



Aaina Musthafa
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HIGHLIGHTS

- 3+ years of working experience as Civil design engineer who is responsible for planning, designing, managing, coordinating and supervising the projects
- Experienced resident engineer responsible for Project coordination with clients, contractors and relevant government authorities
- Strong working experience in software's and application like AutoCAD 2016(2D and 3D models), StAADpro and certified in interior designing
- Member of Society of engineers UAE

PROFESSIONAL CERTIFICATIONS AND SKILLS

- Dubai Municipality Building system permit – BMS
- AutoCAD 2016
- StAAD PRO
- Interior designing

PROFESSIONAL EXPERIENCE

SPACEMAX INTERIORS: Oct 2016 – Present

Civil design Engineer:

One of the renowned architecture and interior design practice in the Middle East that adapt and respond to the context of each project to create intelligent and enduring architecture. A company where evolve as an architectural practice, always striving to find new solutions to traditional challenges and to provide the best possible service to clients and the community. Space max aim is to produce bespoke design solutions for all projects

KEY Responsibilities:

- As a sole civil design engineer for SPACEMAX, develop cost-effective design layouts based on construction specifications and requirements.
- Manage and supervise site operations for the projects and to established design guidelines and procedures.
- Act as a Projects engineer who is over all responsible for supervision, execution and handing over of multiple Projects
- Analyze design issues and recommend corrective actions.
- Perform civil design analysis and calculations according to project requirements.
- Determine construction cost and material estimates based on civil designs.
- Ensure all HSE and QA/QC policies relevant for the project.

- Supervise and manage the client and attend the meetings required with drawing and engineering problems
- Expertise in field surveys and investigations to prepare engineering drawings.
- Review project plan and determine the design feasibilities and constraints.
- Maintain accurate design files for reference purposes.
- Consider health, safety and environmental requirements when developing civil designs.
- Manage and coordinate with relevant government authorities for the plan approval and related permissions
- Design projects within allotted timelines and budgets and keep updated with clients.
- Perform design changes and improvements according to changing project demands.
- As sole interior designer for SPACEMAX analyze clients' needs, create plans, design the client premises and specifications, and make sure that a project is finished in accordance with the timeline and budget.
- Ensure strict compliance with ISO quality procedures.
- Provide assistance to design and construction teams for the projects
- Obtain drawing of the project assess the material and handover to the concerned purchase department for purchase.
- Co-ordinate with subcontractors and clients clearly mentioning the time frame of the project and track the project deliverables.
- Design and plan using civil related software's (AutoCAD)
- Prepare BOQ for the project and related estimation for the project.

NAZER ASSOCIATES (INDIA) from 2015 to 2016

Project Engineer:

Ever since the inception in 1986, Nazer associates are dedicated in the path of fair practice of the profession. Be it a budget home or a mega mall, our goal is a viable project, justice to the profession and a satisfied client. Nazer associates render ultimate importance in listening and understanding before delivering a solution.

KEY Responsibilities:

- Experience in architectural design for the projects worked
- Site Inspection for civil works, which includes structural and finishing works.
- Monitor the progress of work with respect to the Baseline schedule.
- Planning and monitoring whole project activities as a project engineer.
- Rich knowledge in finishing standards and quality control
- Exhibits a strong & firm approach to Sustaining & Encouraging Safe Work Environment
- Co-ordinate with consultants, contractors and Sub-contractors for finalizing site work related issues.
- Designing the structural plan using AUTOCADD 2016 design suite (2D AND 3D models). -Working knowledge in 3DS MAX and expertized in Microsoft applications, Adobe Photoshop etc.

QUALIFICATION

B-Tech in Engineering (Civil Engineering) with first class from Anna University, Chennai in the year of 2015

PERSONAL HIGHLIGHTS

- Determined worker with strong oral , communication and leadership skills
- Eager to learn with ability to learn quickly.

- Thorough understanding of quality operational standards.
- Enable to manage time and focus on the key priorities within a complex or dynamic environment.
- Ability to analyze and interpret data, pinpoint critical issues and elevate them, identify cost savings and revenue opportunities.
- Knowledge in MS Office 2016 Project Pro, Visio
- Attitude to learn and develop on higher level of opportunities

PERSONAL INFORMATION

Date of Birth/Sex : 1994 April /Female
Marital Status : Married
Nationality : Indian
Languages : English, Hindi, Tamil, Malayalam
Driving License : Indian, UAE
LinkedIn URL : <https://www.linkedin.com/in/aaina-musthafa-2784b5131>