

EDUCATION

Bachelor of Business Administration (B.B.A.)

Guru Gobind Singh Indraprastha University

2017 - 2020

CGPA: 8.11/10

Senior Secondary (XII), Commerce

Vidya Bharti Public School

(CBSE board)

Year of completion: 2017

Secondary (X)

Kalka Public School

(CBSE board)

Year of completion: 2015

WORK EXPERIENCE

Sales & Marketing

International Model United Nations, Virtual

Internship • Feb 2022 - Apr 2022 (2 months)

Advertising the IMUN conferences on social media handles for higher reach and deriving sales for the same.

Volunteering

Bhumi, Virtual

Internship • Jun 2021 - Jun 2021 (1 month)

Spread awareness regarding Covid Vaccination Drive.

Volunteering

Bhumi, Virtual

Internship • May 2021 - May 2021 (1 month)

Spread awareness regarding renewable sources of energy on the occasion of Earth Day

TRAININGS



Top performer (Creative Writing Training)

Verified and added by [Internshala Trainings](#)

Creative Writing

Internshala Trainings, Online

Dec 2020 - Jan 2021

Successfully completed a six weeks of online certified training on Creative Writing. The training consisted of Getting Started With Creative Writing, Fiction, Editing, Non-fiction, Screenplay,

and Advertising and Publishing modules. Scored 91% in the final assessment and was a top performer in the training.

PROJECTS

Projects for Internshala training

Dec 2020 - Jan 2021

<https://drive.google.com/drive/u/3/my-drive>

Assignments for Internshala's creative writing training.

SKILLS

Interpersonal Skills

Intermediate

**English Proficiency
(Spoken)**

Intermediate

**English Proficiency
(Written)**

Intermediate

HTML

Intermediate

CSS

Beginner

MS-Office

Intermediate

WORK SAMPLES

GitHub profile

<https://github.com/Laks873>

ADDITIONAL DETAILS

Scored 91% in creative writing on Internshala

Completed Digital Marketing course on Google's Digital Garage

Secured 5th school rank in Eco-Visionnaire Olympiad during class 12th

Successful participation in International Commerce Olympiad.

participated in a blood donation camp in college.

Achieved the Honourable Mention of WHO in International Model United Nations online conference 97.0.

Participated in #Readathon challenge by BookLeaf Publishing and was awarded 21st Century Jane Austen Reader's Award.