# ★ LAKSHMAN RAI ★

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## PROFILE

As a results-driven & reliable professional with a versatile skill set, I am dedicated to securing a position within a progressive organization. I seek to contribute to a quality work environment & seize opportunities for skill development, fostering mutual growth and success

## SKILLS

- Beginner : Python, HTML, Power BI
- Intermediate: SQL, MS Excel
- Dialogflow
- RPA in UI Path Studio
- Prompt Engineering
- Blender 3D
- Figma / Adobe XD
- Adobe Photoshop / da Vinci Resolve
- OS : Windows, Linux

## INTERNSHIP

### DATA ANALYST
**ACCENTURE**
DEC 2023 | VIRTUAL

### PYTHON PROGRAMMING
**CODSOFT**
NOV 2023 | VIRTUAL

### DATA ANALYST
**MERISKILL**
NOV 2023 | VIRTUAL

### TECHNICAL SUPPORT & DIGITAL MARKETER
**GAOTEK INC.**
AUG 2023 - NOV 2023 | VIRTUAL

## WORK EXPERIENCE

### HR RECRUITER
**FLEXZO HR SERVICES PVT LTD**
APR 2023 - SEP 2023 | CHENNAI

- Sourced and recruited talent from various channels, including university campuses.
- Screened candidates based on skill sets and company culture fit.
- Utilized tools such as LinkedIn, Apna and social media for candidate acquisition.
- Conducted reference checks and managed candidate databases.

### SYSTEM ENGINEER
**KARIX MOBILE PRIVATE LIMITED**
OCT 2021 - FEB 2023 | CHENNAI

- Headed a team of six members in projects for defining priorities & ensuring streamlined workflows.
- Technical Resolution, Stakeholder Communication & Engagement, On-Site Escalation Engineering
- Project Management & Workflow Optimization & Objective Setting & Process Simplification
- System Setup, Deployment, Server Configuration & Internal Application Troubleshooting
- Proactive Database Maintenance & Monitoring
- Worked on a prestigious banking projects including IOB, KVB, KGB, KB, CAMS, and CDSL.

### TECHNICAL SUPPORT
**XENOVEX TECHNOLOGIES (ECI)**
OCT 2020 - MAY 2021 | CHENNAI

- Led GPS Monitoring Team (GARUDA), Maintained regular activity reports
- Assisting & resolving the technical issues, handling the tickets
- Delegated official duties (Field Surveillance Teams (FST) & Static Surveillance Teams (SST))
- Contributed to Tamil Nadu Assembly Election

## EDUCATION

**VISTAS**
Graduated with 65% — 2020 — BE CSE

**The Muthialpet Higher Secondary School**
Graduated with 70% — 2015 — HSC