

Minmahaw LMS Documentation



Main website URL: <https://103.153.118.5:40080/my/>

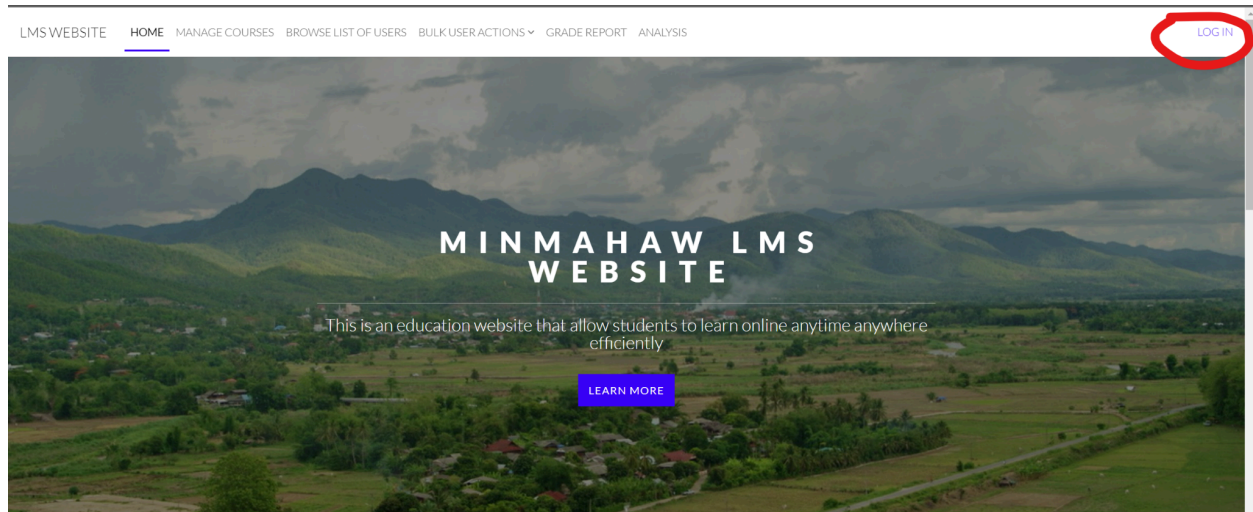
(Subject to change)

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1. User Authentication

1. On the Moodle homepage, locate the login section, situated in the top-right corner.



2. Enter your unique username and password credentials assigned by the school. If you are a new user and do not have an account, you may need to create an account or contact the school for assistance or you may log in as a guest (Guest users won't have access to all functionalities of the website).

Minmahaw Learning Website

admin2

Password

LOG IN

☒ Remember user [Forgotten your username or password?](#)

Cookies must be enabled in your browser

Some courses may allow guest access

ACCESS AS A GUEST

3. Click the "Log in" button to proceed.

2. Navigating the Moodle Interface

Upon successful authentication, you will be directed to the Moodle dashboard, serving as the central hub for accessing courses and various features.

3. Dashboard Overview

The screenshot displays the Moodle dashboard interface. At the top, a navigation bar includes links for HOME, DASHBOARD (highlighted), MY COURSES, SITE ADMINISTRATION, MANAGE COURSES, BROWSE LIST OF USERS, BULK USER ACTIONS, GRADE REPORT, and ANALYSIS. On the right of the navigation bar are notification and profile icons.

The main dashboard area is titled "Dashboard" and contains several summary cards:

- 21 MB** Moodle data disk usage (with a database icon)
- 1 - 1** Active Courses - Total (with a graduation cap icon)
- 27 - 27** Active Enrollments - Total (with a group of people icon)
- ALERT** System Security (with a red alert icon)

Below these cards is a "Timeline" section with filters for "NEXT 7 DAYS" and "SORT BY DATES", and a search bar labeled "Search by activity type or name". A message states "No activities require action" with a calendar icon.

The "Calendar" section at the bottom shows a calendar for March 2024, with a "NEW EVENT" button and navigation links for February and April. The calendar grid shows the days of the week and the dates 1, 2, and 3.

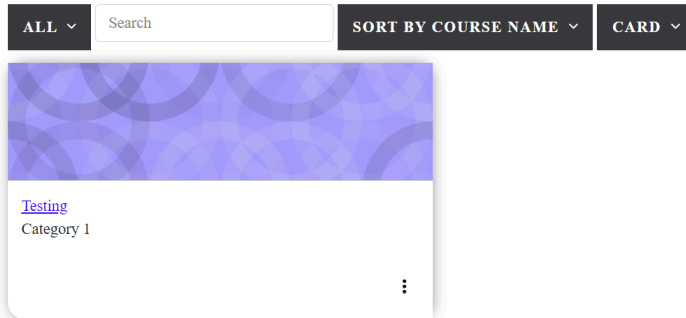
The dashboard provides a comprehensive overview of your enrolled courses, forthcoming events from the calendar, and recent activity within the platform. You can personalize the dashboard layout and content by clicking on the "Customize this page" button.

4. Course List

The course overview section (My Course) displays all the courses you are currently enrolled in or instructing. Simply click on a course name to access its corresponding content and resources.

My courses

Course overview



5. Course Management for Instructors

Teachers and Administrators are granted additional privileges to manage and customize their courses effectively.

6. Creating a New Course

1. Navigate to the "Site home" or "Course categories" page.
2. Locate the "Add a new course" button or link.
3. Fill in the required information, such as the course name, summary, and preferred course format.
4. Click the "Create course" button to finalize the process.

Adding Course Content

1. Inside your course, locate the "Turn editing on" button, typically positioned in the top-right corner.
2. With editing mode enabled, you can add various types of content, including files, labels, URLs, pages, and interactive activities.
3. Click the "Add an activity or resource" link in the desired section.
4. Select the type of content you wish to add and follow the prompts to complete the process.

7. Managing Participants

1. Inside your course, navigate to the "Participants" link or section.
2. Here, you can view a list of all enrolled participants, including students and co-instructors.
3. You have the ability to add or remove participants, assign roles, and manage enrollment options.

8. Student Interactions

As a student, you will primarily engage with course content, submit assignments, and participate in forums and other collaborative activities.

9. Accessing Course Materials

1. Inside a course, you will find various sections or topics containing course materials, such as files, lectures, quizzes, and assignments.
2. Click on the desired content to view or interact with it.

10. Submitting Assignments

1. Locate the assignment activity within the course content.
2. Carefully read the assignment instructions provided.
3. Click the "Add submission" button to upload your work or enter your submission.
4. Follow any additional prompts or instructions specified by your instructor.

11. Participating in Discussion Forums

1. Inside a course, locate the "Forums" section or activity.
2. Click on a forum to view its discussion threads.
3. To initiate a new discussion, click the "Add a new discussion topic" button.
4. To contribute to an existing discussion, click the "Reply" link within the respective thread.

12. Additional Features

12.1 Calendar