

**CUSTOMER ACCEPTANCE/PROJECT COMPLETION FORM**  
**30 DECEMBER 2022**

**Project Name:** HANDWRITTEN RECOGNITION SYSTEM

**Project Manager:** LAI KAH HENG

**I (We), the undersigned, acknowledge and accept delivery of the work completed for this project on behalf of our organization. My (Our) signature(s) attest(s) to my (our) agreement that this project has been completed. No further work should be done on this project.**

Name	Title	Signature	Date
Ellena Sia Li Ling	Training Director	<i>Ellena Sia</i>	10/1/2023
Krishna A/P Mahesh	Executive Director	<i>Krishna Mahesh</i>	10/1/2023

1. Was this project completed to your satisfaction? ☒ Yes ☐ No
2. Please provide the main reasons for your satisfaction or dissatisfaction with this project.  
The project met my expectations. The project team managed to build the Handwritten Recognition System within the specified timeframe and budget. Lai Kah Heng, the project manager, effectively coordinated all the team members who worked on this project according to their respective strengths. Everything went very smoothly.
3. Please provide suggestions on how our organization could improve its project delivery capability in the future.  
Our recommendation would be to improve client communication by keeping the project updated. We hope that your team can keep updating the progress of the project so that we can know the details of the project for our next collaboration, as we have to update other senior management staff.

Thank you for your input.