

To
 The Chairman
 Bosco Group of Companies
 RAK

Request for filing civil case

Request From	Bosco Trading/ Bosco Aluminiu	
Branch		
Name of Sales Executive		
Customer Name		
Customer Code		
Type of Business		
Type of License		
Sister Concern (Y/N), if yes , Name of the Com.		
Company Documents (Available/Not Available)	Trade License	VAT Certificate
Credit Terms	Current Approved Credit Amount: AED -	
Reason for filing Civil Case:		
Total Open Outstanding Dues	Amount	
Sales Document Status (Available/Not Available)	Invoices	DO
Details of Return Chq. (Copies is to be attached)	Name of Bank	Cheque No.
Details of PDC in Hand	Name of Bank	Cheque No.
Amount- to be filed Civil Case (Attach - SOA)		
Balance Confirmation	(Available/ No)	
Guarantee Cheque (If available, provide details)	(Available/ No)	
Owner Details	Owner Name	Passport No. & Expiry Date
Location of Office & Ware House	(Attach location map)	
Company's Present Status		
Any Assets remaining with them (Details required)		
Previous Case Details	Type: Civil/ Police	
(Owner address/ Contact No.- Home country)		
List of Documents Attached		

Date:

m/ BMC/ Variety Hardware

Credit Application	Passport Copy

No. of Days:

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	Sales Month

LPO	Balance Confirmation

Amount	Date on the cheque

Amount	Date on the cheque

t Available)

t Available)

Nationality	Present Status

rap and details)

	Date: