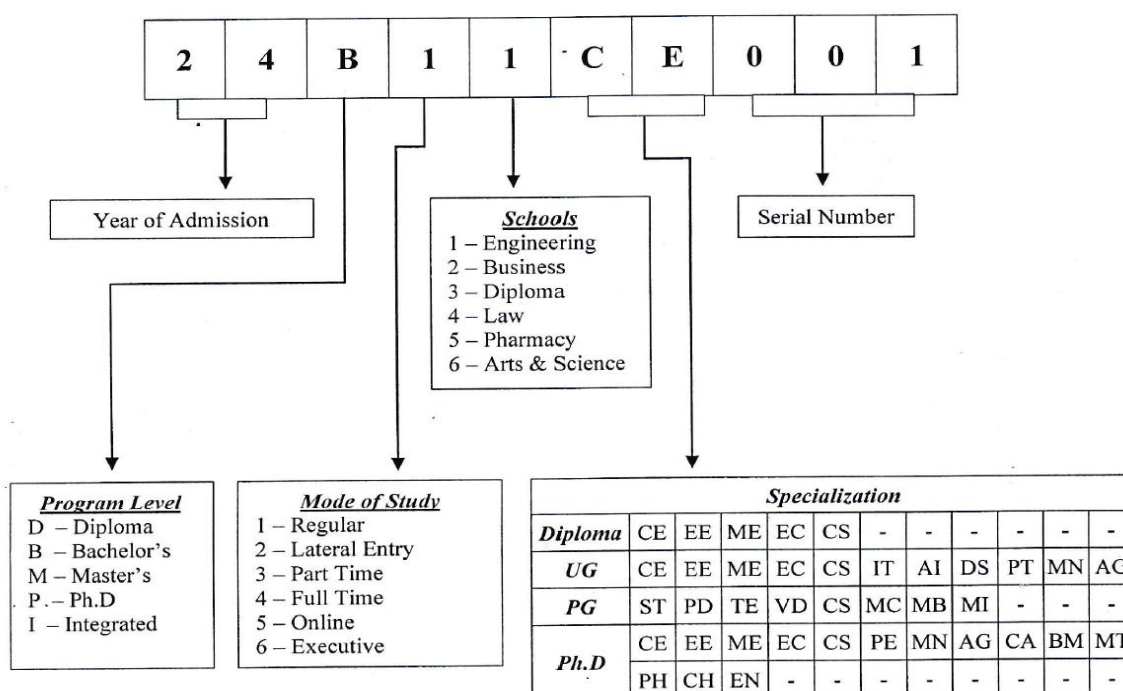
2.9 Multiple Entry and Exit System

Multiple Entry and Exit System (MEES) refers to a flexible academic structure. This system offers greater flexibility to students in their higher education journey by allowing them to enter and exit a degree program at different stages, with appropriate certifications awarded at each stage. The process of MEES implementation will be intimated later.

2.10 Gap Year

The concept of Student Entrepreneur in Residence shall be introduced and students who wish to pursue entrepreneurship are allowed to take a break of one year at any time after II semester to pursue entrepreneurship full time. This period shall be counted for the maximum time for graduation. An evaluation committee shall be constituted to evaluate the proposal submitted by the student and the committee shall decide on permitting the student for availing of the Gap Year.

3. **Proctoring System**

   Each admitted student is assigned under a Proctor by the School concerned. The proctor can refer to the student information system to get information on his / her academic performance. The Proctor shall discuss with the student periodically, and suggest the number and nature of courses to be registered in a semester, within the framework of that program curriculum. Students having backlogs or under detention may get advice for pacing the program accordingly. Apart from guiding in academics, the proctor shall also motivate/encourage the students in all other aspects for their holistic development.

4. **CBCS and Course Registration**

   The curriculum supports Choice Based Credit System (CBCS) and students have flexibility to choose the courses from the curriculum. All students must register for courses that he/she wishes to study in the semester through the Course Registration process. The Course Registration will be carried out on specific day(s) as declared by the University. Students having any outstanding dues to the University will not be permitted to register for the courses. For valid reasons, late registration for a maximum of 1 week from the commencement of the semester may be permitted only with the approval of the Head of the Department concerned and on payment of a late Registration fee as specified by the University. To register to a course, a student must undergo all necessary prerequisites. Registration for add/drop/change of a course shall be accepted only within a week after starting the classes. Students can register for a minimum of 15 credits and a maximum of 25 credits of their choice per semester. Students can register for a maximum of 12 credits in the summer semester. Student can register for a maximum of 40% (Nominally 20%) of the Credits through MOOCs such as NPTEL, SWAYAM, etc with prior permission from HOD.

4.1 Adding and dropping courses

   The registration portal allows students who have enrolled for courses during the registration period to modify or remove those. Maximum of 2 courses can be added/ dropped with late registration fee. The add/drop of Courses can be carried out on specific day(s) as declared by the University. If the number of students opting a course is less than 25% of class strength, students may be encouraged to complete the course through MOOCs.

4.2 Attendance & Course detention

- The student must maintain minimum attendance requirement in a course to appear for the Semester End Examinations (SEE).
- A student shall be eligible to appear for the Semester End Examinations in a course, if he/she acquires a minimum of 75% attendance in that course.
- Condonation for shortage of attendance up to 10% (65% and above and below 75%) on medical grounds may be granted.
- In case of medical exigencies, the student/parent should inform the Head of the Department within a week of exigencies by submitting necessary proofs.
- A stipulated fee shall be payable towards condonation for shortage of attendance.
- If a student has attendance below 65% in a course, he/she shall be detained in that course.

4.3 Course Re-Registration

- If a student has been detained in any course, he/she need to re-register for the course in the forthcoming semesters or summer semester.
- If a student wants to enhance the pass grade in a course, he/she may re-register the course in the summer semester, however previous grades will nullify.
- Students have to pay prescribed fee to Re-Register for a course.

4.4 Pre-requisites

A student can register for course only if he/she registers priorly for the pre-requisite courses mentioned in the syllabus and is eligible for writing the SEE.

5. Course and Credit requirements

This section explores the curriculum structure, courses, and the various prerequisites for program completion.

5.1 Course Credits

A course credit is a metric that quantifies the duration of a course provided to students as "instruction." Courses are offered throughout the entire semester, which consists of 16 instructional weeks. One credit is equivalent to one hour classroom Lecture (L) or one hour Tutorial (T), or two hours Practical (P).

5.2 Credit Distribution

- The programs provide students with ample opportunities to enhance their technical, soft, management, and communication skills.

- The programs also incorporate courses from other disciplines to offer students a multidisciplinary perspective.
- Courses are broadly classified as:

S.No	Broad Category of Courses	Credits
1	Program Core Courses (PCC)	87
2	Program Elective Courses (PEC)	27
3	Multi-Disciplinary Elective Courses (MDEC)	6
4	Ability Enhancement Courses (AEC)	3
5	Skill Enhancement Courses (SEC)	14
6	Value Added Courses (VAC)	10
7	Community Service Project	2
8	Internship (INT)	2
9	Summer Internship (SI)	2
10	Project (PROJ)	3
11	Major Project (MP)	4
12	Article Publication (AP)	2
13	Mandatory Courses (MC)	0
Total Credits to be earned for MBA (Integrated) Degree		160

5.2.1 Program Core Courses (PCC)

PCC for MBA (Integrated) program typically depend on the specific Management discipline.

5.2.2 Program Elective Courses (PEC)

PEC are courses that students can choose from their major discipline to broaden their knowledge and skills. These courses are designed to provide an in-depth knowledge in a specific minor stream.

5.2.3 Multi-Disciplinary Elective Courses (MDEC)

MDEC are designed to integrate knowledge from multiple disciplines, encouraging students to apply concepts and methodologies from various fields. These courses foster a holistic approach to learning and innovation.

5.2.4 Ability Enhancement Courses (AEC)

AEC are designed to develop student essential skills and competencies that are necessary for personal and professional growth. These courses focus on enhancing abilities such as communication, critical thinking, and practical skills.

5.2.5 Skill Enhancement Courses (SEC)

SEC are designed to equip students with practical skills and competencies that are directly applicable in professional career. These courses aim to enhance employability and provide hands-on experience in specific areas.

5.2.6 Value Added Courses (VAC)

VAC are supplementary courses designed to provide students with additional knowledge and skills that complement their main field of study. These courses often focus on personal development, industry trends, and practical applications, helping students to become more versatile and competitive in the job market.

