

Lachlyn Reynolds

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My career objective is to become a valued employee and to accumulate a variety of skills within the workforce.

EXPERIENCE

Multiskills Training, 6/43-47 Riverside Avenue, Werribee VIC 3030

10 DEC 2019

Transferring archive boxes from external storage to local storage.

Salvation Army Food Service, 209 Watton Street, Werribee VIC 3030 — Volunteer receptionist

23 APR 2019 - 15 JUL 2019

Customer Service, Managing documents and files, Answering telephone, Using computer for data entry.

The Salvation Army Red Shield Appeal, Werribee Central VIC 3030 — Donation Collector

21 MAY 2019

Geraldton Fish Market, 365 Marine Terrace, Geraldton WA 6530 — Retail Assistant

2014 - 2015

Handling raw and cooked seafood, cleaning, cash handling, delivering ice, heavy lifting, and customer service.

EDUCATION

Coder Academy, 8/120 Spencer Street - Diploma of Information Technology.

23 MAR 2020- 20 JAN 2021

Victoria University Polytechnic, Hoppers Ln, Werribee VIC 3030 - Cert II Information, Digital Media and Technologies (ICT20115).

23 JUL 2019 - 05 DEC 2019

Hoppers Crossing Secondary College, 2 Fraser Street, Hoppers Crossing VIC 3029 — Victorian Certificate of Education

JUN 2016 - OCT 2018

Completed year 12 with a VCE Pass

SKILLS

Organisation Skills

Customer service

Problem solving

Microsoft Office Suite (Word, Powerpoint, Excel, Outlook)

Good understanding of the fundamentals of HTML, CSS, JavaScript, Python, Ruby

INTERESTS

Helping Others

Coding

Problem Solving

REFEREES

Jane Kerbage
Case Manager @ The
Salvation Army Werribee
209 Watton Street, Werribee
3030
P: 0437 516 048

Clinton Lodge
Proprietor of Geraldton Fish
Market
(permanently shut down)
365 Marine Terrace,
Geraldton 6530
P: 0407 423 831

