

3000 IT სპეციალისტის უფასო გადამზადების პროგრამა



საქართველოს ინოვაციების
და ტექნოლოგიების სააგენტო

STUDENT ORIENTATION GUIDE






GEORGIA'S INNOVATION &
TECHNOLOGY AGENCY





New Horizons®
Learn What Earns

1. Go to:
<https://gita.classter.com>

2. Insert your Classter Username
and Password and click on
“Login”









Georgia's Innovation and Technology Agency

Enter your credentials below

 Email or Username

 Password

[Forgot password?](#)

Login

Ελληνικά | English (UK) | English (US) | Deutsch | Français | Español
| Lietuvių | العربية – مصر | العربية – ليبيا | Български

The screenshot shows the Classter dashboard for Georgia's Innovation and Technology Agency. The sidebar on the left contains the following menu items: Dashboard, My Subjects, My Teachers, Classwork / Homework, Attendance, Sessions, Assessments & Assignments, and Quizzes/Surveys. The main dashboard area displays statistics: 60 Groups Enrollments, 45 Subjects My Subjects, and 45 Teachers My Teachers. It also features a Timeline View, Quick Actions (Message Center, Homework, Sessions), and Mobile Apps download links for Google Play and the App Store. The calendar view for February 2022 shows various course slots with times and course names.

3. After a successful login, you will be greeted with this screen. Here you can find all your tools and the most important assistant the “Dashboard”.



Georgia's Innovation and Technology Agency
7 Innovation str., Tbilisi, Georgia

2022 A

Search...

Dashboard

My Subjects

My Teachers

Classwork / Homework

Attendance

Sessions

Assessments & Assignments

Quizzes/Surveys

60 Groups Enrollments →

45 Subjects My Subjects →

45 Teachers My Teachers →

Timeline View

You don't have any notifications

Quick Actions

Message Center

Homework

Sessions

Veselin Kostov Trainer

Mobile Apps

New Classter App is now available on Android and iOS.

Download on the Google Play

Download on the App Store

April 2022

day week month

Mon Tue Wed Thu Fri Sat Sun

28 29 30 31 1 2 3

4 5 6 7 8 9 10

11 12 13 14 15 16 17

18 19 20 21 22 23 24

25 26 27 28 29 30 1

2 3 4 5 6 7 8

17:00 - 19:00 38.1 UX/L Course

18:30 - 21:30 04.2 Java Course

10:00 - 16:00 10.1 Back Course

18:30 - 21:30 04.1 Java Course

18:30 - 21:30 04.1 Java Course

19:00 - 22:00 08.1 Back Course

19:00 - 22:00 09.1 Back Course

17:00 - 19:00 38.1 UX/L Course

19:00 - 22:00 08.1 Back Course

18:30 - 21:30 04.2 Java Course

19:00 - 22:00 09.1 Back Course

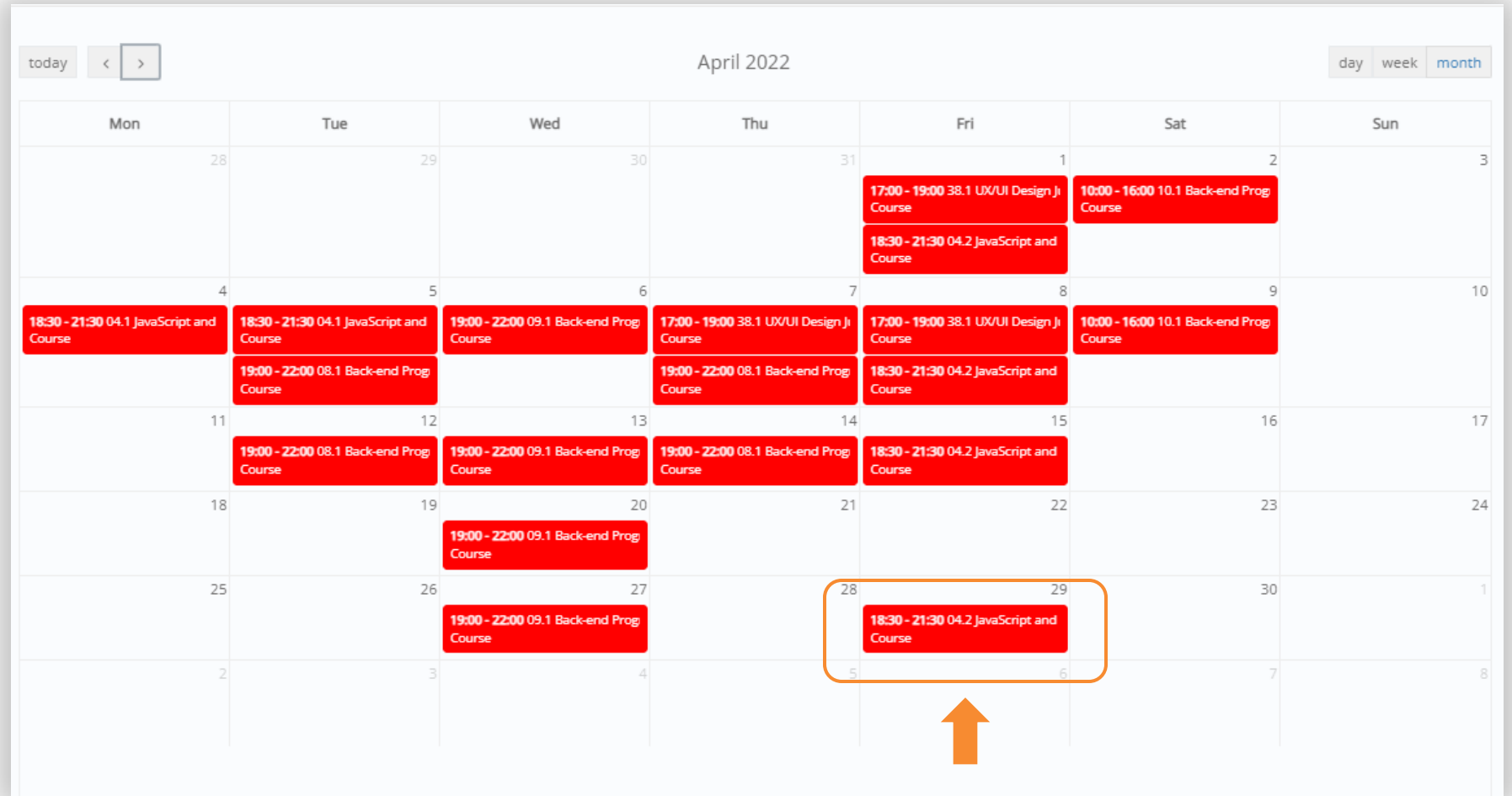
18:30 - 21:30 04.2 Java Course

4. Your next step is to click the “Month” button, shown on the picture so you can see all the courses that are set in your calendar.
In this way you won’t miss anything 😊.



5. Here you can directly click on the appropriate day and choose your class session.

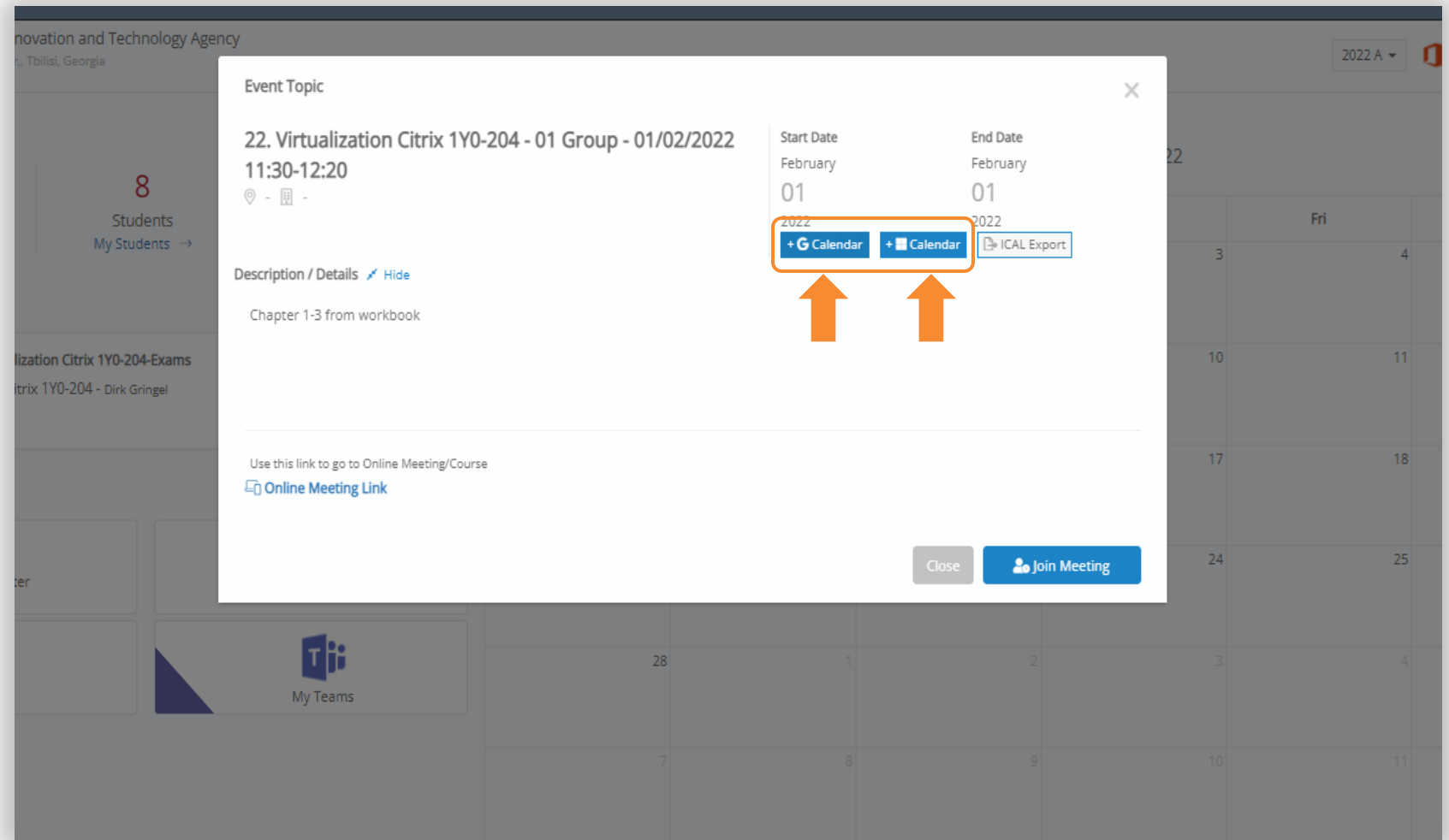
IMPORTANT! In order to track your attendance properly, always join the class session through the Claster calendar!



6. Here you can choose where to set a friendly reminder so that you won't miss the class.

***Google Calendar**
or

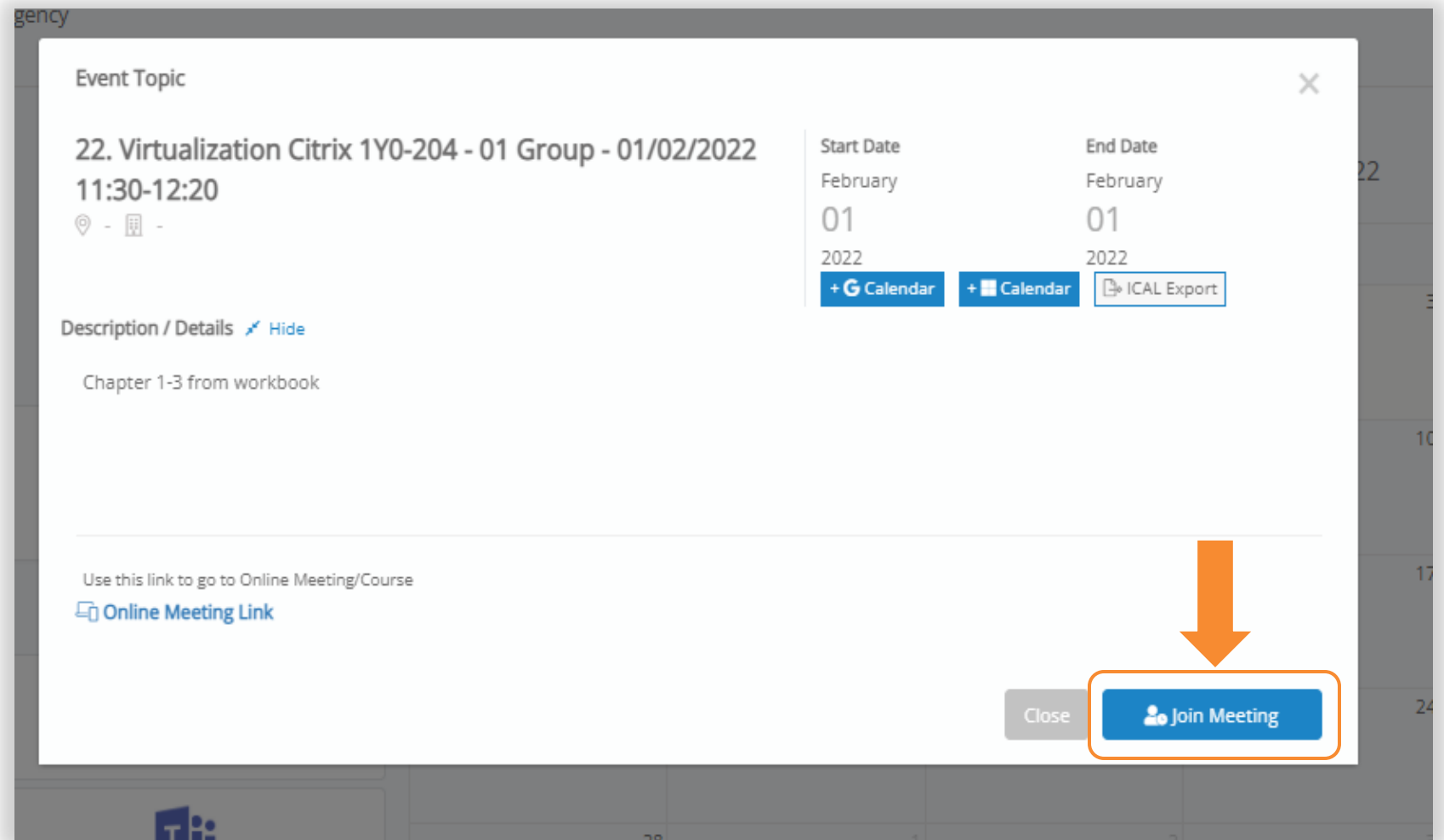
***Outlook Calendar**



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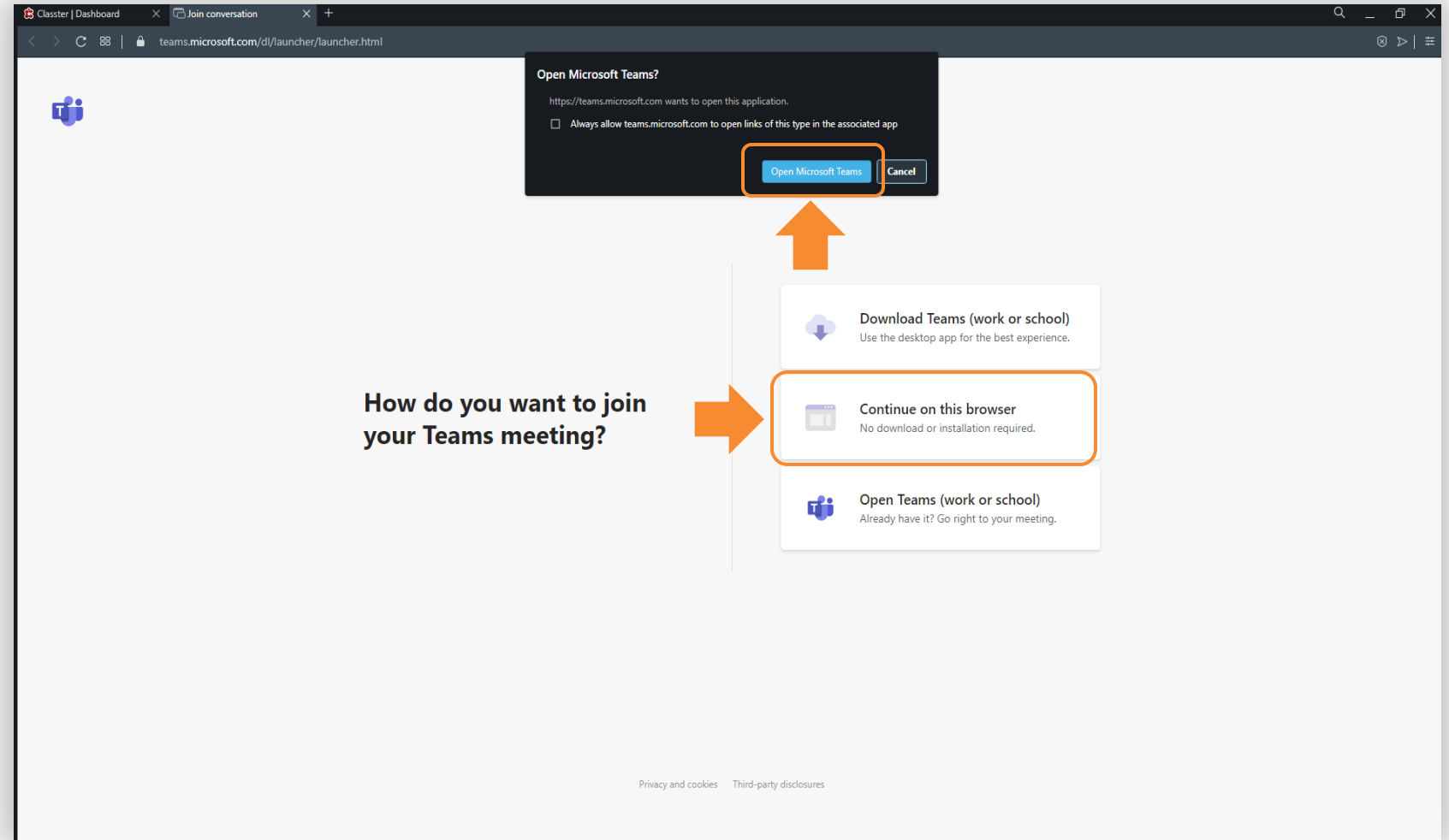
7. After you have clicked on your class, this little window will pop-up. Here you can check the date, time and some notes about the class.

