



(+63)976418024

Clarenceh.balladolid@gmail.com

UNIT A 911 ALEXANDER ST CHRISTINE VILLAGE

Clarence H. Balladolid

BRGY DELA PAZ PASIG CITY

To be a part of highly competitive and resourceful Company which offers a great opportunity for me to learn and develop my skills to the maximum of my abilities in the field of Information Technology (IT).

WORK EXPERIENCE

Intern – AMA Computer College Legazpi Bldg.

- Encoding Data
- Print And Scan documents
- Organizing and filling documents
- Providing consultations with prospective when requested
- Stamping Received Documents

SKILL

- | | |
|--|---|
| • Computer literate | • Knowledge in programming Languages (C#, CSS, HTML , JAVASCRIPT) |
| • Good in oral and written communication | • Hardworking and disciplined |
| • Knowledge in Database System (MySQL) | • Multi-tasking, able to work under pressure |
| • Able to learn new Information quickly | |

EDUCATION

Tertiary 2019 – 2023	Bachelor of Science and Information Technology, AMA Computer College – Legazpi City Graduating
Tertiary 2018 – 2019	Bachelor of Science and Information Technology, Computer Communication Development Institute - Sorsogon City
Secondary 2012 – 2018	General Academic Strand Grade – 12 Juban National High School
Elementary 2006 – 2012	Cogon Elementary School Cogon Juban Sorsogon


CHARACTER REFERENCE

Ma. Christine R. Boduan, DBA – Dean of Academics / Professor

mrcboduan@amaes.edu.ph

Allen M. Asor – OJT Supervisor

amasor@amaes.edu.ph


Clarence H. Balladolid
Applicants Signature