

# Project Management

## Improving the Grand Prix experience for F1 viewers at home

S8 Graduation FHICT

4 Sept 2023 - 16 Jan 2024

By Jordi Franssen

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# Introduction

This semester, I used Notion to manage and overview my project and other study related tasks. This is the first time I'm using this tool and I can say that I'm positively surprised about it. I've never kept track of my tasks and deliverables this well in any other semester. This Notion contains scrum boards, notes, links to presentations and deliverables and more and will in the end provide a complete overview of the entire semester.

In this document you'll read about how I incorporated Notion to manage my project and how it helped me stay productive during the semester.

# Why Notion

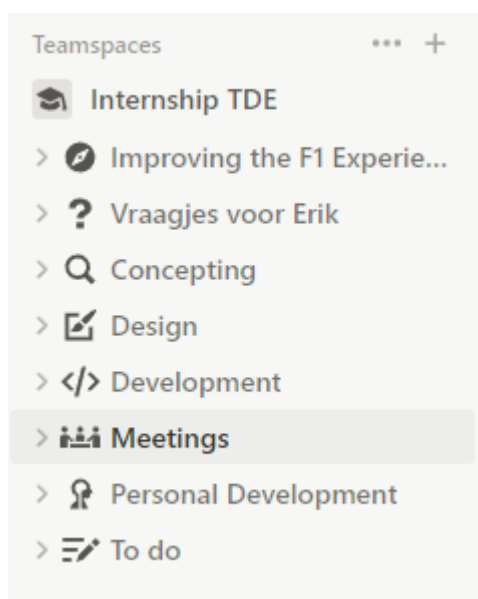
TDE uses Favro for their project management, which is very similar to Notion, but Favro is focussed a bit more towards planning and organization instead of Notion. A friend recommended using Notion because its pages are highly customizable. Also, I didn't need a tool to manage my internship project, but preferably my entire semester.

Therefore, I also needed pages that would allow me to add comments to keep track of feedback and meetings for example. Also, Notion is free, which I can use with my personal Google Account. If I were to use Favro, I had to login with my TDE Google account, and since I'm managing personal information that doesn't have anything to do with TDE, I preferred to use my personal Google account.



# My Notion pages





































































I classified my Notion into several pages for a well sorted experience. Each project phase has its own scrum board with tasks. And besides this, I have a few pages to keep track of all the meetings and feedback, questions to ask my semestercoach, personal development related tasks and a ToDo list.



## Project phases

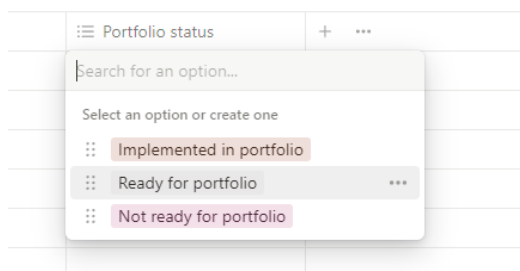
Each project phase has its own Notion page to keep things uncluttered. I used the tasks template for this. This template has a list view, but also a scrum board view to easily see the progress for each task.

### Q Concepting

All tasks Board +								
	Aa Task name	 Assignee	 Date	 Double Diamond Phase	 Google Drive File	 Research Type	 Portfolio status	+ ...
	Available Product Analysis	 Jordi Franssen	September 5, 2023	 Discover	 Available Product Analysis	 Library		
	Available Data Analysis	 Jordi Franssen	September 18, 2023	 Discover	 F1 Available Data Analysis	 Library		
	Fan Engagement Strategies	 Jordi Franssen	September 18, 2023	 Discover	 Fan Engagement Strategies	 Library		
	Available Technologies Analysis	 Jordi Franssen	September 8, 2023	 Discover	 Available Technologies Ana	 Library		
	Survey	 Jordi Franssen	September 25, 2023	 Discover	 Survey F1 data visualizator	 Field		
	Target Audience Analysis	 Jordi Franssen	September 27, 2023	 Discover	 Target audience analysis	 Lab		
	User-Centered Design Analysis	 Jordi Franssen	October 3, 2023	 Define	 User-Centered Design Anal	 Workshop		
	Focus Group Discussion 	 Jordi Franssen	October 9, 2023	 Define	 Focusgroup Discussion	 Workshop		
	Expert Interview, Merged with concept	 Jordi Franssen	October 11, 2023	 Define	 Expert Interview	 Library		
	Feasibility Study 	 Jordi Franssen	October 2, 2023	 Deliver	 Feasibility Study	 Showroom		
	Userstories and Requirements	 Jordi Franssen	October 18, 2023	 Define		 Field		
	Concept Validation	 Jordi Franssen	October 18, 2023	 Develop	 Concept Validation	 Workshop		

Each deliverable has its own date for when it was started during my internship. For the concept phase, I utilized the double diamond approach, this is also added as a property, so it's clear what type of research this deliverable belongs to. Next I added a Google Docs file for each deliverable's documentation. At last, I added what type of research method belongs to the deliverable to give even more context about the deliverable.

I also recently added a property for portfolio status because I noticed that I lost track of what deliverables were already implemented in my portfolio and which not. So this way I'm sure I won't forget to implement any deliverables in my portfolio.



# Meetings

After consulting my semestercoach, I decided to also manage my feedback and meeting notes in Notion. For each meeting, I have an entry with the date of that meeting, the type of meeting and a summary of the important things that were discussed. This helps me to keep track of all my feedback I have to process and tasks that resulted from these meetings.

>> ↺ 📄
Share 💬 ⌚ ☆ ...

