



STANDARD LETTER FROM SUPPLIER TO CANDIDATE

Note to Candidate: Dear Candidate, we at Magnit recommend that you have a thorough discussion with each company requesting to represent you in this position before making a final decision. We encourage you to discuss in depth any and every item that is important to you (for example: Visa, Green Card, Rate of Pay, Paid Time Off, Health Care etc.) prior to making a final decision for representation. Once you have made your final decision, please sign and return this letter to the company you wish to submit you to the position discussed. Once submitted, we ask that you cease discussions with other potential employers to avoid conflicts and remain committed to your choice of representation for the next thirty (30) days.

Date:

Order Number:

Job Title:

Company:

Dear

As verbally agreed with you, once you sign this document, we will submit your resume/CV to Ford Motor Company via b2bBuyer™ for the above contract position. As confirmation of your agreement to the terms discussed with you, please sign and date the lower section of this letter and return a copy to us immediately.

Yours Sincerely,

Name

Title

I hereby confirm my agreement to your company submitting my resume for the order number noted in this letter. **I understand that once signed, dated, and returned, I am committed to your company submitting me for this position and may not change to another company for thirty (30) days from the signature date below.**

Signed:

Date:

Printed Name: