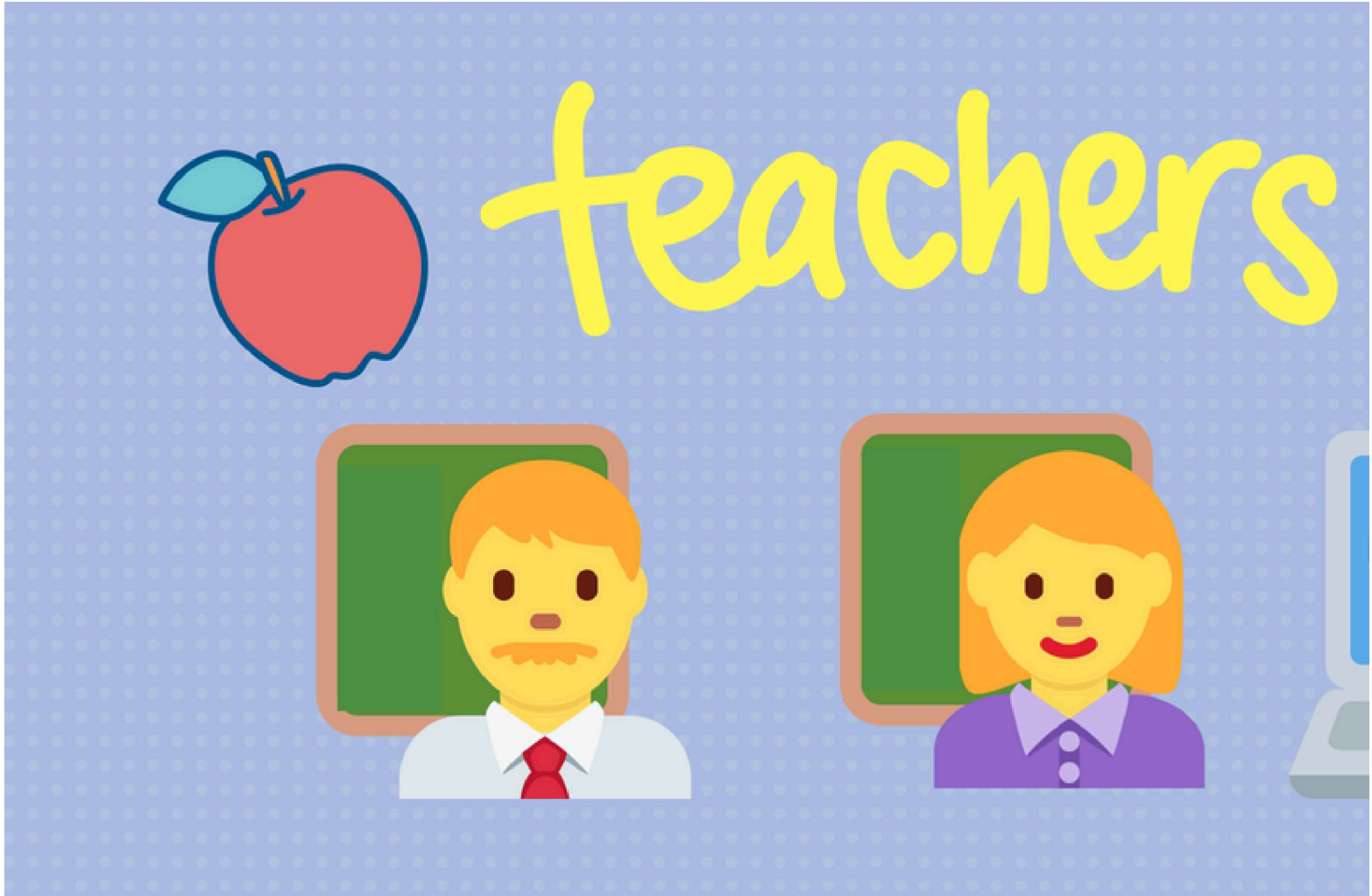




## Digital Literacy: Communication Skills

[home](#) / [teachers](#) / [advice for teachers](#) / [digital literacy: communication skills](#)

# Digital Literacy: Communication Skills

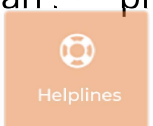
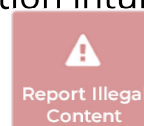


As a teacher, you can help your students to become **competent and responsible digital citizens** of communication now part of the digital environment.

Educating your students about their **digital footprint** and respectful online communication via social media presence.

Communication has come a long way, there are now more ways of communicating than ever.

Often children know how to use newer forms of communication intuitively but we can help them learn to **communicate, both effectively and safely online.**



In your class, come up with a list of ways we communicate online. Here are a few examples:

In your class, come up with a list of ways we communicate online. Here are a few examples.

- **Social networking sites** (Facebook, Twitter, and Instagram)
- **Instant Messaging Services** (Messenger/Whatsapp/Viber/Snapchat)
- **Video/Audio Conferencing Services** (Skype/FaceTime)
- **Live streaming** (Facebook, YouTube, Netflix)
- **Blogs**
- **Vlogs** (YouTube)
- **Email** (Gmail, Outlook, Yahoo, Live)
- **Chatrooms**
- **Online Gaming** (text and audio communication)
- **Forums**
- **Dating Sites** (Tinder, PoF)

## What We Share Online:

---



# webwise.ie

Tops Tips When

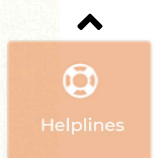
## SHARING ONLINE



Share only what you  
feel comfortable with.



Avoid sharing your  
location online





Be mindful of other people's feelings.



Don't share personal information e.g. your address

Pay attention to your privacy settings.

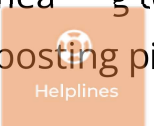
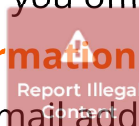


Make sure your photos pass the Nana test!

Young people are spending more time online and can often not realise how much information they share in the digital world.

Help your students practice safe online communication by making them aware of our top tips

1. **Share only what you are comfortable with.** Make sure you have permission to post pictures and have yours before posting.
2. It may sound obvious but some people may not realise the risks of sharing their location or share exactly where we are at that moment in time. **Opt out of location services** – unless you want to share where you are at all times.
3. If you wouldn't say something to someone in person, then don't say it online. **Be mindful of other people's feelings** for face to face encounters. Cyberbullying is no joke and what we may think might be harmless to someone else.
4. It's always a good idea to **regularly check your privacy settings** to ensure your details are correct and who is following you and how much of your information they can see.
5. Try to avoid posting information that could be used to find you offline – without meaning to. **Don't give away your information**, be careful of posting pictures of your ID plates, gig tickets with the barcodes, full addresses or your email address.



6. **Make sure your photos and posts pass the Nana Test**– if you wouldn't show it to your gramma online! Be aware that people can put together information from photographs- a photo of you with your date of birth. Be careful of identifiable landmarks like street signs near your home.

---

## How We Share:

---

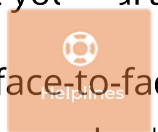


Netiquette is ***“the rules of correct or polite behaviour among people using the Internet”***. Teachers can use this idea to create their own class ‘netiquette’.

Download our free [‘Netiquette’ classroom worksheet](#) for younger learners!

Here are some simple rules for making sure you interact politely while online to get you [started](#)

**1. Behaviour:** Be respectful of other people's views online. Keep these feelings for face-to-face interactions, unlike a ‘digital tattoo’ that may represent you for years to come. Avoid online trolls or cyberbullying.



think a digital tattoo that may represent you for years to come. Avoid online trends or cyberbullying.

- 2. **Language:** Think before you click... the online world is different to the offline world. Language example using exclamation points, capital letters and even emojis can have very different meanings.
- 3. **Timing:** Stay to on-topic and try not change the subject too dramatically, especially if you are replying to someone.
- 4. **Copyright:** Make sure you have permission to post other peoples' photos, artwork or music. Don't use other people's work. There may be legal implications to using copyrighted material.
- 5. **Content:** Do your own research! Try and find the answers before you ask for help and make sure you are in the right forum. Use your critical thinking skills to assess real and fake content before sharing it online.

Tags:

ACTIVITY

COMMUNICATION

DIGITAL LITERACY

DIGITAL LITERACY SKILLS

NETIQUETTE

WORKING TOGETHER

## Follow Us



## Newsletter



Sign up to our newsletter for updates.

Subscribe



An Roinn Oideachais  
Department of Education



Co-funded by  
the European Union

