

# LAIZE FERRAZ

WEB DEVELOPER

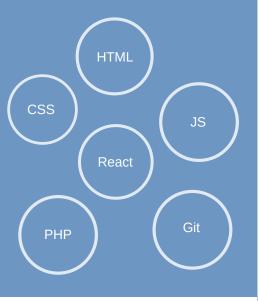
CONTACT

**\** 0478593071

► LAIZEFERRAZ@GMAIL.COM

⊕ WWW.LAIZEFERRAZ.COM

TECHINICAL SKILLS



FDUCATION

CERTIFICATE IV- WEB-BASED TECHNOLOGIES

TAFE - NSW

BACHELOR IN LAW - BRAZIL
TIRADENTES UNIVERSITY

# PROFILE

After many years of working with something that I've already felt confident and comfortable, I decided to dive into the exciting career of a Frontend Web Developer.

Transitioning from Law to IT has been one of the toughest paths in my life, and for the last years I've been doing workshops, online courses and finally got a certification at TAFE NSW in 2019.

I'm a fast learner and hardworking person seeking an opportunity to work on amazing web projects with a team of positive and inspired people.

# EXPERIENCE

#### FRONTEND DEVELOPER VOLUNTEER

Muses Code JS | May 2020 - Present

• Working with a team of volunteers to build a new website for the organisation using Keystone.js, Next.js, and Emotion.

### **FULL-TIME STUDENT**

TAFE NSW | Jun 2019 - Dez 2019

- Developed three websites using HTML, CSS, JS, PHP, MySQL and Wordpress.
- Created two mockups design with Photoshop and AdobeXD.

## ADMIN ASSISTANT CASUAL AND VOLUNTEER

Epilepsy Action Australia | Jun 2018 - Oct 2019

- Front-desk
- IMIS
- Data entry and management.

#### ADMIN ASSISTANT VOLUNTEER

National Trust of Australia | Mar 2018 - Fev 2019

- Assisted with direct mail such as event invitations, membership packages, and letters.
- Helped with fundraising events.
- Assisted with donor and membership database comparing lists of names to get new data for reports, fundraising event's guest list, and membership management.

#### TRANSLATOR FREELANCER

Learnosity | May 2018 - May 2018

• Translated a web page and a flyer from English to Portuguese BR.

#### **FULL-TIME LANGUAGE STUDENT**

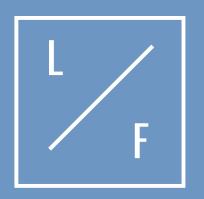
Montreal CAN | Jan 2013 - Sep 2015

• Studied English and French.

# LAWYER | LEGAL ASSISTANT

Brazil | Aug 2008 - Jan 2013

- Composed and revised legal documents using MS Word.
- Maintained Excel databases of complaints progress.
- Managed calendars and scheduled trials, conferences, and hearings.
- Updated clients as to the status of their file.
- Contacted Courts, attorneys, and service providers to ensure continue updates.
- Carried on legal research, both conventional and computer-aided.
- Filled in and uploaded forms and documents in the Court's system.
- Trained and mentored interns.
- Negotiated payments arrangements with clients.
- Maintained office records, ordered supplies, and processed mail.



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# SOFT SKILLS



# **PROJECTS**

# MUSES CODE JS WEBSITE (IN CONSTRUCTION)

https://github.com/muses-code-js/musescodejs

- The project is a new and open-source website to improve how the organisation manages the workshops and meetups they offered around Australia.
- Technologies used: **Keystone.js**, **Next.js**, and **Emotion**.

#### SUNNYSPOT HOLIDAYS CARAVAN PARK

https://laizeferraz.com/sunnyspot.html

- The final project delivered during my certification at TAFE, SunnySpot is a responsive website with a database system to manage the rent of cabins and caravan park spots.
- Technologies used: HTML, CSS, JavaScript, PHP, MySQL, and JQuery.

## **PORTFOLIO**

https://laizeferraz.com/portfolio.html

- Personal website portfolio designed to show all the projects I developed during my certification at TAFE NSW.
- Technologies used: HTML, CSS, JavaScript, and PHP.

#### 17 TOOLS DESIGN

https://laizeferraz.com/17tools.html

- 17 Tools is a desktop and device mockups of a fictional online store that wants to emphasise the durability and quality of their tools in the tough work environment of contractors.
- Technology used: Adobe XD.

#### STARBUGER DESIGN

https://laizeferraz.com/starburger.html

- Starburger is a desktop mockup of a fictional burger store. The goal here is to inspire the freshness of ingredients, the new online order service, and the healthiness of its food.
- Technology used: Adobe Photoshop.

# **SOCIAL MEDIA**

https://laizeferraz.com/socialMedia.html

- This is an informative website about the YouTube platform I had to built to present during my certificate at TAFE NSW.
- Technologies used: Sketch, HTML, and CSS.

# SKILLS

- Operating Systems: MacOS, iOS, Spreadsheets: MS Excel, Windows.
- Word Processors: MS Word, Pages, Google Docs.
- Visual Tool: Canva design.
- Adobe XD, Sketch, Photoshop.
- Numbers, Google Sheets.
- Presentations: MS Power Point, Keynote, Google Slides.
- · Languages: English and Portuguese.