

**General Notes:**

- If a student fails, refer them to the officers for further guidance.
- Stay flexible; adjustments may be needed based on the number of students.
- Finish early if necessary to stay on schedule.
- Be prepared to move locations if required (e.g., to the computer room).

**Preparation & Execution:**

- Sports physical can be delayed if necessary.
- Thoroughly review all briefing slides in advance.
- Clearly explain any acronyms to ensure full understanding.
- Keep all briefings concise and straightforward.
- Landing fee: \$60 (ensure this is communicated).
- Notify Cadre about any printed materials or documents.