

# Confidentiality Agreement

\_\_\_\_\_, "Party 1" and \_\_\_\_\_ ,  
"Party 2," are entering into an agreement concerning: \_\_\_\_\_

Party 2 has requested that certain information remain confidential. The two parties agree to the following terms:

## Confidential Information

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## Non-Confidential Information

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

1. Except as otherwise stipulated in this agreement, Party 1 will not disclose the confidential information listed above in any oral or written manner to any outside parties.
2. The information shall be kept confidential until \_\_\_\_\_
3. The obligations to ensure and protect the information and to provide notice of the information's confidential nature will exceed the expiration date of this agreement.
4. Nothing in this agreement provides Party 1 with any titles, rights, or ownership to Party 2's information.
5. Party 2 may demand the return of any of the confidential information outlined above. Party 1 will then have \_\_\_\_\_ days to return it.
6. Party 1 may disclose the information to the following individuals, personnel or companies:  
\_\_\_\_\_
7. Should Party 1 violate any of the restrictions outlined in this agreement, he/she shall be subject to \_\_\_\_\_
8. Additional Stipulations: \_\_\_\_\_  
\_\_\_\_\_

**Party 1 Signature:** \_\_\_\_\_

**Date Signed:** the \_\_\_\_\_ of \_\_\_\_\_ 20 \_\_\_\_\_

**Party 2 Signature:** \_\_\_\_\_

**Date Signed:** the \_\_\_\_\_ of \_\_\_\_\_ 20 \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_  
\_\_\_\_\_, (Notary Public), \_\_\_\_\_ County.

My commission expires \_\_\_\_\_ 20 \_\_\_\_\_