

LaToiya Brooks, MBA, PMP

Atlanta, GA | (951) 420-9419 | [Email](#) | [LinkedIn](#) | [Portfolio](#)

Senior Project Manager

PMP-certified project manager with 10+ years of experience delivering large-scale technology, ERP, and operations projects across higher education, healthcare, and public-sector environments. Known for simplifying complex initiatives, improving processes, and keeping multi-million-dollar projects on time, on budget, and aligned with organizational goals.

Education & Certifications

- Project Lifecycle Management (Agile & Waterfall)
- ERP Implementations (Workday HR/Finance/Budget)
- Stakeholder & Vendor Management
- Risk, Issue & Change Control
- Process Improvement (Lean)
- Executive Reporting & Communication
- Cross-Functional Team Leadership

Work Experience

Senior Project Manager

Board of Regents – Atlanta, GA

May 2023 – Current

- Lead systemwide technology projects across 26 higher education institutions, including Workday Budgeting, CRM (Element451), compliance systems (Vector), and policy management system (PolicyStat).
- Manage full project lifecycle: planning, scheduling, risks, communications, go-live, and closeout.
- Facilitate weekly and executive-level meetings; prepare charters, status reports, timelines, and action plans.
- Coordinate efforts across IT, HR, Finance, and Academic Affairs to keep teams aligned and deliverables on track.
- Manage vendors and contracts, ensuring deliverables meet requirements and scope changes are documented.

- Use Jira, Smartsheet, Visio, Excel, and Teams to track progress and maintain project transparency.

Project Manager

Kaiser Permanente – Riverside, CA

June 2014 – April 2023

- Managed major clinical and operational projects, including pharmacy automation, workflow redesign, and EMR-related initiatives.
- Implemented automated medication systems (Pyxis, Omnicell) and supported compliance with USP 797/800, Joint Commission, and state/federal regulations.
- Collaborated with clinicians, pharmacy leaders, IT, facilities, and finance to improve safety, efficiency, and service delivery.
- Led emergency facility build-outs during COVID-19, including isolation rooms and ventilation upgrades.
- Monitored budgets, timelines, procurement needs, and inventory automation efforts.
- Conducted post-go-live evaluations to measure outcomes and drive continuous improvement.

Education & Certifications

- Doctor of Education (EdD) – Higher Education Administration (*In Progress*)
University of West Georgia
- MBA – Hospital Management
Colorado Technical University (GPA 3.93)
- BS – Sociology
Fort Hays State University
- Project Management Professional (PMP) – PMI

Technical Tools

- Workday • Jira • Smartsheet • Microsoft Project • Visio • Excel • Teams • EPIC • Pyxis • Omnicell • Lean Methods