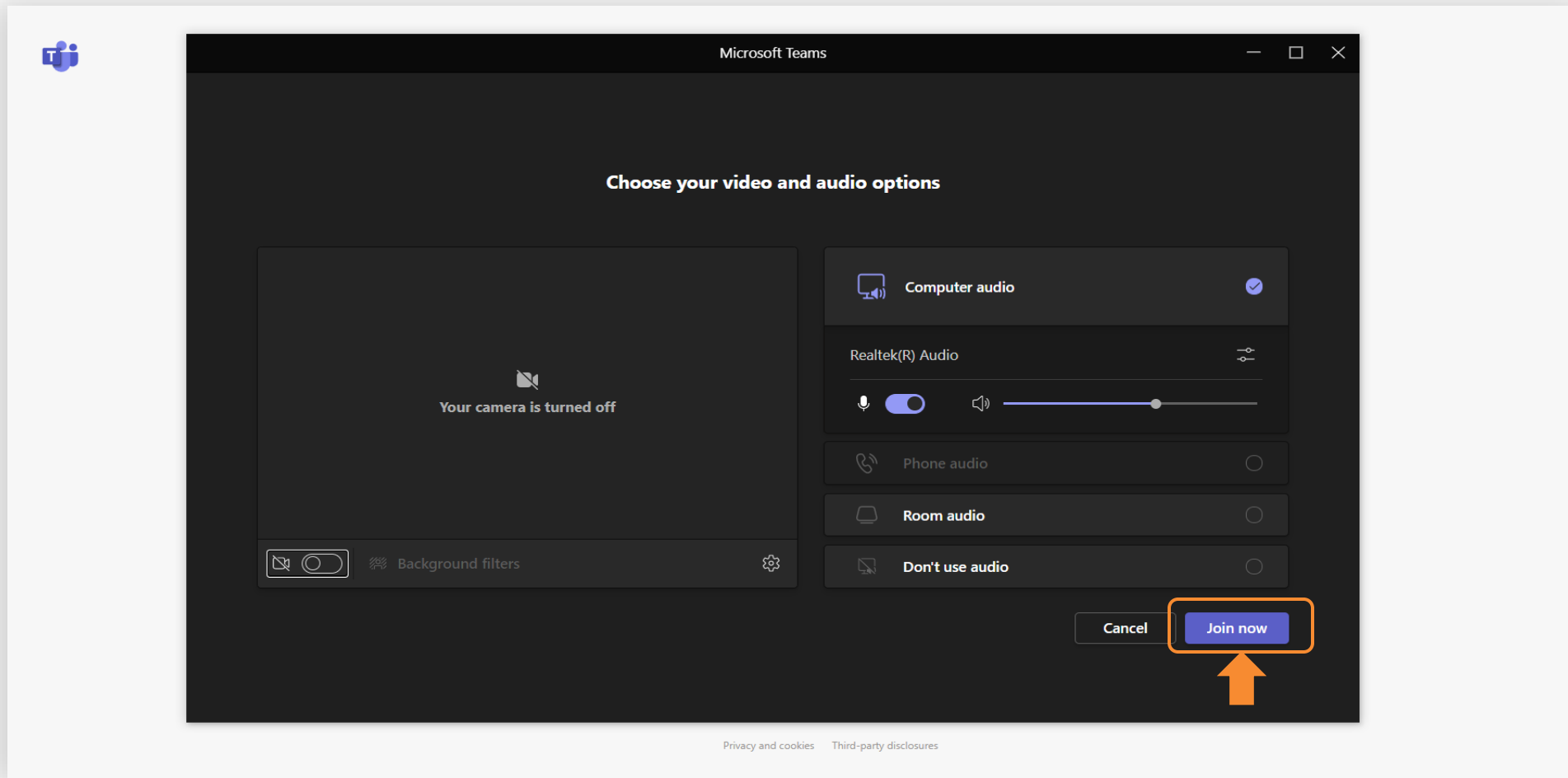
The most important here is the “Join Meeting” button. It will automatically redirect you to Teams (browser or app).



8. If you already have Teams desktop application, that you use for your purposes, better to click on “Continue on this browser” and use Chrome or Mozilla browsers.

*If you don’t have Teams desktop application, then download it from [here](#) and after that click on “Open Microsoft Teams”.





