

Tomonori Nagano  
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Thursday, August 27<sup>th</sup>, 2020

In light of the COVID-19 situation, the Modern Languages (ML) Program is currently offering tutoring services only online. This document will guide you how to make an appointment for online modern language tutoring using *Wufoo*. In Fall 2020, the ML Program offers small-group or individual tutoring services in American Sign Language, Arabic, Chinese (Mandarin), French, Italian, Japanese, Korean, Portuguese, Tibetan, and Spanish. During the online tutoring, our language tutors can help you with your homework, lab assignments, grammar, vocabulary, culture, presentations and quiz review.

Modern Language Tutoring Appointment Form

Make an appointment for Modern Language tutoring here. You should make an appointment at least 30 minutes in advance. For inquiries, e-mail [modernlanguage@lagccny.edu](mailto:modernlanguage@lagccny.edu).

Name \*

First  Last

Email \*

EmpId \*

Enter 9 digits. Currently used @ alldis.

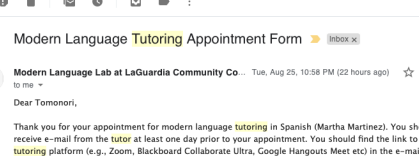
Choose language \*

Choose one

Please write on the areas where you need help (e.g., I need to practice speaking, I need help with my homework etc).



The screenshot shows the 'Modern Language Tutoring Appointment Form' on the LiveLingua website. The form includes a header with the LiveLingua logo and the text 'GUARDIA COMMUNITY COLLEGE NY' and 'LAGCC COMMUNITY'. The form fields are: Name (John Doe), Email (john.doe@live.lagcc.cuny.edu), and a Language dropdown menu. The dropdown menu is open, displaying a list of languages: Chinese (one), Hindi (Emily Chou), All (Jenine Tsengning), All (Lidia Torres), Arabic (Eleazar Asadulati), Arabic (Mona Barakat), Chinese (Stephen Lai), French (Philippe Deschênes), French (Gloria Palomo), Italian (Antonio Tongo), Italian (Chiara Bello), Japanese (Nika Soria), Japanese (Yukari Kumiyama), Japanese (JPN 2 semester), Japanese (Tao Zhang), Korean/Japanese (Bora Seo), Korean (Yoon Choi), Portuguese (Caroline Aguiar), Spanish (Luis Barrio), Spanish (Martha Martinez), Spanish (Martha Nouri), Spanish (Nahar Mohamed), Spanish (Martha Pruski), and Spanish (Anabel Rios). The 'Japanese (JPN 2 semester)' option is highlighted in blue.

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- The screenshot shows a web browser window with the address bar displaying "a lingo.com". The main content area contains a list of dates and times, each preceded by a radio button. The dates range from Monday, September 14, 2020, to Sunday, September 20, 2020. The times are in 00:00pm or 07:00pm slots. The date "Thu, September 17, 2020" is selected, indicated by a blue dot next to its radio button. Below the list, there is a text input area with the prompt "Please write on the areas where you need help (e.g., I need to practice speaking, I need help with my homework etc.)." and a "Submit" button at the bottom left.
- Mon, September 14, 2020: 07:00pm - 08:00pm  
 Tue, September 15, 2020: 02:00pm - 03:00pm  
 Tue, September 15, 2020: 05:00pm - 06:00pm  
 Tue, September 15, 2020: 06:00pm - 07:00pm  
 Tue, September 15, 2020: 07:00pm - 08:00pm  
 Wed, September 16, 2020: 02:00pm - 03:00pm  
 Wed, September 16, 2020: 05:00pm - 06:00pm  
 Wed, September 16, 2020: 06:00pm - 07:00pm  
 Wed, September 16, 2020: 07:00pm - 08:00pm  
 Thu, September 17, 2020: 02:00pm - 03:00pm  
 Thu, September 17, 2020: 05:00pm - 06:00pm  
 Thu, September 17, 2020: 06:00pm - 07:00pm  
 Thu, September 17, 2020: 07:00pm - 08:00pm  
 Fri, September 18, 2020: 02:00pm - 03:00pm  
 Fri, September 18, 2020: 05:00pm - 06:00pm  
 Fri, September 18, 2020: 06:00pm - 07:00pm  
 Fri, September 18, 2020: 07:00pm - 08:00pm  
 Sat, September 19, 2020: 02:00pm - 03:00pm  
 Sat, September 19, 2020: 05:00pm - 06:00pm  
 Sat, September 19, 2020: 06:00pm - 07:00pm  
 Sat, September 19, 2020: 07:00pm - 08:00pm
- Please write on the areas where you need help (e.g., I need to practice speaking, I need help with my homework etc.).
- Submit
- Display a menu



The screenshot shows a Gmail interface on a Mac. The browser address bar shows 'mail.google.com'. The email header indicates it is from 'Modern Language Lab at LaGuardia Community College' sent on 'Tue, Aug 25, 10:58 PM (22 hours ago)'. The subject is 'Modern Language Tutoring Appointment Form'. The email body contains information about a tutoring appointment, including a link to a Zoom link, a Blackboard Collaborate Ultra link, and a Google Hangouts Meet link. The sender's name is Tomonori Nagano, with email 'tomonori.nagano@gmail.com' and phone '12345578'. The language is Spanish. The email is marked as read and has a '940099' badge in the bottom right corner.

mail.google.com

Modern Language Tutoring Appointment Form  Inbox x 

Modern Language Lab at LaGuardia Community College · Tue, Aug 25, 10:58 PM (22 hours ago) ☆ ↶ ⋮

Dear Tomonori,

Thank you for your appointment for modern language **tutoring** in Spanish (Martha Martinez). You should receive e-mail from the tutor at least one day prior to your appointment. You should find the link to the online **tutoring** platform (e.g., Zoom, Blackboard Collaborate Ultra, Google Hangouts Meet etc) in the e-mail.

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Name: Tomonori Nagano  
 Email: [tomonori.nagano@gmail.com](mailto:tomonori.nagano@gmail.com)  
 EmplID: 12345578  
 Language: Spanish (Martha Martinez)  
 Date/Time:  
 Note: Just testing

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If you have any questions about your appointment, please contact the Modern Language Lab (see the contact info) or e-mail your **tutors** (their contact info can be found at <https://www.laguardia.edu/ela/ml-lab-and-placement/>).

Thank you,

Modern Language Lab

*Enviado desde mi iPad*

940099

- ### Contact Information for the Modern Languages Program

- Lorna Feldman, Coordinator of the Modern Languages Lab, at [lfeldman@lagcc.cuny.edu](mailto:lfeldman@lagcc.cuny.edu)
- Julio Rosario, Coordinator of the Modern Languages Lab, at [jrosario@lagcc.cuny.edu](mailto:jrosario@lagcc.cuny.edu)
- Caitlin Dean, Coordinator of the Modern Languages Lab, at [cdean@lagcc.cuny.edu](mailto:cdean@lagcc.cuny.edu)