5.2.7 Community Service Project

Community Service Project in summer gap after second semester. A group of students or even a single student can take up the Community Service Project. The students have to identify social problems existing in any geographical area/village and try to solve them technically or suggest to people the necessary solutions for solving these problems. After successful completion, students shall submit a detailed report to the department concerned in the third semester.

5.2.8 Internship (INT)

INT provide students with the opportunity to gain practical experience in their field of study. This internship is typically undertaken after IV semester, during the summer break. The report is evaluated in V Semester. This allows students to apply theoretical knowledge in real-world, develop professional skills, and build networks.

5.2.9 Summer Internships (SI)

SI provide students with the opportunity to gain practical experience in their field of study. This internship is typically undertaken after VI semester, during the summer break. The report is evaluated in VII Semester. This allows students to apply theoretical knowledge in real-world, develop professional skills, and build networks.

5.2.10 Projects (PROJ)

PROJ is an extended program where students have to submit the project report usually in their VI semester of study. This type of project work provides in-depth exposure to professional environments, allowing students to work on significant projects, gain comprehensive industry experience, and enhance their employability.

5.2.11 Major Projects (MP)

MP is an extended program where students have to submit the major project report usually in their VIII semester of study. This type of project work provides in-depth exposure to professional environments, allowing students to work on significant projects, gain comprehensive industry experience, and enhance their employability.

5.2.12 Mandatory Courses (MC)

MC are courses that students can take without the pressure of exams or grades. These courses allow students to explore subjects of interest outside their main field of study, fostering a love for learning and intellectual curiosity. Although these courses do not count towards degree credit requirements, they can enhance knowledge and skills.

5.2.13 Credit Transfer/equivalence

- Credit Transfer is a convenient way of transferring the Credits of courses.
- Credit transfer through MOOCs is a process that allows students to earn academic credits from courses offered from online, the number of hours for the online courses must be satisfied i.e. mentioned in 2.6.
- Any student interested to seeking admission in Aditya University from other Higher Educational Institutions (HEI), they have to complete same syllabi and credits, and if the course(s) its equivalent(s) appear in the programme curriculum into which the student is now admitted, it is assumed that the student has earned the credits by credit transfer/equivalence.
- The approval of credit transfer has to be certified from BoS chairperson.

6. Assessment and Evaluation

Student performance in coursework is assessed through examinations conducted during and at the conclusion of the Semester.

At University, student knowledge, understanding, and competence in the courses studied are thoroughly assessed and certified. Assessment typically comprises two parts for evaluating student performance.

- Continuous Internal Evaluation (CIE)
- Semester End Examinations (SEE)

CIE consists of two Internal Examinations (IE1&IE2) and Learning Activities (LA), conducted by the course instructor throughout the semester. Learning Activities may include mid-term tests, weekly or fortnightly class tests, assignments, problem-solving exercises, group discussions, quizzes, seminars, presentations, mini-projects, and other methods.

SEE is conducted at the end of the semester by the University Examination Center, on dates set at the university level. This includes a written examination for theory courses and a practical/design examination with an integrated oral component for laboratory/design courses.

6.1 Assessment pattern for theory and practical courses

Based on the type of course, CIE and SEE will be conducted as follows.

Type of Courses	L&T	P	C	CIE (Marks)						SEE (Marks)			GT
				IE-1	IE2	LA	DDA	LT	TM	TE	PE	TM	
Theory	1-3	0	2-4	16	24	10	-	-	50	50	-	50	100
Lab	0	2	2	-	-	-	25	25	50	-	50	50	100
IC	1-2	1-2	2-4	16	24	10	25	25	50*	50	50	50#	100
	1	2	3	-	-	-	25	25	50	-	50	50	100
	2-3	1	3-4	10	15	-	15	10	50	50	-	50	100
CSP	0	2	2	-	-	-	-	-	100	-	-	-	100
INT	0	2	2	-	-	-	-	-	100	-	-	-	100
SI	0	2	2	-	-	-	-	-	100	-	-	-	100
PROJ	0	-	3	-	-	-	-	-	50	-	-	50	100
MP	0	-	4	-	-	-	-	-	50	-	-	50	100
FCSM, ACSM	0	1	1	-	-	-	-	-	-	-	-	-	100
ES, ICH&FA, SY NCC & NSS	0	1	1	-	-	-	-	-	-	-	-	-	100

