



# CHARM VILLEGAS

Information Technology Student

Web and Mobile Development

## About Me

A well-dedicated student who is passionate about her field, loves to improve her skills tirelessly, and will give her time and effort to accomplish her tasks. She is still willing to explore other skills besides those she already has.



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## PROGRAMMING LANGUAGES

- HTML
- CSS
- JavaScript
- Python
- PHP

## ORGANIZATIONS

**Cisco Networking Academy Gateway (CNAG-CICS)**

**October 2023 - Present**

Project Management Committee Member

**Comelec Deputies**

**January 2023 - May 2023**

Deputy Member

**Cisco Networking Academy Gateway (CNAG-CICS)**

**September 2021 - May 2022**

Internal Vice President Staff

## PERSONAL PROJECTS

**Capstone Project: Speak-Assist Web and Mobile Application**

**June 2023 - December 2023**

Project Manager, Quality Assurance

**HireLab Co, Job Portal**

**August 2023 - December 2023**

Front End Developer

**Software Engineering: Spoon & Fork Sales Order System**

**August 2022 - May 2023**

Project Manager

**BookWorm: E-Commerce Website**

**November 2022 - December 2022**

Front End Developer

**Latte 4 U Website**

**April 2022 - June 2022**

Project Leader and Front End Developer

**CICS Microsoft Access Database**

**September 2021 - November 2021**

Project Leader, Front End, and Back End Developer

## EDUCATION

**University of Sto. Tomas**

Bachelor of Science in Information Technology

Dean's Lister

**2020 - Present**

**St. James Academy**

Secondary Education

With High Honors

**2014-2020**

## WORKSHOPS/SEMINARS ATTENDED

### **GitThat30: Git Workshop**

**April 2022**

Teaches beginners on how to use GitHub during group or collaborative projects

### **Python Workshop**

**April 2022**

Teaches beginners the basics of Python and how to install the popular language in our device.

### **AceIT: UI/UX Strategies Webinar**

**April 2021**

Provides different insights on how to develop a more user-friendly interface and concepts about Human Computer Interaction (HCI)

### **Designing the Future: Navigating through the World of UX and Tech**

**April 2021**

A workshop that is given to the CICS students in improving their skills in terms of developing applications with good user experience and design

### **JavaScript Workshop**

**April 2021**

A free workshop given to CICS students that teaches the basics of JavaScript

#### CRASH COURSES

- Success Mindset (HP Online)
- Social Entrepreneurship (HP Online)
- Inventory Management (HP Online)

#### CERTIFICATIONS

- CCNAv7: Switching, Routing, and Wireless Essentials
- CCNAv7: Enterprise Networking, Security, and Automation

#### SOFT SKILLS

- **Active Listening:** Demonstrated ability to actively listen to team members
- **Empathy:** Possess a strong sense of empathy to members
- **Team Collaboration:** Has an experience in collaborating with different teams
- **Leadership:** Has led multiple projects that fosters active listening and empathy

#### TECHNICAL SKILLS

- **Project Management:** Experience in managing various projects from different fields
- **UI/UX Design:** Sufficient knowledge in creating mockups and wireframes. Has strong understanding of design principles and user experience practices
- **Content and Technical Writing:** Wide experience in creating written contents including technical documentation
- **Quality Assurance:** Has an experience in writing QA documentation and has utilized various testing approaches to ensure the system's quality
- **Web Development:** Has an experience in coding websites through the use of HTML, CSS, and JavaScripts