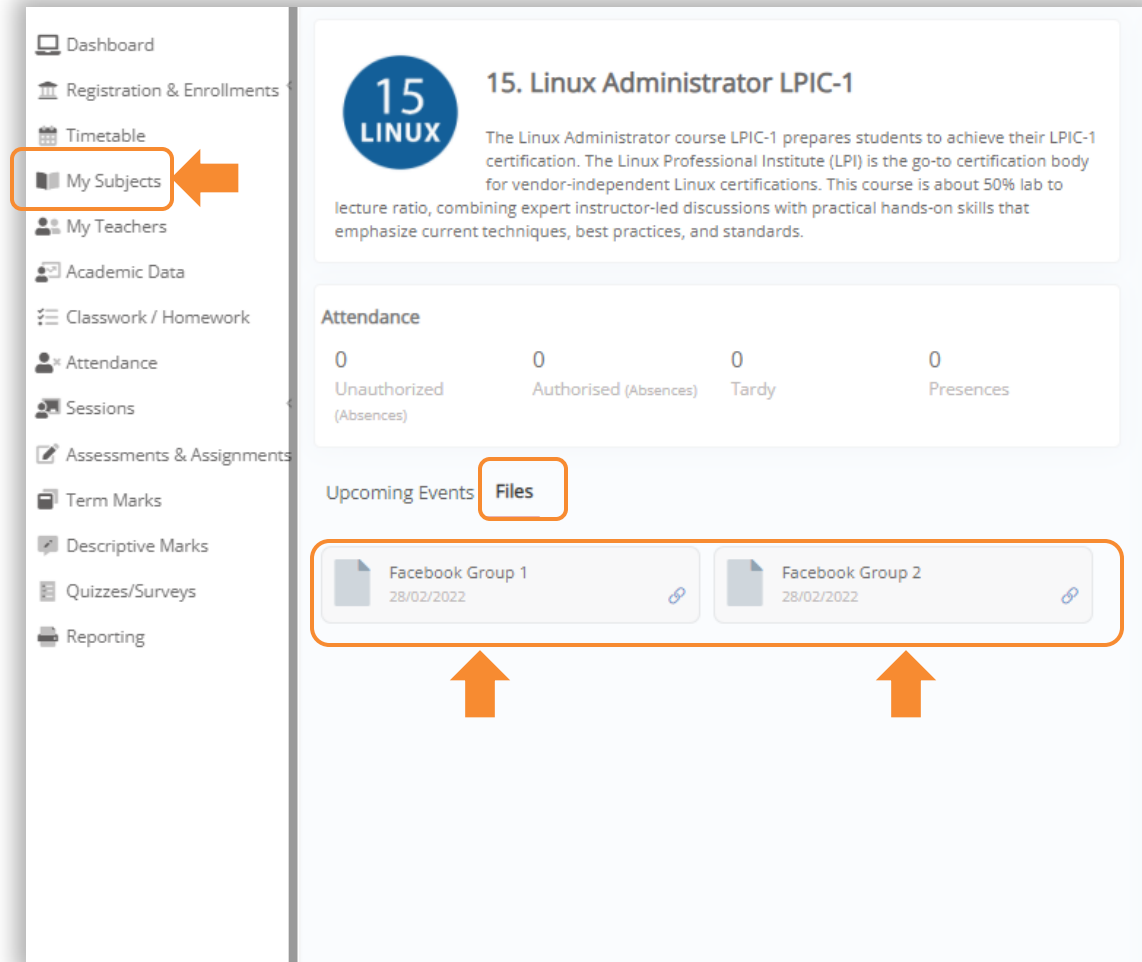
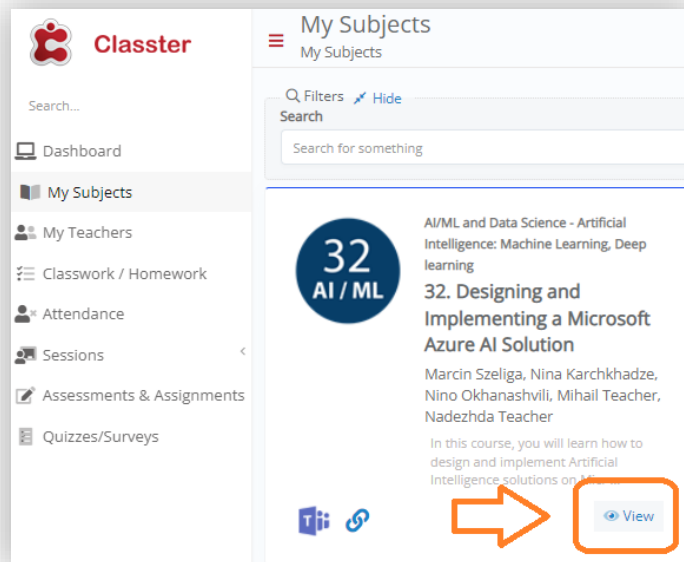
9. You are ready to join the virtual classroom and meet your trainer!

*If you don't have Teams account, please follow [these steps](#) to register.



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10. In “My subjects” you can see the overall course description. Here you will also find links to Facebook groups, which we encourage you to join! Join only that number of group which you belong to!

