

Job Posting:166664 - Position: S25 COOP Student, Information Technology Services 166664

Co-op Work Term Posted: 2025 - Summer
App Deadline 02/11/2025 11:59 PM
Application Method: Through Employer Website
Posting Goes Live: 02/04/2025 02:41 PM
Job Posting Status: Expired

ORGANIZATION INFORMATION

Organization City of Ottawa
Address Line 1 110 Laurier Avenue West, 5th Flr
City Ottawa
Postal Code / Zip Code K1P 1J1
Province / State ON
Country Canada

JOB POSTING INFORMATION

Placement Term 2025 - Summer
** Job Title ** S25 COOP Student, Information Technology Services 166664
Position Type Co-op Position
Job Location Ottawa, ON
Country Canada
Duration 4 or 8 months
Salary Currency CAD
Salary 49107.24 per year for 35 Major List
Salary Range \$ \$49,107.24?- \$57,450.12? annually (2024 rates of pay)
Job Description

Job Title: COOP Student, Information Technology Services

Job ID: 15946?

Application Deadline: February 11, 2025

To be considered for this competition you must be enrolled in a registered co-op program at a Canadian post-secondary institution, and eligible for a Work Term during the specified period.?Students must?upload proof of enrolment in a co-op program when completing your application.

JOB SUMMARY

This job is exclusively for Coop Students who are enrolled in a recognized post-secondary co-operative education program.

The mandate of Information Technology Services is to create business value by providing innovative and strategic technology solutions for the business operations of the City of Ottawa.

You are responsible for assisting with assigned information technology solutions, projects, programs and/or services. You may work in various disciplines and functions within the Information Technology environment, such as desktop support, applications, planning, business analysis, project co-ordination, software development and technology architecture support. At the City, the work atmosphere is an open, fast-paced environment where you will have the opportunity to work both independently and as part of a team.

We wish to thank all applicants for their interest and effort in applying for this position. Only candidates selected for interviews will be contacted.

The City of Ottawa promotes the principles of diversity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. We encourage applications from members of Indigenous, Black and other racialized communities, persons with disabilities, women and non-binary persons, persons of all ethnic origins, religions, sexual orientations, classes, gender identities and expressions.

Candidates are encouraged to self-identify as a member of one or more designated employment equity groups in the self-identification questionnaire.

The City of Ottawa provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. If contacted to proceed to the selection process, please advise us if you require any accommodation.

Accessible formats and communication supports are available upon request. Please contact the HR Service Centre at 613-580-2424, extension 47411.

Job Requirements

EDUCATION AND EXPERIENCE

Enrolment in a recognized post-secondary co-operative program in computer science, computer engineering, information technology or related field

No experience required

KNOWLEDGE

- Computer science concepts, methodologies and practices
- Project management principles
- Knowledge of applicable health and safety legislation, including the rights and duties of workers

COMPETENCIES, SKILLS AND ABILITIES

- Critical thinking, problem-solving and analytical skills
- Communicate effectively, both orally and in writing
- Good interpersonal skills
- Work effectively as a team member and independently
- Good work ethic
- Organized and dependable
- Positive attitude
- Self-motivated
- Client service oriented
- Enjoy working in a dynamic environment

WHAT YOU NEED TO KNOW

- Language Requirement: English oral, reading, writing
- Experience and formal training combined with demonstrated performance and ability may substitute for stipulated academic requirements.
- Please save a copy of the job poster. Once the closing date has passed, it will no longer be available.

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Cover Letter Required? Yes

Address Cover Letter to Hiring Manager

Special Application Instructions

Application Link:

https://jobs-emplois.ottawa.ca/city-jobs/job/Ottawa%2C-ON-COOP-Student%2C-Information-Technology-Services-ON/729334847/?from=email&refid=14101164247&utm_source=J2WEmail&source=2&eid=2247-202536031136-22164464347&locale=en_GB

Application Deadline: **February 11, 2025**

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's

website. Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received. Students should submit their applications as soon as they are ready.