## Meeting / Test met RN365

Attendees

Jordi Franssen

Event time

November 13, 2023

Type

Meeting met RacingNews

2 more properties

Jordi Franssen Nov 13

Meeting met RacingNews. Besproken welke data we wel en niet gebruiken. Continu positiedata weergeven is te gevaarlijk. Daarom willen we nu de locatie van een event als een bolletje laten zien op het circuit. De positie data hebben we daarom nog steeds nodig, alleen wordt het niet continu gevisualiseerd.

Jordi Franssen Nov 13

Daarnaast heb ik het CMS van het liveblog bekeken. Deze pagina is nu heel simpel. Een redacteur kan een titel toevoegen met een items als tekst, tweet embeds, youtube embeds, en meer. Hier is meer als genoeg ruimte om een gebruiksvriendelijke interface te bouwen zodat de redacteur controle heeft over de automatische berichten die gepubliceerd worden.

Jordi Franssen Nov 13 (edited)

Meeting gehad met Luuk van RN365. Ik heb met Luuk de usertest nog doorlopen. Adhv zijn test moet ik de trackstatus lijn aan de linkerkant nog verbeteren. Nu is het zo dat elke ronde maar 1 trackstatus kan visualiseren, maar het moet duidelijk zijn dat elke ronde meerdere trackstatussen kan hebben. Ook moet elk bericht over de trackstatus gelijk lopen met de trackstatuslijn aan de linkerkant. Eventueel kan er een gekeurd vlaggetje in het bericht verwerkt worden om nog duidelijker te maken dat het bericht over een trackstatus gaat.

Jordi Franssen Nov 13

Meeting gehad met SEO expert Thomas van RN365. Thomas geeft aan dat het interessant is om te kijken welke zoektermen mensen gebruiken om het liveblog op te zoeken via zoekmachines en om deze eventueel in het liveblog te verwerken. Thomas maakt een lijstje met termen waar mensen op zoeken als ze via google een liveblog proberen te vinden. Zo kan ik kijken of het mogelijk is om deze termen op een of andere manier te verwerken in het liveblog.

Jordi Franssen Nov 13

Eventueel ChatGPT berichten laten typen om variatie te bieden in de berichten die in het liveblog terecht komen.

## Meetings

Meetings
Calendar
List by type
Mine
All
+
Filter
Sort
⚡
🔍
...
New

Attendees
Type
Created by
Event time
+ Add filter

Eerste meeting RacingNews

Update met John

Erik op bezoek bij TDE

Update met John

Update met Erik

Update met John

Update met John

Update met Erik

Update met John

Update met John

Meeting met RN365

Update met Erik

Meeting / Test met RN365

Meeting met Jordi

Update met John

Meeting met RacingNews

Update met John

Update met Erik

Update met John

Update met Erik

Update met John

Update met John

Update met Erik

Update met John

Update met John

Meeting met RacingNews

Update met Erik

Meeting met RacingNews

Update met John

September 11, 2023

September 14, 2023

September 20, 2023

September 25, 2023

October 2, 2023

October 2, 2023

October 23, 2023

October 30, 2023

October 30, 2023

November 6, 2023

November 9, 2023

November 13, 2023

November 13, 2023

November 13, 2023

November 13, 2023

## Personal Development

I also have a page for my personal development. For this semester, I decided to dive into AI and persuasive communication techniques.

### Personal Development

All tasks
Board
+
Filter
Sort
⚡
🔍
...
New


	Aa Task name	Assignee	Due	Google Drive File
<input type="checkbox"/>	Concepting reflectie	Jordi Franssen		Conceptphase reflection
<input type="checkbox"/>	Persuasive communication			Advanced Persuasive Comrn
<input type="checkbox"/>	How can AI assist me as designer and developer?			
<input type="checkbox"/>	How to make the product sustainable?			


+ New
Calculate
Count





## ToDo list


At last I have a small ToDo list where I collect tasks that don't require an entire deliverable.


 All notes


 By course number


 LIT 455


 Simple list







 Class

 Type

 Reviewed

 Add filter

 Reviewed	Aa Name	 Created
<input type="checkbox"/>	<a href="#">Updaten portfolio</a>	November 9, 2023 8:16 AM
<input type="checkbox"/>	<a href="#">Design retrospective</a>  1	October 2, 2023 3:41 PM
<input checked="" type="checkbox"/>	<a href="#">Voorbereiden usertest</a>	November 9, 2023 8:16 AM
<input checked="" type="checkbox"/>	<a href="#">Slides update Erik</a>	November 9, 2023 8:16 AM
<input type="checkbox"/>	<a href="#">Sustainability onderzoek</a>	November 9, 2023 8:17 AM
<input checked="" type="checkbox"/>	<a href="#">FIA API to SSE</a>	November 9, 2023 8:18 AM
<input checked="" type="checkbox"/>	<a href="#">Afronden feasibility study</a>	November 9, 2023 8:20 AM
<input type="checkbox"/>	<a href="#">Userstories and requirements</a>	November 9, 2023 8:20 AM
<input type="checkbox"/>	<a href="#">User centered design analysis</a>	November 9, 2023 8:21 AM
<input checked="" type="checkbox"/>	<a href="#">Expert interview liveblog cms RN365</a>	November 9, 2023 3:46 PM
<input type="checkbox"/>	<a href="#">Risk analysis. Ook meenenemn dat het niet te obviou</a>	November 9, 2023 4:05 PM
<input type="checkbox"/>	<a href="#">Persuasive communication</a>	November 10, 2023 9:22 AM
<input type="checkbox"/>	<a href="#">AI</a>	November 10, 2023 9:22 AM

 New

# Conclusion

Now I've discovered the possibilities with Notion, I can manage my project and my semester really well. I'll continue to use Notion throughout the semester and also use it as a scrum board for the realization phase of my project. This is when I'll create a backlog with all the parts to realize for my tool and build these parts in an agile way.