
CURRICULUM VITAE

Name: Lane Sawyer Thompson

Address: 2 Clinch's Court
North Strand
Dublin 3
Ireland

Email: lanefair@gmail.com

Telephone: +353 (87) 990 9939

Profile: I am a conscientious and outgoing individual with a Bachelor's degree in language teaching and have several years' experience in online English teaching and working with video-based learning helping others learn Full Stack Web Development.

I can work well under my own initiative, and am able to develop and help to implement training courses. I receive consistently good feedback for my teaching methods. My work is geared towards the user's accessibility and functionality. Helping people who may be hearing impaired to understand the video content.

I am trained in public speaking, and have excellent communication skills. The combination of my skills and personality create a relaxed working atmosphere. My attention to detail and motivation to try new projects enables that I will keep learning and improving. I enjoy encouraging clients to reach their potential when I work with them for their own projects also. These were skilled that I used while I did freelance web design for different clients.

In my spare time, I enjoy running and fitness. I am improving my Spanish to become more conversational and to be able to fully live and embrace new cultures.

Education: Bachelor of Principles & Methods of Language Education, USILAC, 2020
Diploma in Software Development, Code Institute (ongoing)
TEFL/TESOL certificate. Global Leadership College, 2015
Web Design, Francis Tuttle Institute, Oklahoma. 2013
Advanced Academics, 2013.

Employment: **Code Institute (contract work)**
A global coding education company offering Europe's only university credit-rated coding bootcamp.

Video Transcriber & Content Tester, January 2020 to present

Key Responsibilities:

- Add meaningful transcriptions to video content for hard-of-hearing learners

- Publish videos on YouTube and add to custom Learning Management System
- Manage own working schedule
- Test new content and complete feedback on functionality and usability
- Use company's Kanban system for tracking work completed

CURRICULUM VITAE : LANE SAWYER THOMPSON

Voxy

A multinational company specialising in communications facilitation for professional individuals.

English Teacher, March 2018 to January 2019

Key Responsibilities:

- Manage own teaching schedule
- Devise meaningful content to engage clients in conversation
- Identify the client's weaknesses and mentor them to improve.
- Complete feedback reports for each of the learners.

Lingo Live

A multinational company specialising in communications facilitation for professional individuals.

English Teaching Consultant, January 2017 to March 2018.

Key Responsibilities:

- Use task-based learning to teach English to professional individuals.
- Create and share engaging lesson plans.
- Identify the client's weaknesses and mentor them to improve.
- Engage directly with clients if they haven't taken a class in a while, and encourage them to re-commit to the programme.
- Complete accurate and timely feedback reports for each of the learners.
- Manage scheduling and cancellations of classes.

TutorABC / iTutorGroup

The company is an English and Chinese online teaching platform valued at over \$1bn. I am consistently one of the best-performing consultants

English Teaching Consultant, 2015 to December, 2016

Key Responsibilities:

- Teach pre-defined lesson plans to all levels of English learners.
- Identify the client's weaknesses and assist them to improve.
- Encourage unmotivated students and maintain classroom discipline.
- Fill out accurate progress reports for each of the students.
- Liaise with Schedulers and IT staff to resolve technical difficulties.

Starbucks

The global chain of coffee stores. Starbucks employs almost 200,000 people worldwide.

Barista, 2014

Key Responsibilities:

- Provide a welcoming face to Starbucks and engage with the customers.
 - Deal with customer complaints and resolve conflicts.
 - Prepare drinks according to the customers' specifications.
 - Work at the cash register.
 - Clean equipment and designated areas.
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CURRICULUM VITAE : LANE SAWYER THOMPSON

GAP / Banana Republic

The multi-national clothing retailer. GAP employs 150,000 people worldwide.

Floor Staff, 2012 to 2014

Key Responsibilities:

- Engage with customers and make them feel welcome.
 - Deal with sales issues.
 - Handle cash and card sales.
 - Up-sell items and meet sales targets.
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References:

Matt Rudge
Code Institute
+353 (89) 600 0604
matt.rudge@codeinstitute.net