

# ★ LAKSHMAN RAI ★

+91 9176471615 | lakshman780@yahoo.com | www.linkedin.com/in/lakshman-rai  
www.behance.net/lakshmanrai

## PROFILE

As a results-driven & reliable professional with a versatile skill set, I am dedicated to securing a position within a progressive organization. I seek to contribute to a quality work environment & seize opportunities for skill development, fostering mutual growth and success

## SKILLS

- Beginner : Python, HTML, Power BI
- Intermediate: SQL, MS Excel
- Dialogflow
- RPA in UI Path Studio
- Prompt Engineering
- Blender 3D
- Figma / Adobe XD
- Adobe Photoshop / da Vinci Resolve
- OS : Windows, Linux

## INTERNSHIP

### PYTHON PROGRAMMING INTERNSHIP CODSOFT

NOV 2023 | VIRTUAL

- Engaged in a dynamic Python programming internship at Codsoft, where I actively contributed to real-world projects. Applied and expanded my knowledge of Python, gaining hands-on experience in developing and maintaining software solutions.

### DATA ANALYST MERISKILL

NOV 2023 | VIRTUAL

- Applied advanced data analysis techniques, honing skills in data cleaning, transformation and interpretation.
- Leveraged statistical methods and visualization tools to derive meaningful insights from diverse datasets, contributing to informed decision-making processes.

## WORK EXPERIENCE

### HR RECRUITER FLEXZO HR SERVICES PVT LTD

APR 2023 - SEP 2023 | CHENNAI

- Sourced and recruited talent from various channels, including university campuses.
- Screened candidates based on skill sets and company culture fit.
- Utilized tools such as LinkedIn, Apna and social media for candidate acquisition.
- Conducted reference checks and managed candidate databases.

### SYSTEM ENGINEER KARIX MOBILE PRIVATE LIMITED

OCT 2021 - FEB 2023 | CHENNAI

- Headed a team of six members in projects for defining priorities & ensuring streamlined workflows.
- Technical Resolution, Stakeholder Communication & Engagement, On-Site Escalation Engineering
- Project Management & Workflow Optimization & Objective Setting & Process Simplification
- System Setup, Deployment, Server Configuration & Internal Application Troubleshooting
- Proactive Database Maintenance & Monitoring
- Worked on a prestigious banking projects including IOB, KVB, KGB, KB, CAMS, and CDSL.

### CO-ORDINATOR XENOVEX TECHNOLOGIES (ECI)

FEB 2021 - MAY 2021 | CHENNAI

- Led GPS Monitoring Team (GARUDA), Maintained regular activity reports
- Delegated official duties (Field Surveillance Teams (FST) & Static Surveillance Teams (SST))
- Contributed to Tamil Nadu Assembly Election



## EDUCATION

### VISTAS

Graduated with 65%

2020

BE CSE

### The Muthialpet Higher Secondary School

Graduated with 70%

2015

HSC