

## **Job Posting:166520 - Position: S25 Junior Quality Assurance and Application Support Analyst 166520B E1**

**Co-op Work Term Posted:** 2025 - Summer  
**App Deadline** 03/13/2025 09:00 AM  
**Application Method:** Through Employer Website  
**Posting Goes Live:** 02/27/2025 10:57 AM  
**Job Posting Status:** Approved

### **ORGANIZATION INFORMATION**

**Organization** FirstOntario Credit Union  
**Province / State** ON  
**Country** Canada

### **JOB POSTING INFORMATION**

**Placement Term** 2025 - Summer  
**<b> Job Title <b>** S25 Junior Quality Assurance and Application Support Analyst  
166520B E1  
**Position Type** Co-op Position  
**Job Location** Hamilton, ON  
**Country** Canada  
**Duration** 4 months  
**Salary Currency** CAD  
**Salary** 0.0 per hour for 0 Major List  
**Job Description**

Are you a student or recent graduate looking for an exciting opportunity to grow your skills in the financial industries sector?  
FirstOntario Credit Union is excited to welcome students to work at our organization from April to September, 2025.

#### **The Advantages to being a FirstOntario Summer Student:**

- Competitive wages and Career development opportunities
- Volunteer opportunities through Blue Wave
- Enhanced mental health benefits through TELUS Health
- Access to our Employee Assistance Program which is designed to improve your mental and physical health and productivity at work, school, and home

#### **Job Overview**

The Junior Quality Assurance and Application Support Analyst will support the performance of testing on software applications to isolate and solve issues and will gather and analyze data in support of business cases, proposed projects, and systems requirements.

#### **Role**

- Help design test plans on software applications based on business requirements and technical specifications
- Actively partake in building and executing automated testing scripts in support of the test plans
- Meticulously record and document actual results and compare to expected results
- Through defect management, help identify software failures so that defects may be discovered and corrected, be proactive in documenting anomalies and issues and maintain database of software defects
- Efficiently generate historical analysis of test results
- Support functional testing and load testing, and carefully verify specific action or function of code
- Ensure compliance with general programming best practices, accepted web standards and those standards set forth in

FirstOntario's documented policy and procedure

- Participate in testing sprint and update meetings
- Accurately maintain and ensure FirstOntario's data integrity standards
- Eagerly investigate customer concerns and non-conformance issues
- Providing application instructions for users and document significant error handling procedures for application code
- Help provide second line of support to the Service Desk and generated tickets
- Consider health & safety as a primary concern to ensure the safety of self and others
- Perform other duties as we may need you to do

#### **Required Skills**

- Be pursuing a post secondary Degree or Diploma in the field of computer science or information systems or equivalent in a related program
- Be tech savvy when it comes to knowledge of tools, concepts and methodologies of QA
- Be comfortable using MS Office
- Have knowledge of application development best practices
- Be analytical and overly detailed oriented when dealing with technical support issues and IT projects
- Enjoy a challenge when it comes to technical issues and be resourceful in the way you find a solution
- Be quick to respond to requests for service from all of your clients in a manner which is clearly understood
- Inherently demonstrate a high level of integrity and be trustworthy
- Be more than approachable with your superior interpersonal skills
- Innately demonstrate superior written and verbal communication skills
- Be aware of and mitigate enterprise risk factors and ensure compliance with applicable regulations, legislation and FirstOntario policies and procedures
- Sincerely show in every aspect of what you do that you are a great employee and dedicated team member of the fastest growing Credit Union in Canada

**Interested in this role, but don't meet every requirement?** We encourage you to apply! We know from experience that a candidate doesn't need 100% of the qualifications listed to bring incredible value to our team. We're actively seeking diverse backgrounds and perspectives to help make FirstOntario better. At FirstOntario, inclusion, diversity, and equity aren't just "nice to have" - they're essential to our success.

Our inclusive work environment welcomes diversity and supports accessibility. If you require accommodation at any time during the recruitment process, please let us know.

**Citizenship Requirement** N/A

## **APPLICATION INFORMATION**

**Application Procedure** Through Employer Website

**Cover Letter Required?** Optional

#### **Special Application Instructions**

**Application Link:** <https://firstontario.prevueaps.com/jobs/305553>

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received.

Students should submit their applications as soon as they are ready.