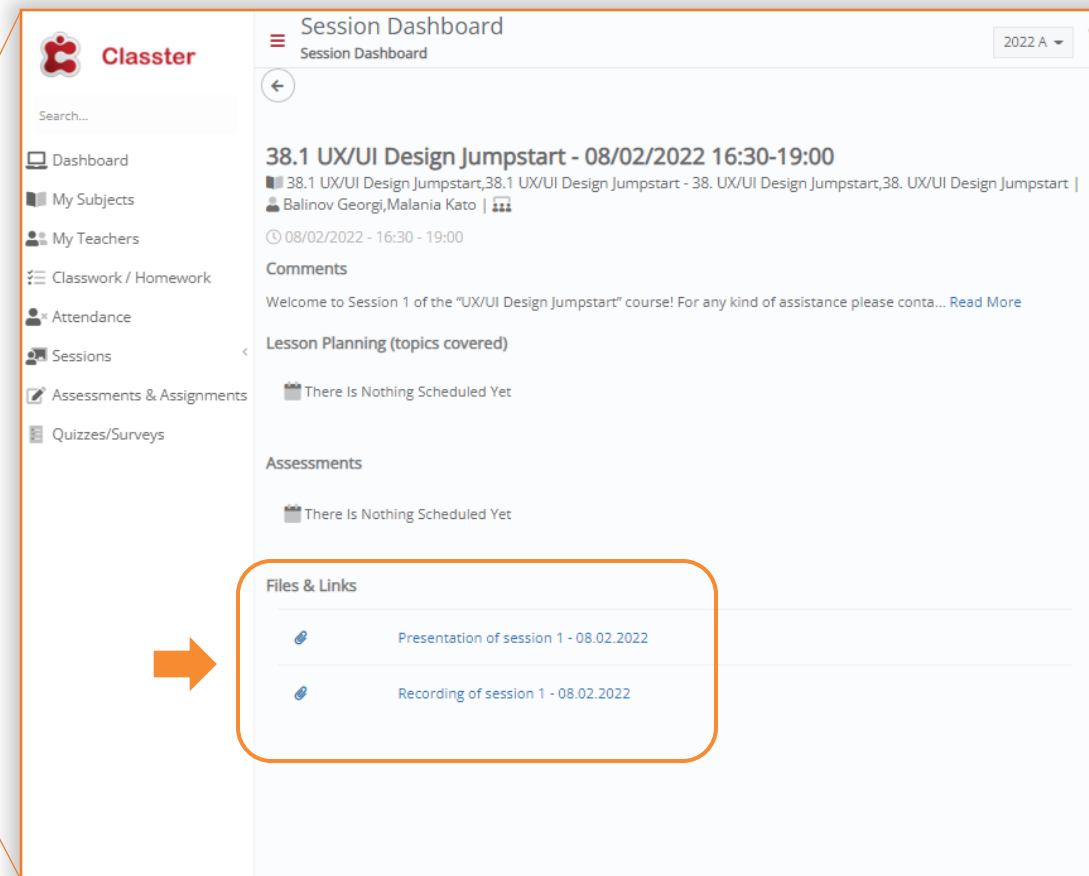
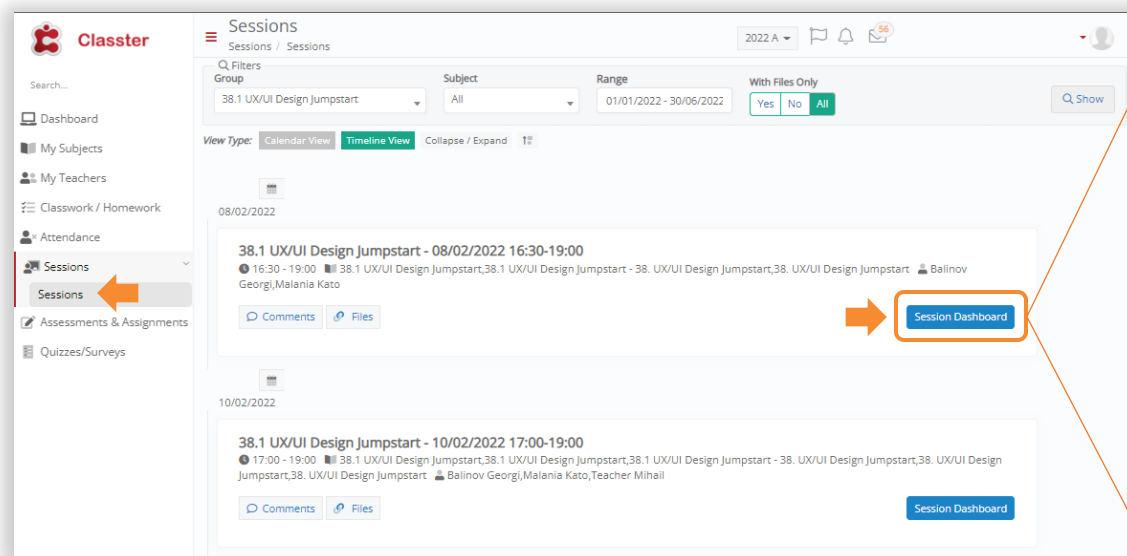


11. In “Sessions” you can see all upcoming class sessions. First of all, adjust the filter choosing: the correct group, range, timeline view, click on “Show” button.

