

CEASE AND DESIST LETTER

(VIOLATION OF NON-DISCLOSURE AGREEMENT)

Dear _____,

This letter is served upon you pursuant to a breach of your _____ Non-Disclosure Agreement, which has been in effect since the _____ day of _____, 20_____.

It has come to our attention that you have used or disclosed Confidential Information in clear violation of Article ____, Section ____ of your Agreement.

Accordingly, we demand that you immediately desist from further using or disclosing Confidential Information and confirm in writing within twenty-four (24) hours your intent to do so. We require that you provide us with the following information and documents to confirm your compliance with this demand:

You will not receive another cease and desist letter from this office. Should you fail to produce a confirmation in writing within twenty-four (24) hours, a lawsuit will be commenced immediately.

Sincerely,

Name _____

Address _____

Phone Number _____