DDA	Day-to-Day Activity	TE	Theory Examination
TM	Total Marks	IC	Integrated Courses
PE	Practical Examination	ICH&FA	Indian Cultural Heritage & Fine Arts
GT	Grand Total	ES	Employability Skills
NCC	National Cadet Corps	SY	Sports and Yoga
T	Tutorial	NSS	National Service Scheme
LT	Lab Test	L	Lecture
INT	Internship	P	Practical
CSP	Community Service Project	ACSM	Advanced Cognitive Skills for managers
FCSM	Fundamental Cognitive Skills for managers		

6.1.1 If the course(s) consist only of Lecture (L) and Tutorial (T) components, the CIE is based on two IEs and one LA. IE-1 shall be conducted from Units I & II, and IE-2 shall be conducted from Units III, IV, and V. The total marks scored in the two IEs and LA shall be considered for the CIE.

6.1.2 If the Lecture(L) hours are less than the Practical(P) hours, the CIE shall be evaluated as Day to Day Activity and internal lab test.

6.1.3 If the Lecture(L) hours and the Practical(P) hours are equal, in this case CIE shall be conducted separately for theory and Lab as mentioned in 6.1.1 & 6.1.2 respectively. The average of theory and lab marks considered as final CIE marks.

6.1.4 If the Lecture(L) hours are greater than the Practical(P) hours, the CIE shall evaluated as IEs and Lab internal test.

6.1.5 The SEE for theory courses shall be conducted for 50 marks with a duration of 180 minutes, the question paper consisting of 2 parts, PART –A & PART – B. PART – A consists of 10 questions—two questions from each unit. Each question may have sub-questions. Students must answer one question from each unit, with each unit carrying 8 marks. PART – B consists of 1 question which is a case study that is a mandatory question to be answered by the students carrying 10 marks.

6.1.6 The SEE for lab courses shall be conducted by the faculty concerned and examiner appointed by the controller of examinations.

6.1.7 If the Lecture(L) hours and the Practical(P) hours are equal, in this case SEE shall be conducted separately for theory and lab. The average of theory and lab marks considered as final SEE marks. A student must pass in both SEE of Theory and Lab separately.

6.1.8 Community Service Project (CSP)

For Community Service Project there shall be only CIE for 100 marks, there are two internal reviews each of 50 marks which need to be conducted by the concerned department. The review marks are split into three parts, 20 marks for presentation, 15 marks for the report, and 15 marks for viva voce. The sum of two reviews shall be considered for 100 marks.

6.1.9 Internship (INT) and Summer Internships (SI)

Two Summer Internships either onsite or virtual each with a minimum of 8 weeks duration, done at the end of the third and fourth years, respectively are mandatory. It shall be completed in collaboration with local industries, Govt. Organizations, construction agencies, Power projects, software MNCs, etc. Internship shall be evaluated in the V semester and Summer Internship shall be evaluated in the VII semester. For these types of courses.

6.1.10 Project (PROJ) and Major Project (MP)

In the VI semester and final semester, the student should mandatorily register and undergo project and Major project respectively with well-defined objectives. At the end of the VI semester, the student shall submit a project completion certificate and a project report. At the end of VIII semester the student shall submit a major project completion certificate

and a Major project report. Students are suggested to submit their project work for publication in an international conference/Journal with a Scopus index or in an indexed journal (SCI, WOS, Scopus). For project, 100 marks are awarded, out of which 50 marks shall be for CIE and 50 marks for SEE. CIE 50 marks, there are two internal reviews each review consists of 20 marks which are split into two parameters, presentation for 15 marks and report for 5 marks. The remaining 10 marks shall be assigned by the guide according to the performance of the student. The sum of two reviews shall be considered for CIE 50 marks. The SEE 50 marks for Viva-voce which is conducted by the controller of examination by assigning an examiner.

6.1.11 Fundamental Cognitive skills for Managers and Employability Skill-V course have only CIE for100 marks. The pattern of evaluation shall be framed by course coordinator.

6.1.12 Indian Cultural Heritage, Fine arts, Sports and Yoga courses has only CIE. The pattern of evaluation shall be framed by course coordinator. Student shall earn a minimum of 40% marks to pass the examination.

S.No	Components	CIE	SEE	Total
1	Theory Courses	50	50	100
2	Lab Courses	50	50	100
3	Integrated courses	50	50	100
4	Community Service Project (CSP)	100	-	100
5	Internship (INT) and Summer Internship (SI)	100	-	100
6	Project (PROJ) and Major Project (MP)	50	50	100
7	Cognitive Skills (FCSM, ACSM)	100	-	100
8	Indian Cultural Heritage, Fine arts, Sports and Yoga courses	100	-	100

6.1.13 For Advanced cognitive skills for Managers in which student need to complete one certification course. To earn credit student has to submit the competition certificate. Grades will be assigned as per transfer of credit equivalence rule.

6.1.14 Article publication has only CIE. Grade is as per the credit equivalence rule. The pattern of evaluation shall be framed by course coordinator.

6.1.15 Mandatory courses are non-credit courses. A student must complete the mandatory courses from the curriculum and earn a satisfactory grade (S-Grade). If a student fails to earn the S-Grade, it shall be considered a non-satisfactory grade (N-Grade), in this case he/she has to reappear the course and earn the S-Grade.

6.2 Eligibility for Examinations

A student who has registered for the courses is eligible to take the SEE. However, a student shall not be permitted to take the SEE if they are involved in any in-disciplinary issues or have a shortage of attendance.

6.3 Announcement of Results

The Controller of Examinations will announce the results within a week after the completion of the examinations. Students can view their results through their student login portal.

6.4 Script Viewing/Revaluation

- Students can view their answer scripts through their login portal by paying the prescribed fee.
- Students who are not satisfied with the grade obtained can apply for revaluation by paying the prescribed revaluation fee.

6.5 Withholding of Results

If a student has any dues to the university or is involved in any in-disciplinary activity, malpractice, or court case, his/her results shall be withheld.

6.6 Makeup Internal Examinations

If a student is absent during the internal examinations for a valid reason and with prior permission from the HoD, the student shall attend the Makeup Internal Examination. The schedule for the Makeup Internal Examination is provided in the academic calendar.

7. Grading

The following grading systems were adopted to assign the grade for the courses.

- Absolute grading
- Relative grading

7.1 Absolute grading

- If the class strength is less than or equal to 30 in a course, absolute grading shall be adopted.
- Courses that are completed through MOOCs/courses completed through Industry certification shall use the absolute grading method irrespective of class strength.
- Mandatory Courses are the non-credit courses, student has to complete the Mandatory Courses prescribed from curriculum and he/she has to earn the satisfactory grade(S-Grade). If student not earned the credit, it should be considered as Non satisfactory grade(N-Grade), in this case student has to reappear the course and earn the S-grade.

- **Absolute grading-Letter Grade and its range**

Range of Marks	Description	Grade	Grade Point
90-100	Outstanding	O	10
80-89	Excellent	A+	9
70-79	Very Good	A	8
60-69	Good	B+	7
50-59	Average	B	6
40-49	Pass	C	5
0-39	Fail	F	0
-	Absent	Ab	0

7.2 Relative Grading

- The letter grade awarded to a student for his/her performance in a course can be based on the Relative Grading concept. The 'Relative Grading' concept indicates the academic standing of a student in his/her class. For the theory courses and lab courses where the class strength is more than 30, shall follow course-wise relative grading concept.

- **Relative Grading - Letter Grade and its range**

Range of Marks	Letter	Grade point
Marks Scored > Mean +$\alpha\sigma$(=UL of Grade A+)	O	10
Mean+$(\alpha-\gamma)\sigma$<Marks Scored Mean +$\alpha\sigma$ (=UL of Grade A+)	A+	9
Mean+$(\alpha-2\gamma)\sigma$<Marks Scored Mean+$(\alpha-\gamma)\sigma$	A	8
Mean+$(\alpha-3\gamma)\sigma$<Marks Scored Mean+$(\alpha-2\gamma)\sigma$	B+	7
Mean+$(\alpha-4\gamma)\sigma$<Marks Scored Mean+$(\alpha-3\gamma)\sigma$	B	6
Mean+$(\alpha-5\gamma)\sigma$<Marks Scored Mean+$(\alpha-4\gamma)\sigma$	C	5
Marks Scored < Mean+$(\alpha-5\gamma)\sigma$ (=UL of grade F)	F	0

Where α= (UL Grade A$^+$ -Mean)/σ, β= (UL Grade F-Mean) /σ and γ= (| σ|+| β|)/5

For courses that include both Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) marks, a student must obtain a minimum of 35% in SEE to apply absolute or relative grading.

7.3 Grading for Article publications grading is absolute

Publication	Grade Point
SCI/Scopus/WoS	10
International Conference technically sponsored by professional bodies	9
Book Chapter (Scopus Index)	8
International Conference	7
UGC Care	6
Book Chapter	5
National Conference	4

7.4 Computing Grade Point Averages (SGPA, CGPA)

- The Semester Grade Point average (SGPA) is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of the courses undergone by a student

$$SGPA = \frac{\sum(C_i . G_i)}{\sum(C_i)}$$

Where C_i is the number of credits of ith course and G_i is the grade point scored by the student in the ith course.

- The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of the programme.

$$CGPA = \frac{\sum(C_i . S_i)}{\sum(C_i)}$$

Where S_i is the SGPA of the ith semester and C_i is the total number of credits in that semester.

- The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

- While computing the SGPA/CGPA, the courses in which the students is awarded zero grade points will also be included.

7.5 Conversion from CGPA to Percentage:

Cumulative Grade Point Average can be converted into an equivalent percentage using the following, Percentage of Marks = (CGPA - 0.5) x 10

7.6 Award of class

- After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of MBA (Integrated) degree, he/she shall be placed in one of the following four classes.

Class Awarded	CGPA Secured
First class with Distinction	≥ 7.5
First Class	≥6.5 to < 7.5
Second Class	≥ 5.5 to< 6.5
Pass Class	≥ 4.5to < 5.5

- The student is awarded a MBA (Integrated) Degree if she/he completes a minimum credit, as specified in the program structure.

8. Academic Malpractice

- The Controller of Examinations shall refer all instances of malpractice detected in Internal Evaluations and Semester End Examinations to an Enquiry Committee. The Committee shall submit a report on the malpractice allegedly committed by the student to the Controller of Examinations. The Controller of Examinations, along with the members of the Committee, is authorized to impose a suitable punishment as per the University malpractice rules.

- The committee consists of the HoD of the concerned department, a course expert, and an observer.

9. Issue of Certificates

The Provisional Certificate (PC), Consolidated Marks Memo (CMM), and Original Degree (OD) will be issued by the University Examination Center, whereas grade sheets shall be obtained from DigiLocker.

10. Revision in Academic Regulations

The Academic Council, chaired by the Vice-Chancellor of the University, reserves the right to add, delete, or modify these regulations at any time, notwithstanding any other provisions of this document. In the event of any dispute regarding the interpretation of the rules, only the interpretation provided by the Academic Council shall be considered final and binding.

MALPRACTICE RULES
Disciplinary Action for /Improper Conduct in Examinations

	Nature of Malpractices / Improper conduct	Punishment
	If the candidate	
1(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the course of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the course of the examination)	Expulsion from the examination hall and cancellation of the performance in that course only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the examination hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that course only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the course of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the courses of that Semester.
3	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the courses of that Semester
4	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that

		Semester. The candidate is also debarred for two consecutive semesters from class work and all End examinations. The continuation of the course by the candidate is course to the academic regulations in connection with forfeiture of seat.
5	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester. The candidate is also debarred for two consecutive semesters from class work and all End examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
6	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that Semester. The candidate is also debarred and forfeits of seat.
7	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the courses of the examination (including practical and project work) already appeared and shall not be allowed to appear for examinations of the remaining courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the impostor is an outsider, he will be handed over to the police and a case is registered against him.

8	Refuses to obey the orders of the Chief controller of examinations / Observer / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in-charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction or property in the examination hall or any part of the University campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the University, they shall be expelled from examination halls and cancellation of their performance in that course and all other courses the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the courses of that semester. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
9	If student of the University, who is not a candidate for the particular examination or any person not connected with the University indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the University expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat.
10	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that course.
11	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that course and all other courses the candidate has appeared including practical examinations and project work of that End examination.

| 12 | If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the Chief controller of examinations for further action to award suitable punishment. | |

*MBAI Academic Regulations 2024 as finalized on 05-10-2024.

Pro Vice-Chancellor
Academics
ADITYA UNIVERSITY