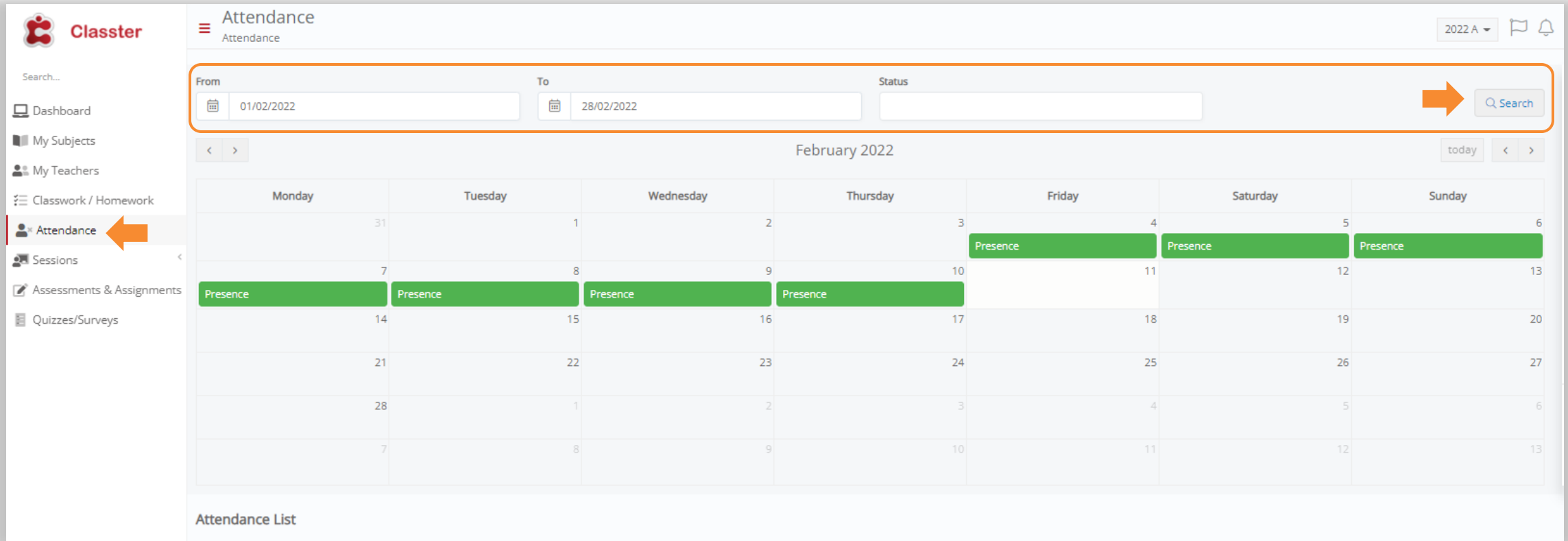
The screenshot shows the 'Sessions' page in the Classter application. The interface includes a sidebar on the left with navigation options: Dashboard, My Subjects, My Teachers, Classwork / Homework, Attendance, Sessions (highlighted with an orange arrow), Assessments & Assignments, and Quizzes/Surveys. The main content area is titled 'Sessions' and features a filter section at the top. This filter section includes dropdowns for 'Group' (set to '38.1 UX/UI Design Jumpstart'), 'Subject' (set to 'All'), and 'Range' (set to '01/01/2022 - 30/06/2022'). There are also buttons for 'With Files Only' (Yes, No, All) and a 'Show' button (highlighted with an orange arrow). Below the filter section, the 'View Type' is set to 'Timeline View' (highlighted with an orange arrow). The page displays two upcoming sessions for 08/02/2022 and 10/02/2022, each with a 'Session Dashboard' button. Orange arrows also point to the 'Sessions' menu item in the sidebar and the 'Show' button.



12. In “Sessions” you can watch recordings of past sessions. Click on “Session Dashboard” to see all class materials and the recording.



13. In “Attendance” you can see your class attendance story. Choose the correct period and click on “Search”.



The screenshot shows the Classter Attendance interface. On the left is a sidebar with navigation options: Dashboard, My Subjects, My Teachers, Classwork / Homework, Attendance (highlighted with an orange arrow), Sessions, Assessments & Assignments, and Quizzes/Surveys. The main area is titled "Attendance" and includes a search bar with "From" (01/02/2022), "To" (28/02/2022), and "Status" fields, followed by a "Search" button (indicated by an orange arrow). Below the search bar is a calendar for February 2022. The calendar shows attendance status for each day: Monday (31), Tuesday (1), Wednesday (2), Thursday (3), Friday (4), Saturday (5), and Sunday (6). The status for each day is "Presence" (indicated by a green bar). The calendar also shows the days of the week: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, and Sunday. The bottom of the interface shows the "Attendance List" section.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	1	2	3	4	5	6
7	8	9	10	11	12	13



14. Send ready homeworks to trainer.

Go to “Classwork/Homework” tab. Choose View by “Specific Date”. Choose correct Group, Subject. Time period should include your class session date. Click on “Show Homework” button. On the right side of the homework with the date of the session you are looking for, click on “Read Status”. In the pop-up window choose the “Status Level” and attach your files or links by clicking on “Files” button.

The image shows a screenshot of the Classter web application interface. On the left, a sidebar menu has the "Classwork / Homework" option highlighted with an orange box and an orange arrow pointing to it. The main content area is titled "Classwork / Homework" and features a search filter bar with "Specific Date" selected. Below this, there are dropdown menus for "Groups" (set to "01 Group") and "Subjects" (set to "22. Virtualization Citrix"). Date pickers for "From Date" and "To date" are both set to "01/02/2022". A "Show Homework" button is visible. Below the filters, a list of homework entries is shown, with the first entry "22. Virtualization Citrix" highlighted. A "Read Status" button with a plus icon is next to this entry, and an orange arrow points from it to a pop-up window on the right. The pop-up window, titled "Please Choose", has a "Status Level" dropdown menu (currently showing "--Please Select--"), a "Comments" text area, and a "Files" button (indicated by a dashed orange box). At the bottom of the pop-up are "Cancel" and "Save" buttons, with the "Save" button highlighted by an orange box.



15. Check the trainer's feedback regarding your homework.

Go to “Sessions”, choose “Homework Evaluation” in the dropdown menu. Adjust the filter. Find the trainer's feedback in “Comment” column in Marking list.

The screenshot shows the Classter interface for Homework Evaluation. On the left sidebar, the 'Sessions' menu is expanded, and 'Homework Evaluation' is highlighted with an orange box and an arrow labeled '1'. The main content area has a search filter bar at the top with 'From' (03/02/2022), 'To' (30/06/2022), 'Group' (01 Group), and 'Subject' (22. Virtualization Citrix) fields, with a 'Search' button. An orange box and arrow labeled '2' point to the search filters. Below the filters are two bar charts: 'Selected Subject' and 'Average per Subject'. At the bottom, the 'Marking List' table is shown with an orange box and an arrow labeled '3' pointing to it. The table contains one row of data with a comment from the trainer.

