

Lap Van Pham

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OBJECTIVE

Seeking a position where I can utilize my interpersonal skills, problem-solving, communication, and organization to help the company gain profit and reputation.

FORMAL EDUCATION

University of Georgia

Athens,GA

Undergraduate - GPA 3.2

In progress

Central Gwinnett High School

Atlanta, GA

High School Diploma - GPA 3.4

May 2017

EXPERIENCE

Quiktrip Clerk

March 2018 – March 2020

- Maintain store merchandise and cleanliness, while providing customer service
- Adequately customer service, merchandising, and food handling experience
- Executed cash transactions quickly and accurately
- Proficient in multitasking between customers and store duties quickly and efficiently
- Organized and positioned products accordingly in walk-in cooler
- Arrange and stocked department displays
- Suggested additional items and offers of weekly promotional items to increase sales
- Communicated clearly and positively with co-workers and management
- Acknowledging and associate with frequent customers friendly and professionally

Sport Manager (Basketball and Tennis)

October 2013 – May 2017

- Record and keep track of data/performance for each team players
- Organize and analyze meaningful data for coach and team captain
- Organize team games and manage food for players and coaches
- Review strategies with players and their playstyles
- Aid and treat injured players
- Quick adaptation to a fast-paced environment
- Fast learner for any position
- Learned and know how to do CPR

Catholic Youth Leadership Volunteer

September 2015 – May 2016

- Planned and monitored the assigned projects
- Coordinated with other volunteers to efficiently execute the projects
- Reported accurate data to the upper manager in a timely manner
- Excellent customer services skill

SKILLS

- Proficient Microsoft Office (Powerpoint, Word, and Excel)
- Bilingual English Vietnamese

HOBBIES

- Work-out at the Gym
- Computer Coding (Java & HTML)
- Outdoor Sports (Swimming, Tennis, Football, Soccer)
- Watch documentaries, historical, or educational videos about current and past news.