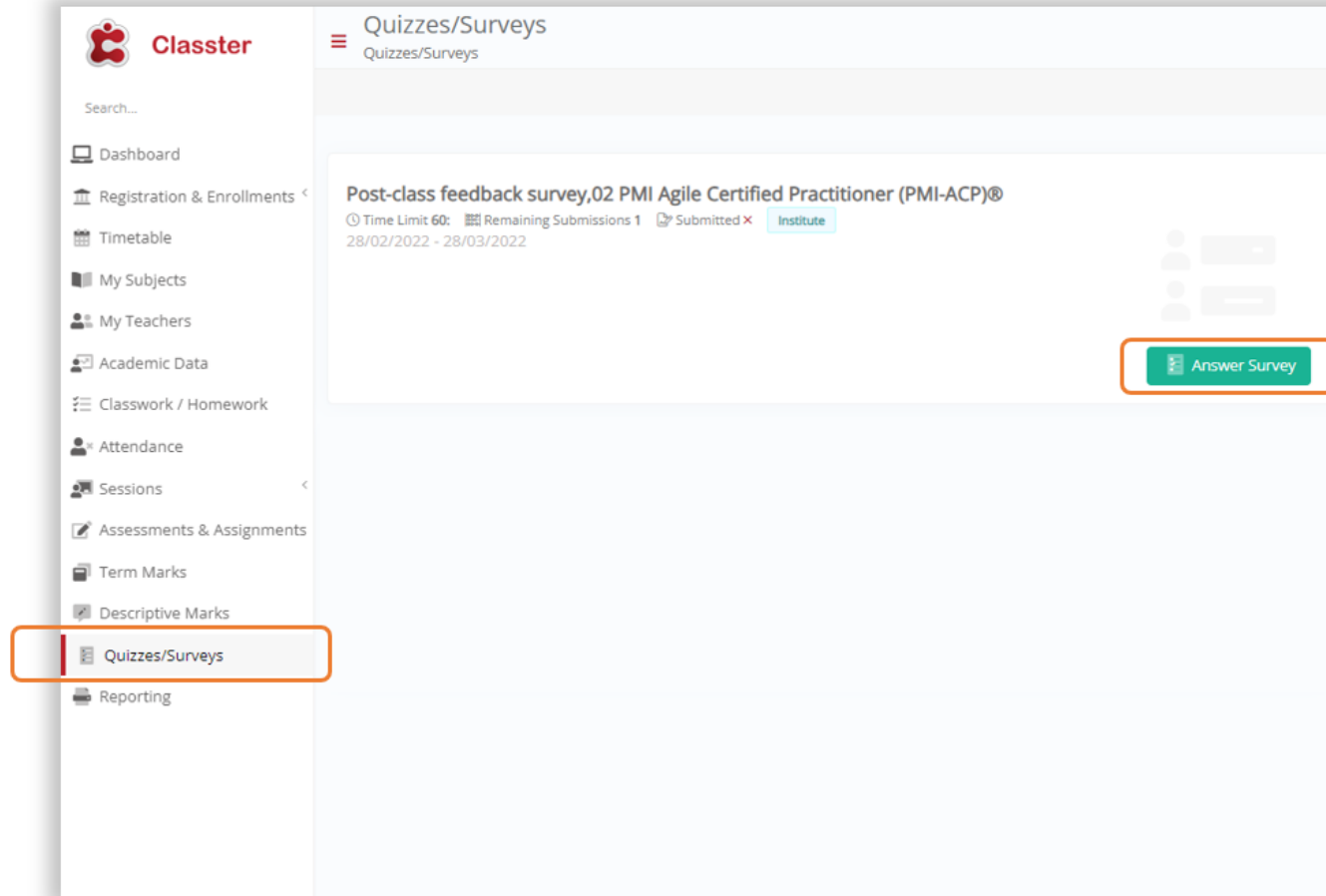
Marking List

Date	Teacher	Session	Homework (100)	Final Overall Mark	Result	Range	Comment
03/02/2022	Mihail Teacher	22. Virtualization Citrix 1Y0-204 - 01 Group - 03/02/2022 18:00-20:00	100.00	100.00	EXCELENT	0 - 100	This is comments from trainer about homework.



16. Complete the post-class feedback survey

Only students that complete this post-class feedback survey will receive New Horizons certificates of completion. This survey needs to be filled in within 3 days after the class ends. Go to “Quizzes/Surveys”, then click on “Answer Survey” button.



We are ready to help you!

Email: gita@newhorizons.bg

Phone: +995 555 35 11 10

Facebook Page: <https://www.facebook.com/ict.gov.ge>

Each course group has its own Facebook group.

Please join this FB group. The link is in Classter in
“My Subjects” section shown on screenshot.

The screenshot displays the Classter web application interface. On the left sidebar, the 'My Subjects' menu item is highlighted with an orange arrow. The main content area shows the details for '27. EC-Council Certified Security Specialist (ECSS)'. Below the course description, there is a section for 'Upcoming Events' with two scheduled sessions. At the bottom, a 'Files' section contains a link to a Facebook group, which is highlighted by an orange box and an orange arrow.

Classter

Search...

- Dashboard
- Calendar & Timetable
- Sessions
- My Groups
- My Students
- My Subjects**
- Attendance
- Classwork / Homework
- Assessments & Assignments
- Gradebook [Term Marks]
- Analysis

27. EC-Council Certified Security Specialist (ECSS)

This course allows students to enhance their skills in three different areas namely information security, network security, and computer forensics. In communications, information security also covers trustworthy authentication of messages that covers identification of verifying and recording the approval and authorization of information, non-alteration of data, and the non-repudiation of communication or stored data.

This is group #1 for delivery of training course 27. EC-Council Certified Security Specialist (ECSS)

21 Students [Details](#)

Upcoming Events

Date	Event	Time	Details
05/02/2022	27.1 EC-Council Certified Security Specialist (ECSS) - 05/02/2022	10:00-14:30	Details
06/02/2022	27.1 EC-Council Certified Security Specialist (ECSS) - 06/02/2022	10:00-14:30	Details

Files

- Facebook Group - 27..link...
04/02/2022 [Details](#)



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